

Short Contract

A contract between **Natural Environment Research Council**

.....
.....

and
.....

for **Office Refurbishment**

.....
.....

Contents	Page
Contract Forms	
Contract Data	2
The <i>Contractor's</i> Offer	4
The <i>Employer's</i> Acceptance	4
Price List	5
Works Information	6
Site Information	9
Conditions of Contract	CC1

Notes about this contract are printed in boxes like this one. They are not part of the contract.

Contract Data

The *Employer* is

Name National Oceanographic Centre, Southampton,

Address National Oceanographic Centre, Southampton, Waterfront Campus, SO14 3ZH

Telephone Fax

E-mail address

The *works* are Office Refurbishment 254

The *site* is National Oceanographic Centre,
Southampton, SO14 3ZH

The *starting date* is 13 / July / 2015

The *completion date* is 7th / August / 2015

The *period for reply* is 2 weeks.

The *defects date* is 52 weeks after Completion.

The *defect correction period* is 2 weeks.

The *delay damages* are £0.00 per day.

The *assessment day* is the First of each month.

The *retention* is 5 %.

Does the United Kingdom Housing Grants, Construction and
Regeneration Act (1996) apply?

Yes / ~~No~~ (delete as appropriate)

The *Adjudicator* is

Name The President on The Institution of Civil Engineers

Address

.....

Telephone Fax

E-mail address

Contract Data

The interest rate on late payment is 0.5% per complete week of delay.

The *Contractor* is not liable to the *Employer* for loss of or damage to the *Employer's*

property in excess of £10 Million for any one event.

The *Employer* provides this insurance

No Insurance provided by the employer.

The minimum amount of cover for the third insurance stated in the Insurance Table is £5 Million

The minimum amount of cover for the fourth insurance stated in the Insurance Table is £5 Million

The *Adjudicator nominating body* is The Institution of Civil Engineers
The *tribunal* is Arbitration

If the *tribunal* is arbitration, the arbitration procedure is The Institution of Civil Engineer's Arbitration Procedures (1997)

The *conditions of contract* are the NEC3 Engineering and Construction Short Contract April 2013 and the Z Clauses

Z1 - The Contractor shall provide all assistance to enable UK SBS and/or its clients to comply with any request received under the Freedom of Information Act 2000 and/or the Environmental Information Regulations should either be applicable to UK SBS.

In no event shall the Contractor or its Subcontractors respond directly to a Request for Information unless expressly authorised to do so by UK SBS.

.....
.....
.....

Contract Data

The *Contractor's* Offer

The *Contractor* is

Name

Address

.....

Telephone Fax

E-mail address

The percentage for overheads and profit added to the Defined Cost for people is %.

The percentage for overheads and profit added to other Defined Cost is %.

The *Contractor* offers to Provide the Works in accordance with the *conditions of contract* for an amount to be determined in accordance with the *conditions of contract*.

The offered total of the Prices is

Enter the total of the Prices from the Price List.

Signed on behalf of the *Contractor*

Name

Position

Signature Date

The *Employer's* Acceptance

The *Employer* accepts the *Contractor's* Offer to Provide the Works

Signed on behalf of the *Employer*

Name

Position

Signature Date

Contract Data

Price List

Entries in the first four columns in this Price List are made either by the *Employer* or the tenderer.

If the *Contractor* is to be paid an amount for the item which is not adjusted if the quantity of work in the item changes, the tenderer enters the amount in the Price column only; the Unit, Quantity and Rate columns being left blank.

If the *Contractor* is to be paid an amount for the item of work which is the rate for the work multiplied by the quantity completed, the tenderer enters the rate which is then multiplied by the expected quantity to produce the Price, which is also entered.

Item number	Description	Unit	Quantity	Rate	Price
.....
As Per details within FM150049 Invitation to Quote and Supporting Documentation					
.....
Pricing Schedule to be completed within AW5.2 Pricing Schedule					
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
The total of the Prices					<div></div>

Contract Data

Works Information

The Works Information should be a complete and precise statement of the *Employer's* requirements. If it is incomplete or imprecise there is a risk that the *Contractor* will interpret it differently from the *Employer's* intention. Information provided by the *Contractor* should be listed in the Works Information only if the *Employer* is satisfied that it is required, is part of a complete statement of the *Employer's* requirements and is consistent with the other parts of the Works Information.

1 Description of the *works*

Give a detailed description of what the *Contractor* is required to do and of any work the *Contractor* is to design.

.....
As Per details within FM150049 Invitation to Quote and Supporting Documentation
.....
.....
.....
.....
.....

2 Drawings

List the drawings that apply to this contract.

Drawing number	Revision	Title
.....
As Per details within FM150049 Invitation to Quote and Supporting Documentation		
.....
.....
.....
.....
.....

Contract Data

Works Information

3 Specifications

List the specifications which apply to this contract.

Title	Date or revision	Tick if publicly available
.....
As Per details within FM150049 Invitation to Quote and Supporting Documentation		
.....
.....
.....
.....
.....
.....
.....
.....

4 Constraints on how the Contractor Provides the Works

State any constraints on the sequence and timing of work and on the methods and conduct of work including the requirements for any work by the Employer.

.....

As Per details within FM150049 Invitation to Quote and Supporting Documentation

.....

.....

.....

.....

.....

Contract Data

Works Information

5 Requirements for the programme

State whether a programme is required and, if it is, state what form it is to be in, what information is to be shown on it, when it is to be submitted and when it is to be updated.

State what the use of the *works* is intended to be at their Completion as defined in clause 11.2(1).

.....

As Per details within FM150049 Invitation to Quote and Supporting Documentation

.....

.....

.....

.....

.....

6 Services and other things provided by the *Employer*

Describe what the *Employer* will provide, such as services (including water and electricity) and “free issue” Plant and Materials and equipment.

Item	Date by which it will be provided
.....
As Per details within FM150049 Invitation to Quote and Supporting Documentation	
.....
.....
.....
.....
.....
.....

Contract Data

Site Information

Give information about the *site* such as the ground conditions and any other information which is likely to affect the *Contractor's* work such as limitations on access and the position of adjacent structures.

.....

As Per details within FM150049 Invitation to Quote and Supporting Documentation

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....