



Maritime &  
Coastguard  
Agency

Bay 3/19  
Spring Place  
105 Commercial Road  
Southampton  
SO15 1EG  
[contracts@mcga.gov.uk](mailto:contracts@mcga.gov.uk)

**Redacted under FOIA No 40 – Personal Information**

KINTO UK Limited  
Building 1000  
Lakeside North Harbour  
Western Road  
Portsmouth  
PO6 3EN

Our ref: TCA 3/7/1373

19/12/2023

Dear **Redacted under FOIA No 40 – Personal Information**,

**Contract for Maritime & Coastguard Lease & Fleet Management Services (the “Proposed Contract”)**

This is an Award Decision Notice pursuant to Regulation 86 of the Public Contracts Regulations 2015 (the “**Regulations**”).

I am writing on behalf of the Secretary of State for Transport acting through the Maritime and Coastguard Agency (the “**Department**”) to thank you for your Tender Submission dated 8<sup>th</sup> of December 2023 in response to the requirement for the above Proposed Contract (“**Tender Submission**”).

I am pleased to inform you that following the evaluation process the Department proposes to accept your offer for the Proposed Contract as contained in your Tender Submission.

Your scores against the evaluation criteria, as set out in the Invitation to Tender are as follows:

Weighted Scores	Your score	Potential Score
<b>Overall Technical Score</b>	<b>88.25%</b>	<b>100%</b>

This letter and the documents listed below will together form a binding agreement between the Maritime and Coastguard Agency and KINTO UK Limited.

1. Invitation to Tender documents issued on the 20<sup>th</sup> of November 2023.
2. KINTO UK Limited Technical Response dated the 8<sup>th</sup> of December 2023
3. KINTO UK Limited Commercial Response dated the 8<sup>th</sup> of December 2023
4. Vehicle Lease, Fleet Management & Salary Sacrifice Car Schemes Framework (RM6268) Core Terms version 3.0.11.
5. Vehicle Lease, Fleet Management & Salary Sacrifice Car Schemes Framework (RM6268) Order Form, Call-Off Schedules & Joint Schedules.

The total price of this work is up to £1,610,056 (excluding VAT) and shall not be exceeded unless written confirmation is obtained from the Maritime & Coastguard Agency. The initial 3 year term of the contract shall commence on the 1<sup>st</sup> of January 2024 and shall expire on the 31<sup>st</sup> of December 2027. MCA reserves the right to extend beyond this date by 2 years (1+1).

A contract start-up meeting should be organised as soon as possible between the appropriate parties. For information the MCA's initial contact will be **Redacted under FOIA No 40 – Personal Information** whose contact details are:

Tel : **Redacted under FOIA No 40 – Personal Information**

Email : **Redacted under FOIA No 40 – Personal Information**[@mcga.gov.uk](mailto:Redacted under FOIA No 40 – Personal Information@mcga.gov.uk)

To avoid delay in payment, it is important that the invoice is compliant and that it includes a valid Purchase Order (PO) number, PO item number (if applicable) and the details (name and telephone number) of your Customer Contact (i.e. Contract Manager) which should be submitted to:

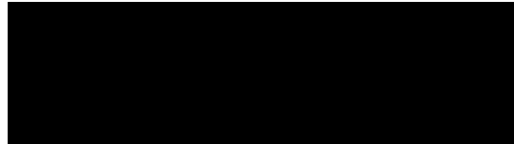
Via Email : [ssa.invoice@sharedservicesarvato.co.uk](mailto:ssa.invoice@sharedservicesarvato.co.uk)

Or Via Post to : Maritime and Coastguard Agency  
Accounts Payable  
5 Sandringham Park  
Swansea  
SA5 0EA

Non-compliant invoices may be sent back to you and may lead to a delay in payment. If you have a query regarding an outstanding payment, please contact our Accounts Payable section by email to [accounts.payable@mcga.gov.uk](mailto:accounts.payable@mcga.gov.uk) between 09:00-17:00 Monday to Friday.

Please confirm receipt of this letter by signing and returning it me. You should also retain a copy for your records.

Yours sincerely



**Redacted under FOIA No 40 – Personal Information**

Senior Procurement and Contracts Business Partner

Maritime Coastguard Agency

By authority of the Secretary of State for Transport

Signed **Redacted under FOIA No 40 – Personal Information**

Name **Redacted under FOIA No 40 – Personal Information**

Print name **Redacted under FOIA No 40 – Personal Information**

Position CEO – Kinto UK Limited

