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**Standard Contract for Goods and/or Services - Order Form**

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| 1. **Purchase Order Number** | TBC | |
| 1. **Customer** | Natural England  Moss Side Farm  Rindle Road  Tyldesley  M29 7LT | |
| 1. **Contractor(s)** | TBC | |
| 1. **Defra Group Members** | The following Defra Group members will receive the benefit of the Deliverables:  Natural England | |
| 1. **The Agreement** | This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.  Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.  The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):   1. this Order; 2. the terms and conditions at Appendix 1; and 3. the remaining Appendices (if any) in equal order of precedence. | |
| 1. **Deliverables** | **Applicable Deliverables** | **Goods Only:**  **Services Only:**  **Good and Services:** |
| **Goods** | The Goods are to be Delivered in accordance with the following instructions:  Delivery to 68no = 900 mm x 6m SN2 TwinWall Unperforated HDPE pipe, including couplers   * 68no = 900mm Bell and Spigot Seals * 2no = Dehris screen 900mm diameter meshed duct cap to aid maintenance * 3no = Inspection chambers for maintenance including relevant seals and couples * Plus Manufacturers and/or industry recommendations for installation and maintenance   Delivery Address: Stephen Ormerod, Moss Side Farm, Rindle Road, Tyldsley, M29 7LT 07553794137  Date of Delivery: TBC  Packaging Instructions: *Note the site is over a private tracks with a manual rail crossing. Articulated lorries have struggled but there is a large yard turning circle. As it stands we currently don’t have the ability to offload so pleas send a delivery vehicle with forklift or give sufficient notice so we can get help.*  Warranty Period:18 months from Delivery, |
| **Services** | N/A |
| 1. **Start Date** | *From 5th December 2024* | |
| 1. **Expiry Date** | To be delivered by March 15th 2025 | |
| 1. **Charges** | The Charges for the Goods and/or Services shall be as set out TBC The Charges are fixed for the duration of the Agreement. | |
| 1. **Payment** | ***payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.*** | |
| 1. **Contractor’s Liability Cap (Clause 13.2.1)** | [A sum equal to £5,000,000]. | |
| 1. **Customer’s Authorised Representative(s)** | For general liaison your contact will continue to be  [Stephen.ormerod@naturalengland.org.uk](mailto:Stephen.ormerod@naturalengland.org.uk)  or, in their absence,  [jenny.griggs@naturalengland.org.uk](mailto:jenny.griggs@naturalengland.org.uk) | |
| 1. **Contractor’s Authorised Representative** | For general liaison your contact will continue to be  [**Insert *contract manager name and contact details***]  or, in their absence,  [**Insert *secondary name and contact details***]. | |
| 1. **Optional Intellectual Property Rights (“IPR”) Clauses** | The Customer has chosen Option **B** in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions. | |
| 1. **Progress Meetings and Progress Reports** | N.A | |
| 1. **Address for notices** | |  | | --- | | **Contractor:** | | [**insert *name and address of Contractor*]**  Attention: **[insert *title***]  Email: [**insert *email address***] | | |
| 1. **Key Personnel of the Contractor** | |  |  |  | | --- | --- | --- | | **Key Personnel Role:** | **Key Personnel Name:** | **Contact Details:** | |  |  |  | |  | | | |  |  |  | | |
| 1. **Procedures and Policies** | N/A | |
| 1. **Special Terms** | N/A | |
| 1. **Additional Insurance** | N/A | |
| 1. **Further Data Protection Provisions** | The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:  **Yes:**  **No:** | |

|  |  |
| --- | --- |
| Signed for and on behalf of the **Customer** | Signed for and on behalf of the **Contractor** |
| Name:  [**Insert** name]  [**Insert** job title] | Name:  [**Insert** name]  [**Insert** job title] |
| Date: | Date: |
| Signature: | Signature: |

**Appendix 1: Terms and Conditions**

The Customer’s Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](https://eur05.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fgovernment%2Forganisations%2Fnatural-england%2Fabout%2Fprocurement&data=05%7C01%7Cdaniel.lavender%40dlapiper.com%7Ce61b389c5e15470f278e08dbcc060e37%7Ce855e7acc54640d299f7a100522010f9%7C1%7C0%7C638328098969691096%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=ymInFtzabvMF3T9or361i03D%2B4kyuzgt8T5CzJeS7Gc%3D&reserved=0) and which are called ‘Standard Goods & Services Terms and Conditions’

**Appendix 2: Specification/Description**

**Aim:**

To provide materials in order to culvert a length of approximately 404 metres of drainage ditch. The ditch is to be culverted at a later date. This quote is for materials only.

**Materials required**

|  |  |
| --- | --- |
| 900 mm x 6m SN2 TwinWall Unperforated HDPE pipe, including couplers | 68 |
| 900mm Bell and Spigot Seals | 68 |
| Dehris screen 900mm diameter meshed duct cap to aid maintenance | 2 |
| Inspection chambers for maintenance including relevant seals and couples | 3 |
| Manufacturers and/or industry recommendations for installation and maintenance |  |
| Delivery to Moss Side Farm, Rindle Road, Tyldsley, M29 7LT. |  |

**Plans and/or Instructions**

•            Manufacturers and/or industry recommendations for installation and maintenance of the culvert materials to be included.

**Appendix 3: Charges**

N/A

**Appendix 4: Processing Personal Data**

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| --- | --- |
|  |  |
| **Supply of materials for a ditch** |
| **Contract:** |
| **Date:** | **5th December 2024** |
| **Description of authorised processing** | **Details** |
| Identity of Controller and Processor for each category of Personal Data | Jenny Griggs |
| Subject matter of the processing | Quote |
| Duration of the processing | During procurement |
| Nature and purposes of the processing | N/A |
| Type of Personal Data | N/A |
| Categories of Data Subject | N/A |
| Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data | N/A |
| Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement | N/A |
| Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach | N/A |