



Bureau van Dijk

[REDACTED TEXT]

Attn: [REDACTED TEXT]
[REDACTED TEXT]

Date: 4th May 2018

Procurement ref: CCSO18A78

Dear [REDACTED TEXT],

Award of contract for the Provision of Renewal of Orbis and Fame for Border Force

Following your proposal for the provision of the renewal of Orbis and Fame to Border Force we are pleased to award this contract to you.

This letter (Award Letter) and its Annexes set out the terms of the contract between Border Force as the Customer and Bureau van Dijk as the Supplier for the provision of the Goods. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the “**Conditions**”). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:

- 1.1. The Goods shall be delivered to Border Force.
- 1.2. The total contract value shall be £243,000.00. There will be no option to extend the Contract.
- 1.3. The specification of the Goods to be supplied is as set out in Annex 2.
- 1.4. The Date of Delivery shall be ***the 1st day of May 2018 until 30th April 2019.***
- 1.5. The Term shall commence on the 1st day of May 2018 (the “Start Date”) and the Expiry Date shall be 30th April 2019. There will be no option to extend the Contract.
- 1.6. The address for notices of the Parties are:

Customer

Border Force (Home Office)
[REDACTED TEXT]

Supplier

Bureau van Dijk
[REDACTED TEXT]



1.7. The following persons are Key Personnel for the purposes of the Agreement:

Name	Title/Role
[REDACTED TEXT]	[REDACTED TEXT]
[REDACTED TEXT]	[REDACTED TEXT]

2. Payment

All invoices must be sent, quoting a valid purchase order number (PO Number), to: [REDACTED TEXT] Within 10 working days of receipt of your countersigned copy of this letter, the Customer will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, item number (if applicable) and the details (name and telephone number) of your Customer contact (i.e. Contract Manager). Non-compliant invoices will be returned, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact the Customer's Accounts Payable section either by email to [REDACTED TEXT] or by telephone [REDACTED TEXT].

3. Liaison

For general liaison your contact will continue to be [REDACTED TEXT].

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the Goods. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to [REDACTED TEXT] at the above address **within 7** days from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the procurement reference number above in any future communications relating to this contract.

Yours faithfully,

Signed for Border Force ("the Customer")

Name: [REDACTED TEXT]
[REDACTED TEXT]

Signature: [REDACTED TEXT]

Date: 4th May 2018

Date: 4th May 2018

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of Bureau van Dijk ("the Supplier")

Name: [REDACTED TEXT]
[REDACTED TEXT]

Signature: [REDACTED TEXT]

Date: 4th May 2018