



# HARPENDEN TOWN COUNCIL

*CLOSER TO THE COMMUNITY*



## ***Rothamsted Park Skatepark Refurbishment – brief for Consultant appointment***

### ***Introduction***

Harpenden Town Council (HTC) is seeking to appoint a consultant to work with us to deliver a refurbished skatepark in Rothamsted Park.

Rothamsted Park is an important recreational space, well known for its beauty, diversity and history. It is a much-treasured open space and welcomes many visitors every day. Our aspiration is to maintain and enhance this Park to a high standard and ensure no inappropriate development is taken forward.

Rothamsted Park has a country park feel and appearance, with wide open spaces broken up by mature oaks of former hedge lines. There are additional pockets of woodland planting, and the main Avenue is dominated by lines of mature limes on both sides. Almost the entire Park is laid out on gently sloping land, with gradients in several directions. There are several entrances to the Park, the main being on Leyton Road, from there it is a short walk to the Rose Garden with its tranquil seating areas, the play park, tennis courts and sports pitches.

Since acquiring Rothamsted Park in 2021, Harpenden Town Council has made significant improvements and has a number of aspirations for the future. One of those

is the refurbishment of the existing skatepark which is nearing the end of its life and requires investment.

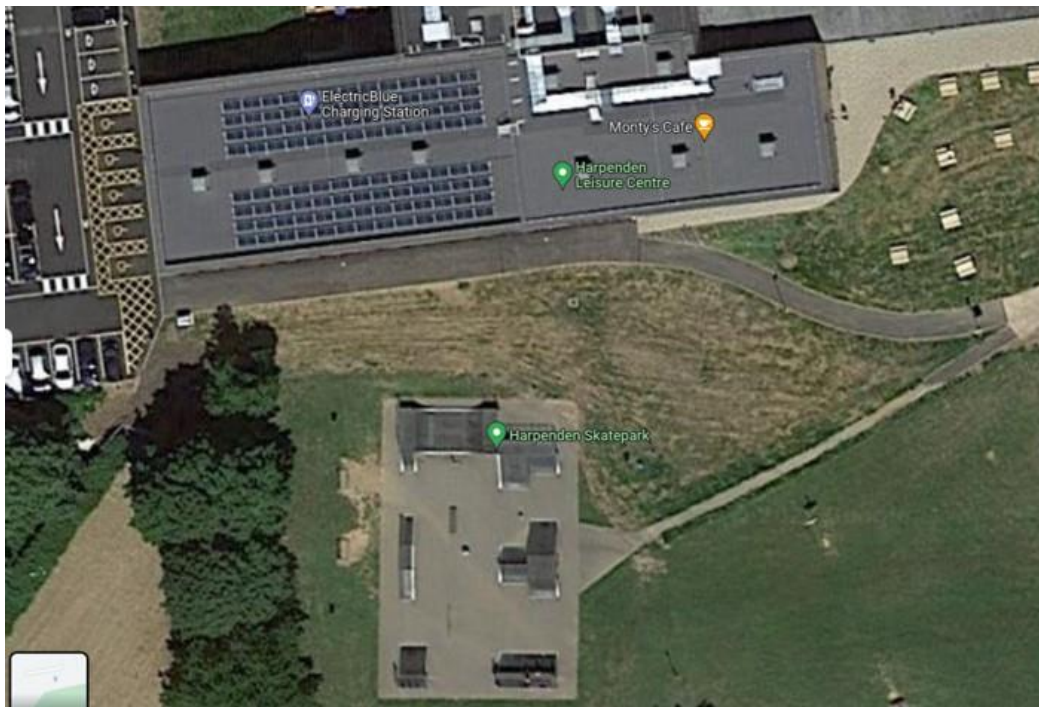
The PARC charity and Harpenden Town Council are continuing their successful partnership, working together to re-develop the skatepark so that it becomes a great community asset. The redevelopment of the skatepark is a key priority within the Rothamsted Park Management Plan which can be found at the following link:

<https://www.harpenden.gov.uk/source/green%20spaces/Rothamsted%20Park/Rothamsted%20management%20plan.pdf>

The overall budget for this facility will be £250k and the intention is to deliver the new skatepark by Summer 2024 but this is dependent upon reaching our fundraising target.

The current skatepark comprises a range of metal ramps which are all above ground level as can be seen in the images below:





***We have a draft vision for the future skatepark that will evolve as we carry out further community engagement. However, at the moment our vision is:***

- It should be broadly the same footprint as the current skatepark
- All features should be either at or above ground level
- It will be an inviting and inclusive space that includes good wheelchair access
- Features for all ages from young children to adults
- It will accommodate beginners who need to build confidence and provide a challenge for more experienced users
- Features that can be used by; skateboards, BMX bikes, WCMX, scooters and roller skates
- It will be constructed from concrete which requires minimal maintenance over its lifetime

### ***The opportunity***

HTC is inviting proposals to help us deliver the project. Specifically, we are looking for a contractor to:

- Work with us to finalise our vision and turn it into an agreed design

- Provide detailed plans to obtain planning permission of the final design  
(The Town Council will lead the required planning process)
- Construct the new skatepark

We are asking interested parties to submit a proposal to us that includes:

- Details of any design/management fees that will be charged to deliver the outputs above. It may be that your fees will be included in the overall project budget in which case please state this.
- A statement setting out why you are interested in this project and why you believe that we should decide to work with you. This should be a bespoke statement relevant to our requirements rather than an existing general sales pitch.
- Methodology for how you would deliver the indicative timescales for producing designs and costs.
- At least two examples of your work on projects with a similar budget.
- An indicative skatepark design that gives an example of what we might expect for our project.
- Details of appropriate qualifications and insurances.
- Confirmation that you have visited the site and understood the Park and skatepark area.

If you are interested in quoting for this contract then please submit a tender proposal to Carl Cheevers, Town Clerk at [carl.cheevers@harpenden.gov.uk](mailto:carl.cheevers@harpenden.gov.uk)

If you have any questions about this brief, please contact Sarah Brimley, Projects Manager at [sarah.brimley@harpenden.gov.uk](mailto:sarah.brimley@harpenden.gov.uk)

Our intention is to shortlist proposals that we receive and invite those that are shortlisting to an informal interview with us and colleagues from PARC.

The deadline for submitting proposals is **12 noon on 31st October 2022**

**Shortlisted contractor interviews will take place on the 4<sup>th</sup> November 2022 at Harpenden Town Council.**