

Call-Off Schedule 1 (Transparency Reports)

Call-Off Ref:

Crown Copyright 2024

Call-Off Schedule 1 (Transparency Reports)

Document Management			
Ver	Date	Version	Author
0.1	July 2023	SQ Stage Version	CCS
0.2	August 2023	Dialogue Stage Version	CCS
0.3	October 2023	Initial Tender Stage Version (No changes from Dialogue Stage Version)	CCS
0.4	November 2023	Final Tender Stage Version (No changes from Initial Tender Stage Version)	CCS
1.0	February 2024	Award Version (No changes from Final Tender Stage Version)	CCS

The information about the contract that the buyer needs from the supplier so that it can meet its public accountability and transparency requirements.

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- 1.1 The Supplier recognises that the Buyer is subject to PPN 01/17 (Updates to transparency principles v1.1 (<https://www.gov.uk/government/publications/procurement-policy-note-0117-update-to-transparency-principles>)). The Supplier shall comply with the provisions of this Call-Off Schedule 1 in order to assist the Buyer with its compliance with its obligations under that PPN.
- 1.2 Without prejudice to the Supplier's reporting requirements set out in the Framework Contract, within three (3) Months of the Start Date the Supplier shall submit to the Buyer for Approval (such Approval not to be unreasonably withheld or delayed) draft Transparency Reports consistent with the content requirements and format set out in the Annex of this Call-Off Schedule 1.
- 1.3 If the Buyer rejects any proposed Transparency Report submitted by the Supplier, the Supplier shall submit a revised version of the relevant report for further Approval within five (5) days of receipt of any notice of rejection, taking account of any recommendations for revision and improvement to the report provided by the Buyer. If the Parties fail to agree on a draft Transparency Report the Buyer shall determine what should be included. Any other disagreement in connection with Transparency Reports shall be treated as a Dispute.
- 1.4 The Supplier shall provide accurate and up-to-date versions of each Transparency Report to the Buyer at the frequency referred to in the Annex of this Call-Off Schedule 1.

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Annex A: List of Transparency Reports

Title	Content	Format	Frequency
[Performance]	[]	[]	[]
[Call-Off Contract Charges]	[]	[]	[]
[Key Subcontractors]	[]	[]	[]
[Technical]	[]	[]	[]
[Performance management]	[]	[]	[]