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Telephone: 01355 84 4000  
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File Ref: PO 8258

Date: 29 May 2020

Contract Amendment No: 2

**AMENDMENT TO CONTRACT TITLE:**

Global Mine Action Programme 2, Monitoring & Evaluation

**FRAMEWORK AGREEMENT:**

DFID Global Evaluation Framework Agreement

**FRAMEWORK REFERENCE NUMBER: PO 7448**

1. With reference to the contract dated 8 August 2018, as most recently amended by the letter dated 29 August 2018, both Parties have in principle agreed to the following variations to the Contract:

**Commencement and Duration of the Services**

**DELETE:** 31 May 2020 ("the End Date")

**INSERT:** 31 May 2021 ("the End Date")

**Financial Limit**

**DELETE:** 3.1 Payments under this Call-down Contract shall not, exceed £832, 890 ("the Financial Limit") and is exclusive of any government tax, if applicable as detailed in Annex B. There is a potential, additional sum of £166,578 for Government Tax (to be paid on actuals).

**INSERT:** 3.1 Payments under this Call-down Contract shall not, exceed £1,247,740 ("the Financial Limit") and is exclusive of any government tax, if applicable as detailed in Annex B. There is a potential, additional sum of £249,548 for Government Tax (to be paid on actuals).

**Terms of Reference**

**Include:** "General Data Protection Regulations (GDPR)"

Please refer to the details of the GDPR relationship status and personal data (where applicable) for this project as detailed in Appendix B and the standard clause 33 in section 2 of the contract.

**Include:** "Appendix B, of contract section 3 (Terms of Reference)" attached

**Schedule of Payments**

**DELETE:** "Proforma 1 to 6" in toto

**INSERT:** "Proforma 1 to 6" updated February 2020 (**REDACTED**)

2. These amendments relate to a one year extension from 31 May 2020 to 31 May 2021. The financial limit of the contract has increased to £1,247,740 (exclusive of government tax).
3. Please confirm in writing by signing and returning one copy of this letter that you accept the variations set out herein.
4. The Contract, including any previous variation, shall remain effective and unaltered except as amended by this letter.
5. Words and expressions in this letter shall have the meanings given to them in the Contract.

Signed by an authorised signatory for and on behalf  
of the Secretary of State for International Development

Name:

Position:

Signature:

Date:

Signed by an authorised signatory for and on behalf of  
Oxford Policy Management (OPM)

Name:

Position:

Signature:

Date:

**Documents Enclosed:**

- Section 3, Appendix B, GDPR in Terms of Reference
- Schedule of Payments, Proformas 1 to 6 (**REDACTED**)

## Appendix B: of Contract Section 3 (Terms of Reference) Schedule of Processing, Personal Data and Data Subjects

This schedule must be completed by the Parties in collaboration with each-other before the processing of Personal Data under the Contract.

The completed schedule must be agreed formally as part of the contract with DFID and any changes to the content of this schedule must be agreed formally with DFID under a Contract Variation.

Description	Details
<b>Identity of the Controller and Processor for each Category of Data Subject</b>	<p>The Parties acknowledge that for the purposes of the Data Protection Legislation, the following status will apply to personal data under this contract</p> <p>1) The Parties acknowledge that Clause <b>33.2</b> and <b>33.4</b> (Section 2 of the contract) shall not apply for the purposes of the Data Protection Legislation as the <b>Parties are independent Controllers</b> in accordance with Clause 33.3 in respect of the following Personal Data necessary for the administration and/or fulfilment of this contract.</p>
<b>Subject matter of the processing</b>	
<b>Duration of the processing</b>	
<b>Nature and purposes of the processing</b>	
<b>Type of Personal Data [and Special Categories of Personal Data]</b>	
<b>Plan for return and destruction of the data once processing complete.</b>	