

## **Crown Commercial Service**

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### **Call-Off Order Form for RM6187 Management Consultancy Framework Three (MCF3)**

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## RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE: TRST3018

THE BUYER: The Department for Transport

BUYER ADDRESS: Great Minster House, 33 Horseferry Road, London, SW1P 4DR

THE SUPPLIER: KPMG LLP

SUPPLIER ADDRESS: 15 Canada Square, LONDON, E14 5GL, UK

REGISTRATION NUMBER: OC301540

DUNS NUMBER: 42-391-6167

SID4GOV ID: N/A

### Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 31<sup>st</sup> July 2023. It is issued under the Framework Contract with the reference number **RM6187** for the provision of Discreet Strategic Consultancy for RIS3.

### Call-off lot:

*Lot 4: Finance*

### Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract. Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

### Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 1 (Definitions)
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

## **Call-Off Schedules for TRST3018**

- Call-Off Schedule 1 (Transparency Reports)
- Call-Off Schedule 5 (Pricing Details) - Principles to be used, but discounted rate card offered and fixed price deliverables are set out under Call-off Charges within this document and to be used to calculate the charges
- Call-Off Schedule 7 (Key Supplier Staff)
- Call-Off Schedule 9 (Security)
- Call-Off Schedule 15 (Call-Off Contract Management)
- Call-Off Schedule 20 (Call-Off Specification) as attached at the end of this Call-Off Order Form

4. CCS Core Terms (version 3.0.10)

5. Joint Schedule 5 (CSR)

6. Call-off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### **Call-off special terms**

The following Special Terms are incorporated into this Call-Off Contract:

**N/A**

**Call-off start date:** 1<sup>st</sup> August 2023

**Call-off expiry date:** 30<sup>th</sup> April 2024

**Call-off initial period:** 9 months

**Call-off extension:** N/A

### **Call-off deliverables:**

The Deliverables are as set-out in Schedule 20 as attached as Annex 1 at the end of this Order Form and make up the response to Attachment 3 'Statement of Requirement' relating to this call for competition

### **Security**

Short form security requirements apply

### **Maximum liability**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year are:

**Call-Off Schedule 20 (Call-Off Specification)**

Call-Off Ref: TRST3018

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£175,000 Estimated Year 1 Charges of the Contract.

**Call-off charges**

The fixed Deliverables for this contract are as follows:

X

Discounted Rate Card to be used:

X

For the avoidance of doubt, the total charges are not to exceed £175,000 (excl. VAT) during the Term and this total figure is a combination of fixed Deliverables, and use of a rate card for ad-hoc requirement. We do not guarantee that this full amount will be spent.

**Reimbursable expenses**

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

**Payment method**

Supplier to invoice against valid Buyer Purchase Order to:

**Buyer's invoice address**

Accounts Payable  
DfT Shared Service Centre  
5 Sandringham Park  
Swansea Vale  
Swansea  
SA7 0EA

Or via email to [SSa.invoice@sharedservicesarvato.co.uk](mailto:SSa.invoice@sharedservicesarvato.co.uk)

**FINANCIAL TRANSPARENCY OBJECTIVES**

The Financial Transparency Objectives do apply to this Call-Off Contract.

**Buyer's authorised representative**

X

Commercial Relationship Manager

X

**Buyer's Contract Manager**

X

Team Leader – RIS Performance and Funding

X

**Buyer's security policy**

Not applicable

**Supplier's authorised representative**

X

**Supplier's contract manager**

X

**Progress report frequency**

Weekly project update

**Progress meeting frequency**

As and when required, but expected to be set to weekly as a minimum

**Key staff**

As set out in the rate card

**Key Subcontractor(s)**

Not applicable

**Supplier personnel and subcontractor(s)**

**Commercially sensitive information**

The following information shall be deemed Commercially Sensitive Information:

- any information relating to the Supplier's fee rates, its methodology for providing the services in question and any personal data provided by the Supplier including the CVs of the Staff engaged in the provision of the Services;
- any information falling within the definition of "Supplier's Confidential Information".

The duration for which such information shall be confidential is indefinite.

**Service credits**

Not applicable

**Additional insurances**

Not applicable

**Guarantee**

Not applicable

**Buyer's environmental and social value policy**

Not applicable

**Social Value Commitment**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 20 (Specification)

**Formation of call off contract**

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

**Call-Off Schedule 20 (Call-Off Specification)**

Call-Off Ref: TRST3018

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The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

For and on behalf of the Supplier:	
Signature:	x
Name:	X
Role:	Engagement Leader
Date:	28/07/2023

For and on behalf of the Buyer:	
Signature:	X
Name:	X
Role:	Commercial Relationship Manager
Date:	31/07/2023