



Ministry  
of Defence

**Amanda Waterson**  
Senior Commercial Officer

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World Fuel Services Europe Ltd  
62 Buckingham Gate  
London  
SW1E 6AJ

Our Reference:  
DFFS/5012/0095  
Date:  
28 November 2016

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Dear Sirs,

**OFFER OF CONTRACT DFFS/5012/0095 – BULK FUELS ACQUISITION FRAMEWORK AGREEMENT– SUPPLY AND DELIVERY OF F-35 (DDP) TO CYPRUS – JANUARY 2017.**

1. You are hereby informed of the Department's Offer and you are invited to accept the Offer of Contract, in accordance with Framework Agreement DFFS/5012, the attached Schedule of Requirements and Annex A, which details any special conditions specific to this Contract.
2. If you wish to accept this offer, please complete and sign two copies of the DEFFORM 10 returning one copy by post to the point of contact detailed above within 10 working days of the date of this Offer (please send a copy by email and the original in the post). Your acceptance of the Department's offer must be unqualified. If you do not accept the Department's offer within the period specified, then the Department's offer will lapse.
3. All terms and conditions of the overarching Framework Agreement DFFS/5012 shall apply as shall the special terms and conditions attached at Annex A.
4. No contract will come into existence until you have accepted the Department's offer in accordance with paragraph 2 above. Accordingly, prior to your unconditional acceptance of this offer, the Department shall not be responsible in any way whatsoever for any:
  - a. work undertaken by you; or
  - b. any costs incurred by you.
5. When you have accepted the Department's offer in accordance with paragraph 2 above, you must proceed with the performance of the Contract.

6. Nothing contained in this Offer and in the attached Schedule shall be construed as notifying or implying acceptance by the Department of any estimated or suggested price or of any condition of contract which may have been referred to orally or in writing in any previous discussion or correspondence.

Yours faithfully

Amanda Waterson  
Senior Commercial Officer

<b>Supplier:</b> World Fuel Services Europe Ltd 62 Buckingham Gate London SW1E 6AJ	<b>MINISTRY OF DEFENCE</b>  SCHEDULE OF REQUIREMENTS FOR THE SUPPLY AND DELIVERY OF F-35 DDP TO CYPRUS	Contract No: DFFS/5012/0095
Issued with: Offer of Contract Letter, 28 November 2016		

**Table 1 - Items**

Item No	Description	Quantity	Firm Price
1	F-35 (AVTUR) Def Stan 91-91	11,000m <sup>3</sup>	SEE ANNEX A

**Table 2 - Packaging Requirements**

Item No	Packaging Spec/Special Markings etc
1	N/A

**Table 3 – Delivery Period**

Item No	Start	Rate	Finish	<b>CONDITIONS OF CONTRACT</b> This contract is subject to the terms and conditions of Framework Agreement DFFS/5012 and the attached Special Conditions at Annex A
Main Contract Period				
1	09 January 2017	As Authorised Demand Orders	13 January 2017	
Option Period				
1	N/A	N/A	N/A	

### 1. Duration of the Contract

Supply and Delivery of the product detailed in the Schedule of Requirements (SOR) shall take place during the period 09 January 2017 and the 13 January 2017.

### 2. Pricing Mechanism

For the purpose of payment, in accordance with Clause 14.1.2 of the Framework Agreement, the Platts element of the overall price shall be; The average of the mean of the month prior to delivery (M-1) published by the Platts Marketscan under the heading CIF NWE Basis / ARA JET (Code PJAAU00)

The premium stated at para 3 below shall apply.

### 3. Pricing Schedule:

#### Main Contract Period

Item	Product and Delivery Location	Dates	Premium US\$/m <sup>3</sup>
1	11,000m <sup>3</sup> (+/-2% tolerance) of F-35 (AVTUR) Def Stan 91-91 Latest issue. DDP to Cyprus	09 January 2017 – 13 January 2017	[PRICE REDATCED – COMMERCIALY SENSITIVE]

### 4. Product Specification

The F-35 is required to have a conductivity level of 300-600 pS/M on uploading to the delivery vessel, which shall be recorded on the refinery Certificate of Quality.

### 5. Payment

Payment shall be made for work authorised and satisfactorily completed against the Contract under the terms of the Framework Agreement. Clause 13.2

Please note that the Early Payment Discount shall apply to this requirement.

### 6. Invoicing

Invoices for the supply of F-35 shall be submitted in accordance with Clause 13.2 of the Framework Agreement.

### 7. Delivery

Delivery requirements are detailed at Appendix 2 to Annex B of the Framework Agreement.

## Appendix - Addresses and Other Information

### 1. Commercial Officer

DES Commodities Senior Commercial Officer  
Logistics Delivery Fuels Comrcl  
Cedar 3A, #3338  
Abbey Wood, Bristol,  
BS34 8JH

Telephone: 030 679 83522  
Email: DESComodities-comrcl-fuel1@mod.uk

### 2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

DES LD Prog-Mgt-FCMO1  
Logistics Delivery Fuels Comrcl  
Cedar 3A, #3338  
Abbey Wood, Bristol,  
BS34 8JH

Telephone: 030 679 33790  
Email: DES LD Prog-Mgt-FCMO1@mod.uk

### 3. Packaging Design Authority

(Where no address is shown please contact the Project Team in Box 2)

### 4. (a) Supply/Support Management Branch or Order Manager:

Tel No:

(b) U.I.N.  
Aviation Fuel: D4819A  
Marine Fuel: N6154B  
Ground Fuel: D4819B

### 5. Drawings/Specifications are available from

### 6. For contracts containing DEFCON 5, mauve Copies of MOD Form 640 are to be sent to

(where no address is shown the mauve copy should be destroyed)

### 7. Quality Assurance Representative:

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and DEF STANs are available from Stan 1, Kentigern House, 65 Brown St, Glasgow, G2 8EX. A self addressed label should be sent with each application. Website is: www.dstan.mod.uk

### 8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5394

### 9. Consignment Instructions

The items are to be consigned as follows:

### 10. Transport. The appropriate Ministry of Defence Transport Offices are:

**A. DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

#### Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943  
EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

#### Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946  
EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

### B. JSCS

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)  
JSCS Fax No. 01869 256837

[www.freightcollection.com](http://www.freightcollection.com)

### 11. The Invoice Paying Authority (see Note 1)

Ministry of Defence ☎ 0151-242-2000  
DBS Finance

Walker House, Exchange Flags Fax: 0151-242-2809  
Liverpool, L2 3YL

#### Website is:

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

### 12. Forms and Documentation are available through\*:

Ministry of Defence, Forms and Pubs Commodity Management  
PO Box 2, Building C16, C Site  
Lower Arcott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: [DESLCSLS-OpsFormsandPubs@mod.uk](mailto:DESLCSLS-OpsFormsandPubs@mod.uk)

### NOTES

1. **Forms**. Hard copies, including MOD Form 640 are available from address in Box 12., All other invoicing forms e.g. AG Forms 169 and 173, are available from the website address shown at Box 11.

2.\* Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:

<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

For Official Use Only Recoverable YES  NO

Issue of Government Property YES  NO

Finance Branch LDOC Finance

RAC / LPC No / DFG125 / S900574900 / DFFS/5012/0095

Project No

VAT Contractor - Country of Origin (delete those not applicable)

Requisition No

  

Project Management/ Production branch reference

If EC specify country:

Place of manufacture

Outside the scope	<input type="checkbox"/>	Item Nos	<input type="text"/>
Exempt	<input type="checkbox"/>	Item Nos	<input type="text"/>
Taxable Zero Rate	<input checked="" type="checkbox"/>	Item Nos	<input type="text"/>
Taxable - Standard Rate	<input type="checkbox"/>	Item Nos	<input type="text"/>

Place of packaging

Contractor's Tel No

(where a contract is with an overseas contractor JSP 916 should be consulted)