



**CONTRACT NAME:** **Grounds Maintenance / Grass Cutting Service**  
**Dodington Parish Council - 2025**

**SITE LOCATIONS:** Various across the parish

**DESCRIPTION OF WORKS:** See below for each site

**SITE ACCESS** Ensure you are confident of site access to each of the sites quoting for

Item	Description	Measure	Unit	Unit Price	Total Cost
<b>1</b>	QEII PLAYING FIELDS, KELSTON CLOSE, YATE. BS37 8SY <ul style="list-style-type: none"> <li>Grass cutting on performance basis – fortnightly with extra cuts during heavy growing periods</li> <li>Pitch marking – initial mark and over mark of 3 senior football pitches and 2 9v9 pitch in blue (over 2 of the senior pitches) on fortnightly basis</li> <li>(Installation and taking down of goal posts at the beginning and end of the playing season) to be confirmed</li> <li>Boundary hedge cut once per year (min) to be completed by the end of January</li> </ul>				
TOTAL					
Item	Description	Measure	Unit	Unit Price	Total Cost
<b>2</b>	MEMORIAL GARDEN, KELSTON CLOSE, YATE, BS37 8SY <ul style="list-style-type: none"> <li>Grass cutting on performance basis - fortnightly with extra cuts during heavy growing periods</li> <li>Weeding of the borders on monthly basis</li> <li>Strimming around the benches</li> <li>Trimming branches around the kissing gate</li> <li>Bark top up when necessary (at least once a year)</li> <li>Trimming of the beech hedge (once a year)</li> </ul>				
TOTAL					

Item	Description	Measure	Unit	Unit Price	Total Cost
<b>3</b>	WOODCHESTER PLAY AREA, YATE, BS37 8TX <ul style="list-style-type: none"> <li>Grass cutting on performance basis - fortnightly with extra cuts during heavy growing periods</li> <li>The area to be cut is inside the tarmac paths and includes the mounds and the junior and toddler playareas</li> <li>Strimming will be required around the play equipment, benches and bins in both playareas</li> <li>Ornamental hedges to be cut once a year (minimum)</li> </ul>				
TOTAL					
Item	Description	Measure	Unit	Unit Price	Total Cost
<b>4</b>	WAPLEY COMMON AND PICNIC AREA, BESOM LANE, BS37 8RP <ul style="list-style-type: none"> <li>Grass cutting on fortnightly basis to <b>exclude</b> area to the left of cycle path when entering from Besom Lane direction</li> <li>First cuts to avoid the cowslips which are mainly on the rising ground behind the picnic area</li> <li>The area of grass to be cut to include the triangle at the approach to the Common on which the centenary oak and circular seat is located</li> <li>The work should ensure that the surrounding "rough" areas are not allowed to encroach on the mown areas - particularly around the seats on the edge of the Common and picnic area</li> <li>Boundary hedge cut once per year to be completed by the end of January (on the outside of the Common, running alongside of the Besom Lane)</li> </ul>				
TOTAL					
Item	Description	Measure	Unit	Unit Price	Total Cost
<b>5</b>	LILLIPUT PARK, CHIPPING SODBURY, BRISTOL. BS376JQ <ul style="list-style-type: none"> <li>Grass cutting on performance basis – fortnightly with extra cuts during heavy growing periods</li> <li>The area to be cut <b>includes</b> inside of the children's playarea and small</li> </ul>				

	<p>piece outside the north east entrance to the Park</p> <ul style="list-style-type: none"> <li>• Strimming around the play equipment, benches, bins and memorial trees</li> <li>• Boundary hedge cut twice per year (this to include the area outside of Quiet Corner)</li> </ul>				
TOTAL					
Item	Description	Measure	Unit	Unit Price	Total Cost
<b>6</b>	<p>LILLIPUT PARK, CHIPPING SODBURY, BRISTOL, BS37 6JQ – MAINTENANCE</p> <ul style="list-style-type: none"> <li>• General maintenance work to maintain all walk ways, strim paths and keep areas around planting and trees tidy</li> <li>• 4 visits per annum</li> <li>• Maintenance of Prairie Bed – weeding, trimming, bark top up when necessary (this is area by steps in front of the Lilliput Bungalows).</li> <li>• Maintenance of the Old Boules Court – weeding, trimming, bark top up when necessary (this is the raised bed area by adult fitness equipment).</li> <li>• Thought to be given to the Quiet Corner (SE part of park) and how best to manage this to best effect for nature / environment.</li> </ul>				
TOTAL					
Item	Description	Measure	Unit	Unit Price	Total Cost
<b>7</b>	<p>WAPLEY BURIAL GROUND, WAPLEY HILL, WESTERLEIGH ROAD, BS37 8RJ</p> <ul style="list-style-type: none"> <li>• Grass cutting on performance basis - fortnightly with extra cuts during heavy growing periods (note some area's are left longer and pathways cut in to the graves – to allow wild flowers to flourish)</li> <li>• Removal of dead flowers from graves at each visit</li> <li>• Boundary hedge cut once per year to be completed by the end of January</li> </ul>				
TOTAL					

Item	Description	Measure	Unit	Unit Price	Total Cost
8	<p>OTHER ADHOC AREAS AROUND PARISH</p> <p><b>. Planters located on B4465 (4)</b></p> <ul style="list-style-type: none"> <li>Plant Summer bedding (May)</li> <li>Plant Winter bedding (October)</li> <li>4 maintenance visits (June, July, August &amp; September)</li> <li>Trim around the planters so they are visible</li> </ul> <p><b>b. Maintenance of hedges/planting in the Parish</b></p> <ul style="list-style-type: none"> <li>Trimming of hedges/planting in the areas listed below</li> <li>2 maintenance visits (June &amp; August) <ul style="list-style-type: none"> <li>Mallard Close, Chipping Sodbury (near no 25)</li> <li>Tern Inn Hedge, Chipping Sodbury</li> <li>Goldcrest Road, Chipping Sodbury (near no 64)</li> <li>Goldcrest Play Area hedge, Chipping Sodbury (also cut rear)</li> <li>Blaisdon, Yate (near no 51 – weed spray on first visit and cut on second visit)</li> <li>Blaisdon, Yate (hedge near no 170)</li> <li>Blaisdon, Yate - pyracantha (near no 184)</li> <li>Blaisdon, Yate – escallonia (near no 177)</li> <li>Maisemore, Yate – pyracantha (by electric sub-station)</li> <li>Maisemore, Yate – (shrub bed by no 134)</li> <li>Kingscote, Yate – (shrub bed by no 100)</li> <li>Shire Way, Yate – (shrub beds before Badgeworth)</li> <li>Badgeworth Shops, Yate – native hedge</li> <li>Badgeworth Shops, Yate – escallonia hedge</li> <li>Brockworth, Yate – substation hedge (off road, right after Edgeworth)</li> <li>Rodborough, Yate – (hedge near no 15/16)</li> <li>Witcombe, Yate – (hedges near no 39, 295 &amp; 148)</li> <li>Witcombe, Yate – (by sub-station near no 183)</li> <li>Harescombe, Yate – (near no 125-128)</li> </ul> </li> </ul>				
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			Total Cost
	<b>COLLECTION</b>		
		Page 1	£
		Page 3	£
		Page 3	£
		Page 4	£
	<b>SUB TOTAL</b>		£
	<b>CONTINGENCY 10%</b>		£
	<b>TOTAL – TO FORM OF TENDER</b> (for areas quoting for)		£

## FORM OF TENDER

### FOR: GROUNDS MAINTENANCE / GRASS CUTTING SERVICE

To: Dodington Parish Council,  
Dodington Parish Hall,  
Finch Road,  
Chipping Sodbury,  
Bristol,  
BS37 6JZ

1. We have examined the Invitation to Tender Documents including the following:-

- (A) The Specification & Drawings
- (B) The Schedule of Works

And confirm that this Tender has been completed in the knowledge of that examination.

2. We acknowledge that this offer together with the Order from Dodington Parish Council in relation hereto will constitute a binding contract.
3. We offer to carry out the works for the above in accordance with the invitation to Tender Documents, for the Lump sum Fee / Yr :-

Total Fee	Year One	Year Two	Year Three	(Year Four)	(Year Five)
(in Figures)£					
(in Words)					

4. I/We confirm that any applicable discount is included in the fee's above
5. I/we agree that should obvious pricing errors in arithmetic be discovered before acceptance of this offer we will be given the opportunity to confirm or amend the offer.
6. This tender remains open for consideration for three months from the submission date.
7. We will commence work within 30 days of our resulting tender being accepted and complete the whole of the Works in conformity with the Conditions of Contract, Specification and Schedule of Works at the prices inserted in the Schedule of Works.

The \*Partner/Director responsible will be:

Full Name (Capitals)

\_\_\_\_\_

- 7 We acknowledge that Dodington Parish Council is not bound to accept the lowest or any tender.
- 8 We also acknowledge that if this offer is unsuccessful then we will be notified in writing by the Council of the successful firm and the accepted lump sum fee, and further acknowledge that telephone enquiries to the Council prior to acceptance or notification may invalidate this offer.

9 Full Name (Capitals) \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

In the capacity of \*Partner/Director authorised to sign for and on behalf of:

Company name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

\* Delete as necessary

## ANTI-COLLUSION CERTIFICATE

1. We certify that this tender is made in good faith, and that we have not fixed or adjusted the amount of the tender by or under or in accordance with any agreement or arrangement with any other person. We also certify that we have not and we undertake that we will not before the award of any contract for the work:-
  - (i)
    - (a) communicate to any person other than the person calling for those tenders the amount or approximate amount of the tender or proposed tender, except where the disclosure, in confidence, of the approximate amount of the tender was necessary to obtain insurance premium quotations required for the preparation of the tender;
    - (b) enter into any agreement or arrangement with any person that they shall refrain from tendering, that they shall withdraw any tender once offered or vary the amount of any tender to be submitted;
  - (ii) pay, give or offer to pay or give any sum of money or other valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any other tender or proposed tender for the work, any act or thing of the sort described at (i) (a) or (b) above.
2. We further certify that the principles described in paragraphs 1(i) and (ii) above have been, or will be, brought to the attention of all sub-contractors, suppliers and associated companies providing services or materials connected with the tender and any contract entered into with such sub-contractors, suppliers or associated companies will be made on the basis of compliance with the above principles by all parties.
3. In this certificate, the word 'person' includes any persons and anybody or association, corporate or unincorporated; 'any agreement or arrangement' includes any transaction, formal or informal, and whether legally binding or not; and 'the work' means the work in relation to which this tender is made.

## EQUALITIES DECLARATION We agree:-

- (i) that no applicant for a job with or employee of this company will receive any less favourable treatment on the grounds of disablement, sex, sexual orientation, marital status, race, colour, nationality, age, political and religious beliefs, or Trade Union activities;
- (ii) that no such job applicant or employee will be placed at a disadvantage by conditions or requirements which cannot be shown to be justifiable;
- (iii) that the requirements in (i) and (ii) will be brought to the attention of all subcontractors, suppliers and associated companies providing services or materials connected with the tender and any contract entered into with such sub-contractors, suppliers or associated companies will be made on the basis of compliance with the above requirements by all parties.

## CLIMATE AND NATURE DECLARATION

We certify, that our organisation has considered and responded to the aims and ambitions of the Dodington Parish Council Climate and Nature Emergency Declaration (Environmental Impact Document included on Contracts Finder), to minimise adverse impact on the environment, to the best of our ability, in the design and specification of works for this project.

Dated this .....day of .....20....

Signature .....

in capacity of .....

Duly authorised to sign tenders and acknowledge the contents of the Anti-Collusion

Certificate, the Equalities Declaration and Climate and Nature Declaration for and on behalf of:-

(in BLOCK CAPITALS) .....

Postal Address .....

Telephone No .....



## **INSURANCE DETAILS**

Please find details of our insurance policies including public liability