

## BUILT ENVIRONMENT NETWORKING LIMITED TERMS AND CONDITIONS

By using the Site and/or by purchasing Tickets you are fully accepting these Terms. If you do not accept these Terms you shall not be entitled to use the Site; purchase Tickets or access Content on the Site.

Capitalised terms are defined at the end of these Terms.

### Purchase Terms and Conditions

#### 1 Basis of Contract

1.1 The placing of any Tickets for sale on our Site, or otherwise advertising the Tickets for sale, is an invitation to accept offers for such Tickets and is not an offer to sell at the listed price nor is it binding on us. We are under no obligation to accept your order (whether or not the order has been confirmed and the debit/credit card been charged).

1.2 You may place an order for Tickets via our website, which shall constitute an offer by you to buy the Tickets specified in your order. Once you have made payment for the Tickets in accordance with clause 4.2 of these Purchase Terms and Conditions, we will send you an email acknowledging your order ("**Online Order Confirmation**"), at which point and on which date ("**Online Commencement Date**") the Contract between you and us will come into existence.

1.3 Subject to clause 3 of these Purchase Terms and Conditions, where you contact us by any means, other than online (including, without limitation, by email, sending in a booking form, accepting a guest ticket or by telephone), about purchasing Tickets, we may process the booking and send you an invoice which should be paid in accordance with clause 4.3 of these Purchase Terms and Conditions. Once you have ordered a Ticket, we will send you an email acknowledging your order at which point and on which date ("**Offline Commencement Date**") the Contract between you and us will come into existence.

1.4 These Terms apply to all orders you place with us to the exclusion of any other terms that you seek to impose or incorporate, or which are implied by trade, customer, practice or course of dealing and constitute the entire agreement between us.

1.5 The Contract shall commence on the Commencement Date and shall (subject to earlier termination or cancellation) continue in force until the relevant Event(s) has taken place, at which point it shall expire automatically.

#### 2 Events

2.1 We do not give any representation, warranty or undertaking in relation to the Events. Any representation, undertaking, condition or warranty which might be implied or incorporated into these terms by statute, common law or otherwise is excluded to the fullest extent permitted by law. In particular, we will not be responsible for ensuring that an Event is suitable for your purposes and do not guarantee any specific results from participating in an Event.

2.2 The details and/or specification for Events and/or the Tickets, as set out on the Site or otherwise advertised, is published for the sole purpose of giving an approximate description of the Events and/or the Tickets. They will not form part of the Contract or have any contractual force.

2.3 We reserve the right to change the following at any time on written notice posted on our website:

2.3.1 any of the speakers scheduled to speak at an Event;

2.3.2 any of the guests scheduled to attend an Event; and/or

2.3.3 the venue or scheduled time or date of an Event (in which case we shall notify you by email),

and in no event will any of the above listed changes entitle you to a refund for the Price of a Ticket.

2.4 Your attendance at an Event is subject to your compliance with our policies and procedures in force from time to time (or those of our third party suppliers), including (without limitation):

2.4.1 any health and safety and security policies of our third party suppliers notified to you at, or prior to, an Event;

2.4.2 any drinking or drugs policies of our third party suppliers notified to you at, or prior to, an Event;

2.4.3 any admissions policies of our third party suppliers notified to you at, or prior to, an Event;

2.4.4 our diversity charter, and

2.4.5 any diversity and inclusion policies of our third party suppliers notified to you at, or prior to, an Event.

2.5 We accept no responsibility for the actions of others while under the influence of alcohol served at any Event. It is also acknowledged by you that it is unlawful for any person under the age of 18 years old to consume alcoholic beverages.

2.6 As an attendee of an Event you have a duty to maintain health and safety standards for your own and others' benefit. Failure to comply with any laws, health and safety and/or restrictions imposed by the venue or any of our third party suppliers may result in immediate removal from the Event without any refund or compensation.

2.7 You shall not engage in canvassing, leafleting, unauthorised demonstrations, objectionable behaviour (determine in our sole discretion), or any other activity which may disrupt an Event.

2.8 If you fail to comply with clauses 2.5, 2.6, 2.7 of these Purchase Terms and Conditions or any of the policies listed in clause 2.4 of these Purchase Terms and Conditions, or otherwise breach the Contract in any way, neither we, nor our third party suppliers, shall be obliged to grant you access to an Event and/or shall be entitled to remove you from an Event. In such circumstances, no refund for the Price of any Ticket shall be provided.

2.9 We shall use reasonable endeavours to comply with all applicable laws relevant to performance of our obligations under the Contract as well as any conditions attached to any licences or consents issued in connection with an Event including regarding health and safety and crowd security measures.

2.10 The Ticket(s) is non-transferable and may not be shared with any other person. For the avoidance of doubt this means you cannot attend a portion of an Event and pass the Ticket to a third party in order that they might attend the remaining portion of an Event. If you fail to comply with this 2.10, without prejudice to any other rights or remedies we may have, we shall be entitled to invoice you for the price of another Ticket to that Event which shall be payable in accordance with clause 4 of these Purchase Terms and Conditions.

2.11 In the absence of any negligence by us, we are not responsible for any property (personal or otherwise) brought to an Event by you, that is stolen or damaged at the Event. You accept that you bring property to an Event at your own risk.

2.12 If you bring any electrical items to an Event, you shall not be permitted to use such items unless and until they have been PAT tested to our satisfaction and you shall provide, on request, evidence of such PAT testing.

### **3 Partnership Packages**

3.1 Where you have purchased a Partnership Package, the following provisions of this clause 3 of these Purchase Terms and Condition, shall also apply to our Contract with you unless we have entered into a specific sponsorship agreement.

3.2 Where you contact us (either by telephone, email or otherwise) to book a Partnership Package, we will send out a Partnership Form to you which includes details of the Partnership Package and is subject to these Terms. You should sign the Partnership Form and return it to us but, notwithstanding the foregoing, the Contract shall take effect on the earlier of (i) you signing the Partnership Form and returning it to us, (ii) us

reserving or booking space or tickets to an Event for you, (iii) you printing any Customer Advertising Material, (iv) us promoting your attendance at an Event on the Site, (iv) us otherwise incurring or committing to any costs associated with your Partnership Package and (v) you exercising any of the Partnership Rights.

3.3 Details of the Partnership Package are contained in the Partnership Form which may differ from what is advertised on the Site, or elsewhere, from time to time.

3.4 We grant to you a licence to:

3.4.1 use the Event Marks on Customer Advertising Materials in connection with your participation at the Event during the Term; and

3.4.2 the Partnership Rights,

in each case subject to your compliance with the Contract.

3.5 All intellectual property rights in and to any materials produced for an Event by or on behalf of us or jointly by us and you shall, with the exception of the Customer Marks, be the sole and exclusive property of us and if you acquire, by operation of law, title to any such intellectual property rights you shall assign them to us on request, whenever that request is made.

3.6 You acknowledge that the rights granted to you (unless otherwise agreed in writing) are not exclusive and nothing in the Contract shall prohibit us from granting the same rights to a third party for use in advertising, marketing or promoting an Event or Partnership Package.

3.7 You grant to us a worldwide, sub-licensable, non-exclusive, royalty-free licence to use the Customer Marks:

3.7.1 during the Term for the delivery of the Partnership Rights;

3.7.2 in perpetuity to promote and exploit an Event in any media whether now known or yet to be invented (including in a computer game, on a website or mobile-device application) including by use on promotional material and merchandising.

3.8 You shall:

3.8.1 exercise the Partnership Rights strictly in accordance with the terms of the Contract;

3.8.2 apply any legal notices as required by us on all Customer Advertising Materials;

3.8.3 ensure that the manufacture, packaging, distribution, advertising and sale of all Customer Advertising Materials shall comply with all applicable laws and the highest standards of business ethics, in particular those relating to child or prison labour;

3.8.4 immediately (on request from us) withdraw, at your own cost, from circulation any Customer Advertising Materials which do not comply with this clause 3.8 of these Purchase Terms and Conditions;

3.8.5 comply with all applicable laws in the exercise of your rights and the performance of your obligations under the Contract;

3.8.6 if applicable, provide us, at your cost, all suitable material including artwork of the Customer Marks in a format and within print deadlines reasonably specified by us for it to be reproduced under our control for the fulfilment of the Partnership Rights;

3.8.7 not apply for registration of any part of the Event Marks or anything confusingly similar to the Event Marks as a trade mark for any goods or services;

3.8.8 not to use the Event Marks or any part of them or anything confusingly similar to them in its trading or corporate name or otherwise; and

3.8.9 not engage in joint promotions with any third party in relation to an Event without our prior written consent.

3.9 You warrant that you own the Customer Marks and any other material supplied to us in relation to the Contract and that our use of the Customer Marks will not infringe the rights of any third party. You shall indemnify us against all liabilities, costs, expenses, damages and losses (including but not limited to any interest, penalties and legal costs (calculated on a full indemnity basis) and all other professional costs and expenses) suffered or incurred by us arising out of or in connection with any claim made against us by a third party for actual or alleged infringement of a third party's intellectual property rights or moral rights arising out of or in connection with our use of the Customer Marks.

3.10 Subject to clause 10 of these Purchase Terms and Conditions, we shall use reasonable endeavours to deliver or ensure the delivery of each and all of the Partnership Rights to you.

3.11 We shall, if agreed in the Partnership Package, use reasonable endeavours to ensure Customer Marks are incorporated into advertising material for an Event.

#### **4 Price and Payment**

4.1 The Price for the Tickets is as set out on the Site, or as otherwise agreed between you and us and is exclusive of VAT.

4.2 If purchasing Tickets online, payment of the Price must be made by credit or debit card or such other options made available by the payment processor at the time of ordering the Tickets.

4.3 If purchasing Tickets offline, we will provide you with an invoice following receipt of your order and payment of the Price must be made in full and cleared funds either (i) within 14 days of the date of such invoice, or (ii) prior to the Event (whichever is the earlier).

4.4 No deductions may be made from, nor purported right of set-off exercised, in relation to the Price.

## **5 Cancellation or Rearrangement of an Event**

5.1 We reserve the right to cancel or re-arrange an Event for any reason (including, without limitation, by reason of a Force Majeure Event). We shall notify you of the cancellation or rearrangement as soon as possible. The parties agree that:

5.1.1 we shall not be in breach of the Contract by virtue of that cancellation, abandonment or rearrangement;

5.1.2 on our notification of a cancellation, the Contract shall automatically terminate and the provisions of clause 8 of these Purchase Terms and Conditions shall apply, save that you shall have the right to a refund of the Price in accordance with clause 5.2; and

5.1.3 any rearrangement of an Event shall not entitle you to a refund in accordance with clause 5.2.

5.2 If we cancel an Event in accordance with clause 5.1 of these Purchase Terms and Conditions, we shall (save where the Event was cancelled by reason of a Force Majeure Event) automatically issue you with a refund for the Price of the Ticket for that Event. The refund will be issued within fourteen (14) Business Days of the cancellation.

## **6 Data Protection**

6.1 We collect and use certain types of information about you in order to provide Tickets and/or Events. For more information on how and why we collect and use your personal data, please see our privacy policy a copy of which can be found [here](#).

6.2 Please note that we (or our third party suppliers) may take pictures and/or videos of an Event and may use these for after-Event promotion. It should not be possible to identify individuals from such pictures and/or videos but if you have any concerns about this, please do contact Keith Griffiths at [Keith.Griffiths@built-environment-networking.com](mailto:Keith.Griffiths@built-environment-networking.com).

6.3 Please note that on beginning your contract with us we may utilise your data to present attendee lists and create a profile for you within the delegate directory. This will include basic information but not direct communication information.

## **7 Cancellation and Termination**

7.1 If you wish to cancel your Tickets, then, save in respect of Partnership Packages, you may do so at any time on written notice to us.

7.2 If we receive notice from you, in accordance with clause 7.1 of these Purchase Terms and Conditions:

7.2.1 within 6 months of an Event, we shall not be obliged to refund the Price already paid (in whole or in part), and any Price not already paid shall still be payable in accordance with clause 4 of these Purchase Terms. If requested, we may be able to change the name of the delegate on the Ticket but any such change is made at our discretion; or

7.2.2 more than 6 months prior to an Event, you shall be entitled to request a refund of the Price paid or payable for the Ticket in accordance with clause 5.2 of these Purchase Terms and Conditions.

7.3 If you wish to cancel your Partnership Package, then you may do so at any time on written notice to us.

7.4 If we receive notice from you, in accordance with clause 7.3 of these Purchase Terms and Conditions:

7.4.1 within 9 months of an Event, we shall not be obliged to refund the Price already paid (in whole or in part), and any Price not already paid shall still be payable in accordance with clause 4 of these Purchase Terms and Conditions; or

7.4.2 more than 9 months prior to an Event, you shall be entitled to request a refund of the Price paid or payable for the Ticket in accordance with clause 5.2 of these Purchase Terms and Conditions.

7.5 We may terminate the Contract immediately on giving written notice to you if:

7.5.1 you commit a breach of any of the Contract and (if such a breach is remediable) you fail to remedy that breach within five (5) days of being notified of the breach;

7.5.2 you fail to pay any amount due on the due date for payment and remain in default not less than five (5) days after being notified in writing to make such payment;

7.5.3 you suffer an Insolvency Event; or

7.5.4 a Force Majeure Event has prevented, hindered or delayed the provision of the Services and/or the Site for a period of seven (7) days.

## **8 Consequences of Termination/Cancellation**

8.1 On termination, cancellation or expiry of the Contract or any Ticket:

8.1.1 any Partnership Rights granted shall immediately terminate and revert to us;

8.1.2 you shall promptly return to us any of our property (including Event Marks) within your possession or control;

8.1.3 any Price or invoices outstanding shall be paid immediately; and

8.1.4 the following clauses of these Purchase Terms and Conditions shall continue in full force and effect 3.5, 3.7.2, 3.9, 8, 9, 11.11, 11.12 along with the definitions section of these Terms.

## **9 Liability**

9.1 Nothing in the Contract excludes or limits the liability of either party:

9.1.1 for death or personal injury caused by that party's negligence;

9.1.2 for fraud or fraudulent misrepresentation;

9.1.3 for any liability that is not permitted to be limited or excluded by law; or

9.1.4 for the indemnity set out at clause 3.8 of these Purchase Terms and Conditions.

9.2 Subject to clause 9.1 of these Purchase Terms and Conditions, we shall not in any circumstances be liable to you whether in tort (including for negligence or breach of statutory duty howsoever arising), contract, misrepresentation (whether innocent or negligent) or otherwise for loss of profits, loss of business, depletion of goodwill or similar losses, loss of anticipated savings, loss of agreement, loss of use or any special, indirect, consequential or pure economic loss, costs, damages, charges or expenses.

9.3 Subject to clause 9.1 of these Purchase Terms and Conditions, our total aggregate liability in contract, tort (including without limitation negligence or breach of statutory duty howsoever arising), misrepresentation (whether innocent or negligent), restitution or otherwise, arising out of or in connection with the performance or contemplated performance of the Contract shall be limited to the value of the Price paid by you for the Tickets giving rise to the claim.



9.4 We shall not be liable to you to the extent that any loss, damages, costs, expenses, claims or proceedings are caused by (i) any failures of any third party suppliers to provide the Events, and/or (ii) any act, omission, abnormal use or neglect by or on behalf of, or in accordance with the instructions of, you.

9.5 Your total aggregate liability under this contract is no more than £500,000.

## **10 Force Majeure**

10.1 We will not be liable to you for any delay, disruption to, or failure to provide, the Tickets and/or Events to the extent that such delay, disruption or failure is caused, or contributed to, by a Force Majeure Event.

10.2 In the event of any delay, disruption to, or failure to provide, the Tickets and/or Events by reason of a Force Majeure Event, we shall use reasonable endeavours to find an alternative date for an Event. For the avoidance of doubt, you shall not be entitled to a refund of the Price (in whole or in part) if we are able to find an alternative date for an Event.

10.3 If we are unable to find an alternative date for an Event, we shall not be obliged to refund the Price (in whole or in part) to you, whether or not the Price was paid in advance, to the extent that we have incurred (or are committed to) non-refundable costs for the provision of the Event.

## **11 General**

11.1 **No partnership or agency.** Nothing in the Contract is intended to, or shall be deemed to, establish any partnership or joint venture between any of the parties, constitute any party the agent of another party, or authorise any party to make or enter into any commitments for or on behalf of any other party. Each party confirms it is acting on its own behalf and not for the benefit of any other person.

11.2 **Notices.** Notices required to be given under the Contract can be sent by email. Notices shall be deemed to have been duly received:

11.2.1 if delivered personally, when left at the registered address of the relevant party or otherwise the address notified by the recipient to the other party in writing;

11.2.2 if sent by email at the time of transmission;

11.2.3 if sent by pre-paid first-class post or recorded delivery, at 9.00am on the second day (excluding weekends and public holidays) after posting; or

11.2.4 if delivered by commercial courier, on the date and at the time that the courier's delivery receipt is signed.

**11.3 Anti-Bribery and Modern Slavery.** Each party shall comply with the Bribery Act 2010 and the Modern Slavery Act 2015 and not do, or omit to do, any act that will cause the other to be in breach of the Bribery Act 2010 or the Modern Slavery Act 2015.

**11.4 Assignment and Sub-Contracting.** You may not assign, delegate, transfer, sub-contract, charge or otherwise dispose of all or any of your rights and responsibilities under the Contract without our prior written consent.

**11.5 Further Assurance.** At any time, you shall sign all documents and do or cause to be done all further acts and things as we may reasonably require to give full effect to the terms of the Contract.

**11.6 Entire agreement.** The Contract contains all the terms which the parties have agreed with respect to its subject matter and supersedes all previous agreements and understandings between the parties (whether oral or in writing) relating to such subject matter. Each party acknowledges and agrees that it has not been induced to enter into the Contract by a statement or promise which it does not contain.

**11.7 Third Party Rights.** For the purposes of the Contracts (Rights of Third Parties) Act 1999 no person who is not a party to the Contract shall have any right to enjoy the benefit or enforce any of the terms of the Contract.

**11.8 Variation.** We may vary these Terms at any time during the Term on written notice to you.

**11.9 Waiver.** Failure to exercise (or to fully exercise), or any delay in exercising, any right or remedy provided under the Contract or by law shall not constitute a waiver of that or any other right or remedy, nor shall it preclude or restrict any further exercise of that or any other right or remedy under the Contract or by law.

**11.10 Severability.** If any provision of the Contract is found by any court or administrative body of competent jurisdiction to be invalid, illegal or unenforceable in any jurisdiction then it shall be deemed modified to the minimum extent necessary to make it valid, legal and enforceable. If such modification is not possible that provision shall be deemed to be omitted from the Contract in so far as the Contract relates to that jurisdiction and the validity and enforceability of that provision in other jurisdictions and the other provisions of the Contract shall not be affected or impaired.

**11.11 Governing Law.** The Contract and any disputes or claims arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) are governed by and construed in accordance with the laws of England.

**11.12 Jurisdiction.** The parties irrevocably agree that the courts of England have exclusive jurisdiction to settle any disputes or claims arising out of or in connection with the Contract, its subject matter or its formation (including non-contractual disputes or claims).

## **Website Terms and Conditions**

## **1 Introduction and other applicable terms**

1.1 These Terms refer to the following additional terms, which also apply to your use of our Site:

1.1.1 our privacy policy which sets out the terms on which we process any personal data we collect from you, a copy of which can be found [here](#); and

1.1.2 our cookie policy which sets out information about the cookies on our website, a copy of which can be found [here](#).

1.2 We may revise the Terms at any time. Please check the Terms on this Site from time to time to take notice of any changes made as they are binding on you.

## **2 Rules of use**

2.1 You warrant:

2.1.1 that you are at least 18 years old;

2.1.2 that all your personal, and where applicable, company details submitted to us are and shall at all times be true and accurate;

2.1.3 that you will not misuse our Site by knowingly introducing viruses, trojans, worms, logic bombs or other material which is malicious or technologically harmful;

2.1.4 that you will not attempt to gain unauthorised access to our Site, the server on which our Site is stored or any server, computer or database connected to our Site;

2.1.5 to not use the Site in any unlawful manner or in any manner that could disenable, damage or be otherwise harmful to the Site or any part thereof; and

2.1.6 to not use the Site in any manner which could be deemed to be in any way offensive, harmful, unpleasant, inappropriate, threatening, fraudulent, defamatory, abusive, discriminatory, false, libellous, unreliable, misleading, harassing, intimidating, infringing, obscene, unlawful or otherwise objectionable.

## **3 The Site**

3.1 We agree that we shall provide the Site using reasonable skill and care. However, we do not warrant that the Site will be continuously available or have an internet presence at all times and we shall not be responsible or liable in any way for any costs and/or inconveniences caused by the Site at any time being unavailable. We may at any time and without notice to you, suspend, restrict or withdraw your access to the Site, in whole or in part, either on a permanent or temporary basis.

3.2 We do not represent or warrant that the Site or any of the content on the Site is reliable, accurate, complete, current or error-free or that it is free of viruses or other harmful components and you should ensure that you exercise caution in the access and use of any content or other such information, material from the Site. Any such access, use, downloading or other means of obtaining content material from or through the Site by you is at your own discretion and risk.

3.3 The Site is provided on an 'as is' basis and we do not make any representations or warranties as to the accuracy, completeness or suitability of the Site and/or content for any purpose. We are not responsible for any loss or damage arising from the use of the Site and/or the Content. Except as expressly set out in these Terms, all warranties, conditions and other terms implied by statute or common law or otherwise are, to the fullest extent permitted by law, excluded.

3.4 We shall be entitled at any time to remove or change (temporarily or permanently) the Site or any part thereof for any other reason.

3.5 Where links to third party websites form part of the content, we shall not be responsible and shall not accept any liability for the accuracy, reliability and/or content of the linked website or any link contained in a linked website. To the fullest extent permitted by law, we shall not be liable for any loss or damage arising from your use of any such linked website.

#### **4 Intellectual Property and Data**

4.1 You acknowledge that any and all intellectual property in or relating to the Site and any content belongs solely to us and/or our licensors, as applicable, and shall remain entirely in such ownership, including without limitation the Site design, text, graphics, trade marks and copyrights works and all software and source codes connected with the Site. Nothing said or done by either party shall constitute the transfer of any such rights and all such rights are reserved.

4.2 You may print off one copy, and may download extracts, of any page(s) from our Site for your personal reference and you may draw the attention of others within your organisation to material posted on our Site. You must not modify the paper or digital copies of any materials you have printed off or downloaded in any way, and you must not use any illustrations, photographs, video or audio sequences or any graphics separately from any accompanying text.

4.3 You must not use any part of the Site or any Content for commercial purposes without obtaining a licence to do so from us or our licensors.

4.4 If you print off, copy or download any part of our Site in breach of these Terms, your right to use our Site will cease immediately and you must, at our option, return or destroy any copies of the materials you have made.

4.5 If you wish to link to any part of this Site, you must obtain our prior written consent.

## **5 Disclaimer and Liability**

5.1 Nothing in these Terms limits or excludes our liability for death or personal injury resulting from our negligence; or for any damage or liability incurred by you as a result of fraud or fraudulent misrepresentation by us; or for any sort of liability that, by law, cannot be limited or excluded by English law.

5.2 To the extent legally permissible, we exclude all conditions, warranties, representations or other terms which may apply to the Site or any content on it, whether express or implied.

5.3 Subject to clause 5.1 of these Website Terms and Conditions:

5.3.1 we shall not be liable for loss of profits; or loss of business; or depletion of goodwill and/or similar losses; or loss of anticipated savings; or loss of goods; or loss of contract; or loss of use; or loss or corruption of data or information; or any special, indirect, consequential or pure economic loss, costs, damages, charges or expenses; and

5.3.2 our total liability in contract, tort (including negligence or breach of statutory duty), misrepresentation or otherwise in connection with your use (or inability to use) our Site, or use or reliance on any content displayed on our Site shall be limited to £1.

5.4 Commentary and other materials on the Site are not intended to amount to advice on which reliance should be placed. We therefore disclaim all liability and responsibility arising from any reliance placed on such materials by you, or by anyone who may be informed of any of its content.

5.5 You agree to indemnify us and keep us indemnified against all liability, costs, claims, damages and expenses incurred or awarded against us that arise directly or indirectly from your failure to comply with these Terms.

## **6 Jurisdiction and Governing Law**

6.1 These Terms shall be governed by and construed in accordance with English law and the courts of England and Wales shall have exclusive jurisdiction to settle any disputes which may arise out of or in connection with these Terms.

## **Definitions and Interpretation**

In these Terms, the following terms shall have the following meanings:

<b>Business Day</b>	a day other than a Saturday, Sunday or public holiday in England when banks in London are open for business;
<b>Commencement Date</b>	means either the Offline Commencement Date, or the Online Commencement Date (as applicable);
<b>Content</b>	Event coverage and videos available on the Site via membership to the Service;
<b>Contract</b>	means contract formed between you and us which constitutes your order, these Terms and any applicable Partnership Form;
<b>Customer Advertising Material</b>	any advertising or promotional materials or products produced by you, or on your behalf, which associate you with an Event, or which incorporate or are distributed in association with the Event Marks;
<b>Customer Marks</b>	any of your artwork, designs, slogans, text or other collateral marketing signs;
<b>Devices</b>	internet-connected TVs, computers and other devices

<b>Event</b>	the event or conference for which you have purchased a Ticket(s);
<b>Event Marks</b>	our (or our third party suppliers') trade marks, associated artwork, designs, slogans, text and other collateral marketing signs used for promotion, advertising and marketing of an Event or otherwise in association with an Event;
<b>Fee</b>	The Fee payable for the Service as agreed between us from time to time
<b>Force Majeure Event</b>	means any circumstance not within our reasonable control including, without limitation:
<b>Insolvency Event</b>	means where in respect of a party an order is made or a resolution is passed for the winding up of that party (otherwise than for the purpose of solvent amalgamation or reconstruction) or that party becomes subject to an administrative order or a receiver or administrative receiver is appointed over or an encumbrancer takes possession of any of that party's assets or undertaking or that party ceases or threaten to cease to carry on its business or be unable to pay its debts or become insolvent (within the meaning of Insolvency Act 1986), or make or propose to make an arrangement or composition with its creditors or anything which, under the law of any jurisdiction, is analogous to any of the acts or events specified in this definition;
<b>Offline Commencement Date</b>	has the meaning given to it in clause 1.3 of the Purchase Terms and Conditions;

<b>Offline Order Confirmation</b>	has the meaning given to it in clause 1.3 of the Purchase Terms and Conditions;
<b>Online Commencement Date</b>	has the meaning given to it in clause 1.2 of the Purchase Terms and Conditions ;
<b>Online Order Confirmation</b>	has the meaning given to it in clause 1.2 of the Purchase Terms and Conditions;
<b>Partnership Form</b>	the form sent out by us to you which sets out details of the Partnership Package you wish to purchase;
<b>Partnership Package</b>	the package as more particularly detailed on the Site from time to time or as otherwise set out in the Partnership Form;
<b>Partnership Rights</b>	the bundle of rights granted to you as set out on the Partnership Form;
<b>Price</b>	means the price to be paid for the Tickets as set out on the Site, or as otherwise specified by us from time to time;



<b>Service</b>	access to the event Content contained on the Site and streamed to you following payment of the Fee
<b>Site</b>	our website as updated from time to time found at <a href="http://www.built-environment-networking.com">www.built-environment-networking.com</a> and <a href="http://www.ukreiif.com">www.ukreiif.com</a>
<b>Term</b>	means the duration of the Contract;
<b>Terms</b>	Means the Purchase Terms and Conditions, The Membership Terms and Conditions and the Website Terms and Conditions;
<b>Ticket</b>	means an indivial ticket for an Event, or a Partnership Package and Tickets shall be construed accordingly;
<b>Us</b>	Built Environment Networking Limited (CRN: 07110641), 18 Stoneleigh Close, Moortown, West Yorkshire, Leeds, LS17 8FH;
<b>You</b>	the customer purchasing Tickets from us, howsoever that purchase arises.

## Department for Energy Security & Net Zero



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**Event: UKREiif: 20<sup>th</sup> – 22<sup>nd</sup> May 2025**

**Date of booking: 17 July 2024**

### Client Details

**COMPANY** - Department for Energy Security & Net Zero

**ADDRESS** - 1 Victoria Street, London, SW1H 0ET

Redacted under FOIA Section 40 Personal Information

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### **UKREiif 3-Day Event**

Exhibition Partner – Royal Armouries Hall, Stand K52, 9sqm

#### Includes:

- Four delegate passes for event days of the forum
- Access to attendee information to prearrange one-to-one meetings
- Ability to run a fringe event on your exhibition stand to be promoted on the main programme
- Option of purchasing badge scanner to capture details of people who visit your stand

### **Payment Terms**

14 days from date of invoice by return

**TOTAL: £17,750 + VAT**

## Department for Energy Security & Net Zero

### ISO 20121 Sustainable Events Accreditation

We understand that events can take a heavy toll on resources, society and the environment. And that is why we've committed and achieved ISO 20121 Sustainable Events Accreditation to ensure we challenge the norm. As our partner we encourage you to think of your impact and adhere to the following:

- Promote good environmental practice & sustainability
- Ensure your stand/pavilion set-up equipment is reusable where applicable
- No single-use plastic water bottles on exhibitor or pavilion stands, outlets and/or hosted events
- Exhibitors/Pavilions to nominate a sustainability champion to oversee waste management and recycling at the show
- Exhibitors/ Pavilions to only offer sustainable and recyclable promotional giveaways
- Exhibitors/ Pavilions to use compostable, recyclable, or reusable plates, cups, or cutlery/ straws on their stand
- For all guest passes and tickets to your stand events/ reception or related activities, use E-tickets or QR codes
- Reduce use of single-use plastic for all show-related preparation and operations
- Reduce paper usage and printed materials at the show, opt for QR code instead

### Diversity and Inclusion Charter and Contract Agreement:

UKREiIF is committed to widening engagement with people from under-represented groups and utilising our platform to aid diversity and inclusion within the industry – making a positive impact towards property development, construction, economic growth, individuals and communities.

At UKREiIF we commit to the following:

- UKREiIF will create an inclusive and diverse forum, not just through internal processes, but working with our sponsors, exhibitors, attendees and all of those involved to ensure those from under-represented backgrounds are activity involved in the event.
- Build partnerships with under-represented groups, offering discounts rates to their members and working to deliver fringe event activity across UKREiIF.
- Offer selected free tickets to young graduates and others who are at the beginning of their career through selected partners.
- Dedicated Equality, Diversity and Inclusion (EDI) Goals and Objectives against our ISO 20121 Sustainable Events Management Accreditation.

You can find out more about our work in the EDI space here: <https://www.ukreif.com/social-value-and-edi/>

#### UKREiIF Speaker and Sponsor Commitments – Diversity on the Forum Floor

As one of our event partners we must ask for your support in achieving our aims to create the most diverse and inclusive event possible, especially in areas you're able to influence.

We would like to stress the requirements to ensure you bring a diverse delegation to the event with the following requirements as a minimum:

#### Ticket Purchases

This applies to both event tickets.

- No more than 70% of your delegation to be male as a minimum requirement – this applies for both the UKREiIF event and the UKREiIF Awards event.

#### On-Stage Diversity and Bespoke Events Diversity

We are doing a lot to ensure the voices on all of our content are more representative of society than the industry – therefore if you are running activity such as a panel discussion, a roundtable or private lunches or dinners on-site you must stick to the following:

#### Panel Discussions

- 3 People – no more than 2 male speakers
- 4 People – no more than 3 male speakers
- 5 People – no more than 3 male speakers and at least 1 black, Asian or other industry ethnic minority speaker
- 6-7 People – no more than 4 male speakers and at least 1 black, Asian or other industry ethnic minority speaker

#### Roundtables, Lunches and Dinners

At least 30% of your attendees or speakers must be female, and at least 15% must be black, Asian or other industry ethnic minority guests/speakers.

## Department for Energy Security & Net Zero

### Social Media and Conference Blog Content

This ticket purchase agreement requests support from yourselves to help promote the event through various channels if possible – promoting the conference via social media channels including LinkedIn, where appropriate.

Marketing Contact – Mya Driver  
[Mya.Driver@ukreiiif.com](mailto:Mya.Driver@ukreiiif.com)

### Package Delivery Contacts

**Nathan Spencer** (Sales/Marketing): 07487 822 427  
**James Parker** (Sales Director): 07881 903 665  
**Louise Eyre** (Director, Conference Operations): 0113 390 4700

### Terms & Conditions

For full terms and conditions, please refer to our website <https://www.ukreiiif.com/legals/>

### Plan Your Visit

For more information on hospitality and accommodation in Leeds and surrounding areas, please refer to our website [UKREIIF 2024 - UKREIIF](#)

### Built Environment Networking Booking Confirmation Signature:

Name:	Position:	Company:	Signature:	Date:
James Parker	Director	BEN	<i>JParker</i>	17-Jul-24

### Client Booking Confirmation Signature:

Name:	Position:	Organisation:	Signature:	Date:
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### Client Diversity & Inclusion Charter Confirmation Signature:

Name:	Position:	Organisation:	Signature:	Date:
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