

Direct award Order Form Template

CALL-OFF REFERENCE:	RM3808/CEFAS23-47
THE BUYER:	Cefas
BUYER ADDRESS:	Pakefield Road, Lowestoft, Suffolk, NR33 0HT
SUPPLIER REFERENCE	RM3808-LOT7-ASCOM-Lone-Worker-Alerting-System
THE SUPPLIER:	Ascom UK Ltd
SUPPLIER ADDRESS:	Ascom, Wall Island, Birmingham Rd, Lichfield, WS14 0QP
REGISTRATION NUMBER:	599145
DUNS NUMBER:	N/A
SID4GOV ID:	N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 24 March 2023.

It's issued under the Framework Contract with the reference number RM3808 for the provision of Network Services.

CALL-OFF LOT(S):

LOT7

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM3808
3. The following Schedules in equal order of precedence:

Joint Schedules for framework reference number RM3808

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 7 (Financial Difficulties)

- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

- Call-Off Schedules for **RM3808-LOT7-ASCOM-Lone-Worker-Alerting-System**
 - Call-Off Schedule 6 (ICT Services)
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security)
 - Call Off Schedule 10 (Exit Management)
 - Call-Off Schedule 11 (Installation Works)
 - Call-Off Schedule 14 (Service Levels)

- 4. CCS Core Terms (version 3.0.5)
- 5. Joint Schedule 5 (Corporate Social Responsibility)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

CALL-OFF START DATE 05 June 2023

CALL-OFF EXPIRY DATE 31 March 2024

CALL-OFF INITIAL PERIOD 10 Months

CALL-OFF OPTIONAL EXTENSION PERIOD 6 Months

MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION

90 Days

CATALOGUE SERVICE OFFER REFERENCE: **RM3808-LOT7-ASCOM-Lone-Worker-Alerting-System**

CALL-OFF DELIVERABLES

Cefas have identified staff working alone in lab areas in the Lowestoft and Weymouth sites could be vulnerable and need a solution to be able to manually and automatically raise panic alarms to reception and other colleagues. The solution required will have the ability to interface to MS Teams.

The system will be further support with the 'Bronze' Service plan.

Functionality/features in scope

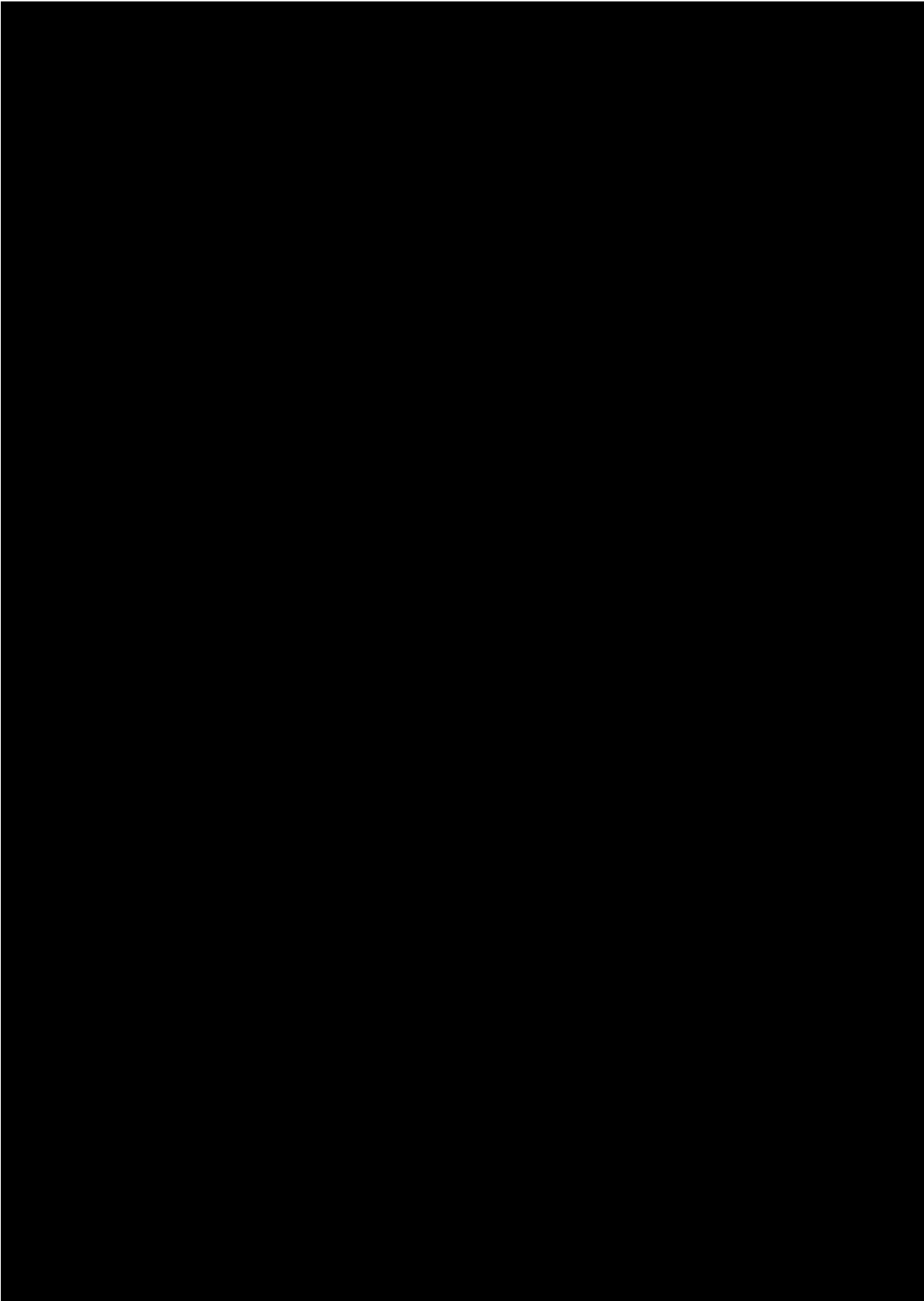
The solution includes the following features and hardware:

- 17 X IP-DECT Base Stations for Lowestoft to cover the lab areas. The IP-DECT Base Stations will be fitted in the locations identified on the survey report.
- 5 X IP-DECT Base Stations for Weymouth to cover the lab areas. The IP-DECT Base Stations will be fitted in the locations identified on the survey report.
- 60 X d83 Protector DECT phones and desk top chargers for Lowestoft
- 10 X D83 Protector DECT phones and desk top chargers for Weymouth.
- Each d83 Protector DECT phone will be connected to MS Teams at both sites. The pricing includes MS Teams licenses for all DECT phones and DECT Base Stations.
- Each d83 Protector DECT phone will be able to transmit manual push button panic alarms as well as automatic man down alarms. To help prevent false alarms the man down alarms are not active when the phone is in its charger. To further help prevent false alarms the d83 protector DECT phones include programmable pre activation and pre alarm time periods. This means that the phone can be in a man down position for a pre-selected time before it activates. After this time period the device will sound and vibrate a secondary alert for a pre-selected time which if not cancelled by the user will initiate the full alarms.
- Each D83 Protector will be allocated to and kept in a specific Lab. The lab associated to the d83 will be displayed on the d83 screen to avoid confusion. If a lone worker alarm is activated from a d83 Protector, it will be transmitted to reception. The alarm will be received at reception using Ascom software on a PC. The alarm will provide audio visual alert and advise which d83 sent the alarm, which lab the d83 is associated to and the type of alarm. Because the d83 Protector phones will be connected to MS Teams, reception can call back to the lone worker to assess and co-ordinate the situation and close the lone worker alarm down on the PC. Lone worker alarms can also be transmitted to other d83 Protector phones as a data message with audio vibrate alert if so required?
- Lone worker alarms will be located to the specific lab the alarm was raised in. To further help locate lone worker alarms the d83 Protector phones have a 95dB siren when a man down alarm activates. This means when the response team approach the lab, they will be able to follow the siren to the exact location in that lab.

Functionality/features out of scope

Ascom will install, configure and project manage the system However, Cefas will be responsible for the following prior to installation:

- Provide PoE and a network point for each IP-DECT Base Station.
- Provide network connection, power and rack space for the Ascom Unite Messenger server at both sites.
- Configure your MS Teams hosted SIP gateway to connect to all DECT phones at both sites.
- Confirm the pre activation and pre alarm time periods for the man down alarm.
- Confirm if lone worker alarms are to be sent to other d83 DECT phones or just to reception.
- Provide PC at both receptions to monitor, receive and display lone worker alarms.



[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED]

[REDACTED]

Ticket acknowledged	Priority Level	Action initiated (only valid with Remote Access)	On-site visit
60 Minutes	1	2 Hours	8 Hours
	2	4 Hours	14 Hours
	3	6 Hours	22 Hours
	4	8 Hours	40 Hours

MAXIMUM LIABILITY
The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

[REDACTED]

CALL-OFF CHARGES

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4 and 5 in Framework Schedule 3 (Framework Prices).

The Charges will not be impacted by any change to the Framework Prices.

REIMBURSABLE EXPENSES

Not recoverable

[REDACTED]

BUYER'S INVOICE ADDRESS:

BUYER'S AUTHORISED REPRESENTATIVE

BUYER'S ENVIRONMENTAL POLICY

Not applicable.

ADDITIONAL INSURANCES

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

GUARANTEE

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

SOCIAL VALUE COMMITMENT

Not applicable.

QUALITY PLAN

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

MAINTENANCE OF ICT ENVIRONMENT

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

BUSINESS CONTINUITY AND DISASTER RECOVERY

In accordance with Call-Off Schedule 8 (Business Continuity and Disaster Recovery) Part A, the Supplier's BCDR Plan at Annex 1 will apply.

SECURITY REQUIREMENTS

In accordance with Call-Off Schedule 9, Part A (Short Form Security Requirements)

BUYER'S SECURITY POLICY

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

INFORMATION SECURITY MANAGEMENT SYSTEM (ISMS)

Not Applicable.

CLUSTERING

Not Applicable.

SERVICE LEVELS AND SERVICE CREDITS

Not Applicable.

SUPPLIER'S AUTHORISED REPRESENTATIVE

James Wright

Head of Enterprise Sales

James.wright@ascom.com

Ascom, Wall Island, Birmingham Rd, Lichfield, WS14 0QP

SUPPLIER'S CONTRACT MANAGER

Russell Storer

Russell.storer@ascom.com

Service Manager

Luke Blackmoore

Luke.blackmoore@ascom.com

Ascom, Wall Island, Birmingham Rd, Lichfield, WS14 0QP

PROGRESS REPORT FREQUENCY

Not applicable

PROGRESS MEETING FREQUENCY

Not applicable

OPERATIONAL BOARD

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

KEY STAFF

Not Applicable

KEY SUBCONTRACTOR(S)

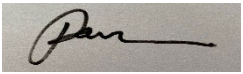
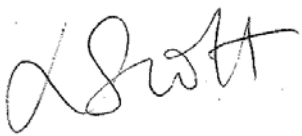
Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

Supplier deems the following Materials set out in (a) and (b) of this paragraph to be confidential and proprietary. In the event that the Buyer receives a request for disclosure of Materials from an applicant in accordance with the FOI Act, then the Buyer agree, pursuant to its obligations under the FOI Act, to consider such application and only disclose such Information or part thereof to the applicant to the extent that such disclosure is in the public's interest.

(a) pricing details; and

(b) any technical details and design specification regarding the Solution (if applicable)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:	Paul McCann	Name:	Lisa Scott
Role:	UK Managing Director	Role:	Head of Procurement
Date:	22.03.23	Date:	24.03.23