# Tasking Identification

**Filter Name and Number**

Filter Name and Number - 27. Systems of Systems Engineering

## Project Manager Details

### 2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

Name:

Address HQ Air Command, Spitfire Block 2W28, RAF High Wycombe, Bucks, HP14 4UE

Email:

:

# Schedule of Requirements

## Schedule of Requirements

**1. Schedule of Requirements**

|  |  |  |
| --- | --- | --- |
| **Item No** | **Description** | **Firm Price £ (Ex VAT)** |
| 1 | Lead in services 18/11/2019 – 10/03/2020 |  |
| 2 | T&S 18/11/2019 – 10/03/2020 |  |
| 3 | Provision of Defence Aviation Conflict Awareness Planning Tool 11/03/2020 - 10/03/2023 |  |
| 4 | T &S 11/03/2020 - 10/03/2023 |  |
| 5 | Option Year 1 – 11/03/2023 – 10/03/2024 – Provision of Defence Aviation Conflict Awareness Planning tool |  |
| 6 | Option Year 1 – 11/03/2023 – 10/03/2024 – T&S |  |
| 7 | Option Year 2 – 11/03/2024 – 10/03/2025 – Provision of Defence Aviation Conflict Awareness Planning tool |  |
| 8 | Option Year 2 – 11/03/2024 – 10/03/2025 – T&S |  |

# Statement of Requirements

**STATEMENT OF REQUIREMENT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Unique Tasking Number** | **Issue Number & Date** | | | **Supplier Reference Number:** |
|  |  |
| **Task Title:** Defence Aviation Conflict Awareness Planning Tool | | | | |
| **Brief Description of Task (or see attached detailed Statement of Requirement):** | | | | |
| See attached SoR | | | | |
| **Background/Justification:** | | | | |
|  | | | | |
| **Activities to be Undertake:** | | | | |
|  | | | | |
| **Deliverables: (insert here or below Key Deliverables template)** | | | | |
| See Key Deliverables template | | | | |
| **Acceptance/Rejection criteria / provisions** | | | | |
| Acceptance:        Rejection: | | | | |
| **Key Project Indicators (KPIs) and Performance Management Requirements** | | | | |
|  | | | | |
| **Government Furnished Assets (GFA)** (List all GFA applicable to the task in accordance with DEFCON 611 (Edn 02/16) & 694 (Edn 03/16)) | | | | |
| **Additional Quality Requirements & Standards:** | | | **Timescale:**    **Commencement Date:**    **Delivery Date**: | |
| **Project Manager:** | | | | |
| **Signature**: | | **Date**: | | |

# Deliverables

## Supplier Contractual Deliverables

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Description | Due | Responsible Party |
| Contract Planning and  Administration - Arrange Contract  Start Up Meeting  (reminder) | To call a Contract Start Up Meeting immediatley after the In House Initiation Meeting with the Contractor to confirm jointly how the Contract will be managed. |  | Supplier  Organization |

# Order Conditions

## FATS Order Conditions

All conditions of the framework shall apply as supplemented by the terms selected below. The two sets of conditions become a binding contract at the time of the signature on the Schedule.

**DEFCON 642**

DEFCON 642 (Edn. 06/14) - Progress Meetings

## DEFCON 658 - Cyber Risk Profile - Very Low

Note: Further to DEFCON 658 the Cyber Risk Profile of the Contract is Very Low, as defined in Def Stan 05-138.

**Transfer Regulations**

Please see Schedule A and Appendix 4

## Milestone Payments

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Milestone/Stage Payments**  *(Expand table as appropriate)* |  | **Due Date** | **%** | **Value £k (ex VAT)** |
| **Milestone/Stage No** | **Key Deliverable** |  |  |  |
| 1 | Quarterly Payment - Qtr1 | 11/06/20 |  |  |
| 2 | Quarterly Payment - Qtr2 | 11/09/20 |  |  |
| 3 | Quarterly Payment - Qtr3 | 11/12/20 |  |  |
| 4 | Quarterly Payment - Qtr4 | 11/03/21 |  |  |
| 5 | Quarterly Payment - Qtr5 | 11/06/21 |  |  |
| 6 | Quarterly Payment - Qtr6 | 11/09/21 |  |  |
| 7 | Quarterly Payment - Qtr7 | 11/12/21 |  |  |
| 8 | Quarterly Payment - Qtr8 | 11/03/22 |  |  |
| 9 | Quarterly Payment - Qtr9 | 11/06/22 |  |  |
| 10 | Quarterly Payment - Qtr10 | 11/09/22 |  |  |
| 11 | Quarterly Payment - Qtr11 | 11/12/22 |  |  |
| 12 | Quarterly Payment - Qtr12 | 11/03/23 |  |  |
| **FINAL***(Payment should be subject* | Satisfactory delivery of all work under the |  |  | N/A |
| *to a reasonable retention based on % of total cost)* | contract |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**FATS - Issue of Customs Cert**

Issue of certificate in accordance with EU(Council) Regulation 150/2003

## IR 35 Off-Payroll Rules

1. The Off-Payroll Rules (Intermediaries Legislation – IR35) for working in the Public Sector are in place to ensure that where a worker would have been an employee if they were providing their services directly, they are broadly paying the same tax and National Insurance Contributions (NICs) as an employee.

1. The Authority has decided that the provision of this service is out of scope of this legislation, for this particular requirement.

1. Where the worker is supplied through a contractor rather than being employed directly then the provisions of these conditions must be included in any terms between the Contractor and the Off Payroll Employee.

1. Periodic reviews will be implemented to re-assess determination. These will be undertaken if any part of the requirement changes from in-scope to out of scope or vice versa and prior to contract amendments being issued.

# Pricing

**FATS - Firm Price Clause**

Firm Priced At Outset

## Contract Option Periods

1. The Option Periods detailed in the Tasking Order Form will be subject to a Firm Price not subject to variation.

1. The Contractor hereby grants the Authority the irrevocable Option to purchase the above service in accordance with the Terms and Conditions set out in the Contract.

1. The Authority shall have the right to exercise each Option Period up to 3 months prior to the tasking completion date. The Authority shall have the right to exercise all 2 Option Periods at the same time or by one Option Period at a time.

1. The Authority shall not be obliged, or under any obligation, to exercise any of the Option Periods detailed.

# Intellectual Property Rights

## DEFCON 014

DEFCON 014 (Edn. 11/05) - Inventions and Designs Crown Rights and Ownership of Patents and Registered Designs

**DEFCON 090**

DEFCON 090 (Edn. 11/06) - Copyright

**DEFCON 126**

DEFCON 126 (Edn. 11/06) - International Collaboration Clause

# FATS Tasking Order Authorisation and Acknowledgement

## Pricing and Authorisation Price

|  |  |
| --- | --- |
| TOTAL CONTRACT PRICE | TYPE OF PRICING |
| £5,881,545 | FIRM (Items 1-4) |

## Authority Tasking Commercial Officer Authorisation

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Position | Air Commercial Sourcing 3a | | |
| Signature |  | | |
| Date | 18.12.2019 | Telephone Number | 01494 494356 |

## Acknowledgement by supplier

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Richard Mitchell | | |
| Position | Senior Commercial Officer - Defence Information | | |
| Signature |  | | |
| Date | 02 Jan 2020 | Telephone Number | 03300 472482 |

# DEFFORM 111

## DEFFORM 111 Appendix - Addresses and Other Information

### 1. Commercial Officer

Name:

Address: Air Commercial, Nimrod Building, No 3 Site, RAF High Wycombe, Buckinghamshire, HP14 4UE

Email: 

### 2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

Name:

Address HQ Air Command, Spitfire Block 2W28, RAF High Wycombe, Bucks, HP14 4UE Email: 

1. **Packaging Design Authority** Organisation & point of contact:

DESIMOCSCP-TLS-Pkg@mod.uk

(Where no address is shown please contact the Project Team in Box 2)

 +44(0)30 679 35353

1. **(a) Supply / Support Management Branch or Order Manager:**

**Branch/Name:** +44(0)30 679 35353

Air Command

## (b) U.I.N. F0456A

### 5. Drawings/Specifications are available from Nicholas Bewley

1. **Intentionally Blank**

1. **Quality Assurance Representative:** https://www.dstan.mod.uk/

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

1. **AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the

documents and details of the helpdesk visit http://dstan.uwh.diif.r.mil.uk/ [intranet] or https://www.dstan.mod.uk/ [extranet, registration needed].

1. **Consignment Instructions** The items are to be consigned as follows: see SOR

1. **Transport.** The appropriate Ministry of Defence Transport Offices are:

**A. DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34

8JH

### Air Freight Centre

IMPORTS  030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS  030 679 81113 / 81114 Fax 0117 913 8943

### Surface Freight Centre

IMPORTS  030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS  030 679 81129 / 81133 / 81138 Fax 0117 913 8946 **B.JSCS**

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

[www.freightcollection.com](http://www.freightcollection.com/)

#### 11. The Invoice Paying Authority

Ministry of Defence, DBS Finance, Walker House, Exchange Flags Liverpool, L2 3YL

 0151-242-2000 Fax: 0151-242-2809

**Website is:** https://www.gov.uk/government/organisations/ministry-ofdefence/about/procurement#invoice-processing

**12. Forms and Documentation are available through \*:**

Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C

Site, Lower Arncott, Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

**Applications via fax or email:** DESLCSLS-OpsFormsandPubs@mod.uk

## \* NOTE

1. Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site: <https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

DEFCONS: <https://www.aof.mod.uk/aofcontent/tactical/toolkit/content/defcons/defcon.htm>Archived DEFCONS:

<https://www.aof.mod.uk/aofcontent/tactical/toolkit/content/defcons/archive.htm>

DEFFORMS: <https://www.aof.mod.uk/aofcontent/tactical/toolkit/content/defforms/defelec.htm>Archived DEFFORMS:

<https://www.aof.mod.uk/aofcontent/tactical/toolkit/content/defforms/defelec_archive.htm>SC1A <http://aof.uwh.diif.r.mil.uk/aofcontent/tactical/toolkit/content/stancon/template1a.htm>

SC1B <http://aof.uwh.diif.r.mil.uk/aofcontent/tactical/toolkit/content/stancon/template1b.htm>

SC2 <http://aof.uwh.diif.r.mil.uk/aofcontent/tactical/toolkit/content/stancon/template2.htm>

1. If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the Commercial Officer named in Section 1.

## FATS Confidentiality Agreement

**APPENDIX 2 TO SCHEDULE 3 (CONFIDENTIALITY AGREEMENT)**

### THE PROVISIONS OF THIS CLAUSE ARE SUPPLEMENTAL TO DEFCON 531

1. Both DEFCON 531 and the provisions of this Clause apply to:

1. This Tasking;
2. Any Information disclosed by either party prior to the issue of a draft Tasking and in contemplation of Work being placed by the Authority under a Tasking; and
3. Any Tasking placed under this Agreement, provided that Information provided to a party for the purpose of Tendering for a Tasking shall only be used for that Tendering purpose, and Information provided to a party for performing a Task placed on it under this Agreement shall only be used for the performance of that Task.

2. Subject to its requirements of continued access to Information necessary to exercise its rights of disclosure and use hereunder including under any Tasking Order, and to the obligations set out herein in respect of any Controlled Information (Definition in Clause 42 Schedule 1), the recipient of any Information shall:

1. Upon the expiry or termination of the Agreement; or
2. Upon the expiry or termination of any Tasking Order (for the purposes of which Information is disclosed); or
3. If the Authority decides not to proceed with the issue of a Tasking Order (for the purposes of which Information is disclosed),

in accordance with any reasonable directions given and/or a reasonable request made by the other party promptly:

1. Return to the other party the Information and all copies thereof; or
2. Take such other measures in respect of the Information and all copies thereof as may be required elsewhere in the Tasking Order.

1. The provisions of DEFCON 531 and of this Clause shall survive the expiry or termination of the Agreement or any Tasking Order in accordance with 2(A) or 2(B) or the decision not to proceed in accordance with 2(C).

## Appendix 3 to Schedule 3

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Supplier price summary: To be completed by the supplier in support of a quotation provided in response to an ITT for the requirement captured on the above Draft Tasking Form. Rates used shall be in accordance with the provisions of Clauses 13 – 14 of Schedule 1.* | | | | | | | | | | | | | | | | | | | | |
| 1. To:  Air-Comrcl Sourcing 3a  Air Commercial Team  Headquarters Air Command  Nimrod Building, No.3 Site  RAF High Wycombe,  Buckinghamshire  HP14 4UE | | | | | | | 2. From: | | | | | | | | | | | | | |
| Date of submission: 25/10/2019 | | | | | | | | | | | | | | | | | | | | |
| In response to your request for a quotation reference FTS5/ACT/04752 | | | | | | | | | | | | Dated 08/10/2019 | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | |  | |
| \*The work can be undertaken and our detailed response is attached.    \*We are unable to provide the resources/deliverables identified on this occasion. | | | | | | | | | | | | | | | | | | | | |
| (\* Check box as appropriate) | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | |
| Signed: | | | |  | | | | | | Name: (Block Capitals) | | | | | | | | | | |
| Date: | | | | 25/10/2019 | | | | | |  | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | |
| 2. | Task title): Provision of a Defence Aviation Conflict Awareness Planning Tool (DACAPT) Capability for the MOD | | | | | | | | | | | | | | | | | | | |
| 3. | Unique Reference Number: D014276 | | | | | | | | | | | | | | | | | | | |
| 4. | Start Date: | | | | | | 11/03/2020 | | | Completion Date: | | | | | | 10/03/2023 | | | | |
| 5a. Quotation | | | | | | | | | | | | | | | | | | | | |
| Filter No | | Grade | | | Daily rate **quoted at**  **ITT** | | | Daily rate **quoted for this task** | | | Reduction on original  ITT rate | | | No of Hours | | | Total | | | |
| Technical Governance | | Various | | |  | | |  | | |  | | |  | | |  | | | |
| Systems & | | Various | | |  | | |  | | |  | | |  | | |  | | | |
| Software  Engineering | |  | | |  | | |  | | |  | | |  | | |  | | |
| Documents & Reviews | | Various | | |  | | |  | | |  | | |  | | |  | | |
| Training &  Familiarisation | | Various | | |  | | |  | | |  | | |  | | |  | | |
| Support Services | | Various | | |  | | |  | | |  | | |  | | |  | | |
|  | |  | | |  | | |  | | |  | | |  | | |  | | |
|  | | | | | | | | | | | | | | | | | | | |
| 5b. Travel | | |  | | | | | | Unit cost | | | | Number of Journeys / Miles | | | | | Total | |
| Rail | | | | | |  | | | |  | | | | |  | |
| Motor Mileage | | | | | |  | | | |  | | | | |  | |
| Air | | | | | |  | | | |  | | | | |  | |
| Sea | | | | | |  | | | |  | | | | |  | |
|  | | | | | | | | | | | | | | | | | | | |
| 5c. Subsistence | | | Estimated expenditure on: | | | | | | Unit cost | | | | Number of Night/Days | | | | | Total | |
| Accommodation | | | | | |  | | | |  | | | | |  | |
| Meals | | | | | |  | | | |  | | | | |  | |
| Misc (please state below) | | | | | |  | | | |  | | | | |  | |
| The above T&S costs relate to the period to | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| 5d.Other Costs | | | **Sub-contractor Price** Sub-Contractor Details | | | | | |  | | | | | | | | | | |
| Materials | | | | | |  | | | | | | | | | | |
| Other (Please provide details below) | | | | | |  | | | | | | | | | | |
| Description | | | | | | Cost | | | | | | | | | | |
| Licence Cost | | | | | |  | | | | | | | | | | |
|  | | | | | |  | | | | | | | | | | |
|  | | | | | |  | | | | | | | | | | |
|  | | | | | |  | | | | | | | | | | |
|  | | | | | |  | | | | | | | | | | |
|  | | | Total Price | | | £5,881,545 | | | (excl. VAT) | | | | | |  | | | | |
|  | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |