

The Maritime and Coastguard Agency (MCA is an Executive Agency of the Department for Transport. The MCA is responsible throughout the UK for implementing and developing the UK Government’s maritime safety and environmental protection policy. That includes co-ordinating Search and /Rescue at sea through Her Majesty’s Coastguard 24 hours a day, and checking that ships meet UK and international safety rules. The MCA work to prevent the loss of lives at the coast and at sea, to ensure that ships are safe, and to prevent coastal pollution: **Safer Lives, Safer Ships, Cleaner Seas.**

The MCA provides a full range of search and rescue, counter pollution, survey, inspection and enforcement activities and has 12 major business activities:

|  |  |
| --- | --- |
| Survey | Seafarers’ Services |
| Inspection | Search and Rescue |
| Enforcement | Pollution Response and Salvage |
| Ship Registration | Stakeholder Communication |
| Navigation Services | Ministerial Services |
| Strategic Prevention Design/Development | Regulatory Process |

These activities are supported by support services responsible for providing a range of administrative functions including; infrastructure, MCA people, financial management and administration and corporate management.

In accordance with the Equality Act 2010, in our capacity as a public body we have a statutory duty to eliminate unlawful discrimination, promote equality of opportunity and promote good race relations between people of different groups. Contractors will be expected to ensure that the service they provide promotes good relations between the MCA and its customers and does not directly or indirectly discriminate on the grounds of race in accordance with both the Act and the Duty.

You are invited to submit a tender for the following project:

**MCA REFERENCE: TCA 3/7/1148**

**ALL TERRAIN VEHICLE FOR COASTAL RESOURCES**

**General Requirement**

1. The MCA wishes to purchase an All-Terrain Vehicle (ATV) plus additional ancillary equipment to act as support vehicle for Coastguard Rescue Officers response activity on the UK Coastline.

2. The ATV is required to have easy access for loading and discharge for the transport of equipment and personnel, with a stretcher carrying capability when needed. The vehicles are also required to operate over various types of terrain such as tarmac, dirt, sand and mud. The vehicle must be amphibious, as it may be used in estuaries and tidal areas.

3. The ATV may be required to operate in environmentally sensitive areas, so it will need a method of distributing vehicle and load weight, i.e. tracks and low pressure tyres.

4. The ATV is not required to be road legal.

**Guarantee**

5. We regard warranties as an important component of achieving overall best value for money. Full details of your warranty on the tendered equipment is required, including the period of cover. Please also explain if in-house maintenance affects your warranty terms.

**Commissioning**

6. Tenderers should detail the availability of commissioning for this equipment and include the costing in the total charge as detailed in the pricing schedule. Commissioning will take place in the UK at a place to be determined once the evaluation process has taken place.

**Maintenance and Storage**

7. Tenderers should detail maintenance requirements in accordance with the

 manufacturers recommendations. Due to potential extended periods of inactivity, identify ideal storage conditions and detail this advice and any additional maintenance requirements in your tender.

**Delivery**

8. It is essential that the vehicle is delivered by 31 March 2020 to the Liverpool area. Suppliers should state in their tender their lead time for delivery.

**Payment**

9. Payment shall be made upon delivery of the goods to Liverpool in accordance with the ‘General Conditions of Contract for the Supply of Goods and associated Services’, and subject to the receipt of a valid and correctly submitted invoice. The MCA pays undisputed invoices 30 days in arrears. Contractors should note that the MCA has migrated its invoicing activity to the DfT Shared Service Centre (Swansea). Invoices should be sent to the address below and include a case reference number and transaction account code (to be assigned by the Agency). Invoices also need to detail the purchase order number issued by the MCA and a full description of items provided:

 Coastal Resources

 Maritime & Coastguard Agency

 Spring Place

 105 Commercial Road

 Southampton

 SO15 1EG

**Submission of Tenders**

10. A full system specification for the ATV, including all major critical parts and

assemblies, and a complete and comprehensive drivers manual describing how the vehicle operates. It is our preference that Tenderers take the time to answer these questions in the same order as listed here, rather than simply submitting printed literature. The Tenderer is requested to provide details on how the proposed vehicle meets the following **minimum** requirements:

**Engine**

1. 30 HP
2. Operational speed of 20mph on land
3. Engine battery self-charge system
4. Forward, neutral and reverse gears
5. Engine hour meter

**Operational requirements**

1. 8 x 8 wheel drive
2. Tow Bar
3. 400kg load capacity (specify if different on water)
4. 800kg towing capacity
5. Roll frame / cage to be fitted
6. Multi passenger up to 6
7. 7 hours operation
8. 7” Ground Clearance
9. Under body skid plate
10. Seat belts to be fitted for driver and all possible passengers
11. Electric heater (not essential)
12. Parking brake
13. Engine cooling system
14. Safe braking system able to cope with maximum towing weight
15. Product ISO, EN, BS or equivalent certification
16. Option for ATV to be delivered in colour yellow

 **Ancillary equipment (one set)**

1. Track kit for weight distribution
2. A cover to fit over the roll cage to protect passengers from the weather

 **Ancillary equipment** (**three sets** as MCA has two existing ATVs)

1. Amphibious trailer – either fibreglass or plastic
2. Stretcher carrying capability
3. Road transport trailer (16ft) - suitable for transport of tracked ATV plus amphibious ATV trailer. Requirements to include:
4. Twin axle
5. Headboard
6. Full width loading ramp with axle stands
7. Internal lashing rings
8. Locking hitch
9. Spare wheel and tyres
10. Lights

12. Although Tenderers may have all this information available on the internet or on printed literature, in order to assist the MCA with the evaluation process it is essential the responses to the above questions be provided in the order set out above.

13. Recommendations from the Tenderer for any ancillaries, spare parts or consumables for the ATV not already included in the price, would be greatly appreciated with separate quotes.

14. The Tenderer should submit their completed Pricing Schedule, providing separate quotes for:

1. One ATV (with Roll Over Protection System)
2. One all-weather cover
3. One track kit
4. Three ATV trailers
5. Three road transporter trailers
6. Three stretcher systems
7. Retro fit of two Stretcher systems to existing ATVs
8. Any other ancillaries or spare parts
9. Commissioning

**Sustainability**

15. The MCA is committed to sustainable procurement. This means making the

 necessary decisions to protect our environment and to operate its procurement activity in an economically, socially and environmentally responsible way. Tenderers should indicate ways in which their organisation promotes and practices sustainable development and how this can impact on this contract.

 Consideration should be taken to account for the following areas;

* Origin and recycled/recyclable content of materials
* Transport mode selected for delivery

More information on the environmental consideration can be found at:

<https://www.gov.uk/government/policies/making-sustainable-development-a-part-of-all-government-policy-and-operations>

<https://www.gov.uk/government/collections/sustainable-procurement-the-government-buying-standards-gbs>