Joint Schedule 2 (Variation Form)

This form is to be used in order to change a contract in accordance with Clause 24 (Changing the Contract)

Contract Details	
This variation is between:	UK Research & Innovation (UKRI) (**"the Authority" "Contracting Authority"**)
	And
	Reed Specialist Recruitment Limited (**"the Supplier"**)
Contract name:	THE SUPPLY OF NON CLINICAL TEMPORARY AND FIXED TERM STAFF RM6160 FRAMEWORK CALL OFF (**"the Contract"**)
Contract reference number:	CS22608
Details of Proposed Variation	
Variation initiated by:	**Contracting Authority**
Variation number:	**001**
Date variation is raised:	▉▉▉▉
Proposed variation	To extend the original contract end date.
Reason for the variation:	To extend the temporary worker's original contract from 15th March 2023 to 31st July 2023.
An Impact Assessment shall be provided within:	**N/A**
Impact of Variation	
Likely impact of the proposed variation:	Low
Outcome of Variation	
Contract variation:	This Contract detailed above is varied as follows:
	▉▉▉▉▉ / Senior Admin Officer
	The contract duration will now cover
	Start Date: 15th December 2022
	Contract end date shall be extended to: 31st July 2023
	The contract will cover an additional ▉ working days @ ▉▉▉▉ ex VAT. Total Contract Value = £22,188.32 ex VAT.
Financial variation:	Original Contract Value: £8,788.88 ex VAT
	Additional cost due to variation: £13,399.44 ex VAT
	New Contract value: £22,188.32 ex VAT

1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by Contracting Authority.

2. Words and expressions in this Variation shall have the meanings given to them in the Contract.

3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of the Contracting Authority

Signature   ███████████████

Date   ██████████

Name (in Capitals)   ███████████████

Address   ████████████████████████████

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature   ███████████████

Date   ██████████

Name (in Capitals)   ███████████████

Address   ████████████████████████████