



**eMedia Monitor GmBH**  
**Redacted**

Attn: **Redacted**  
**Redacted**

Date: **25/04/2019**

Dear Sir/Madam,

**Award of contract for the supply of Media Monitoring/Clipping Service to HM Treasury**

This letter (Award Letter) and its Annexes set out the terms of Contract between HM Treasury as the Customer and eMedia Monitoring as the Supplier, for the Provision of the required Services.

This letter relates to the renewal of the previous Contract – reference number CCCO18A10. As per the Terms of that agreement, the Contract automatically renews unless 3 months’ notice is provided. As this notice has not been provided in this instance, the agreement has been renewed for a following year.

All Terms and Conditions of the previous agreement shall remain unchanged. Please see Annex 1 for these Terms.

**1. For the purposes of the Agreement, the Contracting Authority and the Supplier agree as follows:**

- 1.1. The Services shall be performed at the premises of the Supplier.
- 1.2. The charges for the services shall not exceed a total Contract value of £17,100.00.
- 1.3. The services shall remain unchanged from the previous agreement and shall be delivered in line with that previous agreement. Please see Annex 1 for the details of this agreement.
- 1.4. The Term shall commence on 25<sup>th</sup> of April 2019 and expire on 31<sup>st</sup> March 2020.
- 1.5. The address for notices of the Parties are:

**Contracting Authority**

**Redacted**  
**HMT Press Office**  
**Redacted**

Attention: **Redacted**  
Email: **Redacted**

**Supplier**

**Redacted**  
**eMedia Monitoring GmBH**  
**Redacted**

Attention: **Redacted**  
Email: **Redacted**



1.6. The following persons are Key Personnel for the purposes of the Agreement:

Name	Title/Role for the Supplier
Redacted	Redacted
Redacted	Redacted

## 2. Payment

All invoices must be sent, quoting a valid Purchase Order Number (PO Number).

Payment will be made within 30 days of receipt of a valid invoice. Payment will be made in advance for the full years' service.

## 3. Liaison

For general liaison your contact will continue to be: **Redacted**.

We thank you for your cooperation to date and look forwards to forging a successful working relationship with you, to ensure a smooth and successful delivery of the Services. Please confirm your acceptance of the award of this contract by signing and returning a copy of this letter within 7 days from the date of deliver of this letter.

Yours faithfully,

Signed for and on behalf of **Her Majesty's Treasury** ("the Customer")

Name: **Redacted**

Job Title: **Redacted**

Signature: **Redacted**

Date: **Redacted**

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of **eMediaMonitoring GmbH** ("the Supplier")

Name: **Redacted**

Job Title: **Redacted**



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Signature: **Redacted**

Date: **Redacted**

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