

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: PS/21/224

THE BUYER: Driver and Vehicle Licensing Agency (DVLA)

BUYER ADDRESS Longview Road, Swansea SA6 7JL

THE SUPPLIER: Computacenter (UK) Limited

SUPPLIER ADDRESS: Hatfield Ave, Hatfield, AL109TW

REGISTRATION NUMBER: 01584718

DUNS NUMBER: 22-602-3463

SID4GOV ID: Not applicable

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated the date of last signature. It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

- Lot 2 Hardware & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
 2. Joint Schedule 1(Definitions and Interpretation) RM6068
 3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6068
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 7 (Financial Difficulties)
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- Call-Off Schedules for PS/21/22 – Call Off for the Supply of 500 Dell laptops
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 20 (Call-Off Specification)
- 4. CCS Core Terms (version 3.0.6)
- 5. Joint Schedule 5 (Corporate Social Responsibility) RM6068
- 6. Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Term is incorporated into this Call-Off Contract:

Special Term 1: Third party software (if any) shall be licensed subject to the third party licensor's standard license terms which shall govern the supply, the Customer's use of and obligations relating to the software in their entirety and which shall prevail in the event of any conflict with the terms and conditions of this Call-Off Contract.

Special Term 2: Third party services (if any) shall be supplied subject to the applicable third party's standard service terms.

Special Term 3: For the purpose of Clause 10.3 of the Core Terms 'Ending the contract without a reason', Customer shall not terminate this Call-Off Contract without cause.

CALL-OFF START DATE: 22/12/2021

CALL-OFF EXPIRY DATE: 21/12/2022

CALL-OFF INITIAL PERIOD: 1 year

CALL-OFF OPTIONAL EXTENSION PERIOD N/A

CALL-OFF DELIVERABLES

This requirement is for a call-off contract to support the supply of 500 Dell laptops as per the table below:

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
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Product Description	Specification	Quantity	Cost per Unit (£)	Total Cost
Dell Latitude 7420 (XCTO) with Dell adaptor - USB 3 to Ethernet (PXE) included. Laptops to be issued with laptop bag/case. Hardware Pro Support for PCs (which includes 3 years manufacturer's warranty including of keep your hard drive) *** All units to have identical chipsets to previous procurement *** *** Devices to be registered against the DVLA Store for business (MS) - Auto Pilot *** *** Pass Through Mac Labels required ***	<i>See Specification Document</i>	500	£ 369.12	£ 484,560.00
TOTAL CONTRACT COST				£ 484,560.00

Please see attached specification;



Latitude 7420 XCTO
Laptop Spec.xlsx

Hardware Pro Support for PCs (which includes 3 years manufacturer's warranty including of keep your hard drive)

LOCATION FOR DELIVERY

IT Stores, Driver and Vehicle Licensing Agency, Longview Road, Swansea SA6 7JL

Title to Goods is transferred to the Buyer on payment to the Supplier in full (save in respect of software where title to the same shall remain at all times with the relevant licensor).

DELIVERY REQUIREMENTS

Delivery Location: DVLA, ITS Stores, Longview Road, Morriston, Swansea, SA6 7JL

The Supplier must provide the Buyer with advanced notice of at least 2 days for all deliveries. All deliveries must have a delivery note attached that specifies the Purchase Order number. The Supplier must deliver the Goods during the Buyer's working hours between 07:00hrs and 15:00hrs

DATES FOR DELIVERY OF THE DELIVERABLES

N/A

TESTING OF DELIVERABLES

None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be the duration of any guarantee or warranty period the Supplier has received from the third

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party manufacturer or supplier. For Clarity this includes 3 years Pro support as detailed in the specification attached.

MAXIMUM LIABILITY

Each Party's total aggregate liability in each Contract Year under this Call-Off Contract (whether in tort, contract or otherwise) is no more than the lower of £5 million or 125% of the Estimated Yearly Charges.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year shall be the total aggregate Charges paid or payable by the Buyer from the Call-Off Start Date until the end of the first Call-Off Contract Year.

CALL-OFF CHARGES

The total contract value is £484,560.00 ex vat as per above table.

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

The Supplier shall submit invoices directly to the billing address as per the Buyer's order. The Supplier shall invoice the Buyer for Goods on despatch and for Services as per Supplier's quotation. Payment to be made by BACS payment.

BUYER'S INVOICE ADDRESS:

Email Address: ssa.invoice@sharedservicesarvato.co.uk

Invoice Procedures embedded below:



Invoicing Procedures
v2.0 Sept 2020.pdf

BUYER'S AUTHORISED REPRESENTATIVE

[Redacted signature and name]

BUYER'S ENVIRONMENTAL POLICY

Not applicable for standard supply transactions.

BUYER'S SECURITY POLICY

Framework Ref: RM6068
Project Version: v0.1
Model Version: v3.2

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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Not applicable for standard supply transactions.

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
Account Manager

[REDACTED] alexios@eem

[REDACTED]
Hatfield Avenue, HATFIELD AL10 9TW

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
Framework Sales Director

[REDACTED]
Hatfield Avenue, HATFIELD AL10 9TW

PROGRESS REPORT FREQUENCY

Where applicable on the first Working Day of each calendar month.

PROGRESS MEETING FREQUENCY

Where applicable, Quarterly on the first Working Day of each quarter.

KEY STAFF

Not applicable for standard supply transactions.

KEY SUBCONTRACTOR(S)

Not applicable for standard supply transactions.

COMMERCIALLY SENSITIVE INFORMATION

Supplier's itemised pricing and/or any Supplier specific solution(s) for the period of the Call-Off Term +2 years

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

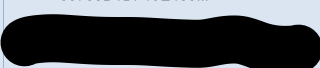
Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	 <small>DocuSigned by: 83758D1DF19E453...</small>	Signature:	 <small>DocuSigned by: 8F1C31A31933497...</small>
Name:		Name:	
Role:	Senior Legal Advisor	Role:	Category Lead
Date:	22 December 2021 13:51 GMT	Date:	22 December 2021 14:21 GMT

