**Schedule 6 (Transparency Reports)**

* 1. The Supplier recognises that the Buyer is subject to PPN 01/17 (Updates to transparency principles v1.1 (<https://www.gov.uk/government/publications/procurement-policy-note-0117-update-to-transparency-principles>). The Supplier shall comply with the provisions of this Schedule in order to assist the Buyer with its compliance with its obligations under that PPN.
  2. Without prejudice to the Supplier's reporting requirements set out in this Contract, within three (3) Months of the Effective Date the Supplier shall submit to the Buyer for Approval (such Approval not to be unreasonably withheld or delayed) draft Transparency Reports consistent with the content requirements and format set out in the Annex of this Schedule.
  3. If the Buyer rejects any proposed Transparency Report submitted by the Supplier, the Supplier shall submit a revised version of the relevant report for further Approval within five (5) days of receipt of any notice of rejection, taking account of any recommendations for revision and improvement to the report provided by the Buyer. If the Parties fail to agree on a draft Transparency Report the Buyer shall determine what should be included. Any other disagreement in connection with Transparency Reports shall be treated as a Dispute.
  4. The Supplier shall provide accurate and up-to-date versions of each Transparency Report to the Buyer at the frequency referred to in the Annex of this Schedule.

**Annex A: List of Transparency Reports**

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| --- | --- | --- | --- |
| **Title** | **Content** | **Format** | **Frequency** |
| Performance | Number of deep dive sessions per Director (Virtual / in person).  Number of introductions (virtual / in person) per Director with independent peers at Director/equivalent level whose experience and expertise will stretch the Directors and challenge their thinking in key areas.  Number of Introductions to thought leaders in areas which will prepare Directors for career transition or progression.  Number of sessions per Director to participate in collective sessions such as conferences, breakfast briefings, conference calls and webinars on key leadership topics to enhance Directors’ understanding.  Number of introductions of Directors to mentors and networks at a senior Director and Board level.  Number of Arrangements of Directors to speak at one collective engagement event. | Microsoft Excel spreadsheet | Quarterly |