

Schedule 2 - Scope of Services

Type	Service	In M&E Outsourcing Scope Yes / No	Comments
Building	Abestos Surveys	No	
	Asbestos removal	No	
	Minor Buildings Works	Yes	
	ETFE Maintenance - WSB	Yes	
	Roof Maintenance and Repair	Yes	
	Door & Window Repairs	Yes	Fabric maintenance
	Miscellaneous Ad Hoc Works	Yes	Reactive only when requested by BGS
	Insurance Inspections (LOLER & PSSR)	No	
	Decorating Services	No	
	Installation of Window Blinds	No	
Communications	Data cabling installations (minor works)	Yes	Reactive only when requested by BGS
	Routing Services	No	
	MD100 Telephone Exchange Maintenance	No	
	Estates Mobile Phones	No	
	Voicemail Maintenance	No	
	Line Rental	No	
	Consumables	No	
	Maintenance / Installation	No	Projects
Security	Security Systems Installation	Yes	
	Access Control System Maintenance	Yes	
	Intruder Alarm Maintenance	Yes	Reactive only when requested by BGS
	CCTV Servicing and Repair	Yes	
	Security - Manned Guarding	No	
Mechanical	Pressurisation Unit Maintenance	Yes	
	Passenger / Goods Lifts Maintenance	Yes	
	Emergency Release of Lift Passengers	Yes	
	Compressor Maintenance	Yes	
	Air Conditioning Maintenance	Yes	
	Chiller Maintenance	Yes	

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	Absorption Chiller Maintenance	Yes	
	Computer Room Chiller	Yes	
	Computer Room DX Systems	Yes	
	Generator Maintenance (4 off)	Yes	
	NGR - Motorised Racking	Yes	
	Shutter Door Maintenance	Yes	
	RO System Maintenance	Yes	
	Gas Detection Systems Maintenance	Yes	
	Laboratory Compressed Gas Maintenance and Installations	Yes	
	LEV Inspection and Test (incl.fume cupboards & laminar flow)	Yes	RPS
	Fume Cupboard Maintenance	Yes	
	Annual Clean Room Maintenance	Yes	
	LEV filter replacement (EIGL 3 + NGR)	Yes	
	HEPA Filter Testing and Replacement	Yes	
	Kitchen Equipment Maintenance	Yes	
	Grease Traps in Kitchen	Yes	Dynorod
	Fire Extinguisher Servicing	Yes	O Heap contractor
	Sewerage Pump Maintenance	Yes	
	Roof Access Inspection and Maintenance	Yes	
	Ad hoc mechanical repairs	Yes	
	Minor Mechanical installations	Yes	Reactive only when requested by BGS
	Minor plumbing works	Yes	
	Plant Inspections (weekly walk around)	Yes	
	AHU Maintenance	Yes	
	Laboratory Silt Trap Cleaning	Yes	
	Aborption Chiller (vacuum pump venting)	Yes	
	Valve turning (annual)	Yes	
	Check fire door closers (3 monthly)	Yes	

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	Plant Room and Boiler House upkeep	Yes	
	Pump maintenance (replace belts and seals)	Yes	
	Emergency response to faults (general)	Yes	
	Water Testing (L8)	Yes	Flushing and temp checks of LUO
	Chlorine Dioxide Testing	Yes	As requested
	Water Testing	No	
	Chlorine Dioxide System Maintenance	No	
	Heating System Water Testing (Closed Systems) ?	No	
	Fire Hydrant Inspection and Testing	No	
	Fork Lift Truck Maintenance	No	
	High-Racker Maintenance	No	
	Annual Inspection of Autoclaves	No	
Electrical	Electrical Portable Appliance Testing	Yes	Annually, IT equipment 4 yearly
	Electrical Installation Inspections & Fixed Wire Testing	Yes	
	Emergency Light Testing	Yes	
	Fire Alarm Maintenance	Yes	
	Weekly Fire Alarm Testing	Yes	
	GIH Computer Room UPS Maintenance	Yes	
	PPFPL & EIGL1 UPS Maintenance	Yes	
	HV Switchgear/Transformer Maintenance	Yes	
	Lightning Protection Inspection and Maintenance	Yes	
	Ad hoc electrical repairs	Yes	
	Minor Electrical Installations	Yes	Reactive only when requested by BGS
	Emergency response to faults (general)	Yes	
	Meter Readings	Yes	
	BMS Maintenance	Yes	
	Data and wiring installations (minor works)	Yes	
Software and Licences	Autocad Licences	No	
	CAFM FM Licenses and Helpdesk	No	

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	Salto Access Pass Software Helpdesk ?	No	
	TV Licence	No	
Cosultants	Structural Engineers	No	
Fleet Services	Vehicle Hire	No	
	Taxi Sevices	No	
Site Services	Grounds Maintenance	No	
	Interceptor maintenance	Yes	
	Drain Surveys/Repairs	Yes	
	Drain Clearance - Mechanical	Yes	
	Drain maintenance and repair	Yes	
	Drain/WC clearance (blockages)	Yes	
	Kitchen Deep Clean	Yes	
	Cleaning	No	
	Pest Control	No	
	Window Cleaning	No	
	Photocopier Rental	No	
	Road Marking	No	
	Roadway Maintenance	No	
	Pedestrian Route Maintenance	No	
	Flexi System Maintenance	No	
	Plant Rental	Yes	As requested
	Water Coolers	No	
	Sanitary Disposal	No	
	Waste Disposal	No	
	Workwear/Laboratory Clothing	No	
	Cryogenic Tank Inspections & Maintenance	No	
	Gas Cylinder and Gas Supply	No	
Purchasing	Consumables, stores and stocks	No	by BGS based on advice from Contractor
	Replacement parts	Yes	Subject to approval by BGS