**REDACTED TEXT under FOIA Section 40, Personal Information**

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Attn:  **REDACTED TEXT under FOIA Section 40, Personal Information**

**REDACTED TEXT under FOIA Section 40, Personal Information**

Date: 21**/07/2022**

Contract ref: **CCZN22A13**

Dear **REDACTED TEXT under FOIA Section 40, Personal Information**

**Award of contract for the supply of Provision of HR Service P4C via GCLOUD**

I am pleased to inform you that following a search on the Digital Marketplace, your service listing was shortlisted for the above Procurement. On behalf of **REDACTED TEXT under FOIA Section 40, Personal Information** (the “Authority”), I am pleased to inform you that following the Authority’s procurement activity we would like to award the contract to you.

The call-off contract shall commence 21st July 2022 and the Expiry Date will 21st July 2023. The Contracting Authority reserves the option to extend the call-off contract by one (1) period of twelve (12) months. The total contract value shall be £199,164.00 excluding VAT including all extension options.

This procurement activity was a Direct Award under Commercial Agreement G-Cloud 12 Framework Agreement (RM1557.12) and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract and forward to the Procurement Lead electronically via e-mail.

A copy signed on behalf of the Contracting Authority will be returned for your records. Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours Sincerely,

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| --- | --- |
| Signed for and on behalf of **REDACTED TEXT under FOIA Section 40, Personal Information** | |
| Name: **REDACTED TEXT under FOIA Section 40, Personal Information**  **REDACTED TEXT under FOIA Section 40, Personal Information** |  |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information** |  |
| Date: 21/07/2022 |  |