



**Contract Management Guidance – Template #10
CHANGE CONTROL FORM- Extensions – v. 5**

Contract Name:	Extension for Provision of Consultancy for Project Oscar Continuity and Project Oscar II	Contract Ref. No.	CCS Reference: CCCC17B44 (Variation Ref: CCCC17B44-1)
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CLIENT CHANGE NOTICE (CCN)

Initiated by:	<p align="center">REDACTED</p> <p align="center">Her Majesty's Treasury</p>	CCN Reference:	<p align="center">CCN 1</p>
Source of change:	<p align="center">Her Majesty's Treasury</p>	Date CCN Raised by relevant party:	<p align="center">26th March 2018</p>

STAGE 1 - CLIENT

Summary of proposals/ requirements :	<p>This is a variation to the Contract between Her Majesty's Treasury and PricewaterhouseCoopers LLP. The original Contract ended on 31st March 2018 and as such this is a retrospective extension. The request to extend was made before this on 26th March 2018. The customer is content to proceed on this basis.</p> <p>The Terms and Conditions of the Contract apply but with the following amendments:</p> <ul style="list-style-type: none"> Additional deliverables – the Authority wishes to include the additional deliverables that are intrinsically linked to the scope of the original Contract, please refer to Annex 1 of this CCN for full details. Uplift in value is an additional £138,569.00 (excluding VAT) on top of the original £286,854.00 bringing the total Contract value to £425,423.00 (excluding VAT). Extension of time for an additional 3 month period until Friday 29th June 2018. <p>This Call Off Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.</p>
Proposed payment:	In line with the existing terms and conditions of Contract and the proposed increase in Contract Value to a maximum of £425,423.00 (excluding VAT).
Required delivery date, with rationale:	In line with the existing terms and conditions of Contract, 3 month extension until 29 th June 2018 and proposed milestones detailed within Annex 1.



Change authorised to proceed to Stage 2 (Customer organisation representative):	REDACTED Signature	REDACTED Print Name & Position	18 April 2018 Date
Change authorised to proceed to Stage 2 (CCS representative)	REDACTED Signature	REDACTED Print Name & Position	18/04/2018 Date

STAGE 2 – SUPPLIER

Comments/ caveats on requested change:

Anticipated period from CCN being authorised by client to start of related provision

Signed (**Supplier Representative**):

REDACTED

Print Name & Position:

REDACTED

Date:



STAGE 3 – CLARIFICATIONS

Clarification/ queries to
to supplier regarding
their proposals:

Date:

Supplier response

Date:

STAGE 4 - CUSTOMER CCN SIGN-OFF TO PROCEED TO IMPLEMENTATION

Variation Withdrawn

By signing below, unless CCN is withdrawn, Her Majesty's Treasury agrees to pay the PWC LLP the costs detailed in Stage 1, by deadlines agreed with the supplier, or as defined in the contract.

Signed
**(Customer
Representative)**

REDACTED

Signature

REDACTED

Print Name & Position

Date

Change
authorised to
proceed to
implementation
(CCS):

REDACTED

Signature

REDACTED

Print Name & Position

Date

STAGE 5 - CCN COMPLETION SIGN-OFF

I confirm that the provision required under the CCN commenced in accordance with the customer requirements and the supplier proposals in this CCN.



Date works have been completed/ provision required under the CCN commenced:

[Redacted]

Date Signed by Customer:

[Redacted]

Signed (Customer representative):

REDACTED

Print Name & Position

REDACTED