

APPENDIX 1



Guidance regarding working to service stairwell, external roof top area and roof top plant room.

- 1.) Service stairwell gate to be locked at all times to prevent tailgating.
- 2.) Only use RED designated non-slip walkway for rooftop external access from service stairwell to plant room.
- 3.) Door at top of service staircase to be closed once accessed to roof area.
- 4.) NO LONE WORKING allowed to external roof top area and plant room.
- 5.) Any work requiring steps/ladders to rooftop area must have 2no operatives, one acting as ladder man.
- 6.) All materials/equipment/waste must be removed from rooftop area and plant room at the end of each working day and site left tidy.
- 7.) Wind speed to be monitored via handheld device available to operatives at all times, during works to external roof top areas, and no work to take place if wind speed reaches 25MPH or above.
- 8.) P.P.E. to be worn at all times.