|  |  |  |  |
| --- | --- | --- | --- |
| **Item Number** | **Item** | **Price**  | **Weighting** (of the total 20% allocated to price) |
| **Original Research and Analysis – written products** |
| 1 | Production and delivery of Original Research and Analysis in accordance with Statement of Requirement, paragraph 15. a. (1, 2, 3, 6). The price for each piece of work to be agreed using the following fee structure based on the cost per 1000 words and following grade of personnel (or equivalent for think-tanks and private sector) | Prices to be agreed on an individual basis for each requirement but subject to the maximum price below | 5%These 4 Individual Prices will be added together and averaged. The average price will then be allocated the score |
| 1a | Post-graduate student | £ Maximum Price |
| 1b | Assistant Professor | £ Maximum Price |
| 1c | Professor | £ Maximum Price |
| 1d | Distinguished Professor | £ Maximum Price |
| **Original Research and Analysis - workshops** |
| 2 | Production and delivery of Original Research and Analysis in accordance with Statement of Requirement, paragraph 15. a. 4. Workshop - the price to include preparation beforehand, venue and hosting and a write-up of proceedings.  | Price to be agreed on an individual basis for each requirement but subject to a maximum price of £….each | 3% |
| **Original Research and Analysis – conferences** |
| 3 | Production and delivery of Original Research and Analysis in accordance with Statement of Requirement, paragraph 15. a. 5. Conference - the price to include preparation beforehand, venue and hosting and a write-up of proceedings.  | Price to be agreed on an individual basis for each requirement but subject to a maximum price of £….each | 3% |
| **CDS Strategy Forum** |
| 4 | Provision of CDS Strategy Forum (to include all services as detailed in the Statement of Requirement, paragraph 15. c.)  | Price to be agreed on an individual basis for each forum but subject to the maximum price below | 5%These 6 Individual Prices will be added together and averaged. The average price will then be allocated the score |
| 4a | Venue | £ Maximum Price |
| 4b | Refreshments (appropriate to event length, as agreed with the Authority) | £ Maximum Price |
| 4c | Subject matter experts including keynote speaker, other speakers and panellists, syndicate rapporteurs, other distinguished guests. (As an indicative guide, previous forums have included one keynote speaker who normally speaks for 30 minutes, four panellists/other speakers who speak for 5 minutes and then answer questions for 40 minutes, four distinguished guests, three discussion syndicates each of which requires a rapporteur and note-taker) | £ Maximum Price |
| 4d | Forum preparation including forum design, issuing and tracking invites, administration (including guest accommodation where necessary), preparatory material (e.g. reading lists, briefing papers). | £ Maximum Price |
| 4e | Production of the forum write-up and any other follow-up work. | £ Maximum Price |
| 4f | Provide meeting facilities for a pre-forum meeting for up to 12 distinguished guests the evening before (or evening of) the forum, close to the forum venue. | £ Maximum Price |
| **Provision of personnel** |
| 5 | Day rate for the Provision of following grade of Personnel (or equivalent for think-tanks and private sector) in accordance with Statement of Requirement, paragraph 15. d. (3) 1, 2 |  | 1%These 4 Individual Prices will be added together and averaged. The average price will then be allocated the score |
| 5a | Post-graduate student | £ Firm price per day |
| 5b | Assistant Professor | £ Firm price per day |
| 5c | Professor | £ Firm price per day |
| 5d | Distinguished Professor | £ Firm price per day |
| 5e | Provision of person to meet the AH DAR requirements in accordance with Statement of Requirement Para 15. d. (1). | £ Firm price per day | 2% |
| **Publication of research and analysis** |
| 6 | Publication of Research and Analysis in accordance with Statement of Requirement, paragraph 15. e. (4)  |  | 1%These 3 Individual Prices will be added together and averaged. The average price will then be allocated the score |
| 6a | A single print run of 200 hard copies (as a guide pricing should be based on each publication containing 6 articles of 8000 words each, fully referenced.)  | Price to be agreed on an individual basis for each requirement but subject to a maximum price of £….each |
| 6b | Digital publication (including web hosting) | Price to be agreed on an individual basis for each requirement but subject to a maximum price of £….each |
| 6c | Editing of full issue | Price to be agreed on an individual basis for each requirement but subject to a maximum price of £….each |