



Department  
for Work &  
Pensions



[REDACTED]

Senior Commercial Category Manager  
Department for Work and Pensions  
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Sheffield  
S1 2FD

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28 October 2020

The Shaw Trust Limited  
Third Floor  
10 Victoria Street  
Bristol  
BS1 6BN

### **CHANGE AUTHORISATION LETTER: CV04 - AMENDED**

Dear [REDACTED]

**Various contracts (as amended) between the (1) Secretary of State for Work and Pensions (the “Authority”) and (2) The Shaw Trust Limited (the “Contractor”) set out at Schedule 1 (the “Contracts”)**

1. The Authority wishes to amend the Contracts set out at Schedule 1 to this letter in accordance with this CV10 variation
2. Terms used but not otherwise defined in this letter have the same meaning as set out in the Contract to which the term refers.

#### ***Background***

3. The Merlin Standard is no longer applicable to the Contract set out in Schedule 1 between the Authority and yourselves as Contractor.
4. All reference to the Merlin Standard and adherence thereto in the contract set out in Schedule 1 is hereby deleted and of no further effect.
5. CV10 shall be interpreted and construed so that it varies each Contract set out at Schedule 1 individually.
6. Each Contract set out at Schedule 1, including any previous variations, will remain effective and unaltered except as amended by CV10.

**Miscellaneous**

7. The terms of CV10 take effect from 31 August 2020.
8. CV10 shall not constitute a waiver of any right or remedy of the Authority or the Contractor arising before, during or after CV10, except to the extent set out in CV10.

Please confirm your acceptance of CV10 by countersigning this letter and uploading a scanned copy to the Jaggaer (DWP e-portal) fileshare folder named [Commercial only – Covid 19 – Shaw Trust](#)

If you have any queries, please contact the team on [REDACTED]

Yours sincerely,

[REDACTED]

[REDACTED]  
Senior Commercial Category Manager  
For and on behalf of the Authority

We hereby acknowledge receipt and accept the terms of CV10.

Signed: \_\_\_\_\_  
For and on behalf of the Contractor

Name:

Position:

Date:

**Schedule 1: Contracts modified by CV10**

The following contracts are modified in accordance with CV10:

<b>Contract Type</b>	<b>Contract Reference</b>	<b>Contract Name/Description</b>	<b>Contract Start</b>
WHP Work and Health Programme	ECM_4667	WHP - CPA 1	03/10/2017
WHP Work and Health Programme	ECM_4676	WHP - CPA 5	03/10/2017
IPES: Intensive Personalised Employment Support	ECM_7692	Intensive Personalised Employment Support CPA1 - Central England	02/12/2019
IPES: Intensive Personalised Employment Support	ECM_7710	Intensive Personalised Employment Support CPA5 - Home Counties	06/11/2019
NEA: New Enterprise Allowance	ECM_4135	NEA2 - CPA 4 London and Home Counties 1	28/03/2017
NEA: New Enterprise Allowance	ECM_4136	NEA2 - CPA 5 London and Home Counties 2	28/03/2017
NEA: New Enterprise Allowance	ECM_4137	NEA2 - CPA 6 London and Home Counties 3	28/03/2017

**Key**

IPES: Intensive Personalised Employment Support

NEA: New Enterprise Allowance

WHP: Work and Health Programme