

## Annex A - Schedule of Processing, Personal Data and Data Subjects

The Supplier shall only process in accordance with the instructions as advised below and comply with any further written instructions with respect to processing by the Contracting Authority. Any such further written processing instructions required by the Contracting Authority shall be incorporated into this Schedule and shall be a subject of a formal amendment to this Contract.

Description	Details
Subject matter of the processing	ESRC-DFID Joint Fund for Poverty Alleviation Programme Evaluation
Duration of the processing	12 months 01/01/2020- 31/12/2020
Nature and purposes of the processing	<p>The evaluation aims to assess the value of the investment by reviewing the impact the research projects individually and the Joint Fund Programme as a whole has had in low and middle-income countries. Also whether it has met its original aims and objectives.</p> <p>The review will take a primarily qualitative approach conducting interviews and reviewing relevant documentation.</p> <p>The data processing is likely to include the collection, recording, organisation and storage of data and dissemination where appropriate.</p> <p>The purpose of processing the data is to review the effectiveness of impact support, synthesis and cohort-building services provided to ESRC-DFID.</p>
Type of Personal Data	<p>Name, email, business address and phone number of grant-holders, funder staff, import support function staff.</p> <p>The Suppliers will require the email, business address and phone number of selected individuals who meet this criteria in order for them to maintain contact with individuals specified to be interviewed about the services evaluated. It is our intention that the Funders would make the initial introductions between Suppliers and interviewees using information held by them.</p>

<p>Categories of Data Subject</p>	<p>Staff, grant-holders, suppliers, service-users</p>
<p>Plan for return and destruction of the data once the processing is complete UNLESS requirement under union or member state law to preserve that type of data</p>	<p>Data should be collected and held for the duration of the contract and for 6 months after the duration of the contract to Supplier to be required to provide a plan for the destruction of the data at the end of this period.</p>