# FORM OF TENDER

**TCA 3/7/778 CONTRACT FOR THE PROVISION OF ISO 9001 AUDIT AND CERTIFICATION SERVICES FOR THE AGENCY’S QUALITY MANAGEMENT SYSTEM**

1. I/we have read the documents listed below and, subject to and upon the terms and conditions contained in the said documents, I/we offer to provide the Services specified, at the rates or prices quoted by me/us.

2. **Terms and Conditions**. I/we agree that this tender and any contract which may result from it shall be based upon the documents listed below which I/we confirm to be those provided as part of the above referenced Invitation to Tender:

(i) Form of Tender

(ii) Specification

1. Price Schedule
2. General Conditions of Contract

and for the avoidance of doubt

(v) Instructions for Tenderers

I/we agree that any other terms or conditions of contract or any reservations which may be printed on any correspondence or document from me either in connection with this tender, or any contract resulting from this tender, shall not be applicable to the Contract.

1. **Law**. I/we agree that any contract that may result from this tender shall be subject to English law.
2. I/we confirm that we have taken account of our legal and statutory obligations, as well as all relevant Government codes and policies (e.g. taxes, environmental protection, employment protection and working conditions) in our tender, where they would be applicable to the supply of the Good or Services.
3. I/we have abided by the requirements set out in the Instructions for Tenderers, including confidentiality.
4. The prices quoted in this tender are valid for 90 days from the tender return date.
5. To help Government develop its procurement policy in respect of small businesses, the Department needs to gather information about the size of the organisations we invite to tender. Please tick one of the following boxes:

* Please tick here if your organisation has between 1 and 50 employees
* Please tick here if your organisation has between 51 and 249 employees
* Please tick here if your organisation has 250 or more employees
* In addition:
* Please tick here if your organisation is a registered company   
    
  \*Applicable only to Service contracts
* We bring your attention to the General Terms and Conditions for Services number D7.

CONTRACTOR’S OBLIGATIONS IN CONNECTION WITH THE TRANSFER OF UNDERTAKINGS (PROTECTION OF EMPLOYMENT) REGULATIONS 1981 (“TUPE”).

IF YOU HAVE READ AND UNDERSTOOD THIS SECTION

PLEASE TICK THIS BOX

9. I/we confirm that all copy material submitted is identical in every respect to the original, regardless of the format or media in which it is submitted and that any electronic copy has been virus checked and is clear at the time of despatch.

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| Signed: | Date: |
| Name (in block capitals): | In the capacity of: |
| duly authorised to sign tenders for and behalf of (in block capitals): | |
| Postal Address: | |
| Telephone No: | Email: |