# **Order Form**

**CALL-OFF REFERENCE**: PROC-557-2023

THE BUYER: Competition and Markets Authority

BUYER ADDRESS The Cabot | 25 Cabot Square | London | E14 4QZ |

THE SUPPLIER: Gowling WLG (UK) LLP

**SUPPLIER ADDRESS:** 4 More London Riverside, London, England, SE1

2AU

**REGISTRATION NUMBER:** OC304378

**DUNS NUMBER:** 734599181

SID4GOV ID: N/A

#### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 05/04/2023. It's issued under the Framework Contract with the reference number Legal Services Panel RM6179 for the provision of legal advice and services.

#### **CALL-OFF LOT:**

Lot 1 – General Legal Advice and Services

#### **CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2. Joint Schedule 1(Definitions and Interpretation) RM6179
- 3. Framework Special Terms
- 4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6179
    - Joint Schedule 2 (Variation Form)

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- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Call-Off Schedules for PROC-557-2023 Call-Off reference number
  - Call-Off Schedule 3 (Continuous Improvement)
  - Call-Off Schedule 7 (Key Supplier Staff)
  - Call-Off Schedule 9 (Security)
  - Call-Off Schedule 10 (Exit Management)
  - Call-Off Schedule 24 (Special Schedule)
- 5. CCS Core Terms (version 3.0.11)
- 6. Joint Schedule 5 (Corporate Social Responsibility) RM6179

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### **CALL-OFF SPECIAL TERMS**

None

CALL-OFF START DATE: Monday 22<sup>nd</sup> May 2023

**CALL-OFF EXPIRY DATE:** Friday 22<sup>nd</sup> May 2026

**CALL-OFF INITIAL PERIOD:** 3 Years, 0 Months

**CALL-OFF OPTIONAL EXTENSION PERIOD** - CMA reserve the right for a one-year optional extension to this Contract (3+1).

#### **WORKING DAY**

Is defined as no less than 8 hours per day Monday – Friday, excluding Public Holidays in England and Wales.

#### **CALL-OFF DELIVERABLES**

As described in Framework Schedule 1 Specification – Lot 1 Requirements

To include but not limited to general ad-hoc advice, support and drafting in relation to CMAs ongoing procurement activity across all categories of spend.

This might be expected to include but not limited to:

a) Development of appropriate procurement strategies (e.g. suitability and operation of accessible frameworks, assessment of procurement risk etc.)

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- b) Development of Invitation to Tender (ITT) and associated Contract documentation across all categories of CMA spend.
- c) Support to commercial evaluation of tenders and proposals.
- d) Support in the implementation of policy, regulatory and legal change from a procurement perspective (GDPR, BREXIT-impact Transforming Public Procurement etc.)
- e) Support in the resolution of contract disputes.

The Buyer is entitled to 2 hours of free initial consultation and legal advice with each Order in accordance with Paragraph 5.2 of Framework Schedule 1 (Specification).

#### MANAGEMENT OF CONFLICT OF INTEREST

As per Clause 32 Conflict of Interest.

#### CONFIDENTIALITY

As per Clause 14 Data Protection.

#### **IPR**

Clause 9 (IPRs) assigns all IPRs in the outputs from the Deliverables to the Supplier, with a licence from the Supplier to the Buyer to use, transfer and sub-licence such rights.

#### **MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms, and as amended by the Framework Special Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is: £16,333.33 excluding VAT

#### **CALL-OFF CHARGES**

For the avoidance of doubt, the total Contract Value shall not exceed £49,999.99excluding VAT.

Option A: The Charges for the Deliverables, including pricing mechanism and unit shall be charged on an:

• (a) Hourly Rate for the applicable grades being used.

Maximum chargeable rates <u>per hour (exc. VAT)</u>						Grade price per hour (exc. VAT)		
Supplier	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7	Legal
	(Partner)	(Legal	(Senior	(Solicitor/As	(NQ/Junior	(Trainee)	(Paralegal)	Project
		Director /	Solicitor)	sociate)	Solicitor)			Manager
		Counsel)						
Gowling WLG (UK) LLP								

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#### **VOLUME DISCOUNTS**

Standard RM6179 framework discounts will apply to this order

#### REIMBURSABLE EXPENSES

None

#### **DISBURSEMENTS**

Payable with prior authorisation from the buyer

#### ADDITIONAL TRAINING CHARGE

N/A

#### SECONDMENT CHARGE

If a Secondee requirement arises during the Contract Period, it can be dealt with using the Variation Procedure and Joint Schedule 2 (Variations)

#### **PAYMENT METHOD**

Payment by BACS within 30 days following a valid invoice and PO.

#### **BUYER'S INVOICING ADDRESS:**

The Competition and Markets Authority
The Cabot
25 Cabot Square
London
E14 4QZ

#### **BUYER'S AUTHORISED REPRESENTATIVE**

Director of Commercial and Contract Management Commercial

The Competition and Markets Authority

The Cabot 25 Cabot Square London E14 4QZ

#### **BUYER'S ENVIRONMENTAL POLICY**

N/A

#### **BUYER'S SECURITY POLICY**

N/A

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#### **BUYER'S ICT POLICY**

N/A

#### SUPPLIER'S AUTHORISED REPRESENTATIVE

Partner

4 More London Riverside, London, England, SE1 2AU

#### SUPPLIER'S CONTRACT MANAGER

Contract Manager

4 More London Riverside, London, England, SE1 2AU

#### PROGRESS REPORT

Not applicable.

#### PROGRESS REPORT FREQUENCY

Last working day of each week for any ongoing Work Order – As required.

#### PROGRESS MEETINGS AND PROGRESS MEETING FREQUENCY

Annual review meeting – As required.

#### **KEY STAFF**

Not applicable

#### **KEY SUBCONTRACTOR**

Not Applicable

#### **COMMERCIALLY SENSITIVE INFORMATION**

Supplier's Commercially Sensitive Information

#### SERVICE CREDITS

Not applicable

#### **ADDITIONAL INSURANCES**

Not applicable – As per Framework

#### **GUARANTEE**

Not applicable

# Framework Schedule 6 (Order Form Template and Call-Off Schedules) Crown Copyright 2018

# SOCIAL VALUE COMMITMENT

Not applicable

For and on b	pehalf of the Supplier:	For and on behalf of the Buyer:		
Signature:		Signature:		
Name:		Name:		
Role:	Partner	Role:	Commercial Director	
Date:	16 May 2023   11:43:23	Date:	24 May 23	