



Crown  
Commercial  
Service

**Technology Products 2 Agreement RM3733  
Framework Schedule 4 - Annex 1**

## **Order Form**

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



## Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

### Customer details

#### Customer organisation name

Ministry of Defence

#### Billing address

Your organisation's billing address - please ensure you include a postcode  
Via CP&F

#### Customer representative name

The name of your point of contact for this Order

[REDACTED]

#### Customer representative contact details

Email and telephone contact details for the Customer's representative

[REDACTED]

### Supplier details

#### Supplier name

The Supplier organisation name, as it appears in the Framework Agreement  
Centerprise International Ltd

#### Supplier address

Supplier's registered address

[REDACTED]

#### Supplier representative name

The name of the Supplier point of contact for this Order

[REDACTED]

#### Supplier representative contact details

Email and telephone contact details of the supplier's representative

[REDACTED]

#### Order reference number

A unique number provided by the supplier at the time of quote  
CCTS18A37



## Section B

### Overview of the requirement

#### Framework Lot under which this Order is being placed

Tick one box below as applicable

- |   |                                     |
|---|-------------------------------------|
| 1. HARDWARE                                       | <input type="checkbox"/>            |
| 2. SOFTWARE                                       | <input type="checkbox"/>            |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS    | <input type="checkbox"/>            |
| 4. INFORMATION ASSURED PRODUCTS                   | <input checked="" type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/>            |

#### Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

RCA 129495

#### Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

04/09/2018

#### Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - **leave blank if this is a simple transactional Goods purchase.** Where established as an initial and extension period complete the fields below

The contract will be for a one (1) year period to commence upon award and expire one (1) year thereafter.

**Call Off Initial Period** Months

One (1) Year

**Call Off Extension Period (Optional)** Months

Not Applicable

#### Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

The specification of goods is outlined within the Statement of Requirements. The Customer's populated Schedule 5 in line with GDPR can be found under Annex A - Call-Off Schedule 5 Schedule of Processing, Personal Data and Data Subjects. By signing this Contract the Supplier has accepted the Customer's completed Annex A.



## Section C

### Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

#### Goods and/or Services

To include where relevant Packing/Packaging

Item	Description	Quantity
<b>Monitors</b>	NEC 40" V-Series large format display 24/7 with HDMI & VGA input.	8
	Universal screen suspension kit 1M	8
<b>Monitor suspension</b>	Unicol Adapta-wall landscape videowall mount	8
	Unicol u clamps (set of four)	8
	Unicol Adapta-wall wall plate	16
	Unicol Adapta-wall floor plate	16
	Unicol 3 metre chrome column	16
<b>Switch</b>	Kramer VS-1616D/240V to include the below HMDI and Scaler Cards.	1
	Kramer HH-IN2-F16-2 input HDMI card.	4
	Kramer HH-OUT2-F16-2 output HDMI card.	4
	Kramer HDBT7-OUT2-F16-2 output HDMI card.	4
	Kramer HDBASET to HDMI & audio Proscale receiver/scaler.	8
<b>Cabling</b>	XTP DTP 24/1000 Non-Plenum 1000' (305 M) Spool	1
<b>Cabinet</b>	<p>The cabinet should be sized to include the above Kramer VS-1616D/240V <b>plus</b> the following existing equipment which controls the existing monitors:</p> <ul style="list-style-type: none"> <li>○ DXN 5000 Video Wall Controller</li> <li>○ SAMSON SERVO 120a</li> <li>○ EXTRON MEDIA Presentation Switch</li> <li>○ 8 x EXTRON DTP HDMI 230 TX / RX Boxes</li> <li>○ SAMSON Power Strip PS10</li> <li>○ EXTRON IPCP PRO 250</li> </ul> <p>The cabinet should also accommodate the existing 21.5" Monitor and white speaker that sits on top of the cabinet. This can be integrated but external interface (touch screen) must be maintained.</p>	1



<b>Installation</b>	Installation, configuration, and testing of equipment including Extron System programming. A full handover, including training regarding use of the system, is also required.	1
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- All equipment must be installed in line with JSP604 and JSP440 and follow the SCIDA ECR process.
- The Potential Provider is required to add the additional 8 display screens to the existing environment and ensure the ability to maintain control of the existing 8 screen wonder wall without any loss of functionality.
- Annex A – Existing Equipment lists all of the hardware which makes up the existing “Wonder” Wall solution.
- The key deliverable in this specification is the ability to maintain control of the current 8 screen “Wonder” Wall without any loss of functionality and to add an additional 8 display screens, selecting the inputs that they display.
- Potential Providers should be advised that no Wi-Fi, Bluetooth or any wireless connectivity is permitted in any part of this solution and as such connectivity must be permanently disabled within any hardware if present.
- In order to determine best value for money against the Authority’s affordability of the required support and maintenance, Potential Providers are also asked to provide pricing for 2 cost options, as follows:
- **Cost Option 1 – Support and Maintenance for New Equipment Only**
  - Provision of Support and Maintenance for all required equipment listed in section 6.1 **only**

## KEY MILESTONES

- The Potential Provider should note the following project milestones that the Authority will measure the quality of delivery against:

Milestone	Description	Timeframe
1	Delivery	Within 2 weeks of receipt of purchase order
2	Installation	Within 2 weeks of receipt of purchase order

## Warranty Period, if applicable

Not Applicable

**Location/Site(s) for Delivery**

HQ 3(UK) DIV  
Picton Barracks  
Bulford  
SP4 9NY

**Dates for Delivery of the Goods and/or the Services**

10/09/2018

**Software** List product details under each relevant heading below

**Supplier Software**

Not Applicable

**Third Party Software**

Not Applicable

Include license or link in Call Off  
Schedule 3

**Maintenance Agreement**

Not Applicable.

Include terms or link in Call Off Schedule 3

**Additional Clauses (see Annex 3 of Framework Schedule 4)** Tick as required**Alternative Clauses**

Scots Law  
Or

☐

Northern Ireland Law

☐

Non-Crown Bodies

☐

Non-FOIA Public  
Bodies

☐**Additional Clauses**

Tick one box below as applicable

A: Termed Delivery – Goods

☐

B: Complex Delivery – Solutions  
(includes Termed Delivery – Goods)

☐

**NB Both of the above options  
require an Implementation Plan  
which should be appended to this  
Order Form**

**Optional Clauses**

Tick any applicable boxes below

C: Due Diligence

☐

D: Call Off Guarantee

☐

E: NHS Coding  
Requirements

☐

F: Continuous Improvement  
& Benchmarking

☐

G: Customer Premises

☐

H: Customer Property

☐

I: MOD Additional Clauses

☒**Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)**

List below

[Click here to enter text.](#)

**Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)**

Not Applicable

**Is a Financed Purchase Agreement being used?** ☐



Tick as required

If so, append to Call Off Schedule 2 as Annex A

**Estimated Year 1 Call Off Contract Charges (£)**

£24,906.00

For Orders with a defined Call Off Contract Period

## Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

### Commercially Sensitive information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract  
N/A

### Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

Ref #	Product	Description	Unit Price	QTY	Total Cost
1	Monitors	NEC 40" V-Series large format display 24/7 with HDMI & VGA input.	£790.00	8	£ 6,320.00
2	Monitor Suspension	Unicol Adapta-wall landscape videowall mount	£71.00	8	£ 568.00
		Unicol u clamps (set of four)	£50.00	8	£ 400.00
		Unicol Adapta-wall wall plate	£21.00	8	£ 168.00
		Unicol Adapta-wall floor plate	£19.00	8	£ 152.00
		Unicol 3 metre chrome column	£49.00	8	£ 392.00
3	Switch	Kramer VS-1616D/240V to include the below HMDI and Scaler Cards.	£2,078.00	1	£ 2,078.00
		Kramer HH-IN2-F16-2 input HDMI card.	£541.00	4	£ 2,164.00
		Kramer HH-OUT2-F16-2 output HDMI card.	£368.00	4	£ 1,472.00
		Kramer HDBT7-OUT2-F16-2 output HDMI card.	£520.00	4	£ 2,080.00
		Kramer HDBASET to HDMI & audio Proscale receiver/scaler.	£346.00	8	£ 2,768.00
4	Cabling	XTP DTP 24/1000 Non-Plenum 1000' (305 M) Spool	£292.00	1	£ 292.00



5	Cabinet	<p>AV Equipment Cabinet to include 12 port Network Switch.</p> <p>The cabinet should be sized to include the associated additional equipment to control the additional monitors plus the following existing equipment which controls the existing monitors:</p> <ul style="list-style-type: none"> <li>o DXN 5000 Video Wall Controller</li> <li>o SAMSON SERVO 120a</li> <li>o EXTRON MEDIA Presentation Switch</li> <li>o 8 x EXTRON DTP HDMI 230 TX / RX Boxes</li> <li>o SAMSON Power Strip PS10</li> <li>o EXTRON IPCP PRO 250</li> </ul> <p>The cabinet should also accommodate the existing 21.5" Monitor and white speaker that sits on top of the cabinet. This can be integrated but external interface (touch screen) must be maintained.</p>	£632.00	1	£ 632.00
6	Installation	Installation, configuration, and testing of equipment including Extron System programming. A full handover, including training regarding use of the system, is also required.	£3,995.00	1	£ 3,995.00
7	<u>Cost Option 1</u> – Support and Maintenance for New Equipment Only	<p>Provision of Support and Maintenance for all required equipment listed in section 6.1 of Appendix B - Statement of Requirements only</p> <p>The support and maintenance contract should include:</p> <ul style="list-style-type: none"> <li>• 24x7 telephone support.</li> <li>• 4 Hour Response Time</li> <li>• 8 Hour Fix</li> </ul>	£1,425.00	1	£ 1,425.00
			<b>Total Contract Cost including Cost Option 1</b>		<b>£24,906.00</b>





## Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

### SIGNATURES

#### For and on behalf of the Supplier

Name	
Job role/title	
Signature	
Date	

#### For and on behalf of the Customer

Name		
Job role/title		
Signature		
Date		



**Annex A: Call-Off Schedule 5 Schedule of Processing, Personal Data and Data Subjects**

Description	Details
Subject matter of the processing	<i>Contract evaluation on Crown Commercial Services portal.</i>  <i>Point of contact for delivery of goods and services procured under the contract.</i>
Duration of the processing	<i>From Invitation to Tender launch until contract award.</i>
Nature and purposes of the processing	<i>Staff e-mail addresses are used as username on CCS portal.</i>  <i>Staff e-mail addresses used for point of contact for delivery of goods and services.</i>
Type of Personal Data	<i>E-mail address</i>
Categories of Data Subject	<i>Staff</i>
Plan for return or destruction of the data once the processing is complete UNLESS requirement under union or member state law to preserve that type of data	<i>For 7 years from end of contract.</i>