



Department for Transport

Client Manager
Worldline IT Services Limited
Beeston Business Park
Technology Drive
Beeston, NG9 1LA

Email: [redacted]@worldline.com

[redacted]
Commercial Relationship Manager
Group Commercial Directorate
Department for Transport
4/12 Windsor House
50 Victoria Street
Westminster, London SW1H 0TL
DIRECT LINE: [redacted]

Web Site: www.dft.gov.uk

Tuesday 31 March 2020

Contract Extension Notice: Hosting Maintenance & Support for IT Applications

Dear [redacted]

I refer to your recent discussions with [redacted] from the Department in relation to updating the Service Level Agreement and extending the term of the above contract.

1. On behalf of the Secretary of State for Transport, I confirm the contract expiry date shall be extended from the **1 April 2020 to the 31 March 2021**.
2. For the avoidance of doubt, the approved extension is based on the Service Level Agreement (SLA) and Appendices A & B that are attached to this notice.
3. The approved maximum cost for this contract is **£158,318.00** excluding Value Added Tax. This is an increase on the maximum contract cost for 2019/20 and covers an RPI-adjusted increase that is in line with the February 2020 RPI figure of 2.7%. The approved maximum contract cost covers the following provisions:

[redacted]				
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Total				£158,318
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4. Worldline further agree that the maximum cost of this contract is not to be exceeded without written authority of the DfT Group Procurement Directorate.
5. In accordance with the attached you will be issued a new Purchase Order for the work assigned. Invoices must quote the correct PO Number and be submitted to:

**Accounts Payable,
DfT Shared Service Centre,
5 Sandringham Park,
Swansea Vale,
Swansea SA7 0EA.**

Or via email to ssa.invoice@sharedservicesarvato.co.uk

6. The Contract Manager for this contract is [REDACTED]
Email: [REDACTED]@dft.gov.uk or phone [REDACTED]
7. Please print and sign a copy of this letter and forward to the Contract Manager electronically. They in turn will manage its ratification and return a copy for your records.
8. Should you have any queries regarding this or any other matter please do not hesitate to contact the Procurement Lead or the Contract Manager (cc'd below).
9. If you are content to enter into a binding contract please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

Signed:	[REDACTED]
Name...	[REDACTED]
Position	[REDACTED]
Date:.....	31/03/20

Yours sincerely

[REDACTED]

**Commercial Relationship Manager
By authority of the Secretary of State for Transport**

cc:
cc:

[REDACTED]