

SUPPLIER GUIDE 2 FINDING TENDER OPPORTUNITIES ON PRO-CONTRACT (PROACTIS)

This guide will help you find advertised opportunities on Pro-Contract that you may be interested in bidding for.

Firstly log-in to Pro-Contract

Log In (due-north.com)

Note the above is the link to the live but the screenshots in this guide are using the test system, which look exactly the same.

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	Circle	Suppliers - If you are not currently registered on the ProContract processment portal, you can complete a simple registration process by obking the following link - Register the						
		Migrated from ProContract Version 27						- 1
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You then move to the home page:

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To find a new opportunity click on "Find opportunities" above



PRO-CONTRACT EPROCUREMENT SYSTEM

The following screen appears. This shows ALL Pro-Contract opportunities available across all of the system users, not just FIG.

To find Falklands opportunities select the portals option:

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Select Portals and scroll down to select Falkland Islands Government

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PRO-CONTRACT EPROCUREMENT SYSTEM

Then only the opportunities for FIG will be displayed – as follows:

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The above are test opportunities - the real ones should have better descriptions!

So assuming you are interested in the Large Plant x 2 click on this option:

You will see the details of the advert:

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	Two Items of Plant for the Falkland Islands Government		Poliar	10.050	itina).	
	Main contract datails	Expression of interest registered				
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		Attachments				
		No effectivements.				

If you would like to see the full details click on "Register interest for this opportunity". A short while later you will receive an email from the system "accepting" your interest and providing a link to the opportunity.

Finally, refer to Supplier Guide 3 – Responding to Tender Opportunities on Pro-Contract for the next steps.