



Ministry of Defence

PURCHASE ORDER

Contract No: NBCC/00115

Contract Name: Ecolog TH1Humidity Data Loggers

Dated: 22 August 2017

Supply the Deliverables described in the Schedule to this Purchase Order, subject to the attached MOD Terms and Conditions for Less Complex Requirements (up to £106,047).

Contractor	Quality Assurance Requirements (Clause 8)
<p>Name: CMCA (UK) Ltd</p> <p>Registered Address:</p> <p>Brindley Court Gresley Road Worcester WR4 9FD</p>	<p>NONE</p>
Consignor (if different from Contractor's registered address)	Transport Instructions (Clause 10)
<p>Name: As above</p> <p>Address: As above</p>	<p>Select method of transport of Deliverables</p> <p>To be Delivered by the Contactor <input checked="" type="checkbox"/> [Special Instructions]</p> <p>To be Collected by the Authority <input type="checkbox"/></p> <p>[Special Instructions]</p> <p>Each consignment of the Deliverables shall be accompanied by a Delivery Note</p>

Progress Meetings (Clause 13)	Progress Reports (Clause 13)
<p>The Contractor shall be required to attend the following meetings:</p> <p>Subject: N/A</p> <p>Frequency:</p> <p>Location:</p>	<p>The Contractor is required to submit the following Reports:</p> <p>Subject: N/A</p> <p>Frequency:</p> <p>Method of Delivery:</p> <p>Delivery Address:</p>
Forms and Documentation	Supply of Hazardous Deliverables (Clause 9)
<p>Forms can be obtained from the following websites:</p> <p>https://www.aof.gov.uk/acquisition-operating-framework/content/tactical/toolkit/index.htm (Registration is required).</p> <p>https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing</p> <p>https://www.dstan.mod.uk (Registration is required).</p> <p>The MOD Forms and Documentation referred to in the Conditions are available free of charge from:</p> <p>Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site Lower Arncliffe Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)</p> <p>Applications via email:</p> <p>DESLCSLS-OpsFormsandPubs@mod.uk</p> <p>If you require this document in a different format (i.e. in a larger font) please contact the Authority's Representative (Commercial Officer), detailed below.</p>	<p>A completed DEFFORM 68 and, if applicable, Safety Data Sheet(s) are to be provided by email with attachment(s) in Adobe PDF or MS WORD format to:</p> <p>a. The Commercial Officer detailed in the Purchase Order, and</p> <p>b. DSA-DLSR-MovTpt-DGHSIS@mod.uk</p> <p>by the following date:</p> <p>or if only hardcopy is available to the addresses below:</p> <p>Hazardous Stores Information System (HSIS) Defence Safety Authority (DSA) Movement Transport Safety Regulator (MTSR) Hazel Building Level 1, #H019 MOD Abbey Wood (North) Bristol BS34 8QW</p>

Appendix - Addresses and Other Information

1. Commercial Officer:

Name: Susan McGowan

Address:
Room 316, Lomond Building, HMNB Clyde, Faslane, G84 8HL

Email: susan.mcgowan288@mod.uk

☎ 01436-674321 7040

2. Project Manager, Equipment Support Manager or PT Leader
(from whom technical information is available):

Name: Scott Weir

Address: RNAD Coulport, Cove, Helensburgh, G84 0PD

Email:

☎ 01436 674321 Ext 6558

3. Packaging Design Authority:

Organisation and point of contact:

DES IMOC SCP TLS Packaging

MOD Abbey Wood,

Bristol, BS34 8JH

Tel: +44(0)30 679 35353

DESIMOCSCP-TLS-Pkg@mod.uk

(where no address is shown please contact the Project Team in Box 2)

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4. (a) Supply/Support Management Branch or Order Manager
Branch/Name:

☎

(b) U.I.N.

5. Drawings/Specifications are available from:

N/A

6. Intentionally Left Blank**7. Quality Assurance Representative:**

Billy McCulloch

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and DEF STANs are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.dif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed]**8. Public Accounting Authority:**1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 53972. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5394**9. Consignment Instructions:**

The items are to be consigned as follows:

See Schedule of Requirement

10. Transport. The appropriate Ministry of Defence Transport Offices are:A. **DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH**Air Freight Centre**

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

B. JSCSJSCS Helpdesk ☎ 01869 256052 (option 2, then option 3); JSCS Fax No 01869 256837 www.freightcollection.com**11. The Invoice Paying Authority:**

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags Fax: 0151-242-2809

Liverpool, L2 3YL

Website

is:



<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>**12. Forms and Documentation are available through *:**Ministry of Defence, Forms and Pubs Commodity Management
PO Box 2, Building C16, C Site

Lower Arncliffe

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: DESLCSLS-OpFormsandPubs@mod.uk**NOTES*** Many DEFCONs and DEFFORMs can be obtained from the MOD Internet Website [extranet, registration needed]:
<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

Contractor's Commercially Sensitive Information (Clause 4). Not to be Published
Description of Contractor's Commercially Sensitive Information: - Commercial Pricing details
Cross reference to location of sensitive information: Commercial Pricing details
Explanation of Sensitivity:
Details of potential harm resulting from disclosure: Lack of competitive submission capability
Period of Confidence (if Applicable): Contract only
<p>Contact Details for Transparency / Freedom of Information matters:</p> <p>Name: Kevin J Buck</p> <p>Position: Head of Procurement</p> <p>Address: Central Management Catalogue Agency (UK) Limited, Brindley Court, Gresley Road, Worcester, WR4 9</p> <p>Telephone Number: 01905 458307</p> <p>E-Mail Address: kevin.buck@cmcauk.co.uk</p>

Offer and Acceptance	
<p>A) The Purchase Order constitutes an offer by the Contractor to supply the Deliverables. This is open for acceptance by the Authority for 90 days from the date of signature. By signing the Purchase Order the Contractor agrees to be bound by the attached Terms and Conditions for Less Complex Requirements (up to £106,047)</p> <p>Name (Block Capitals): KEVIN JOHN BUCK</p> <p>Position: Head of Procurement</p> <p>For and on behalf of the Contractor: CMCA(UK)</p> <p>Authorised Signatory </p> <p>Date: 14.09.17</p>	<p>B) Acceptance</p> <p>Name (Block Capitals): S. McGOWAN</p> <p>Position: CCM 2</p> <p>For and on behalf of the Authority:</p> <p>Authorised Signatory </p> <p>Date: 4/10/2017.</p>
C) Effective Date of Contract: Date of Acceptance by the Authority	

SCHEDULE OF REQUIREMENTS - NBCC/001115 FOR THE SUPPLY OF ECOLOG TH1 HUMIDITY DATA LOGGERS

Deliverables							
Item Number	MOD Stock Reference No.	Part No. (where applicable)	Specification	Consignee Address Code (full address is detailed in DEFFORM 96)	Packaging Requirements inc. PPQ and DofQ (as detailed in DEFFORM 96)	Delivery Date	Total Qty
1			Ecolog TH1 Humidity Data Loggers	None	Other		12
2			Plug on Temp & Humidity Probe	None	00		12
3			Ecolog Steel Bracket (Inc Padlock)	None	00		12
4			Delivery	None	00		1
							Total Firm Price
							16,294.28

Item Number	Consignee Address (XY code only)
1-3	To arrange delivery and access to the site please contact Scott Weir on 01436 674321 Coulport Ext 6558. A minimum notice period of 72 hours will be required.