

Framework Schedule 6

Order Form

CALL-OFF REFERENCE: W214866 / C417307

THE BUYER: UK Health Security Agency (UKHSA)

BUYER ADDRESS 10 South Colonnade, London, E14 4UP

THE SUPPLIER: SHARPE PRITCHARD LLP

SUPPLIER ADDRESS: Elm Yard, 10-16 Elm Street, London, WC1X 0BJ

REGISTRATION NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 22nd January 2026.
It's issued under the Framework Contract with the reference number Legal Panel for Government RM6360 for the provision of legal advice and services.

CALL-OFF LOT:
Lot 1 - Core Legal Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms Joint Schedule 1 (Definitions and Interpretation) **RM6360**
2. Framework Special Terms
3. The following Schedules in equal order of precedence:
 - **Joint Schedules for RM6360**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
 - **Call-Off Schedules for RM6360**
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer) - Part C only (No Staff Transfer on the Start Date)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 20 (Call-Off Specification)
 - Call-Off Schedule 26 (Special Schedule)
4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) **RM6360**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: 26 January 2026

CALL-OFF EXPIRY DATE: On completion of the Deliverables

CALL-OFF INITIAL PERIOD: 12 Months or on completions of Deliverables

CALL-OFF OPTIONAL EXTENSION PERIOD – if required

CALL-OFF DELIVERABLES

The Buyer is entitled to 2 hours of free initial consultation and legal advice with each Order in accordance with Paragraph 5.2 of Framework Schedule 1 (Specification).

See details in Call-Off Schedule 20 (Call-Off Specification)

MANAGEMENT OF CONFLICT OF INTEREST

Nothing additional to the CCS Core Terms (Version 3.0.11).

CONFIDENTIALITY

Nothing additional to the CCS Core Terms (Version 3.0.11).

IPR

Nothing additional to the CCS Core Terms (Version 3.0.11).

SUPPLIER MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms, and as amended by the Framework Special Terms

BUYER MAXIMUM LIABILITY

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is [REDACTED]. Estimated Charges in the first 12 months of the Contract.

CALL-OFF CHARGES

The Estimated Charges for the Call-Off used to calculate liability in the first Contract Year is [REDACTED] excluding VAT.

The Supplier shall charge for the Services at the rates set out in the table below:

[REDACTED]	[REDACTED]

VOLUME DISCOUNTS

Where the Supplier provides Volume Discounts, the applicable percentage discount (set out in Table 2 of Annex 1 of Framework Schedule 3 (Framework Prices)) shall automatically be applied by the Supplier to all Charges it invoices regarding the Deliverables on and from the date and time when the applicable Volume Discount threshold is met and in accordance with Paragraphs 8, 9 and 10 of Framework Schedule 3.

REIMBURSABLE EXPENSES

None

DISBURSEMENTS

Disbursements shall only be payable where the Buyer has authorised that the disbursements may be incurred in advance

ADDITIONAL TRAINING CHARGE

None

SECONDMENT CHARGES

None

PAYMENT METHOD

Payment by Purchase Order on receipt of a valid invoice.

[Redacted]

Final invoices to be submitted as below.

[Redacted]

BUYER'S INVOICE ADDRESS:

[Redacted]
UKHSA Accounts Payable
Accounts Payable Team
Manor Farm Road
Porton Down
Salisbury
SP4 0JG

BUYER'S AUTHORISED REPRESENTATIVE

[Redacted]



BUYER'S ENVIRONMENTAL POLICY

Available on request

BUYER'S SECURITY POLICY

Available on request

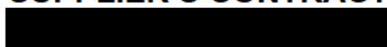
BUYER'S ICT POLICY

Available on request

SUPPLIER'S AUTHORISED REPRESENTATIVE



SUPPLIER'S CONTRACT MANAGER



PROGRESS REPORT

The Supplier shall prepare at no cost to the Buyer a WIP report detailing:

1. the charges billed to date on the matter; and
2. the current level of unbilled charges (WIP) on the matter.

PROGRESS REPORT FREQUENCY

The Supplier shall prepare a WIP report on a fortnightly basis and provide this to the Buyer unless agreed otherwise.

PROGRESS MEETINGS AND PROGRESS MEETING FREQUENCY

The Supplier's Authorised Representative or their nominated deputy shall meet with the Buyer to review progress on matters on which the Supplier is instructed under this Call-Off Contract. The frequency of such meetings will be agreed between the parties and shall take place via Microsoft Teams or equivalent.

KEY STAFF



KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

As per Joint Schedule 4 (Commercially Sensitive Information)

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments established at Framework level.

[Redacted]		[Redacted]	
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
Role:	[Redacted]	Role:	[Redacted]
Date:	[Redacted]	Date:	[Redacted]

execution by seal / deed where required by the Buyer.