

**Tender Exercise : Print Services Framework****Contract Notice (CN): UK-Derby: Printed matter and related products.**

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## Section I: Contracting Authority

## I.1) Name and addresses

University of Derby

Kedleston Road, Derby, DE22 1GB, United Kingdom

Tel. +44 1332529785, Email: r.hughes2@derby.ac.uk

Contact: Richard Hughes

Main Address: www.derby.ac.uk

NUTS Code: UKF11

## I.2) Joint procurement

The contract involves joint procurement: No.

In the case of joint procurement involving different countries, state applicable national procurement law: Not provided

The contract is awarded by a central purchasing body: No.

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://neupc.delta-esourcing.com/>

Additional information can be obtained from: the abovementioned address

Tenders or requests to participate must be sent to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: Not provided

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

Education

## Section II: Object

## II.1) Scope of the procurement

II.1.1) Title: Print Services Framework

Reference Number: UOD/PRINT/2018

II.1.2) Main CPV Code:

22000000 - Printed matter and related products.

II.1.3) Type of contract: SERVICES

II.1.4) Short description: The University of Derby ("the University") invites tenders from suitably experienced suppliers to provide educational, corporate and high profile printing services so that we can renew our existing framework agreement for this scope. The estimated value of work to be called off under the duration of the framework is up to a maximum £1 million (excluding VAT). No value of work is guaranteed to any of the suppliers appointed to the framework.

We will appoint between 3 and 5 suppliers per Lot (across 3 Lots) on our Print Services Framework dependant on skills, expertise, experience, and technical efficiency. Our preferred option is to have suppliers on the framework that are able to operate as a 'one stop shop' for all of our needs. The framework will be in place for three years with the option of extending by one additional year (subject to performance).

II.1.5) Estimated total value:

Value excluding VAT: 1,000,000

Currency: GBP

II.1.6) Information about lots:

This contract is divided into lots: Yes

Tenders may be submitted for: All lots

Maximum number of lots that may be awarded to one tenderer: 3

The contracting authority reserves the right to award contracts combining the following lots or groups of lots: •Lot 1 – General offset litho print work.

Digital printing considered on shorter runs. Type of printing method and equipment should be highlighted within Tender Response.

•Lot 2 – Large run offset/publications

•Lot 3 – Large format printing

## II.2) Description

## II.2) Description Lot No. 1

II.2.1) Title: General offset litho print work

Lot No: 1

II.2.2) Additional CPV codes:

22000000 - Printed matter and related products.

II.2.3) Place of performance:

UKF11 Derby

II.2.4) Description of procurement: General offset litho print work. Digital printing considered on shorter runs. Type of printing method and equipment should be highlighted within Tender Response.

II.2.5) Award criteria:

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value:

Value excluding VAT: 333,333

Currency: GBP

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system:

Duration in months: 36

This contract is subject to renewal: No

Description of renewals: Not provided

II.2.10) Information about variants:

Variants will be accepted: No

II.2.11) Information about options:

Options: Yes

Description of options: Option to extend contract for 12 + 12 months

II.2.12) Information about electronic catalogues:

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue: No

II.2.13) Information about European Union funds:

The procurement is related to a project and/or programme financed by European Union funds: No

Identification of the project: Not provided

II.2.14) Additional information: Not provided

II.2) Description Lot No. 2

II.2.1) Title: Large run offset/publications

Lot No: 2

II.2.2) Additional CPV codes:

22000000 - Printed matter and related products.

II.2.3) Place of performance:

UKF11 Derby

II.2.4) Description of procurement: Large run offset/publications

II.2.5) Award criteria:

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value:

Value excluding VAT: 333,333

Currency: GBP

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system:

Duration in months: 36

This contract is subject to renewal: No

Description of renewals: Not provided

II.2.10) Information about variants:

Variants will be accepted: No

II.2.11) Information about options:

Options: Yes

Description of options: Option to extend contract by 12 months + 12 months

II.2.12) Information about electronic catalogues:

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue: No

II.2.13) Information about European Union funds:

The procurement is related to a project and/or programme financed by European Union funds: No

Identification of the project: Not provided

II.2.14) Additional information: Not provided

II.2) Description Lot No. 3

II.2.1) Title: Large format printing

Lot No: 3

II.2.2) Additional CPV codes:

22000000 - Printed matter and related products.

II.2.3) Place of performance:

UKF11 Derby

II.2.4) Description of procurement: Large format printing

## II.2.5) Award criteria:

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.6) Estimated value:

Value excluding VAT: 333,333

Currency: GBP

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system:

Duration in months: 36

This contract is subject to renewal: No

Description of renewals: Not provided

## II.2.10) Information about variants:

Variants will be accepted: No

## II.2.11) Information about options:

Options: Yes

Description of options: Option to extend contract by 12 months + 12 months

## II.2.12) Information about electronic catalogues:

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue: No

## II.2.13) Information about European Union funds:

The procurement is related to a project and/or programme financed by European Union funds: No

Identification of the project: Not provided

II.2.14) Additional information: Not provided

## Section III: Legal, Economic, Financial And Technical Information

## III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Not Provided

## III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

List and brief description of selection criteria:

Not Provided

Minimum level(s) of standards possibly required (if applicable) :

Not Provided

## III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

List and brief description of selection criteria:

Not Provided

Minimum level(s) of standards possibly required (if applicable) :

Not Provided

## III.1.5) Information about reserved contracts (if applicable)

The contract is reserved to sheltered workshops and economic operators aiming at the social and professional integration of disabled or disadvantaged persons: No

The execution of the contract is restricted to the framework of sheltered employment programmes: No

## III.2) Conditions related to the contract

## III.2.1) Information about a particular profession

Reference to the relevant law, regulation or administrative provision:

Not Provided

## III.2.2) Contract performance conditions

Not Provided

## III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: No

## Section IV: Procedure

## IV.1) Description OPEN

IV.1.1) Type of procedure: Open

## IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 15

In the case of framework agreements justification for any duration exceeding 4 years: Not Provided

## IV.1.6) Information about electronic auction:

An electronic auction will be used: No

Additional information about electronic auction: Not provided

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

## IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure:

Notice number in the OJ S: Not provided

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 30/05/2018 Time: 12:00

IV.2.4) Languages in which tenders or requests to participate may be submitted: English,

IV.2.6) Minimum time frame during which the tenderer must maintain the tender:

Duration in month(s): 4

IV.2.7) Conditions for opening of tenders:

Date: 31/05/2018

Time: 09:00

Place:

Derby

#### Section VI: Complementary Information

VI.1) Information about recurrence

This is a recurrent procurement: No

Estimated timing for further notices to be published: Not provided

VI.2) Information about electronic workflows

Electronic ordering will be used No

Electronic invoicing will be accepted No

Electronic payment will be used No

VI.3) Additional Information: The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://neupc.delta-esourcing.com/tenders/UK-UK-Derby:-Printed-matter-and-related-products./PQR954D678>

To respond to this opportunity, please click here:

<https://neupc.delta-esourcing.com/respond/PQR954D678>

VI.4) Procedures for review

VI.4.1) Review body:

N/A

N/A, United Kingdom

VI.4.2) Body responsible for mediation procedures:

Not provided

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures:

Not Provided

VI.4.4) Service from which information about the lodging of appeals may be obtained:

Not provided

VI.5) Date Of Dispatch Of This Notice: 25/04/2018

Annex A