

Framework Schedule 6a (Order Form Template and Call-Off Schedules)
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RM6098 Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: C395840 DocuSign Envelopes

THE BUYER: Medicines and Healthcare products Regulatory Agency

BUYER ADDRESS 10 South Colonnade, London, E14 4PU

THE SUPPLIER: GBM Digital Technologies Limited (Trading as Sync)

SUPPLIER ADDRESS: 2.3 – 2.4 Arbeta, 11 Northampton Road, Manchester, M40 5BP

REGISTRATION NUMBER: 2719704

DUNS NUMBER: 345665954

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 27th November 2025.

It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Services.

CALL-OFF LOT(S):

Lot 3 Software

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CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6098
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Call-Off Schedules for RM6098
5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
6. Joint Schedule 5 (Corporate Social Responsibility) RM6098

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: 27th November 2025

CALL-OFF EXPIRY DATE: 22nd January 2027

CALL-OFF INITIAL PERIOD: Thirteen months and twenty six days

CALL-OFF DELIVERABLES

As detailed below:

Description	Dates	Quantity
DocuSign Enterprise Pro for NIBSC 1 year subscription (1550 envelopes) Unlimited Users	23/01/2026 – 22/01/2027	
Premier Support for the above 12 months	23/01/2026 – 22/01/2027	

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LOCATION FOR DELIVERY

Electronic delivery. All installation files and/or instructions to be sent to:

DATES FOR DELIVERY

23rd January 2026

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

CALL-OFF CHARGES

As detailed below:

Description	Dates	Quantity	Unit Cost	Sub Total
DocuSign Enterprise Pro for NIBSC 1 year subscription (1550 envelopes) Unlimited Users	23/01/2026 – 22/01/2027			
Premier Support for the above 12 months	23/01/2026 – 22/01/2027			

Total Cost	£10,885.00
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PAYMENT METHOD

The payment method for this Call-Off Contract is BACS.

BUYER'S INVOICE ADDRESS:

Invoices will be sent to accounts.payable@mhra.gov.uk or, if advised, in writing by MHRA. Written invoices to be addressed to:

Medicines and Healthcare products Regulatory Agency
Accounts Payable
10 South Colonnade,
London
E14 4PU

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BUYER'S AUTHORISED REPRESENTATIVE

10 South Colonnade, London, E14 4PU

SUPPLIER'S AUTHORISED REPRESENTATIVE

2.3 – 2.4 Arbeta, 11 Northampton Road, Manchester, M40 5BP

SUPPLIER'S CONTRACT MANAGER

2.3 – 2.4 Arbeta, 11 Northampton Road, Manchester, M40 5BP

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Pricing elements of the proposal.

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	08 December 2025	Date:	08 December 2025

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