

**FORM OF TENDER**

**FOR**

**ENABLING WORKS to the Non-Conformist Chapel and Anglican Chapel**

**AT**

**Fairmile Cemetery Asscendon South Oxfordshire**

**FOR**

**Henley Town Council**

Sirs,

I/We the undersigned, having carefully examined the drawings and specification for the above hereby agree to carry out the whole of the said works required at Fairmile Cemetery (ENABLING WORKS) for the VAT EXCLUSIVE sum of:

£..... words .....

.....

and to complete the works within the following period of weeks from the date of possession:

..... weeks.

I/We undertake in the event of your acceptance to execute with you a Form of Contract embodying all the conditions and terms in this offer.

I/We certify that this is a bona-fide tender and that we have not disclosed any information or entered into any agreement or made any offer to any person or body that could prejudice your intentions to obtain truly competitive tenders.

I/We agree that this tender will remain open for acceptance for a period of 60 days.

I/We confirm that the breakdown of tender supplied has been duly completed and is enclosed herewith.

Signature of Contractor

Address

Date

Signature of Witness

Address

Date

This tender must be delivered sealed in the envelope provided bearing no mark or identification of the sender to Henley Town Council Market Place Henley-on Thames RG29 2AQ to arrive no later than noon on **FRIDAY 21 FEBRUARY 2020**

**NOTE : THE ENCLOSED TENDER SUMMARY MUST BE COMPLETED AND ENCLOSED AT THE TIME OF TENDER**

NAME OF COMPANY OR STAMP .....

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**SUMMARY OF CONTRACTORS PRICE  
(TO BE RETURNED WITH TENDER)**

1.00 CONTRACT PARTICULARS AND PRELIMINARIES £.....

2.00 GENERAL SPECIFICATION NOTES

Rainwater goods (See quotation) £.....

Below Ground Drainage £.....

Joinery £.....

Decorations £.....

Making good to masonry £.....

**SUB TOTAL CARRIED TO FORM OF TENDER** £.....

Please state here your percentage addition for profit/overhead costs  
on the expenditure of provisional sums %.....