

Annex A1

WAR MEMORIAL RECREATION GROUND

The Memorial Recreation Ground is an irregular shaped polygon of total 20,700 m². It is laid mainly to grass and is bounded on all sides by hedges and shrubs with two vehicular-gated and six pedestrian access points. A War Memorial is situated on the A418 Oxford Road with large pillars and gates providing faux access to the recreation ground. A fenced children's playground of 600m² is sited inside the grounds to the SE of the site; it is bounded by metal fencing and rough shrubs and hedging. A Pavilion with changing rooms and a social area is located next to the children's play area. A 1m-wide edged tarmac footpath runs around the football pitch with connections to the car park, Round Hill, Ravens Forge and Oxford Road. A rough-grass nature area of 1600 m² with mature trees lies to the North. A football pitch, orientated NE-SW, is situated in front of the Pavilion, a basketball net to the NW. Four waste bins and four wooden benches are situated near the war memorial to the northern edge of the grounds. Another waste bin is situated near the pavilion alongside a bench. Two further benches plus one waste bin are near the car park and a lone bench sits near the five a side pitch.

Tasks

Grass Cutting and Footpath Edging

Gang mowing of the main recreation area and football pitches. Pedestrian mowing of the edges and edging of the footpath.

Siding Out of Footpaths & Weeding

Siding out of all footpaths, treating of the car park surface to keep it clear of pernicious weeds. Occasional cutting and clearing of pernicious weeds in the nature area. Manually weed kill pavilion block paving.

Hedge Cutting

Both sides and top of the hedge bordering Oxford Road and Bishopstone Road. All other remaining hedges inside and top.

Bin Emptying & Litter Picking

Empty all bins on site weekly.

Moles

Remove Moles and Mole Hills as required.

Annex A2

WAR MEMORIAL RECREATION GROUND PLAYGROUND

The Children's Playground is sited inside the War Memorial Recreation Ground to the SE. It has a variety of play equipment with the surface laid mainly to grass with ROSPA approved surfaces laid under the play equipment. The area is bounded on two sides by a wooden fence and on the other sides by hedges and shrubs with a vehicular gated and two pedestrian access points. There are two seats and two litter bins located inside the playground.

Tasks

Grass Cutting

Pedestrian mowing of the children's playground.

Pedestrian mowing and strimming of the edges.

Hedge Cutting

Side and top of the hedge bordering the Playground.

Children's Play Equipment

Weekly and Monthly Inspections.

Bin Emptying & Litter Picking

Empty all bins on site weekly.

Moles

Remove Moles and Mole Hills as required.

Annex A3

STONE AND BISHOPSTONE WAR MEMORIALS

The Stone War Memorial is situated on the A418 Oxford Road with two large pillars and four gates providing faux access to the recreation ground. Two bollards stop vehicular access and the area is bounded on both sides by small flower gardens and grass sitting in front of an oak fence.

The Bishopstone War Memorial is sited opposite Moreton Lane to the north of the Bus Stop.

Tasks

Maintenance - Stone

Regular planting of the two small gardens with pansies and hand mowing of the small grassed area in front of the gates.

Maintenance – Bishopstone

Maintain the planting around the War Memorial.

Weeding

Manually weed kill both areas.

Remembrance Sunday

Stone – Pressure washing of surface and tidying up the flower beds.

Bishopstone – Ensure all is neat and tidy ready for the service.

Annex A4

WAR MEMORIAL RECREATION FOOTBALL FIELDS

A standard size football pitch, orientated NE-SW, is situated in front of the pavilion. A smaller practice pitch is located to the west.

Tasks.

Grass Cutting

Gang mowing of the football pitches.

Football Field White Lining & Maintenance

Prior to each football match, inspect white lining and if necessary, re-apply white lining to ensure visibility at 45 metres.

Prior to each football match, inspect pitch for dog faeces and remove.

Ensure goalmouth seeding is established for start of the football season.

Annex A5

STONE VILLAGE POND

The Stone Village Pond can be found just south of the junction of the A418 Oxford road, the Bishopstone Road and Eythrope Road. A small island pedestrian refuge and grass with a footpath running through it sits offset from the junction. The pond is liable to flooding in winter and drying out in summer. An electricity sub-station and a gas distribution pump are sited next to the pump. A Parish Council owned garden bench is located on the grass alongside the A418.

Tasks

Grass Cutting

Pedestrian mowing and strimming of the grass area in and around the pond.

Garden Bench Maintenance

Tree Inspection and Pruning

Annex A6

EYTHROPE ROAD CEMETERY

The Cemetery is a rectangular shaped area of total 8,624 m² and is bordered by mature trees, hedging and stock-proof fencing. There are a number of mature trees and shrubs randomly scattered throughout. Access is gained from Eythrope Road through a double gate and 84m long concrete driveway bounded on each side by grass and shrubs. The road surface continues to a central driveway with a teardrop turning circle for visiting vehicles to the cemetery. There are four main areas of the cemetery, a Roman Catholic burial ground to the left of the circular parking area, a general burial ground to the left of the central driveway with older gravestones, a more recent burial site to the right of the driveway and a ashes area to the right of the entrance. There is a bin store for general rubbish, recycling and a bin for compostable waste.

Tasks

Grass Cutting and Strimming

Pedestrian mowing of the main cemetery area and strimming of the graves and gravestone area and both sides of the entrance driveway.

Pruning of Shrubs

Throughout the main Cemetery area and along the access road and its entrance.

Hedge Cutting

There is a total of 250m of hedge to cut.

Maintenance of Central Driveway

The Central Driveway needs to be kept slip free.

Bin Emptying

The compostable waste bin needs to be kept free of non-compostable material. The general waste bin needs to be placed outside the main entrance every other week for collection. The recycling bin needs to be placed outside the main entrance every other week for collection. Both bins need to be returned to their storage location as soon as possible after collection but in any case, before the close of the day.

Annex A7

ST. JOHN'S CHILDREN'S PLAY AREA

The St John's Children's Play Area is located at the end of Creslow Way. The 1200m² site is bounded by wooden fencing and is mainly grassed with small areas of rubberised safety surfaces. Access is via one small pedestrian and one double gate; the latter normally being kept locked. Inside the fenced area there are several items of playground equipment, one fairly old wooden bench and a rubbish bin. Six new pieces of play equipment have been sited to the west of the existing play area and another rubbish bin sited.

Tasks

Grass Cutting

Pedestrian mowing inside and around the outside edge of the perimeter fence.

Children's Play Equipment

Weekly and Monthly Inspections.

Bin Emptying & Litter Picking

Empty all bins on site weekly.

Moles

Remove Moles and Mole Hills as required.

Annex A8

ST. JOHN'S FIELDS (1)

The St John's Fields comprise two rectangular, mainly grassed areas. The larger rectangular area of grass is 21,800m² and is bounded by mature trees, stock-proof fencing, wooden fencing and to the north along the A418 by a mixture of mature trees and hedges. The central grassed area contains marked football pitches while to the north east is located the St John's Sports and Social Club and an area designated for car-parking.

Tasks

Grass Cutting

Gang mowing of the main football pitches and car parking area.

Annex A9

ST. JOHN'S FIELDS (2)

The second rectangular area of 8600m² is bounded by a mix of stock-proof fencing, shrubs and hedges with the children's playground situated to one side and a basketball net and tarmac base on the northern edge. It is intended that the grass area is left largely as a wildflower meadow surrounding the St John's Children's Playground. It has a single 1m-wide meandering path to the southern boundary.

Tasks

Grass Cutting

Pedestrian cutting of a 1m-wide path through wildflower and long grass in the smaller of the two rectangles.

Pruning

Annual pruning of shrubs on the western side of the grass meadow area.

Annex A10

WHITECHURCH CLOSE

Two areas of green open space are located to the south of Whitechurch Close. The area to the East is 4000m² and is predominantly a grassed area with a circular shingle track. It is bordered with metal-link fencing and overhanging llandii to the East, shrubs in the centre and against housing fences, and a hedge to the south; there is a mix of young trees and saplings randomly planted throughout the site. The area to the west is 2850m² and is also largely grassed but is characterised by landscaped hollows and two areas of shrubs; it is bordered to the south and west by shrubs, young trees and saplings. To the north is a mixed copper beech and hornbeam hedge alongside the small cul-de-sac (house Nos 35 – 45). A small area of open space land of 600m² is situated on the corner of the entrance to Whitechurch Close from St Johns Drive. This rough grassed area is bordered by a stone wall and shrubs and contains a single mature tree. It is intended that this be left as a wildflower meadow with just the shrubs given an annual pruning.

Tasks

Grass Cutting and Strimming

Gang and/or pedestrian mowing of the main grassed areas.

Strimming around saplings and young trees.

Shrub pruning

Many shrubs have been allowed to grow out of control so need harsh pruning/scrubbing out. Thereafter annual pruning should suffice.

Hedge Cutting

Hand-cut and shape beech and hornbeam hedge.

Machine cut or hand-cut remaining hedges.

Circular Shingle Path

Level and roll. Treat for moss and weeds.

Bin Emptying & Litter Picking

Empty all bins on site weekly.

Annex A11

ST JOHN'S HOSPITAL BURIAL GROUND

The St John's Hospital Burial Ground comprises of two rectangular, roughly grassed areas. The larger rectangular area of rough grass covering mass, unmarked graves is approximately 3000m² and is bounded on three sides by mature lime trees and also on two sides by stock proof fencing and sparse hedges. The smaller rough grassed area contains two gravestones which should not be moved. It is bounded by trees, shrubs and a metal fence. Access is gained through a small wooden gate.

Tasks

Grass Cutting

Rough mowing of the two areas.

Pruning

Annual removal of epicormic basal growth.

Annual pruning/removal of shrubs and removal of nettles, brush and debris.

Maintenance of stock proof fence

Ensure fence is fit for purpose.

Annex A12

GENERAL PARISH MAINTENANCE

Clean the Eight Bus-Stops

Clean and disinfect monthly

Litter Pick throughout the Parish

Empty the Litter Bins on a weekly basis at;

Bishopstone Bus Stop

Bugle Horn Bus Stop

Hartwell Bus Stop

Chiltern Avenue Bus Stop

North End of Chiltern Avenue

Village Hall Bus Stop