



Department
for Environment
Food & Rural Affairs

CONTRACT CHANGE NOTE

Contract Change Note Number	01
Contract Reference Number and Title	25103 – Temporary Senior Veterinary Inspector (SVI) at APHA Sand Hutton. <i>(Ref: 21329 VDP Framework (Lot 1 – Veterinary Personnel))</i>
Variation Title	Replacement of named vet, change to main base of work, and extension of contract duration by six (6) months
Number of Pages	2

Whereas the Contractor (Hall Mark Ltd) and the Authority entered into a call-off Contract 25103 through the Request for Quote (RFQ) process, pursuant to Framework Agreement 21329 dated 13th October 2014, and now wish to amend the call-off Contract.

It is agreed as follows:

1. With effect from 13/11/2018 the Original Contract shall be amended as set out in this Contract Change Note:

Change Requestor / Originator	[REDACTED]	
Summary of Change	Replacement of existing named vet [REDACTED] by [REDACTED] will commence work on Wednesday 14/11/2018, reporting to [REDACTED]. Change of base location from APHA Sand Hutton to APHA Ceres House, Searby Road, Lincoln LN2 4DT. Six (6) month extension for contract currently expiring on 01/03/2019. Extension required to cover the period 02/03/2019 to 01/09/2019. This possible extension period was detailed in the Order Form.	
Reason for Change	Departure of named vet, change to base location and six (6) month extension required.	
Revised Contract Price	Original Contract Value	£55,880.00
	Previous Contract Changes	£n/a
	Contract Change Note [01]	£27,940.00
	New Contract Value	£83,820.00
Revised Payment Schedule	As per original contract (no change)	
Revised Specification	As detailed above in Summary of Change	
Revised Contract Period	Contract period from w/c Monday 05/03/2018 to Sunday 01/09/2019.	
Change in Contract Manager(s)	n/a	
Other Changes	n/a	

2. Save as herein amended all other terms and conditions of the Original Contract shall remain in full force and effect.

Execution of the Contract Change Note is carried out in accordance with EU Directive 99/93 (Community framework for electronic signatures) and the Electronic Communications Act 2000. The revised Contract is formed on the date on which both Parties communicate acceptance of its terms on the Authority's electronic contract management system ("Bravo").