

Safeguarding Children & Vulnerable Adults

It is Everyone's Responsibility

The Safeguarding Team:

Em Lowe (Safeguarding Lead)
Fiona Phillip (Operational Lead)

Calum Atterwill (Bedford)
Daniel Guy (Bedford)
Marie Hennem (Bedford)
Paula Hobday (Bedford)
Steph Hughes (Bedford)
Jill Lampshire (Bedford)
Alex Mortby (Bedford)
Saima Nasir (Bedford)
Alan Sparham (Bedford)

Zhunia Zuze (BSF)

Amy Cleary (Tresham)
Kimberley Cooper (Tresham)
James Killick (Tresham)
Erica Knight (Tresham)
Amanda McPherson (Tresham)
Simone Newman (Tresham)
Nicola Shortland (Tresham)
Leanne Sperling (Tresham)
Laurence Shone (Tresham)
Mel Tew (Tresham)
Karen Thomas (Tresham)

Charlotte Harris (Shuttleworth)
Naomi Horn (Shuttleworth)
Lucy Skevington (Shuttleworth)
Luke Sims (Shuttleworth)
Will Sparrow (Shuttleworth)

Katrina O'Brien (Vulnerable Adults)

Amanda Riches (BCS / Trinity)

Any of the above may be contacted in the event of a safeguarding issue, regardless of work base or responsibility.

Designated Teacher for Looked After Children:
Fiona Phillip

Safeguarding Governors:
Sharon De Leonardis

The College and every member of staff have a legal duty to report cases of suspected abuse. If you have concerns that a student is at risk, or is being abused, you must report it.

Definitions

A **child** refers to anyone up to their 18th birthday.

A **vulnerable adult** is a person aged 18 years or over who may be unable to take care of themselves or protect themselves from harm or exploitation. This can include those with learning difficulties, medical conditions, mental health problems or age-related needs.

What is Abuse?

Abuse and neglect are forms of maltreatment of a child. Someone may abuse or neglect a child by inflicting harm or by failing to prevent harm. Children and vulnerable adults can be subject to Physical Abuse, Sexual Abuse, Emotional Abuse, Neglect, Financial or Material Abuse or Domestic Violence.

Some other concerns may also include Forced Marriage, Sexual Exploitation, Bullying or Cyberbullying, Radicalisation, Missing Student, Poor Mental Health or Peer on Peer Abuse.

What to do

If you have any concerns about a child or vulnerable adult you must:

Listen	Let the student talk
Believe	Take all disclosures seriously
Record	In the student's own words and ask them to check and sign
Support	Let them know that they have done the right thing to seek help. Don't send them away; find a colleague to help if necessary
Report	Immediately report to the Safeguarding Team and record a Confidential Comment on ProMonitor

Remember:

Don't promise to keep it secret
Don't investigate

Don't ask leading questions
Do report immediately

Always remember the 4 R's

Recognise... Respond... Report.... Record....

See the Safeguarding section of the Staff Intranet for more information including Policy and Procedures, reference documentation and guides.

Bedford Safeguarding Team: 01234 291888

Tresham Safeguarding Team: 01536 413004

safe@bedford.ac.uk