

Award Letter

**For Goods procured using the Non-Framework Procurement Route
and DfT's standard ITT pack**

LET Automotive N.V.
REDACTED TEXT
Belgium

15 April 2021

DfT Reference Number: K280020526

Dear L.E.T Automotive,

Acceptance of Quotation for Servicing, Repairs and Maintenance of Speed Measuring Devices

1. On behalf of the Secretary of State for Transport, I accept your tender dated 22 March 2021 for the above-mentioned Contract. This letter and the documents listed below form a binding contract between the Secretary of State for Transport, and yourselves:

- i. Specification
- ii. Conditions of Contract for Supplies
- iii. Price Schedule – Commercially Sensitive
- iv. Form of Tender

1. The contract is expected to commence on the 21 April 2021 and conclude on the 20 April 2024. There will be an option to extend for up to 2 years on an annual basis.
2. The total for the items/services to be provided under the Contract will be £229,700, exclusive of Value Added Tax.
3. Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. The Purchase Order Number for this contract will be confirmed. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:

Accounts Payable,

REDACTED TEXT

Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

4. By signing below, you accept this award letter and documentation listed above. Please return a signed copy of this letter to Rebecca Williams via the e-Sourcing portal. Please also complete the questionnaire at Annex A.

Yours sincerely

REDACTED TEXT

by authority of the Secretary of State for Transport

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED TEXT	Signature:	REDACTED TEXT
Name:	REDACTED TEXT	Name:	REDACTED TEXT
Role:	REDACTED TEXT	Role:	REDACTED TEXT
Date:	REDACTED TEXT	Date:	REDACTED TEXT

Redacted under FOIA section 40 and 43.

ANNEX A: SUPPLY CHAIN QUESTIONNAIRE

Contract Number: K280020526

Title: Servicing, Repairs and Maintenance of Speed Measuring Devices

Name of Supplier: L.E.T Automotive N.V

Contract start date: 21 April 2021

Contract end date: 20 April 2024

Total value (excl VAT) £229,700.00

Dear Supplier

You indicated in your tender that one or more Small or Medium suppliers (SME) would form part of your supply chain for delivering the above contract.

As indicated in the contract specification, we now require some further information about the SME(s) you will be using. This will be used to help us measure the success of activity we have undertaken to help make our contracts more accessible to SMEs and to respond to requests for information about our use of SMEs.

Please provide the following for **each** SME in your supply chain

Name of SME.....

Address.....

.....

.....

Post code

Value* of the proportion of the contract they will be undertaking £.....

Please replicate this box as many times as needed

*Please note: Monthly spend information for each SME will be calculated by equally apportioning this figure to each month of the contract. However if you are able to provide a specific spend profile this would be helpful.

Your contact details in case of any follow-up questions:

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Please return completed questionnaire to:

REDACTED TEXT