

Purchase Order

Order No. P100977 For enquiries please contact: XXXXXXXX Tel: I

A. To Supplier

PARKROYAL PICKERING HOTEL PTE LTD 3 UPPER PICKERING STREET SINGAPORE 058289

B. From Purchaser

Met Office Procurement Branch FitzRov Road **Exeter Devon EX1 3PB United Kingdom** Tel:

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed: AK Date: 6th January 2016

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Item No.	Description of Goods/Services Required	Quantity each unless otherwise stated	Unit Price per each carriage paid £	Firm Price carriage paid £
1	Convection Workshop: Parkroyal on Pickering, Singapore	XXXXXXX		XXXXXXXX
For deli	l veries over 20kg please telephone the Met Office on	Total Val	l ue (Ex VAT)	65000.00

For deliveries over 20kg please telephone the Met Office on +44 (0)1392 885994 Mon to Fri 9am to 5pm to arrange a delivery time.

D. Deliver To:

XXXXXXX MET OFFICE EXETER FITZROY ROAD **EXETER DEVON** EX1 3PB

65000.00 E. Invoice To: (Invoices must quote Order Number)

Total Value of Order

Please email invoices to: accountspayable@metoffice.gov.uk

Standard Rate VAT (If Applicable)

Met Office

Accounts Payable

FitzRoy Road

Exeter

Devon EX1 3PB United Kingdom

Tel: +44 (0)1392 886966

F. Delivery Date

Consignee Reference

Contract No

Vendor ID

0.00

21st February 2016

XXXXXXX

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