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**United Kingdom-Normanton: Office furniture
2017/S 090-176500**

Contract notice

Supplies

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

NHS Supply Chain acting as agent for NHS Business Services Authority
Foxbridge Way
Normanton
WF6 1TL
United Kingdom
Contact person: Jayne Ashurst
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Fax: +44 1924328744
NUTS code: UKE4

Internet address(es):

Main address: www.supplychain.nhs.uk

I.2) Joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://procurement.supplychain.nhs.uk/ISS/>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <http://procurement.supplychain.nhs.uk/ISS/>
Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

National or federal agency/office

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Office Furniture.
Reference number: FAG16548

II.1.2) Main CPV code

39130000

II.1.3) Type of contract

Supplies

II.1.4) **Short description:**

NHS Supply Chain seeks to establish a non-exclusive Framework Agreement for the supply of Office Furniture, including but not limited to, workstations, desks, filing cabinets, swivel chairs, tables, coffee tables, meeting room tables, shelving and bespoke mobile shelving to the NHS Supply Chain customer base via the Direct and E-Direct Routes. This Framework Agreement is for 12 months with the option to extend in incremental stages for up to a total period of 48 months.

II.1.5) **Estimated total value**

Value excluding VAT: 46 300 000.00 GBP

II.1.6) **Information about lots**

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2) **Description**

II.2.1) **Title:**

Office Furniture and Metal Storage
Lot No: 1

II.2.2) **Additional CPV code(s)**

39156000
39134000
39155000
39132100
39132000
39173000
39131000
39152000
39121000
39121100
39111000
39112000
39312200
39112100
39143210

II.2.3) **Place of performance**

NUTS code: UK

II.2.4) **Description of the procurement:**

All office furniture and metal storage products are included within this Lot.
This is an estimate only as precise quantities of likely purchases are unknown. It is anticipated that in the first 12 months of the Framework Agreement the value of purchases for this lot will be in the region of 7 500 000 GBP to 10 000 000 GBP however this is approximate only. The figures below for the total estimated value are based on that initial expenditure. All Applicants who reach a score of 60 % or more and who meet the minimum requirements which are set out in the Invitation to Tender will be appointed to this Lot of the Framework Agreement. Applicants should refer to the Invitation to Tender for further information in respect of this.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 40 000 000.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: yes

II.2.11) **Information about options**

Options: yes

Description of options:

This Framework Agreement will have the option to extend incrementally for a further period of up to 36 months in addition to the initial 12 month period as set out in the Framework Agreement.

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Lockers

Lot No: 2

II.2.2) **Additional CPV code(s)**

44421720

44421600

II.2.3) **Place of performance**

NUTS code: UK

II.2.4) **Description of the procurement:**

A range of lockers are included within this Lot.

This is an estimate only as precise quantities of likely purchases are unknown. It is anticipated that in the first 12 months of the Framework Agreement the value of purchases for this lot will be in the region of 750 000 GBP to 1 250 000 GBP however this is approximate only. The figures below for the total estimated value are based on that initial expenditure. NHS Supply Chain anticipates appointing the top scoring 3 Applicants who have met the minimum requirements which are set out in the Invitation to Tender to the Lot of this Framework Agreement. Applicants should refer to the Invitation to Tender for further information in respect of this.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 5 000 000.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: yes

II.2.11) **Information about options**

Options: yes

Description of options:

This Framework Agreement will have the option to extend incrementally for a further period of up to 36 months in addition to the initial 12 month period as set out in the Framework Agreement.

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Racking

Lot No: 3

II.2.2) **Additional CPV code(s)**

39173000

39131000

39152000

II.2.3) **Place of performance**

NUTS code: UK

II.2.4) **Description of the procurement:**

A range of mobile and fixed bespoke shelving products are included within this Lot.

This is an estimate only as precise quantities of likely purchases are unknown. It is anticipated that in the first 12 months of the Framework Agreement the value of purchases for this lot will be in the region of 187 500 GBP to 312 500 GBP, however this is approximate only. The figures below for the total estimated value are based on that initial expenditure. NHS Supply Chain anticipates appointing the top scoring 3 Applicants who have met the minimum requirements which are set out in the Invitation to Tender to the Lot of this Framework Agreement. Applicants should refer to the Invitation to Tender for further information in respect of this.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 1 200 000.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: yes

II.2.11) **Information about options**

Options: yes

Description of options:

This Framework Agreement will have the option to extend incrementally for a further period of up to 36 months in addition to the initial 12 month period as set out in the Framework Agreement.

II.2.12) **Information about electronic catalogues**

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

II.2) Description

II.2.1) Title:

Primary General Office Furniture Range

Lot No: 4

II.2.2) Additional CPV code(s)

39156000

39134000

39155000

39132100

39132000

39173000

39131000

39152000

39121000

39121100

39111000

39111100

39112000

39312200

39112100

39143210

II.2.3) Place of performance

NUTS code: UK

II.2.4) Description of the procurement:

All office furniture and metal storage products are included within this Lot.

This is an estimate only as precise quantities of likely purchases are unknown. It is anticipated that in the first 12 months of the Framework Agreement the value of purchases for this lot will be in the region of 12 500 GBP to 25 000 GBP however this is approximate only. The figures below for the total estimated value are based on that initial expenditure. Appointment within the Lot will be made on a Line by Line basis and all Suppliers who meet the minimum requirements which are set out in the Invitation to Tender and who reach over a score of 60 % or over will be appointed to that Line within the Lot. Applicants should note that they may, therefore, be appointed for one or a number of the Lines across this Lot and should refer to the Invitation to Tender for further information in respect of this.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: 100 000.00 GBP

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: no

II.2.10) Information about variants

Variants will be accepted: yes

II.2.11) Information about options

Options: yes

Description of options:

This Framework Agreement will have the option to extend incrementally for a further period of up to 36 months in addition to the initial 12 month period as set out in the Framework Agreement.

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Applicants should refer to Section II.2 of this Contract Notice for further details in respect of appointment to the individual lots across the Framework Agreement. Applicants may bid for one, more than one or all of the Lots and Applicants should refer to the Invitation to Tender for more information in respect of this.

The term of contracts formed under the Framework Agreement may continue beyond the end of the term of the Framework Agreement itself. NHS Supply Chain expects to provide successful Suppliers with the opportunity to offer additional savings to customers through the provision of discounted pricing and value added offerings. NHS Supply Chain will share savings information in order to assist its customers with making informed procurement decisions.

The Framework Agreement will be between NHS Supply Chain and the Supplier. Under the Framework Agreement there will be two different methods of supply — one for Non-Direct Contract Products and one for Direct Contract Products.

NHS Supply Chain will be entitled to purchase the supplies and/or services identified below as Non-Direct Contract Products which it will then make available for purchase by 1) any NHS Trust; 2) any other NHS entity; 3) any government department, agency or other statutory body (for the avoidance of doubt including local authorities) and/or 4) any private sector entity active in the UK healthcare sector. Only NHS Supply Chain can order from the Framework Agreement and enter into contracts under it.

For the supplies and/or services identified as Direct Contract Products below 1) NHS Supply Chain; 2) any NHS Trust; 3) any other NHS entity; 4) any government department, agency or other statutory body and/or 5) any private sector entity active in the UK healthcare sector will be able to enter into a direct contract with the Supplier for any of the supplies and/or services under the Framework.

For Direct Contract Products the Supplier will be required to report to and pay a direct contract management fee to NHS Supply Chain as detailed in the tender documents.

Direct Contract Products:

Lot 1 — Office Furniture and Metal Storage;

Lot 2 — Lockers;

Lot 3 — Racking.

Non-Direct Contract Products:

Lot 4 — Primary General Office Furniture Range.

Electronic ordering will be used and electronic invoicing will be accepted and electronic payment will be used. For the avoidance of doubt, and notwithstanding the estimate indicated at II.2.5, NHS Supply Chain does not guarantee any level of purchase through the framework and advises Applicants that the framework shall be established on a non-exclusive basis.

Tenders and all supporting documentation for the contract must be priced in sterling and written in English. Any agreement entered into will be considered a contract made in England according to English law and will be subject to the exclusive jurisdiction of the English Courts. NHS Supply Chain is not liable for any costs (including any third party costs fees or expenses incurred by those expressing an interest, participating or tendering for this contract opportunity. NHS Supply Chain reserves the right to terminate the procurement process (or part of it), to change the basis of and the procedures for the procurement process at any time, or to procure the subject matter of the contract by alternative means if it appears that it can be more advantageously procured by alternative means. The most economically advantageous or any tender will not automatically be accepted. All communications must be made through NHS Supply Chain's eTendering portal at <http://procurement.supplychain.nhs.uk/ISS/> using the Message Centre facility linked to this particular contract notice.

III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required:

Parent company or other guarantees may be required in certain circumstances. Further details will be in the tender documents.

III.1.3) Technical and professional ability

Minimum level(s) of standards possibly required:

The Contracting Authority reserves the right to require groupings of entities to take a particular form, or to require one party to undertake primary legal liability or to require that each party undertakes joint and several liability.

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.2) Contract performance conditions:

The Framework Agreement includes obligations with respect to environmental issues and a requirement for successful Suppliers to comply with the NHS Supply Chain Code of Conduct.

III.2.3) Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 25

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.1.6) Information about electronic auction

An electronic auction will be used

Additional information about electronic auction:

Although an electronic auction will not be used to award all or part of the requirements of the Framework Agreement the use of eAuctions may be an option as part of any contracts awarded under the Framework Agreement.

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

Notice number in the OJ S: [2016/S 229-418073](#)

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 07/06/2017

Local time: 15:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 7 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Date: 08/06/2017

Local time: 09:00

Place:

As in above mentioned.

Information about authorised persons and opening procedure:

Only the NHS Supply Chain contract owner or delegate.

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) **Additional information:**

Submission of expression of interest and procurement specific information:

This procurement exercise will be conducted on the NHS Supply Chain eTendering portal at <http://procurement.supplychain.nhs.uk/ISS/>

Candidates wishing to be considered for this contract must register their expression of interest and provide additional procurement-specific information (if required) through the NHS Supply Chain eTendering portal as follows:

Registration

1. Use URL <http://procurement.supplychain.nhs.uk/ISS/> to access the NHS Supply Chain Procurement portal.

2. If not yet registered:

— Click on the 'Not Registered Yet' link to access the registration page.

— Complete the registration pages as guided by the mini guide found on the landing page.

Portal access

If registration has been completed:

- Login with URL <http://procurement.supplychain.nhs.uk/ISS/> .
- Click on the 'Supplier Dashboard' icon to open the list of new procurement events.

Expression of interest

- View Contract Notice content by clicking on the 'VIEW NOTICE' button for the procurement event. This opens a PDF document.
- Express an interest by clicking on the 'EXPRESS INTEREST' button.
- To start the response process after the expression of interest has been done, select the 'MyActiveOpportunities' option and click on the 'Apply' button.
- Select the procurement event from the list by clicking on the description
- In the detail view click on the orange coloured 'Framework Agreement' button to start responding to the tender.

Header level requirements:

- Applicants are required to read all Framework Header Documents which can be accessed using the 'NHS SCHEADER DOCUMENTS' button, which is located in the 'SELECT FRAMEWORK' tab.
- Applicants are required to upload the documents requested using the 'SUPPLIER HEADER DOCUMENTS' button, which is located in the 'SELECT FRAMEWORK' tab.

Lot level requirements:

- A preview of the Lot line details can be viewed using the 'LOT HEADER' tab, by selecting the Lot and using the 'LOT LINE INFORMATION' button. In order to respond to a Lot, Applicants must select the relevant Lot and then use the 'EXPRESS INTENT' button. This expression of intent does not place any obligation on the Applicant to respond, the action unlocks the ability to respond.
- Complete price offers per line for the Lot by completing the required fields for the lines the Applicant wants to include in the bid using the 'LOT LINE DETAIL' tab. There are a number of mandatory fields to complete on a product line basis, these are highlighted in yellow in the 'LOT LINE DETAIL' tab.
- Applicants are required to answer all mandatory Lot specific questions found in the 'LOT EVALUATION CRITERIA' tab.
- Applicants are then required to click on the 'TERMS AND CONDITIONS' button in the 'SUBMIT INDIVIDUAL LOT RESPONSE(S)' tab to view and accept the ISS Terms and Conditions.
- Accept the ISS 'TERMS AND CONDITIONS' button to access this function.
- Submit Lot response, by clicking on the 'SUBMIT RESPONSE TO SELECTED LOT' button in the 'SUBMIT INDIVIDUAL LOT RESPONSE(S)' tab to submit response for the Lot. Each Lot must be submitted independently.
- Applicants are able to view their submission using the 'SUPPLIER SUBMISSION REPORT' button, found in the 'SUBMIT INDIVIDUAL LOT RESPONSE(S)' tab.

Please note that the maximum number of suppliers as set out in IV.1.3 is an estimate only. Applicants should refer to the Invitation to Tender for details of the scoring process to be used to assess the Suppliers to be appointed to the Framework Agreement.

NHS Supply Chain reserves the right to appoint more suppliers to the Framework Agreement in the event that more than 25 reach the minimum score for appointment which is set out in the Invitation to Tender.

Please refer to Section III.1.1 for additional information.

VI.4) **Procedures for review**

VI.4.1) **Review body**

Not applicable

Not applicable

United Kingdom

VI.4.2) **Body responsible for mediation procedures**

Not applicable

Not applicable

United Kingdom

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:

Appeals to be lodged in accordance with the Public Contracts Regulations 2015 (as amended).

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

08/05/2017