

Order Form

Framework agreement reference: NHS/16/CR/WAB/8723

Date of order	08/06/2020	Order Number	TBA To be quoted on all correspondence relating to this Order
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FROM

Customer	Public Health England	"Customer"
Customer's Address	61 Colindale Avenue London NW9 5EQ	
Invoice Address	PHE PORTON DOWN, MANOR FARM ROAD SALISBURY, Wiltshire SP4 0JG	
Contact Ref:	Name: REDACTED Address: 61 Colindale Avenue, London, NW9 5EQ Phone: REDACTED e-mail: REDACTED	

TO

Supplier	Stone Group	"Supplier"
Supplier's Address	Granite One Hundred Acton Gate Stafford Staffordshire ST18 9AA	
Account Manager	Name: REDACTED Address: Granite One Hundred Acton Gate Stafford Staffordshire ST18 9AA Phone: REDACTED e-mail: REDACTED	

GUARANTEE

Guarantee to be provided	No
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Where a guarantee is to be provided then this Contract is conditional upon the provision of a Guarantee to the Customer from the Guarantor in respect of the Supplier. Details of the Guarantor (if any) are set out below:

[Parent Company]	[]	"Guarantor"
Parent Company address	[]	
Account Manager	Name: [] Address: [] Phone: [] e-mail: [] Fax: []	

1. TERM
(1.1) Commencement Date
09/06/2020

[Guidance: Insert the date on which the Contract is to take effect.]	
(1.2)	Expiry Date
08/09/2020	

2. GOODS AND SERVICES REQUIREMENTS	
<p>Goods and Services</p> <p>500 x TOSNOT-100 PHE Dynabook PORTEGE X30-F-1CQ, 13.3 FHD Touchscreen AntiGlare - Intel Core i5-8265U - 8GB RAM (DDR4) - 256GB SSD (PCIe) - Micro SD Card Slot - USB Type-C (Thunderbolt) x 2, USB3.0 x 1, HDMI - TPM 2.0 - Smart Card - Backlit Tiled KB with Accupoint - HD Cam w/MIC w/IR - 1 Year Warranty & Reliability Guarantee - Win10 Pro</p> <p>REDACTED each = £ REDACTED INNLUDES UPGRADE TO 3 YEAR STONE WARRANTY</p> <p>500 x SCCM Imaging @£ REDACTED = £ REDACTED</p> <p>SCCM imaging of laptops – to be completed at Stone</p>	

[Guidance: Insert details of the Goods which are the subject of the Contract]

The Customer agrees to purchase all of its requirements for the Goods or equivalent goods from the Supplier.

Service Profile - [☐]

[Guidance: Insert details of the service profile agreed]

Minimum Order Value

Optional Services

Collection and recycling ☐

Paper catalogue ☐

Secure Collection ☐

[Guidance: Include a description of the core Services which are applicable to the Customer together with any specific Service requirements.]

(2.2) Premises

All items are to be delivered to Stone Computers for device set up and software installation and then delivered to PHE at various locations. Quantities, delivery addresses, and dates will be provided.

(2.3) Lease/ Licenses

NA

(2.4) Standards

NA

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(2.5) Security Requirements

Security Policy

Stone will not let unauthorised staff prepare these devices

Additional Security Requirements

All PHE devices to be stored in a bonded secure location in Stone's premises.

Processing personal data under or in connection with this contract

No personal data will be processed by Stone.
(2.6) Exit Plan (where required) NOT REQUIRED [
(2.7) Environmental Plan Any waste materials will be recycled or reused whenever possible. All waste will be removed from Stone's premises by a licensed waste removal company.

3. SUPPLIER SOLUTION	
(3.1) Supplier Solution Not applicable	
(3.2) Account structure including Key Personnel REDACTED REDACTED]	
(3.3) Sub-contractors to be involved in the provision of the Services and/or Goods None <i>[Guidance: Insert details of any Sub-contractors being used by the Supplier]</i>	
(3.4) Outline Security Management Plan Not applicable	
(3.5) Relevant Convictions A Relevant Conviction is a Conviction that is relevant to the nature of the Services to be provided - None	
(3.6) Implementation Plan NA	

4. PERFORMANCE QUALITY
(4.1) Key Performance Indicators [NA]
(4.2) Service Levels and Service Credits When providing the Goods and/or Services, the Supplier shall as a minimum ensure that it achieves the following service levels: NA
If the level of performance of the Supplier during the Contract Period: <ul style="list-style-type: none"> (i) fails to achieve a Service Level in respect of each element of the Service, then the Customer shall be entitled to deduct the Service Credits from the Contract Price; and/or (ii) constitutes a Critical Service Failure, the Customer shall be entitled to terminate this Contract. <p><i>[Guidance: It is intended that the definition of critical service failure should link to a specified threshold of service level performance. The intention is to provide certainty over what level of service would trigger a termination right. If you wish to include such a concept then the definition above should be populated with relevant thresholds.]</i></p>

5. PRICE AND PAYMENT
(5.1) Contract Price payable by the Customer in accordance with the commercial schedule set out in the framework agreement (including applicable discount but excluding VAT), payment profile and method of payment (e.g. Government Procurement Card (GPC) or BACS)) <p><i>[Guidance: Insert details of any specific price arrangements.]</i></p>
(5.2) Invoicing and Payment The Supplier shall issue invoices [monthly] in arrears. The Customer shall pay the Supplier within [thirty (30) days] of receipt of a Valid Invoice, submitted in accordance with this paragraph 5.2, the payment profile set out in paragraph 5.1 above and the provisions of the Contract. <div style="border: 1px solid black; height: 150px; width: 100%;"></div> <p><i>[Guidance: Also include any specific arrangements relating to method of payment.]</i></p>

6. SUPPLEMENTAL AND/OR ADDITIONAL CLAUSES**(6.1) Supplemental requirements**

Stone Group will place the order with Dynabook once a PHE p/o (with number) is transmitted by PHE and received by the Stone Group.

BY SIGNING AND RETURNING THIS ORDER FORM THE SUPPLIER AGREES to enter a legally binding contract with the Customer to provide the Goods and/or Services. The Parties hereby acknowledge and agree that they have read the **NHS Conditions of Contract for purchase of goods and/or Services** and by signing below agree to be bound by the terms of this Contract.

For and on behalf of the Supplier:

Name and Title	REDACTED
Signature	REDACTED
Date	10/06/2020

For and on behalf of the Customer:

Name and Title	REDACTED
Signature	REDACTED
Date	10/06/2020