



## Appendix 1 - Award Form

This Award Form creates this Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

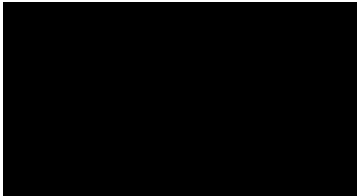


1. Buyer	<p><b>The Department for Transport</b>, on behalf of the Secretary of State for Transport (the Buyer).</p> <p>Its offices are at: <b>Great Minster House</b> <b>33 Horseferry Road</b> <b>London</b> <b>SW1P 4DR</b></p>
2. Supplier	<p>Name: <b>AtkinsRéalis UK Limited</b></p> <p>Address: <b>5 Willbrook Way</b> <b>Girton</b> <b>Cambridge</b> <b>CB3 0NA</b></p> <p>Registration number: <b>00688424</b></p>
3. Contract	<p>This Contract between the Buyer and the Supplier is for the supply of Deliverables, being an update to NTMv5 - see Schedule 2 (Specification) for full details.</p> <p>This opportunity is advertised in this Contract Notice in Find A Tender, reference <b>2024/S 000-019521</b> (FTS Contract Notice).</p>
4. Contract reference	<b>TRAS3102</b>
5. Buyer Cause	<p>Any material breach of the obligations of the Buyer or any other default, act, omission, negligence or statement of the Buyer, of its employees, servants, agents in connection with or in relation to the subject-matter of this Contract and in respect of which the Buyer is liable to the Supplier.</p>
6. Collaborative working principles	<p>The Collaborative Working Principles do not apply to this Contract.</p> <p>See Clause 3.1.3 for further details.</p>
7. Financial Transparency Objectives	<p>The Financial Transparency Objectives do not apply to this Contract.</p> <p>See Clause 6.3 for further details.</p>

<b>8.</b>	<b>Start Date</b>	<b>2 September 2024</b>
<b>9.</b>	<b>Expiry Date</b>	No later than <b>31 March 2025</b>
<b>10.</b>	<b>Extension Period</b>	Not applicable
<b>11.</b>	<b>Ending this Contract without a reason</b>	The Buyer shall be able to terminate this Contract in accordance with Clause 14.3.
<b>12.</b>	<b>Incorporated Terms</b> (together these documents form the " <b>this Contract</b> ")	<p>The following documents are incorporated into this Contract. Where numbers are missing we are not using these Schedules. If there is any conflict, the following order of precedence applies:</p> <ul style="list-style-type: none"> <li>(a) This Award Form</li> <li>(b) Any Special Terms (see <b>Section 14 (Special Terms)</b> in this Award Form)</li> <li>(c) Core Terms</li> <li>(d) Schedule 36 (Intellectual Property Rights), Part A and annexes only</li> <li>(e) Schedule 1 (Definitions)</li> <li>(f) Schedule 6 (Transparency Reports)</li> <li>(g) Schedule 20 (Processing Data)</li> <li>(h) The following Schedules (in equal order of precedence): <ul style="list-style-type: none"> <li>(i) Schedule 2 (Specification)</li> <li>(ii) Schedule 3 (Charges)</li> <li>(iii) Schedule 5 (Commercially Sensitive Information)</li> <li>(iv) Schedule 7 (Staff Transfer)</li> <li>(v) Schedule 13 (Contract Management)</li> <li>(vi) Schedule 16 (Security), Part A only</li> <li>(vii) Schedule 19 (Cyber Essentials Scheme)</li> <li>(viii) Schedule 21 (Variation Form)</li> <li>(ix) Schedule 22 (Insurance Requirements)</li> <li>(x) Schedule 25 (Rectification Plan)</li> <li>(xi) Schedule 26 (Sustainability)</li> <li>(xii) Schedule 27 (Key Subcontractors)</li> </ul> </li> </ul>

		<p>(xiii) Schedule 29 (Key Supplier Staff)</p> <p>(i) Schedule 4 (Tender), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that part of the Tender will take precedence over the documents above.</p>
13.	<b>Special Terms</b>	Any novation under Core Term Clauses 27.3 and 27.4 will require the Supplier's prior written consent (such consent shall not be unreasonably withheld or delayed).
14.	<b>Buyer's Environmental Policy</b>	 DfT Corporate Environmental Policy
15.	<b>Social Value Commitment</b>	The Supplier agrees, in providing the Deliverables and performing its obligations under this Contract, to deliver the Social Value outcomes in Schedule 4 (Tender) and provide the Social Value Reports as set out in Schedule 26 (Sustainability)
16.	<b>Buyer's Security Requirements and Security and ICT Policy</b>	<p>Security Requirements: as set out in Schedule 16 (Security). Guidance</p> <p><b>Security Policy:</b></p>  DfT cyber security policy.docx <p>For the purposes of Schedule 16 (Security) the Supplier is required to comply with the Security Policy.</p> <p>For the purposes of Supplier Staff vetting, the Supplier is required to comply with the Security Policy.</p> <p><b>ICT Policy: Not Used</b></p> <p>For the purposes of Schedule 16 (Security) the Supplier is not required to comply with the ICT Policy.</p> <p>For the purposes of Schedule 28 (ICT) Supplier is not required to comply with the ICT Policy.</p>
17.	<b>Charges</b>	<p>Indexation is not applicable</p> <p>Details in Schedule 3 (Charges)</p>
18.	<b>Estimated Year 1 Charges</b>	<b>£180,000.00</b> excluding VAT (as per the suppliers Appendix 5a Pricing Schedule)

19. Reimbursable expenses	None
20. Payment method	<p>Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. The Purchase Order Number for this contract will be processed upon contract signature. You must quote the aforementioned PO number on all invoices, and these must be submitted as a PDF by email directly to <a href="mailto:SSa.invoice@Ubusinessservices.co.uk">SSa.invoice@Ubusinessservices.co.uk</a>.</p> <p>To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your Buyer contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment.</p> <p>If you have a query regarding an outstanding payment, please contact our Accounts Payable section: <a href="mailto:support@Ubusinessservices.co.uk">support@Ubusinessservices.co.uk</a></p>
21. Service Levels	The Supplier will meet all service requirements set out in Schedule 2 (Specification)
22. Liability	<p>In accordance with Clause 15.1 each Party's total aggregate liability in each Contract Year under this Contract (whether in tort, contract or otherwise) is no more than the greater of <b>£1 million</b> or <b>150%</b> of the Estimated Yearly Charges</p> <p>In accordance with Clause 15.5, the Supplier's total aggregate liability in each Contract Year under Clause 18.8.5 is no more than the Data Protection Liability, being <b>£10 million</b></p>
23. Cyber Essentials Certification	Cyber Essentials Scheme Plus] Certificate (or equivalent). Details in Schedule 19 (Cyber Essentials Scheme)
24. Progress Meetings and Progress Reports	The Supplier shall attend Progress Meetings with the Buyer on a basis agreed at contract inception (expected to be fortnightly).

		The Supplier shall provide the Buyer with Progress Reports via e-mail at least 3 working days in advance of any Progress Meeting.
25.	<b>Guarantor</b>	Not applicable
26.	<b>Virtual Library</b>	Not applicable
27.	<b>Supplier's Contract Manager</b>	<div style="background-color: black; width: 150px; height: 1.2em; margin-bottom: 5px;"></div> Principal Transport Planner (and Project Manager) <div style="background-color: black; width: 150px; height: 1.2em; display: inline-block; vertical-align: middle;"></div> <a href="mailto:_____@atkinsrealis.com">@atkinsrealis.com</a> <div style="background-color: black; width: 150px; height: 1.2em; margin-top: 5px;"></div>
28.	<b>Supplier Authorised Representative</b>	<div style="background-color: black; width: 100px; height: 1.2em; margin-bottom: 5px;"></div> Senior Commercial Manager <div style="background-color: black; width: 100px; height: 1.2em; display: inline-block; vertical-align: middle;"></div> <a href="mailto:_____@atkinsrealis.com">@atkinsrealis.com</a> <div style="background-color: black; width: 100px; height: 1.2em; margin-top: 5px;"></div>
29.	<b>Supplier Compliance Officer</b>	Contact Supplier's Contract Manager or Authorised Representative in the first instance
30.	<b>Supplier Data Protection Officer</b>	Contact Supplier's Contract Manager or Authorised Representative in the first instance
31.	<b>Supplier Marketing Contact</b>	Contact Supplier's Contract Manager or Authorised Representative in the first instance
32.	<b>Key Subcontractors</b>	N/A
33.	<b>Buyer Authorised Representative</b>	<div style="background-color: black; width: 200px; height: 1.2em; margin-bottom: 5px;"></div> Commercial Relationship Manager, Department for Transport <div style="background-color: black; width: 100px; height: 1.2em; display: inline-block; vertical-align: middle;"></div> @dft.gov.uk

<b>For and on behalf of the Supplier:</b>		<b>For and on behalf of the Buyer, acting as part of the Crown:</b>	
Signature:		Signature:	
Name:		Name:	
Role:	Senior Commercial Manager	Role:	DfT Commercial Manager
Date:	25/09/2024	Date:	25/09/2024