



Foreign, Commonwealth & Development Office



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File Ref: PO 7485

Date: 30 September 2021

Contract Amendment No: 8

CONTRACT FOR: Partnership to Engage, Reform and Learn (PERL)
Lot 2- Engaged Citizens Pillar
CONTRACT NUMBER: PO 7485

1. With reference to the contract dated 24th March 2016, (as most recently amended by the letter dated 19th April 2021) both Parties have in principle agreed to the following variations to the Contract:

Section 1 – Form of Contract

Paragraph 4. Financial Limit

DELETE: “£47,137,140”
INSERT: “£47,715,181”

Section 3 – Terms of Reference

Paragraph 18

RENAME: Paragraph 18 to be “Paragraph 18a”
INSERT: “Paragraph 18b”

For the avoidance of doubt, as per changes made under contract amendment 7, paragraph 18a shall read as follows:

“During the implementation phase the Service Provider will be required to deliver the outputs in line with performance targets indicated in the results framework. These outputs will be adaptable over the life of the programme to ensure the overarching outcomes are achieved. The Service Provider will be expected to review results and lessons learned on a regular basis in order to adapt its approach to ensure maximum impact and value for money. From 1st June 2021, Annual workplans and Annual Milestone deliverables will be agreed with the PERL Senior Responsible Officer and FCDO Senior Responsible Officer in Nigeria in writing at the start of each UK financial year in line with the NIAF/LINKS model.”

Paragraph 18b

INSERT: “From September 2021, a Programme Activity Fund (PAF) will be included as a distinct programme budget element. The PAF is a demand led fund which is intended to enable FCDO Nigeria



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respond to opportunities in line with the country plan. To undertake expenditure from the PAF budget line, the supplier will receive written approval from the Development Director through the Senior Responsible Owner. Resources for the PAF will be called down from within the existing list of staff. The daily fee rate for technical inputs under the PAF will not exceed £X per day”

Section 4 – Special Conditions

Paragraph 14

DELETE:

INSERT:

Section 5 – Schedule of Prices

DELETE: “Addendum A - Schedule of Prices (May 2021)”

INSERT: “Addendum A - Schedule of Prices (Sep 2021)” as attached

2. These amendments relate to

- An increase to the financial limit of £578,041
- Inclusion of provisions around the approvals process for fund expenditure
- Inclusion of a Programme Activity Fund valued at £X to be used for responding flexibly to emerging opportunities

3. Please confirm in writing by signing and returning one copy of this letter, within **15 working days** of the date of signature on behalf of FCDO that you accept the variation[s] set out herein.

4. The Contract, including any previous variation, shall remain effective and unaltered except as amended by this letter.

5. Words and expressions in this letter shall have the meanings given to them in the Contract.

Signed by an authorised signatory for and on behalf
of the Secretary of State for Foreign, Commonwealth
and Development Affairs

Name:

Position:

Signature:

Date:

Signed by an authorised signatory for and on behalf of
the Supplier

Name:

Signature:

Palladium

Date:

Enc

- Addendum A - Schedule of Prices (Sep 2021)