

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: **TIS0846**

THE BUYER: **The Insolvency Service**

BUYER ADDRESS **16th Floor, 1 Westfield Avenue, Stratford,
London, E20 1HZ**

THE SUPPLIER: **ZK Analytics Limited**

SUPPLIER ADDRESS: **Earlsfield Business Centre, 9 Lydden
Road, London SW18 4LT**

REGISTRATION NUMBER: **09217478**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 16th December 2025.

It's issued under the DPS Contract with the reference number TIS0846 for the provision of Exploratory research into Members Voluntary Liquidations.

DPS FILTER CATEGORY:
64570

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ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **TIS0846**
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for **TIS0846**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Order Schedules for **TIS0846**
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 16 (Benchmarking)
 - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) **TIS0846**
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

None

ORDER START DATE: **1st January 2026**

ORDER EXPIRY DATE: **31st March 2026**

ORDER INITIAL PERIOD: **Three Months**

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £54,720.00 including VAT (£45,600.00 excluding VAT)

ORDER CHARGES

REDACTED

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Invoice/BACS

BUYER'S INVOICE ADDRESS:

payments@insolvency.gov.uk

The Buyer has a No PO (Purchase Order) No PAY (Payment) policy.

All Invoices must comply with the No PO No Pay Policy to be considered valid and be paid.

A valid Supplier Invoice shall include the following:

1. Valid Buyers Purchase Order Number;
2. Buyers Contract Reference Number – TIS0846;
3. Invoice must accurately map to the line items within the Purchase Order, i.e. Line Descriptions, Number of Units and Unit Price.

The Buyer may make reasonable changes to its invoicing requirements during the Term by providing 30 calendar days written notice to the Supplier.

Please note that Payment Terms, notably lead times for payment of invoices, shall be directly tied to the No PO, No Pay Policy. Those without a valid PO number may be returned to the Supplier. In such cases, the lead time for payment of invoices shall not begin until a valid PO is received.

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

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BUYER'S ENVIRONMENTAL POLICY

The Buyers Sustainability Strategy 2022 to 2025 available online at:

<https://www.gov.uk/government/publications/the-insolvency-service-sustainability-strategy-2022-to-2025>

BUYER'S SECURITY POLICY

Suppliers must adhere to the Buyers Security Management System policies which will be provided upon request

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER'S CONTRACT MANAGER

REDACTED

PROGRESS REPORT FREQUENCY

See details in Order Schedule 20 (Order Specification)

PROGRESS MEETING FREQUENCY

See details in Order Schedule 20 (Order Specification)

KEY STAFF

As agreed upon for the delivery of these Services.

KEY SUBCONTRACTOR(S)

None

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

REDACTED

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

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The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	REDACTED	Role:	REDACTED
Date:	REDACTED	Date:	REDACTED