

DPS FRAMEWORK SCHEDULE 4: LETTER OF APPOINTMENT AND CONTRACT TERMS

Part 1: Letter of Appointment



Department for Levelling Up,
Housing & Communities

Dear Sirs

Letter of Appointment

This letter of Appointment dated **10 Jan 2022**, is issued in accordance with the provisions of the DPS Agreement (RM6018) between CCS and the Supplier.

Capitalised terms and expressions used in this letter have the same meanings as in the Contract Terms unless the context otherwise requires.

Order Number:	CPD4121126
From:	Department for Levelling Up, Housing and Communities ("Customer")
To:	CFE (Research and Consulting) Ltd ("Supplier")

Effective Date:	10 Jan 2022
Expiry Date:	End date of Initial Period 12 June 2024 (Subject to break clause as set out in Section 8 of Statement of Requirements) . End date of Maximum Extension Period: 12 October 2025 Minimum written notice to Supplier in respect of extension: One (1) month's notice

Services required:	Set out in Section 2, Part B (Specification) of the DPS Agreement and refined by: the Customer's Project Specification attached at Appendix A and the Supplier's Proposal attached at Appendix B [REDACTED] Objective 1: To provide evidence on whether (and why/how) Changing Futures has made a difference to how public service systems operate, including considering how system level changes affect the way services operate, are delivered, and are experienced by people who experience multiple disadvantage
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	<p>Objective 2: To provide evidence on whether (and why/how) Changing Futures has made a difference to individuals who experience multiple disadvantages, considering both the relative impact of the direct service delivery models funded as part of the Changing Futures Programme and the impact of any system level changes brought about as part of the Programme, and how the roles and relative importance of the different aspects (may) develop over time</p> <p>Objective 3: To assess the value for money of the Programme and make recommendations on the most effective use of any additional resources going into this area in future.</p>
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Key Individuals:	[REDACTED]
[Guarantor(s)]	N/A

Contract Charges (including any applicable discount(s), but excluding VAT):	A total capped contract value of £954,286.00 (ex VAT) as set out in Appendix C – Price Schedule [REDACTED]
Insurance Requirements	Set out in Clause 19 of the Contract Terms
Liability Requirements	Suppliers limitation of Liability (Clause 18.2 of the Contract Terms)
Customer billing address for invoicing:	All invoices are to be submitted to: CP2P Team, MHCLG, 4th Floor, High Trees, Hillfield Road, Hemel Hempstead, HP2 4XN. Email address: CLGInvoices@communities.gov.uk

GDPR	Set out in Contract Terms Schedule 7 (Processing, Personal Data and Data Subjects)
Alternative and/or additional provisions (including Schedule 8(Additional clauses)):	N/A

FORMATION OF CONTRACT

BY SIGNING AND RETURNING THIS LETTER OF APPOINTMENT (which may be done by electronic means) the Supplier agrees to enter a Contract with the Customer to provide the Services in accordance with the terms of this letter and the Contract Terms.

The Parties hereby acknowledge and agree that they have read this letter and the Contract Terms.

The Parties hereby acknowledge and agree that this Contract shall be formed when the Customer acknowledges (which may be done by electronic means) the receipt of the signed copy of this letter from the Supplier within two (2) Working Days from such receipt

For and on behalf of the Supplier:

For and on behalf of the Customer:

Name and Title: [REDACTED]

Name and Title: [REDACTED]

Signature: [REDACTED]

Signature: [REDACTED]

Date:
10/01/22

Date: 11/01/2022

Part 2: Contract Terms



Contract Terms v6.0