

**Dynamic Purchasing System (DPS)**  
**Consumables, Reagents and Equipment**

**Attachment 4**

**Order Form and Call Off Terms and Conditions**

**Order Form and Call Off Terms and Conditions**

**DHSC Order Form for the Supply of Goods and/or Services**

<b>The Authority</b>	<b>The Secretary of State for Health and Social Care</b> of 39 Victoria St, Westminster, London SW1H 0EU acting as part of the Crown (the <b>Authority</b> ).
<b>The Supplier</b>	Diagnostics for the Real World Europe Limited of Suite 12, Science Village, Chesterford Research Park, Little Chesterford, CB101XL. Company Number [REDACTED] (the <b>Supplier</b> ).
<b>Date of Order Form</b>	
<b>Type of Goods:</b>	PROVISION OF SARS-COV-2 ASSAY REAGENT KITS FOR RAPID TESTING ON THE DRW SAMBA II INSTRUMENTS

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<b>Type of Services:</b>	<i>TECHNICAL SUPPORT FOR REAGENTS AND INSTRUMENT PERFORMANCE WITHIN THE UK</i>
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### Contract summary:

The Contract is made on the date set out above subject to the terms set out in the Order Form and schedules ("**Schedules**") below. The Authority and the Supplier undertake to comply with the provisions of the Order Form and the Schedules.

The Supplier shall supply to the Authority, and the Authority shall receive and pay for, the Goods and/or Services on the terms of this Contract.

For the avoidance of doubt, the Contract consists of the terms set out in the Order Form and the Schedules, together with the annexes as stated.

The definitions in Schedule 3 apply to the use all capitalised terms in this Contract

#### Schedules

Schedule 1	Key Provisions
Schedule 2	General Terms and Conditions
Schedule 3	Definitions and Interpretations
Schedule 4	Additional Special Conditions

#### Annexes

Annex 1	Specifications
Annex 2	Charges
Annex 3	Current installed sites for deliveries and numbers of instrument
Annex 4	Technical Questions and Supplier Response
Annex 5	Key Performance Indicators

### Order Form (main sections)

<b>1. Contract Reference</b>	██████████
<b>2. Date</b>	01/06/2021
<b>3. Authority</b>	Secretary of State for Health and Social Care, 39 Victoria Street, Westminster, London, SW1H 0EU
<b>4. Supplier</b>	Diagnostics for the Real World Europe Limited Suite 12, Science Village, Chesterford Research Park, Little Chesterford, CB101XL

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<p><b>5. The Contract</b></p>	<p>The Supplier shall supply the Goods and/or Services described below on the terms set out in this Order Form and the Schedules and Annexes.</p> <p>Unless the Contract otherwise requires, capitalised terms used in this Order Form shall have the same meaning as set out in Schedule 3.</p> <p>In the event of any conflict between this Order Form (including the Annexes), and the Schedules, this Order Form shall prevail.</p> <p>Please do not attach any supplier terms and conditions to this Order Form as they will not be accepted by the Authority and may delay conclusion of this Contract.</p>
<p><b>6. Goods to be supplied</b></p>	<p>PROVISION OF SARS-COV-2 ASSAY REAGENT KITS FOR RAPID TESTING ON THE DRW SAMBA II INSTRUMENTS (Goods)</p>
<p><b>7. Services</b></p>	<p>Technical support for reagent failures between the hours of 8am to 9pm Monday to Friday and 9am to 6pm at weekends and Bank holidays  (Services)</p>
<p><b>8. Delivery of the Goods</b></p>	<p>To be delivered in accordance with the following instructions:</p> <p>As set out in the Specification (see Section 9 below).</p> <p>As per the agreed delivery schedule in accordance with clause 5 of Schedule 4.</p> <p><u>Delivery Address(es): (see annex 3)</u></p> <p>Up to [REDACTED] including those sites listed in Annex 3 (Sites for deliveries and number of instruments), which the Authority reserves the right to amend. Specific site delivery addresses will be provided by the Authority during the Ordering Process in accordance with clause 5 of Schedule 4.</p> <p><u>Date(s) of Delivery:</u></p> <p>Weekly deliveries, Monday to Friday dependent upon each site's requirements and as agreed in the delivery schedule in accordance with clause 5 of Schedule 4.</p> <p>As set out in the Specification (see Section 9 below).</p>

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	<p><u>Packaging Instructions:</u></p> <p>The following details shall be shown on the outside of the packaging of each individual Pack [REDACTED] and within a delivery note which must accompany each package:</p> <ul style="list-style-type: none"> <li>• a description of the Goods which shall include, without limitation, the weight of the Goods where available and any order number allocated to the Goods by the Authority and/or Supplier;</li> <li>• the quantity in the package, where available;</li> <li>• any special directions for storage;</li> <li>• the expiry date of the contents, where applicable;</li> <li>• the batch number; and</li> <li>• the name and address of the manufacturer of the Goods and Supplier.</li> </ul> <p>In addition, all Goods that customarily bear any mark, tab, brand, label, serial numbers or other device indicating place of origin, inspection by any government or other body or standard of quality must be delivered with all the said marks, tabs, brands, labels, serial numbers or other devices intact. Without prejudice to the generality of the foregoing, the Supplier shall label all Goods supplied to the Authority, and the packaging of such Goods, to highlight environmental and safety information as required by applicable Law and in accordance with any requirement of the Authority's environmental Policies (as may be referred to as part of the Specification).</p>
<p><b>9. Specification</b></p>	<p>The Specification is set out in Annex 1, and Annex 3 of this Order Form.</p>
<p><b>10. Term</b></p>	<p>The Term shall commence on the date of this Order Form and unless it is otherwise extended or terminated in accordance with the relevant provisions of the Contract, shall expire on 31<sup>st</sup> March 2022</p> <p><u>Extending the Term – Extra Key Provision</u></p> <p>The Authority may extend the Term of the Contract in accordance with Clause 12.2 of Schedule 2</p>

	<p>The maximum duration that the Authority may extend the Term in accordance with Clause 12.2.1 of Schedule 2 is three (3) additional months.</p>
<b>11. Charges</b>	<p>The Charges for the Goods shall be set out below/in Annex 2 as per the Charges submitted in the Supplier's response as of the Tender closing date of 24 May 2021</p>
<b>12. Payment</b>	<p>Within 10 Business Days of the date of this Order Form, we will send you a unique Purchase Order number relating to this Order (the "PO Number"). You must be in receipt of a valid PO Number before submitting an invoice.</p> <p>All invoices must be sent (quoting PO Number) to:</p> <p>Department of Health and Social Care</p> <p>39 Victoria Street,</p> <p>London,</p> <p>SW1V 0EU</p> <p>Email: [REDACTED]@dhsc.gov.uk</p> <p>To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO item number (if applicable) and the details (name and telephone number) of your Authority contact (i.e. the Authority's Contract Manager) Non-compliant invoices will be sent back to you, which may lead to a delay in payment.</p> <p>If you have a query regarding an outstanding payment, please contact our Accounts Payable section by email to</p> <p>[REDACTED]@dhsc.gov.uk</p>
<b>13. Authority's Contract Manager:</b>	<p>For general liaison your contact will continue to be</p> <p>Name: [REDACTED]</p>

	<p>Phone: [REDACTED]</p> <p>E-mail: [REDACTED]@dhsc.gov.uk</p> <p>or, in their absence,</p> <p>Name: [REDACTED]</p> <p>Phone:</p> <p>E-mail: [REDACTED]@dhsc.gov.uk</p>	
<p><b>14. Supplier's Contract Manager:</b></p>	<p>For general liaison our contact will continue to be</p> <p>[REDACTED]</p> <p>Diagnostics for the Real World Ltd</p> <p>Chesterford Research Park</p> <p>Office: [REDACTED]</p> <p>Mobile: [REDACTED]</p> <p>E-mail: [REDACTED]</p> <p>or, in their absence,</p> <p>[REDACTED]</p> <p>Email: [REDACTED]</p> <p>Office: [REDACTED]</p> <p>Mobile [REDACTED]</p>	
<p><b>15. Name and address for notices</b></p>	<p><b>Authority:</b></p> <p>[REDACTED]</p> <p>Department of Health and Social Care</p> <p>39 Victoria Street,</p> <p>London,</p>	<p><b>Supplier:</b></p> <p>Diagnostics for the Real World (Europe) Limited</p> <p>Suite 12 Science Village</p> <p>Chesterford Research Park</p> <p>Little Chesterford Saffron</p> <p>Walden Essex CB10 1XL</p> <p>Company</p>

	SW1V 0EU [REDACTED] Email: [REDACTED]@dhsc.gov.uk	Attention: [REDACTED] Email: [REDACTED]
<b>16. Key personnel</b>	<b>Authority:</b> N/A	<b>Supplier:</b> N/A
<b>17. Policies and related procedures</b>	The Authority may require the Supplier to ensure that any person employed in the delivery of the Goods has undertaken a Disclosure and Barring Service check. The Supplier shall ensure that no person who discloses that he/she has a conviction that is relevant to the nature of the Contract, relevant to the work of the Authority, or is of a type otherwise advised by the Authority (each such conviction a "Relevant conviction"), or is found by the Supplier to have a Relevant Conviction (whether as a result of a police check, a Disclosure and Barring Service check or otherwise) is employed or engaged in the provision of any part of the Contract.	

**Signed by the authorised representative of THE AUTHORITY**

Name:	[REDACTED]	Signature:	[REDACTED]
Position:	Chief Commercial Officer	Date	04.07.2021

**Signed by the authorised representative of THE SUPPLIER**

Name:	[REDACTED]	Signature	[REDACTED]
Position:	PRESIDENT & CEO	Date	06.07.2021

**Schedule 1****Key Provisions****Standard Key Provisions****1 Application of the Key Provisions**

- 1.1 The standard Key Provisions at Clauses 1 to 2 of this Schedule 1 shall apply to this Contract.
- 1.2 The optional Key Provisions at Clauses 3 to 12 of this Schedule 1 shall only apply to this Contract where they have been checked and information completed as applicable.
- 1.3 Extra Key Provisions shall only apply to this Contract where such provisions are set out at the end of this Schedule 1.

**2 Order of precedence**

- 2.1 Subject always to Clause 1.9 of Schedule 3 should there be a conflict between any other parts of this Contract the order of priority for construction purposes shall be:
  - 2.1.1 Order Form (including annexes)
  - 2.1.2 Schedule 1: Key Provisions;
  - 2.1.3 Schedule 2: General Terms and Conditions;
  - 2.1.4 Schedule 3: Definitions and Interpretations;
  - 2.1.5 any other documentation forming part of the Contract in the date order in which such documentation was created with the more recent documentation taking precedence over older documentation to the extent only of any conflict.
- 2.2 For the avoidance of doubt, the Order Form shall include, without limitation, the Authority's requirements in the form of its specification and other statements and requirements, the Supplier's responses, proposals and/or method statements to meet those requirements, and any clarifications to the Supplier's responses, proposals and/or method statements as included in these Terms and Conditions. Should there be a conflict between these parts of the Order Form, the order of priority for construction purposes shall be (1) the Authority's requirements; (2) any clarification to the Supplier's responses, proposals and/or method statements, and (3) the Supplier's responses, proposals and/or method statements.



- 3 Quality assurance standards  (only applicable to the Contract if this box is checked and the standards are listed)**
- 3.1 The following quality assurance standards shall apply, as appropriate, to the manufacture, supply, and/or installation of the Goods: As set out in Annex 5.
- 4 Purchase Orders  (only applicable to the Contract if this box is checked)**
- 4.1 The Authority shall issue a Purchase Order to the Supplier in respect of any Goods to be supplied to the Authority under this Contract. The Supplier shall comply with the terms of such Purchase Order as a term of this Contract. For the avoidance of doubt, any actions or work undertaken by the Supplier under this Contract prior to the receipt of a Purchase Order covering the relevant Goods shall be undertaken at the Supplier's risk and expense and the Supplier shall only be entitled to invoice for Goods covered by a valid Purchase Order.
- 5 Time of the essence  (only applicable to the Contract if this box is checked)**
- 5.1 Time is of the essence as to any delivery dates under this Contract and if the Supplier fails to meet any delivery date this shall be deemed to be a breach incapable of remedy for the purposes of Clause 12.4(i) of Schedule 2.
- 6 Specific time periods for inspection  (only applicable to the Contract if this box is checked and Clause 6.1 below is completed)**
- 6.1 The Authority shall visually inspect the Goods within a two-week period of the date of delivery of the relevant Goods.
- 7 Specific time periods for rights and remedies under Clause 4.6 of Schedule 2  (only applicable to the Contract if this box is checked and Clause 7.1 below is completed)**
- 7.1 The Authority's rights and remedies under Clause 4.6 of Schedule 2 shall cease within **12 months** from the date of delivery of the relevant Goods.
- 8 Termination for convenience  (only applicable to the Contract if this box is checked and Clause 8.1 below is completed)**
- 8.1 The Authority may terminate this Contract by issuing a Termination Notice to the Supplier at any time on three months' written notice.
- 9 Right to terminate  (only applicable to the Contract if this box is checked)**
- 9.1 Either Party may terminate this Contract by issuing a Termination Notice to the other Party if such other Party commits a material breach of this Contract in circumstances where it is served with a valid Breach Notice having already been served with at least one previous valid Breach Notices within the last twelve calendar month rolling period as a result of any previous material breaches of this Contract which are capable of remedy (whether or not the Party in breach has remedied the breach in accordance with a Remedial Proposal). The twelve-month rolling period is the twelve months immediately preceding the date of the second Breach Notice.

Attachment 4 – Order Form and General Terms and Conditions

*[The following text is extremely faint and largely illegible. It appears to be a form or a set of terms and conditions, possibly containing a table with columns for item numbers, descriptions, and quantities. The text is mirrored and bleed-through from the reverse side of the page.]*

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## Attachment 4 – Order Form and General Terms and Conditions

**Schedule 2****General Terms and Conditions**

## Contents

1. Supply of Goods and/or Services
2. Delivery
3. Passing of risk and ownership
4. Inspection, rejection, return and recall
5. The Authority's obligations
6. Price and payment
7. Warranties
8. Intellectual property
9. Indemnity
10. Limitation of liability
11. Insurance
12. Term and termination
13. Consequences of expiry or early termination of this Contract

14. Packaging, identification and end of use
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19. Contacts Data
20. Records retention and rights of audit
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22. Notice
23. Assignment, novation and Sub-contracting
24. Prohibited Acts
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30. General

1. Supply of Goods and/or Services

**Supply of Goods**

- 1.1 The Supplier shall supply the Goods ordered by the Authority under this Contract:
  - 1.1.1 promptly and in any event within any time limits as may be set out in this Contract;
  - 1.1.2 in accordance with all other provisions of this Contract;
  - 1.1.3 using reasonable skill and care and in their delivery and supply and in accordance with the provisions of the DPS Agreement as applicable;
  - 1.1.4 using reasonable skill and care in their installation, associated works and training to the extent that such installation, works or training is a requirement of this Contract;
  - 1.1.5 in accordance with any quality assurance standards as set out in the Key Provisions and/or in the Order Form;
  - 1.1.6 in accordance with the Law and with Guidance;

1.1.7 in accordance with Good Industry Practice;

1.1.8 in accordance with the Policies; and

1.1.9 In a professional and courteous manner

- 1.2 The Supplier shall comply fully with its obligations set out in the Specification and the Tender and/or the Order Form (to include, without limitation, all obligations in relation to the quality standards, performance characteristics, supply, delivery and training in relation to use of the Goods).

- 1.3 Unless otherwise agreed by the Parties in writing, the Goods shall be new, consistent with any sample, and shall comply with any applicable specification set out in this Contract (to include, without limitation, the provisions of the Authority's requirements set out in the Order Form and the Supplier's response to such requirements) and any applicable manufacturers' specifications.

- 1.4 The Supplier shall ensure that all relevant consents, authorisations, licences and accreditations required to supply the Goods are in place prior to the delivery of any Goods to the Authority.

- 1.5 If there are any incidents that in any way relate to or involve the use of the Goods by the Authority, the Supplier shall cooperate fully with the Authority in relation to the Authority's application of the Policies on reporting and responding to all incidents, including serious incidents requiring investigation, and shall respond promptly to any reasonable and proportionate queries, questions and/or requests for information that the Authority may have in this context in relation to the Goods.

- 1.6 If there are any quality, performance and/or safety related reports, notices, alerts or other communications issued by the Supplier or any regulatory or other body in relation to the Goods, the Supplier shall promptly provide the Authority with a copy of any such reports, notices, alerts or other communications.

- 1.7 Upon receipt of any such reports, notices, alerts or other communications pursuant to Clause 1.6 of this Schedule 2, the Authority shall be entitled to request further information from the Supplier and/or a meeting with the Supplier, and the Supplier shall cooperate fully with any such request.

- 1.8 The Supplier's supply of the Goods may depending on the nature of the Goods in question be subject to Clause 1 of Schedule 4.

**Supply of Services**

- 1.9 Where applicable, the Supplier shall supply the Services ordered by the Authority under this Contract:

1.9.1 promptly and in any event within any time limits as may be set out in this Contract;

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- 1.9.2 in accordance with all other provisions of this Contract and in accordance with the provisions of the DPS Agreement as applicable;
- 1.9.3 with reasonable skill and care and in accordance with any quality assurance standards as set out in the Key Provisions and/or in the Order Form;
- 1.9.4 in accordance with the Law and with Guidance;
- 1.9.5 in accordance with Good Industry Practice;
- 1.9.6 in accordance with the Policies; and
- 1.9.7 in a professional and courteous manner.
- 1.10 The Authority may inspect and examine the manner in which the Supplier supplies the Services during normal business hours on reasonable notice.
- 1.11 The Supplier shall comply fully with its obligations set out in the Specification and the Tender and/or the Order Form.
- 1.12 If the Authority informs the Supplier in writing that the Authority reasonably believes that any part of the Services does not meet the requirements and/or standards of the Contract or differs in any way from those requirements, and this is other than as a result of a Default by the Authority, the Supplier shall at its own expense re-schedule and carry out the Services in accordance with the requirements of the Contract within such reasonable time as may be specified by the Authority.
2. Delivery
- 2.1 The Supplier shall deliver the Goods in accordance with any delivery timescales, delivery dates and delivery instructions (to include, without limitation, as to delivery location and delivery times) set out in an Order Form, or a Purchase Order or as otherwise agreed with the Authority in writing.
- Delivery and collection
- 2.2 Delivery shall be completed when the Goods have been unloaded at the location specified by the Authority and such delivery has been received by a duly authorised agent, employee or location representative of the Authority. The Authority shall procure that such duly authorised agent, employee or location representative of the Authority is at the delivery location at the agreed delivery date and times in order to accept such delivery. Any arrangement by which the Goods are collected by the Authority (or by third party collection agents appointed directly by the Authority from time to time ("Authority Collection Agents")) in return for a discount on the Charges shall be agreed by the Parties in writing (where due to an emergency such arrangements cannot be committed to writing prior to collection, the Parties shall confirm such arrangements in writing as soon as possible following collection). Where the Authority collects the Goods, the Supplier shall (subject to any confidentiality obligations set out in this Contract) work directly with the Authority Collection Agents to ensure that they provide necessary support and assistance to the Authority Collection Agents in order to arrange such collection, and collection is deemed delivery for the purposes of the Contract.
- Delivery note
- 2.3 The Supplier shall ensure that a delivery note shall accompany each delivery of the Goods. Such delivery note shall contain the information, or as otherwise agreed with the Authority in writing including (without limitation) any Purchase Order. Where such information requirements as to the content of delivery notes are not specified or separately agreed, such delivery notes shall, as a minimum, contain the Authority's order number, the name and address of the Authority, a description, the quantity and specific storage instructions (if any) of the Goods, the date or batch numbers, any special handling instructions (including a local reference, if appropriate), the manufactured on and use by dates, the ASN number (where required) and shall show separately any extra agreed charges for containers and/or any other item not included in the Charges or, where no charge is made, whether the containers are required to be returned.
- Part deliveries
- 2.4 Part deliveries and/or deliveries outside of the agreed delivery times/dates may be refused unless the Authority has previously agreed in writing to accept such deliveries. Where delivery of the Goods is refused by the Authority in accordance with this Clause 2.4 of this Schedule 2, the Supplier shall be responsible for all risks, costs and expenses associated with the re-delivery of the Goods in accordance with the agreed delivery times/dates. Where the Authority accepts delivery more than five (5) days before the agreed delivery date, the Authority shall be entitled to charge the Supplier for the costs of insurance and storage of the Goods until the agreed date for delivery.
- Transport and other related costs
- 2.5 Unless otherwise agreed with the Authority in writing, the Supplier shall be responsible for carriage, insurance, transport, all relevant licences, all related costs, and all other costs associated with the delivery of the Goods to the delivery location and unloading of the Goods at that location. Without limitation to the foregoing provision of this Clause 2.5 of this Schedule 2, unless otherwise agreed with the Authority in writing, the Supplier shall be responsible for obtaining all export and import licences for the Goods and shall be responsible for any delays to the delivery time due to such licences not being available.

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- when required. In the case of any Goods supplied from outside the United Kingdom, the Supplier shall ensure that accurate information is provided to the Authority as to the country of origin of the Goods and shall be liable to the Authority for any extra duties or taxes for which the Authority may be accountable should the country of origin prove to be different from that set out in the Order Form.
- Use of third party carriers**
- 2.6 Save for any Authority Collection Agents, all third party carriers or any Sub-contractors engaged to deliver the Goods shall at no time be an agent of the Authority and accordingly the Supplier shall be liable to the Authority for the acts and omissions of all third party carriers and Sub-contractors engaged to deliver the Goods to the Authority.
- 3. Passing of risk and ownership**
- 3.1 Risk in the Goods shall pass to the Authority when the Goods are delivered as specified in this Contract.
- 3.2 Ownership of the Goods shall pass to the Authority on the earlier of:
- 3.2.1 full payment for such Goods, or
- 3.2.2 where the goods are consumables or are non-recoverable (e.g. used in clinical procedures), at the point such Goods are taken into use. For the avoidance of doubt, where ownership passes in accordance with this Clause 3 of this Schedule 2, then the full Charges for such Goods shall be recoverable by the Supplier from the Authority as a debt if there is non-payment of a valid undisputed invoice issued by the Supplier to the Authority in relation to such Goods.
- 3.3 All tools, equipment and materials of the Supplier required in the performance of the Supplier's obligations under this Contract shall be and remain at the sole risk of the Supplier, whether or not they are situated at a delivery location.
- 4. Inspection, rejection, return and recall**
- 4.1 As relevant and proportionate to the Goods in question and subject to reasonable written notice, the Supplier shall permit any person authorised by the Authority, to inspect work being undertaken in relation to the Goods and/or the storage facilities used in the storage of the Goods at all reasonable times at the Supplier's premises or at the premises of any Sub-contractor or agent of the Supplier in order to confirm that the Goods are being manufactured and/or stored in accordance with Good Industry Practice and in compliance with the requirements of this Contract and/or that stock holding and quality assurance processes are in accordance with the requirements of this Contract.
- 4.2 Without prejudice to the provisions of Clause 4.6 of this Schedule 2 and subject to Clause 4.7 of this Schedule 2, the Authority shall visually inspect the Goods within a reasonable time following delivery (or such other period as may be set out in the Key Provisions, if any) and may by written notice reject any Goods found to be damaged, or delivered late, or otherwise not in accordance with the requirements of this Contract ("Rejected Goods"). The whole of any delivery may be rejected if a reasonable sample of the Goods taken indiscriminately from that delivery is found not to conform in all material respects to the requirements of the Contract.
- 4.3 Without prejudice to the provisions of Clause 4.5 of this Schedule 2, upon the rejection of any Goods in accordance with Clauses 4.2 Schedule 2, the Supplier shall at the Authority's written request:
- 4.3.1 collect the Rejected Goods at the Supplier's risk and expense within ten (10) Business Days of issue of written notice from the Authority rejecting the Goods and reimburse the Authority for any Charges paid in connection with the Goods (including without limitation any pre-payment or advance payments) along with any costs reasonably incurred by the Authority as a result of any such rejection; and
- 4.3.2 without extra charge, promptly (and in any event within twenty (20) Business Days or such other time agreed by the Parties in writing acting reasonably) supply replacements for the Rejected Goods to the Authority subject to the Authority not cancelling its purchase obligations in accordance with Clause 4.5 of this Schedule 2.
- if the Supplier requests and the Authority accepts that the Rejected Goods should be disposed of by the Authority rather than returned to the Supplier, the Authority reserves the right to charge the Supplier for the costs associated with the disposal of the Rejected Goods and the Supplier shall promptly pay any such costs.
- 4.4 Risk and title in respect of any Rejected Goods shall pass to the Supplier on the earlier of: (a) collection by the Supplier in accordance with Clause 4.3 of this Schedule 2; or (b) immediately following the expiry of ten (10) Business Days from the Authority issuing written notification rejecting the Goods. If Rejected Goods are not collected within ten (10) Business Days of the Authority issuing written notification rejecting the Goods, the Authority may return the Rejected Goods at the Supplier's risk and expense and charge the Supplier for the cost of storage from the expiry of ten (10) Business Days from the date of notification of rejection.
- 4.5 Where the Authority rejects any Goods in accordance with Clauses 4.2 and/or 4.6 of this Schedule 2 and the Authority no longer requires replacement Goods, the Authority may by written notice cancel its purchase obligations in relation to such quantity of Rejected Goods. Should the Authority have paid (in whole or in part) for such Rejected Goods the Supplier shall refund such payment along with any costs reasonably incurred by the Authority as a result of any such rejection to the Authority within thirty (30) days of the

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- Authority cancelling such purchase obligations and informing the Supplier that the Authority does not require replacements for such Rejected Goods.
- 4.6 Without prejudice to any other provisions of this Contract or any other warranties or guarantees applicable to the Goods supplied and subject to Clause 4.7 of this Schedule 2, if at any time following the date of the delivery of any Goods, all or any part of such Goods are found to be defective or otherwise not in accordance with the requirements of this Contract ("Defective Goods"), the Supplier shall, at the Authority's discretion:
- 4.6.1 upon written request and without charge, promptly (and in any event within twenty (20) Business Days or such other time agreed by the Parties in writing acting reasonably) remedy the deficiency by repairing such Defective Goods, or
- 4.6.2 upon written notice of rejection from the Authority, treat such Defective Goods as Rejected Goods in accordance with Clauses 4.2 to 4.5 of this Schedule 2.
- 4.7 The Supplier shall be relieved of its liabilities under Clauses 4.2 and/or Clause 4.5 of this Schedule 2 to the extent only that the Goods are damaged, there are defects in the Goods and/or the Goods fail to comply with the requirements of this Contract due, in each case, to any acts or omissions of the Authority.
- 4.8 The Authority's rights and remedies under Clause 4.6 of this Schedule 2 shall cease within a reasonable period of time from the date on which the Authority discovers or might reasonably be expected to discover that the Goods are Defective Goods or within such other period as may be set out in the Key Provisions, if any. For the avoidance of doubt, Goods not used before their expiry date shall in no event be considered Defective Goods following the date of expiry provided that at the point such Goods were delivered to the Authority they met any shelf life requirements set out in the Order Form.
- 4.9 Where the Supplier is required by Law, Guidance, and/or Good Industry Practice to order a product recall ("Requirement to Recall") in respect of the Goods, the Supplier shall:
- 4.9.1 promptly (taking into consideration the potential impact of the continued use of the Goods on patients, service users and the Authority as well as compliance by the Supplier with any regulatory requirements) notify the Authority in writing of the recall together with the circumstances giving rise to the recall,
- 4.9.2 from the date of the Requirement to Recall treat the Goods the subject of such recall as Defective Goods in accordance with Clause 4.6 of this Schedule 2;
- 4.9.3 consult with the Authority as to the most efficient method of executing the recall of the Goods and use its reasonable endeavours to minimise the impact on the Authority of the recall; and
- 4.9.4 indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings suffered or incurred by the Authority as a result of such Requirement to Recall.
- 5 The Authority's obligations
- 5.1 Subject to the Supplier supplying the Goods and/or, where applicable, providing the Services in accordance with this Contract, the Authority will pay the Supplier for the Goods and/or Services in accordance with Clause 6 of this Schedule 2.
- 5.2 The Authority shall, as appropriate, provide copies of or give the Supplier access to such of the Policies that are relevant to the supply and delivery of the Goods and/or provision of the Services.
- 5.3 The Authority shall comply with the Authority's Obligations, as may be referred to in the Key Provisions.
- 5.4 The Authority shall provide the Supplier with any reasonable and proportionate cooperation necessary to enable the Supplier to comply with its obligations under this Contract. The Supplier shall at all times provide reasonable advance written notification to the Authority of any such cooperation necessary in circumstances where such cooperation will require the Authority to plan for and/or allocate specific resources in order to provide such cooperation.
6. Price and payment
- Charges
- 6.1 The Charges shall be calculated as set out in the Order Form.
- 6.2 Unless otherwise stated in the Order Form the Charges:
- 6.2.1 shall remain fixed during the Term; and
- 6.2.2 is the entire price payable by the Authority to the Supplier in respect of the provision of the Goods and includes, without limitation:
- (i) packaging, packing materials, addressing, labelling, loading, delivery to and unloading at the delivery location, the cost of any import or export licences, all appropriate taxes (excluding VAT), duties and tariffs, any expenses arising from import and export administration, any installation costs and associated works, the costs of all associated documentation and information supplied or made accessible to the Authority in any

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- media, and any training in relation to the use, storage, handling or operation of the Goods;
- (ii) any royalties, licence fees or similar expenses in respect of the making, use or exercise by the Supplier of any Intellectual Property Rights for the purposes of performing this Contract, and any licence rights granted to the Authority
- (iii) costs and expenses in relation to supplies and materials used by the Supplier or any third party in the manufacture of the Goods, and any other costs incurred by the Supplier in association with the manufacture, supply or installation of the Goods.
- Invoices**
- 6.3 Unless stated otherwise in the Order Form:
- 6.3.1 where the Key Provisions confirm that the payment profile for this Contract is monthly in arrears, the Supplier shall invoice the Authority, within fourteen (14) days of the end of each calendar month, the Charges in respect of the Goods and/or Services supplied in compliance with this Contract in the preceding calendar month;
- 6.3.2 where Consigned Goods are to be provided by the Supplier in accordance with the Key Provisions, the Supplier shall invoice the Authority in relation to such Consigned Goods in accordance with the relevant Key Provision applicable to such Consigned Goods; or
- 6.3.3 where Clauses 6.3.1 or 6.3.2 of this Schedule 2 do not apply, the Supplier shall invoice the Authority for Goods at any time following completion of the supply of the Goods in compliance with this Contract.
- Each invoice shall contain such information and be addressed to such individual as the Authority may inform the Supplier from time to time.
- 6.4 The Charges are exclusive of VAT, which, if properly chargeable, the Authority shall pay at the prevailing rate subject to receipt from the Supplier of a valid and accurate VAT invoice. Such VAT invoices shall show the VAT calculations as a separate line item.
- 6.5 Where any Charges are or may become subject to any pricing requirements of any voluntary and/or statutory pricing regulation schemes, the Parties shall comply with such pricing requirements as required by Law from time to time and specifically as required by the statutory pricing regulation scheme (and any future regulation) or to the extent applicable to the Supplier from time to time as an industry member of a voluntary scheme, including any reductions in price by reason of the application of such schemes.
- 6.6 The Authority shall verify and pay each valid and undisputed invoice received in accordance with Clause 6.3 of this Schedule 2 within thirty (30) days of receipt of such invoice at the latest. However, the Authority shall use its reasonable endeavours to pay such undisputed invoices sooner in accordance with any applicable government prompt payment targets. If there is undue delay in verifying the invoice in accordance with this Clause 6.6 of this Schedule 2, the invoice shall be regarded as valid and undisputed for the purposes of this Clause 6.6 after a reasonable time has passed.
- 6.7 Where the Authority raises a query with respect to an invoice the Parties shall liaise with each other and agree a resolution to such query within thirty (30) days of the query being raised. If the Parties are unable to agree a resolution within thirty (30) days the query shall be referred to dispute resolution in accordance with the Dispute Resolution Procedure. For the avoidance of doubt, the Authority shall not be in breach of any of any of its payment obligations under this Contract in relation to any queried or disputed invoice sums unless the process referred to in this Clause 6.7 of this Schedule 2 has been followed and it has been determined that the queried or disputed invoice amount is properly due to the Supplier and the Authority has then failed to pay such sum within a reasonable period following such determination.
- 6.8 The Supplier shall pay to the Authority any service credits and/or other sums and/or deductions (to include, without limitation, deductions relating to the Charges) that may become due in accordance with the provisions of the Specification and Tender and/or the Order Form. For the avoidance of doubt, the Authority may invoice the Supplier for such sums or deductions at any time in the event that they have not automatically been credited to the Authority in accordance with the provisions of the Specification and Tender and/or Order Form. Such invoice shall be paid by the Supplier within 30 days of the date of such invoice]
- 6.9 The Authority reserves the right to set-off
- 6.9.1 any monies due to the Supplier from the Authority as against any monies due to the Authority from the Supplier under this Contract; and
- 6.9.2 any monies due to the Authority from the Supplier as against any monies due to the Supplier from the Authority under this Contract.
- 6.10 Where the Authority is entitled to receive any sums (including, without limitation, any costs, charges or expenses) from the Supplier under this Contract, the Authority may invoice the Supplier for such sums. Such invoices shall be paid by the Supplier within 30 days of the date of such invoice.
- 6.11 If a Party fails to pay any undisputed sum properly due to the other Party under this Contract, the Party due such sum shall have the right to charge interest on the overdue amount at the applicable rate under the Late Payment of Commercial Debts (Interest) Act 1998,

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accruing on a daily basis from the due date up to the date of actual payment, whether before or after judgment.

## 7. Warranties

## 7.1 The Supplier warrants and undertakes that

7.1.1 the Goods shall be suitable for the purposes and/or treatments as referred to in the Order Form, be of satisfactory quality, fit for their intended purpose and shall comply with the standards and requirements set out in this Contract;

7.1.2 if confirmed by the Authority in writing (to include, without limitation, as part of the Order Form), it will ensure that the Goods and any products purchased by the Supplier partially or wholly for the purpose of providing the Services comply with requirements five (5) to eight (8), as set out in Annex 1 of the Cabinet Office Procurement Policy Note Implementing Article 6 of the Energy Efficiency Directive (Action Note 07/14 3rd June 2014), to the extent such requirements apply to the relevant Goods;

7.1.3 it shall ensure that prior to actual delivery to the Authority the Goods are manufactured, stored and/or distributed using reasonable skill and care and in accordance with Good Industry Practice;

7.1.4 without prejudice to the generality of the warranty at 7.1.3 of this Schedule 2, it shall ensure that, the Goods are manufactured, stored and/or distributed in accordance with good manufacturing practice and/or good warehousing practice and/or good distribution practice, as may be defined under any Law, Guidance and/or Good Industry Practice relevant to the Goods, and in accordance with any specific instructions of the manufacturer of the Goods;

7.1.5 it shall ensure that all facilities used in the manufacture, storage and distribution of the Goods are kept in a state and condition necessary to enable the Supplier to comply with its obligations in accordance with this Contract;

7.1.6 it has, or the manufacturer of the Goods has, manufacturing and warehousing capacity sufficient to comply with its obligations under this Contract;

7.1.7 it will ensure sufficient stock levels to comply with its obligations under this Contract;

7.1.8 it shall ensure that the transport and delivery of the Goods mean that they are delivered in good and useable condition;

7.1.9 where the Goods are required to be stored at a certain temperature, it shall provide, or shall

procure the provision of, complete and accurate temperature records for each delivery of the Goods during the period of transport and/or storage of the Goods from the point of manufacture to the point of delivery to the Authority;

7.1.10 where there is any instruction information, including without limitation patient information leaflets, that accompany the Goods, such information shall be in English and it shall provide a sufficient number of copies to the Authority and provide updated copies should the instruction information change at any time during the Term;

7.1.11 all Goods delivered to the Authority shall comply with any shelf life requirements set out in the Order Form;

7.1.12 it has and shall maintain a properly documented system of quality controls and processes covering all aspects of its obligations under this Contract and/or under Law and/or Guidance and shall at all times comply with such quality controls and processes;

7.1.13 it shall not make any significant changes to its system of quality controls and processes in relation to the Goods without notifying the Authority in writing at least twenty one (21) days in advance of such change (such notice to include the details of the consequences which follow such change being implemented);

7.1.14 it shall not make any significant changes to the Goods without the prior written consent of the Authority, such consent not to be unreasonably withheld or delayed and for the avoidance of doubt, unless otherwise set out in the Order Form, any such changes or substitute goods, if accepted, shall not lead to an increase in the Charge;

7.1.15 any equipment it uses in the manufacture, delivery, or installation of the Goods shall comply with all relevant Law and Guidance, be fit for its intended purpose and maintained fully in accordance with the manufacturer's specification;

7.1.16 where any act of the Supplier requires the notification to and/or approval by any regulatory or other competent body in accordance with any Law and Guidance, the Supplier shall comply fully with such notification and/or approval requirements;

7.1.17 it has and shall as relevant maintain all rights, consents, authorisations, licences and accreditations required to supply the Goods;

7.1.18 receipt of the Goods and/or Services by or on behalf of the Authority and use of the Goods and/or deliverables or of any other item or

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- information supplied, or made available, to the Authority will not infringe any third party rights, to include without limitation any Intellectual Property Rights;
- 7.1.19 it will comply with all Law, Guidance, Policies and the Supplier Code of Conduct in so far as is relevant to the supply of the Goods and/or provision of the Services;
- 7.1.20 It will provide the Services using reasonable skill and care and in accordance with Good Industry Practice and shall fulfil all requirements of this Contract using appropriately skilled, trained and experienced staff;
- 7.1.21 unless otherwise set out in the Specification and Tender and/or as otherwise agreed in writing by the Parties, it has and/or shall procure all resources, equipment, consumables and other items and facilities required to provide the Services;
- 7.1.22 it shall comply with all health and safety processes, requirements, safeguards, controls, and training obligations in accordance with its own operational procedures, Law, Guidance, Policies, Good Industry Practice, the requirements of the Specification and Tender and any notices or instructions given to the Supplier by the Authority and/or any competent body, as relevant to the supply of the Goods, the provision of the Services and the Supplier's access to any relevant premises and locations in accordance with this Contract;
- 7.1.23 without prejudice to any specific notification requirements set out in this Contract, it will promptly notify the Authority of any health and safety hazard which has arisen, or the Supplier is aware may arise, in connection with the Goods and/or the performance of the Services and take such steps as are reasonably necessary to ensure the health and safety of persons likely to be affected by such hazards;
- 7.1.24 any equipment it uses in the provision of the Services shall comply with all relevant Law and Guidance, be fit for its intended purpose and maintained fully in accordance with the manufacturer's specification and shall remain the Supplier's risk and responsibility at all times;
- 7.1.25 it shall use Good Industry Practice to ensure that any information and communications technology systems and/or related hardware and/or software it uses are free from corrupt data, viruses, worms and any other computer programs or code which might cause harm or disruption to the Authority's information and communications technology systems;
- 7.1.26 it shall: (i) comply with all relevant Law and Guidance and shall use Good Industry Practice to ensure that there is no slavery or human trafficking in its supply chains; and (ii) notify the Authority immediately if it becomes aware of any actual or suspected incidents of slavery or human trafficking in its supply chains;
- 7.1.27 it shall at all times conduct its business in a manner that is consistent with any anti-slavery Policy of the Authority that is notified to the Supplier and shall provide to the Authority any reports or other information that the Authority may request as evidence of the Supplier's compliance with this Clause 7.1.277 and/or as may be requested or otherwise required by the Authority in accordance with its anti-slavery Policy;
- 7.1.28 it will fully and promptly respond to all requests for information regarding this Contract and the Goods at the frequency and in the format that the Authority may reasonably require;
- 7.1.29 all information included within the Supplier's responses to any documents issued by the Authority as part of the procurement relating to the award of this Contract (to include, without limitation, as referred to in the Order Form) and all accompanying materials is accurate and in English;
- 7.1.30 it has the right and authority to enter into this Contract and that it has the capability and capacity to fulfil its obligations under this Contract;
- 7.1.31 it is a properly constituted entity and it is fully empowered by the terms of its constitutional documents to enter into and to carry out its obligations under this Contract and the documents referred to in this Contract;
- 7.1.32 all necessary actions to authorise the execution of and performance of its obligations under this Contract have been taken before such execution;
- 7.1.33 there are no pending or threatened actions or proceedings before any court or administrative agency which would materially adversely affect the financial condition, business or operations of the Supplier;
- 7.1.34 there are no material agreements existing to which the Supplier is a party which prevent the Supplier from entering into or complying with this Contract;
- 7.1.35 it has and will continue to have the capacity, funding and cash flow to meet all its obligations under this Contract; and
- 7.1.36 it has satisfied itself as to the nature and extent of the risks assumed by it under this Contract and has gathered all information necessary to

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- perform its obligations under this Contract and all other obligations assumed by it.
- 7.2 Where the sale, manufacture, assembly, importation, storage, distribution, supply, delivery, or installation of the Goods under this Contract relates to medical devices and/or medicinal products (both as defined under any relevant Law and Guidance), the Supplier warrants and undertakes that it will comply with any such Law and Guidance relating to such activities in relation to such medical devices and/or medicinal products. In particular, but without limitation, the Supplier warrants that
- 7.2.1 at the point such Goods are supplied to the Authority, all such Goods which are medical devices shall have valid CE marking as required by Law and Guidance (or be subject to a Product Authorisation, as such term is defined in Schedule 4) and that all relevant marking, authorisation, registration, approval and documentation requirements as required under Law and Guidance relating to the sale, manufacture, assembly, importation, storage, distribution, supply, delivery, or installation of such Goods shall have been complied with. Without limitation to the foregoing provisions of Clause 7.1 and 7.2 of this Schedule 2, the Supplier shall, upon written request from the Authority, make available to the Authority evidence of the grant of such valid CE marking, and evidence of any other authorisations, registrations, approvals or documentation required;
- 7.2.2 at the point such Goods are supplied to the Authority, all such Goods which are medicinal products shall have a valid marketing authorisation as required by Law and Guidance in order to supply the Goods to the Authority and that all relevant authorisation, labelling, registration, approval and documentation requirements as required under Law and Guidance relating to the sale, manufacture, assembly, importation, storage, distribution, supply or delivery of such Goods shall have been complied with. Without limitation to the foregoing provisions of this Clause 7.2 of this Schedule 2, the Supplier shall, upon written request from the Authority, make available to the Authority evidence of the grant of any required valid marketing authorisation, and evidence of any other authorisations, labelling, registrations, approvals or documentation required; and
- 7.2.3 it shall maintain, and no later than any due date when it would otherwise expire, obtain a renewal of, any authorisation, registration or approval (including without limitation CE marking and/or marketing authorisation) required in relation to the Goods in accordance with Law and Guidance until such time as the Goods expire or the Authority notifies the Supplier in writing that it has used or disposed of all units of the Goods supplied under this Contract.
- 7.3 If the Supplier is in breach of Clause 7.2 of this Schedule 2, then, without prejudice to any other right or remedy of the Authority, the Authority shall be entitled to reject and/or return the Goods and the Supplier shall, subject to Clause 10.2 of this Schedule 2, indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings suffered or incurred by the Authority as a result of such breach.
- 7.4 The Supplier agrees to use reasonable endeavours to assign to the Authority upon request the benefit of any warranty, guarantee or similar right which it has against any third party manufacturer or supplier of the Goods in full or part.
- 7.5 The Supplier warrants that all information, data and other records and documents required by the Authority as set out in the Order Form shall be submitted to the Authority in the format and in accordance with any timescales set out in the Order Form.
- 7.6 The Supplier warrants and undertakes to the Authority that it shall comply with any eProcurement Guidance as it may apply to the Supplier and shall carry out all reasonable acts required of the Supplier to enable the Authority to comply with such eProcurement Guidance.
- 7.7 The Supplier warrants and undertakes to the Authority that, as at the Commencement Date, it is not and throughout the Term of this Contract it will not be, involved in any Occasion of Tax Non-Compliance.
- 7.8 The Supplier further warrants and undertakes to the Authority that it will inform the Authority in writing immediately upon becoming aware that any of the warranties set out in Clause 7 of this Schedule 2 have been breached or there is a risk that any warranties may be breached.
- 7.9 Any warranties provided under this Contract are both independent and cumulative and may be enforced independently or collectively at the sole discretion of the enforcing Party.
8. Intellectual property
- 8.1 Unless specified otherwise in the Order Form, the Supplier hereby grants to the Authority, for the life of the use of Goods by the Authority, an irrevocable, royalty-free, non-exclusive licence of any Intellectual Property Rights required for the purposes of receiving and using, and to the extent necessary to receive and use, the Goods (to include any associated technical or other documentation and information supplied or made accessible to the Authority in any media) in accordance with this Contract.
- 8.2 Unless specified otherwise in the Order Form, the Supplier hereby grants to the Authority, for the life of the use by the Authority of any deliverables, material or any other output supplied to the Authority in any format as part of the Services, an irrevocable, royalty-free, non-exclusive licence to use, modify, adapt or enhance such items in the course of the Authority's

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- normal business operations. For the avoidance of doubt, unless specified otherwise in any Key Provisions and/or the Specification and Tender Response Document, the Authority shall have no rights to commercially exploit (e.g. by selling to third parties) any deliverables, matter or any other output supplied to the Authority in any format as part of the Services.
- 9 Indemnity
- 9.1 The Supplier shall be liable to the Authority for, and shall indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings in respect of:
- 9.1.1 any injury or allegation of injury to any person, including injury resulting in death;
- 9.1.2 any loss of or damage to property (whether real or personal); and/or
- 9.1.3 any breach of Clause 7.1.18 and/or Clause 8 of this Schedule 2;
- 9.1.4 any failure by the Supplier to commence the delivery of the Services by the Services Commencement Date;
- that arise or result from the Supplier's negligent acts or omissions or breach of contract in connection with the performance of this Contract including the supply of the Goods and provision of the Services, except to the extent that such loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings have been caused by any act or omission by, or on behalf of, or in accordance with the instructions of, the Authority.
- 9.2 Liability under Clauses 9.1.1 and 9.1.3 of this Schedule 2 shall be unlimited. Liability under Clauses 4.9.4, 7.3 and 9.1.2 of this Schedule 2 shall be subject to the limitation of liability set out in Clause 10 of this Schedule 2.
- 9.3 In relation to all third party claims against the Authority, which are the subject of any indemnity given by the Supplier under this Contract, the Authority shall use its reasonable endeavours, upon a written request from the Supplier, to transfer the conduct of such claims to the Supplier unless restricted from doing so. Such restrictions may include, without limitation, any restrictions:
- 9.3.1 relating to any legal, regulatory, governance, information governance, or confidentiality obligations on the Authority; and/or
- 9.3.2 relating to the Authority's membership of any indemnity and/or risk pooling arrangements.
- Such transfer shall be subject to the Parties agreeing appropriate terms for such conduct of the third party claim by the Supplier (to include, without limitation, the
- right of the Authority to be informed and consulted on the ongoing conduct of the claim following such transfer and any reasonable cooperation required by the Supplier from the Authority).
- 10 Limitation of liability
- 10.1 Nothing in this Contract shall exclude or restrict the liability of either Party:
- 10.1.1 for death or personal injury resulting from its negligence;
- 10.1.2 for fraud or fraudulent misrepresentation; or
- 10.1.3 in any other circumstances where liability may not be limited or excluded under any applicable law.
- 10.2 Subject to Clauses 9.2, 10.1, 10.3 and 10.5 of this Schedule 2, the total liability of each Party to the other under or in connection with this Contract whether arising in contract, tort, negligence, breach of statutory duty or otherwise shall be limited in aggregate to the greater of: (a) five million GBP (£5,000,000); or (b) one hundred and twenty five percent (125%) of the total Charges paid or payable by the Authority to the Supplier for the Goods and/or Services.
- 10.3 There shall be no right to claim losses, damages and/or other costs and expenses under or in connection with this Contract whether arising in contract (to include, without limitation, under any relevant indemnity), tort, negligence, breach of statutory duty or otherwise to the extent that any losses, damages and/or other costs and expenses claimed are in respect of loss of production, loss of business opportunity or are in respect of indirect loss of any nature suffered or alleged. For the avoidance of doubt, without limitation, the Parties agree that for the purposes of this Contract the following costs, expenses and/or loss of income shall be direct recoverable losses (to include under any relevant indemnity) provided such costs, expenses and/or loss of income are properly evidenced by the claiming Party:
- 10.3.1 extra costs incurred purchasing replacement or alternative goods and/or services;
- 10.3.2 costs incurred in relation to any product recall;
- 10.3.3 costs associated with advising, screening, testing, treating, retreating or otherwise providing healthcare to patients;
- 10.3.4 the costs of extra management time; and/or
- 10.3.5 loss of income due to an inability to provide health care services;
- in each case to the extent to which such costs, expenses and/or loss of income arise or result from the other Party's breach of contract, negligent act or omission, breach of statutory duty, and/or other liability under or in connection with this Contract.

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- 10.4 Each Party shall at all times take all reasonable steps to minimise and mitigate any loss for which that Party is entitled to bring a claim against the other pursuant to this Contract.
- 10.5 If the total Charges paid or payable by the Authority to the Supplier over the Term:
- 10.5.1 is less than or equal to one million pounds (£1,000,000), then the figure of five million pounds (£5,000,000) at Clause 10.2 of this Schedule 2 shall be replaced with one million pounds (£1,000,000);
- 10.5.2 is less than or equal to three million pounds (£3,000,000) but greater than one million pounds (£1,000,000), then the figure of five million pounds (£5,000,000) at Clause 10.2 of this Schedule 2 shall be replaced with three million pounds (£3,000,000);
- 10.5.3 is equal to, exceeds or will exceed ten million pounds (£10,000,000), but is less than fifty million pounds (£50,000,000), then the figure of five million pounds (£5,000,000) at Clause 10.2 of this Schedule 2 shall be replaced with ten million pounds (£10,000,000) and the figure of one hundred and twenty five percent (125%) at Clause 10.2 of this Schedule 2 shall be deemed to have been deleted and replaced with one hundred and fifteen percent (115%); and
- 10.5.4 is equal to, exceeds or will exceed fifty million pounds (£50,000,000), then the figure of five million pounds (£5,000,000) at Clause 10.2 of this Schedule 2 shall be replaced with fifty million pounds (£50,000,000) and the figure of one hundred and twenty five percent (125%) at Clause 10.2 of this Schedule 2 shall be deemed to have been deleted and replaced with one hundred and five percent (105%).
- 10.6 Clause 10 of this Schedule 2 shall survive the expiry of or earlier termination of this Contract for any reason.
11. Insurance
- 11.1 Subject to Clause 11.2 of this Schedule 2 and unless otherwise confirmed in writing by the Authority, as a minimum level of protection, the Supplier shall put in place and/or maintain in force at its own cost with a reputable commercial insurer, insurance arrangements in respect of employer's liability and public liability, in accordance with Good Industry Practice with the minimum cover per claim of the greater of five million pounds (£5,000,000) or any sum as required by Law, however, the Supplier shall have responsibility for ensuring that it is adequately insured to cover all potential liability under this Contract. For product liability the minimum cover per claim of the greater of ten million pounds (£10,000,000) or any sum as required by Law, however, the Supplier shall have responsibility for ensuring that it is adequately insured to cover all potential liability under this Contract. For professional indemnity the minimum cover per claim of the greater of two million pounds (£2,000,000) or any sum as required by Law, however, the Supplier shall have responsibility for ensuring that it is adequately insured to cover all potential liability under this Contract.
- 11.2 Provided that the Supplier maintains all indemnity arrangements required by Law, the Supplier may self insure in order to meet other relevant requirements referred to at Clause 11.1 of this Schedule 2 on condition that such self insurance arrangements offer the appropriate levels of protection and are approved by the Authority in writing prior to the Commencement Date.
- 11.3 The amount of any indemnity cover and/or self insurance arrangements shall not relieve the Supplier of any liabilities under this Contract. It shall be the responsibility of the Supplier to determine the amount of indemnity and/or self insurance cover that will be adequate to enable it to satisfy its potential liabilities under this Contract. Accordingly, the Supplier shall be liable to make good any deficiency if the proceeds of any indemnity cover and/or self insurance arrangement is insufficient to cover the settlement of any claim.
- 11.4 The Supplier warrants that it shall not take any action or fail to take any reasonable action or (in so far as it is reasonable and within its power) permit or allow others to take or fail to take any action, as a result of which its insurance cover may be rendered void, voidable, unenforceable, or be suspended or impaired in whole or in part, or which may otherwise render any sum paid out under such insurances repayable in whole or in part.
- 11.5 The Supplier shall from time to time and in any event within five (5) Business Days of written demand provide documentary evidence to the Authority that insurance arrangements taken out by the Supplier pursuant to Clause 11 of this Schedule 2 are fully maintained and that any premiums on them and/or contributions in respect of them (if any) are fully paid.
- 11.6 Upon the expiry or earlier termination of this Contract, the Supplier shall ensure that any ongoing liability it has or may have arising out of this Contract shall continue to be the subject of appropriate indemnity arrangements for the period of twenty one (21) years from termination or expiry of this Contract or until such earlier date as that liability may reasonably be considered to have ceased to exist.
12. Term and termination
- 12.1 This Contract shall commence on the Commencement Date and, unless terminated earlier in accordance with the terms of this Contract or the general law, shall continue until the end of the Term.
- 12.2 The Authority shall be entitled to extend the Term on one or more occasions by giving the Supplier written notice no less than one (1) months prior to the date on which this Contract would otherwise have expired, provided that the duration of this Contract shall be no longer than the total term specified in the Key Provisions.

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- 12.3 In the case of a breach of any of the terms of this Contract by either Party that is capable of remedy (including and not limited to any breach of any payment obligations, under this Contract), the non-breaching Party may, without prejudice to its other rights and remedies under this Contract, issue a Breach Notice and shall allow the Party in breach the opportunity to remedy such breach in the first instance via a remedial proposal put forward by the Party in breach ("Remedial Proposal") before exercising any right to terminate this Contract. Such Remedial Proposal must be agreed with the non-breaching Party (such agreement not to be unreasonably withheld or delayed) and must be implemented by the Party in breach in accordance with the timescales referred to in the agreed Remedial Proposal. Once agreed, any changes to a Remedial Proposal must be approved by the Parties in writing. Any failure by the Party in breach to:
- 12.3.1 put forward and agree a Remedial Proposal with the non-breaching Party in relation to the relevant default or breach within a period of ten (10) Business Days (or such other period as the non-breaching Party may agree in writing) from written notification of the relevant default or breach from the non-breaching Party;
- 12.3.2 comply with such Remedial Proposal (including, without limitation, as to its timescales for implementation, which shall be ten (10) days unless otherwise agreed between the Parties); and/or
- 12.3.3 remedy the default or breach notwithstanding the implementation of such Remedial Proposal in accordance with the agreed timescales for implementation,
- shall be deemed a material breach of this Contract by the Party in breach not remedied in accordance with an agreed Remedial Proposal.
- 12.4 Either Party may terminate this Contract by issuing a Termination Notice to the other Party if such other Party commits a material breach of any of the terms of this Contract which is:
- (i) not capable of remedy; or
- (ii) in the case of a breach capable of remedy, which is not remedied in accordance with a Remedial Proposal.
- 12.5 The Authority may terminate this Contract by issuing a Termination Notice to the Supplier if:
- 12.5.1 Supplier, or any third party guaranteeing the obligations of the Supplier under this Contract, ceases or threatens to cease carrying on its business; suspends making payments on any of its debts or announces an intention to do so; is, or is deemed for the purposes of any Law to be, unable to pay its debts as they fall due or insolvent; enters into or proposes any composition, assignment or arrangement with its creditors generally; takes any step or suffers any step to be taken in relation to its winding up, dissolution, administration (whether out of court or otherwise) or reorganisation (by way of voluntary arrangement, scheme of arrangement or otherwise) otherwise than as part of, and exclusively for the purpose of, a bona fide reconstruction or amalgamation; has a liquidator, trustee in bankruptcy, judicial custodian, compulsory manager, receiver, administrative receiver, administrator or similar officer appointed (in each case, whether out of court or otherwise) in respect of it or any of its assets; has any security over any of its assets enforced; or any analogous procedure or step is taken in any jurisdiction;
- 12.5.2 the Supplier purports to assign, Sub-contract, novate, create a trust in or otherwise transfer or dispose of this Contract pursuant to and in accordance with the Key Provisions;
- 12.5.3 the Supplier undergoes a change of control within the meaning of sections 450 and 451 of the Corporation Tax Act 2010 (other than for an intra-group change of control) without the prior written consent of the Authority and the Authority shall be entitled to withhold such consent if, in the reasonable opinion of the Authority, the proposed change of control will have a material impact on the performance of this Contract or the reputation of the Authority; or
- 12.5.4 pursuant to and in accordance with the Key Provisions and Clauses 12.6, 18.8, 24.2, 28.2 and 28.4 of this Schedule 2, or
- 12.5.5 the warranty given by the Supplier pursuant to Clause 7.7 of this Schedule 2 is materially untrue, the Supplier commits a material breach of its obligation to notify the Authority of any Occasion of Tax Non-Compliance as required by Clause 7.7 of this Schedule 2, or the Supplier fails to provide details of proposed mitigating factors as required by Clause 7.7 of this Schedule 2 that in the reasonable opinion of the Authority are acceptable.
- 12.6 If the Authority, acting reasonably, has good cause to believe that there has been a material deterioration in the financial circumstances of the Supplier and/or any third party guaranteeing the obligations of the Supplier under this Contract and/or any material Sub-contractor of the Supplier when compared to any information provided to and/or assessed by the Authority as part of any procurement process or other due diligence leading to the award of this Contract to the Supplier or the entering into a Sub-contract by the Supplier, the following process shall apply:
- 12.6.1 the Authority may (but shall not be obliged to) give notice to the Supplier requesting adequate financial or other security and/or assurances for due performance of its material obligations under this Contract on such

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- reasonable and proportionate terms as the Authority may require within a reasonable time period as specified in such notice; and
- 12.5.2 a failure or refusal by the Supplier to provide the financial or other security and/or assurances requested in accordance with Clause 12.6 of this Schedule 2 in accordance with any reasonable timescales specified in any such notice issued by the Authority shall be deemed a breach of this Contract by the Supplier and shall be referred to and resolved in accordance with the Dispute Resolution Procedure.
- 12.7 Notwithstanding any other provision in the Contract, the Authority shall be entitled to terminate this Contract with immediate notice should any information supplied by the Supplier, contained in this Contract or obtained by the Authority (including but not limited to certifications of the Goods, financial or other due diligence information provided by the Supplier or obtained by the Authority) be inaccurate, misleading and/or otherwise give rise to reasonable suspicion by the Authority of fraud.
13. Consequences of expiry or early termination of this Contract
- 13.1 Upon expiry or earlier termination of this Contract, the Authority agrees to pay the Supplier for the Goods which have been supplied by the Supplier and not rejected by the Authority in accordance with this Contract prior to expiry or earlier termination of this Contract and the Services which have been completed by the Supplier in accordance with this Contract prior to expiry or earlier termination of this Contract. The Supplier shall within thirty (30) days of the expiry or early termination of this Contract, reimburse the Authority for any Charges paid in connection with Goods and/or Services (including without limitation any pre-payment or advance payments) not delivered and/or supplied at the date of expiry or earlier termination of this Contract.
- 13.2 The expiry or earlier termination of this Contract for whatever reason shall not affect any rights or obligations of either Party which accrued prior to such expiry or earlier termination.
- 13.3 The expiry or earlier termination of this Contract shall not affect any obligations which expressly or by implication are intended to come into or continue in force on or after such expiry or earlier termination.
14. Packaging, identification and end of use
- 14.1 The Supplier shall comply with all obligations imposed on it by Law relevant to the Goods in relation to packaging, identification, and obligations following end of use by the Authority.
- 14.2 Unless otherwise agreed with the Authority in writing, the Goods shall be securely packed in trade packages of a type normally used by the Supplier for deliveries of the same or similar goods in the same quantities within the United Kingdom, and in relation to Goods imported into the United Kingdom for the purposes of the Producer Responsibility Obligations (Packaging Waste) Regulations 2007 and all applicable product and safety liability legislation in force in the United Kingdom from time to time, the Supplier shall assume all obligations for all activities performed outside the United Kingdom in relation to the Goods and the packaging, in addition to any other obligations the Supplier may have pursuant to such regulations and other legislation.
- 14.3 The Supplier shall comply with any labelling requirements in respect of the Goods: (a) specified in the Order Form; (b) agreed with the Authority in writing; and/or (c) required to comply with Law or Guidance and shall ensure that any labelling in respect of the Goods is in English.
- 14.4 The Supplier shall ensure that all Goods that are required by Law or Guidance to bear any safety information, environmental information, any mark, tab, brand, label, serial numbers or other device indicating place of origin, inspection by any government or other body or standard of quality at the point such Goods are delivered shall comply with such requirements at the point of delivery.
15. Dispute resolution
- 15.1 During any Dispute, including a Dispute as to the validity of this Contract, it is agreed that the Supplier shall continue its performance of the provisions of the Contract (unless the Authority requests in writing that the Supplier does not do so).
- 15.2 In the case of a Dispute arising out of or in connection with this Contract the Supplier and the Authority shall make every reasonable effort to communicate and cooperate with each other with a view to resolving the Dispute and follow the procedure set out in Clause 15.3 of this Schedule 2 as the first stage in the Dispute Resolution Procedure.
- 15.3 If any Dispute arises out of the Contract either Party may serve a notice on the other Party to commence formal resolution of the Dispute. The Parties shall first seek to resolve the Dispute by escalation in accordance with the management levels (if applicable) as set out in the Order Form. Respective representatives at each level, as set out in the Order Form shall have five (5) Business Days at each level during which they will use their reasonable endeavours to resolve the Dispute before escalating the matter to the next level until all levels have been exhausted. Level 1 will commence on the date of service of the Dispute Notice. The final level of the escalation process shall be deemed exhausted on the expiry of five (5) Business Days following escalation to that level unless otherwise agreed by the Parties in writing.
- 15.4 If the procedure set out in Clause 15.3 of this Schedule 2 above has been exhausted and fails to resolve such Dispute, as part of the Dispute Resolution Procedure, the Parties will attempt to settle it by mediation. The Parties shall, acting reasonably, attempt to agree upon a mediator. In the event that the Parties fail to agree a mediator within five (5) Business

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- Days following the exhaustion of all levels of the escalation procedure at Clause 15.3 of this Schedule 2, the mediator shall be nominated and confirmed by the Centre for Effective Dispute Resolution, London.
- 15.5 The mediation shall commence within twenty eight (28) days of the confirmation of the mediator in accordance with Clause 15.4 of this Schedule 2 or at such other time as may be agreed by the Parties in writing. Neither Party will terminate such mediation process until each Party has made its opening presentation and the mediator has met each Party separately for at least one hour or one Party has failed to participate in the mediation process. After this time, either Party may terminate the mediation process by notification to the other Party (such notification may be verbal provided that it is followed up by written confirmation). The Authority and the Supplier will cooperate with any person appointed as mediator providing them with such information and other assistance as they shall require and will pay their costs, as they shall determine, or in the absence of such determination such costs will be shared equally.
- 15.6 Nothing in this Contract shall prevent:
- 15.6.1 the Authority taking action in any court in relation to any death or personal injury arising or allegedly arising in connection with supply of the Goods and/or Services, or
- 15.6.2 either Party seeking from any court any interim or provisional relief that may be necessary to protect the rights or property of that Party or that relates to the safety of patients and other service users or the security of Confidential Information, pending resolution of the relevant Dispute in accordance with the Dispute Resolution Procedure.
- 15.7 Clause 15 of this Schedule 2 shall survive the expiry of or earlier termination of this Contract for any reason
16. Coding requirements
- 16.1 Unless otherwise confirmed and/or agreed by the Authority in writing the Supplier shall ensure full compliance with any Guidance issued by the Department of Health in relation to the adoption of GS1 and PEPPOL standards (to include, without limitation, any supplier compliance timeline and other policy requirements published by the Department of Health in relation to the adoption of GS1 and PEPPOL standards for master data provision and exchange, barcode labelling and purchase to pay transacting).
- 16.2 Once compliance with any published timelines has been achieved by the Supplier pursuant to the Order Form, the Supplier shall, during the Term, maintain the required level of compliance relating to the Goods in accordance with any such requirements and Guidance referred to as part of this Contract.
- 16.3 Once product information relating to Goods is placed by the Supplier into a GS1 certified data pool, the Supplier shall, during the Term, keep such information updated with any changes to the product data relating to the Goods.
17. Change Management
- 17.1 The Supplier acknowledges to the Authority that the Authority's requirements for the Goods may change during the Term and the Supplier shall not unreasonably withhold or delay its consent to any reasonable variation or addition to the Contract, as may be requested by the Authority from time to time.
- 17.2 Any change to the Goods or other variation to this Contract shall only be binding once it has been agreed in writing and signed by an authorised representative of both Parties.
- 17.3 Subject to clause 6.5, the Supplier shall neither be relieved of its obligations to supply the Goods in accordance with the terms and conditions of this Contract nor be entitled to an increase in the Charges as a result of a Change in Law.
18. Force majeure
- 18.1 Subject to Clause 18.2 of this Schedule 2 Neither Party shall be liable to the other for any failure to perform all or any of its obligations under this Contract nor liable to the other Party for any loss or damage arising out of the failure to perform its obligations to the extent only that such performance is rendered impossible by a Force Majeure Event.
- 18.2 The Supplier shall only be entitled to rely on a Force Majeure Event and the relief set out in Clause 18 of this Schedule 2 and will not be considered to be in default or liable for breach of any obligations under this Contract if:
- 18.2.1 the Supplier has fulfilled its obligations pursuant to the Order Form;
- 18.2.2 the Force Majeure Event does not arise directly or indirectly as a result of any wilful or negligent act or default of the Supplier; and
- 18.2.3 the Supplier has complied with the procedural requirements set out in Clause 18 of this Schedule 2.
- 18.3 Where a Party is (or claims to be) affected by a Force Majeure Event it shall use reasonable endeavours to mitigate the consequences of such a Force Majeure Event upon the performance of its obligations under this Contract and to resume the performance of its obligations affected by the Force Majeure Event as soon as practicable.
- 18.4 Where the Force Majeure Event affects the Supplier's ability to perform part of its obligations under the Contract the Supplier shall fulfil all such contractual obligations that are not so affected and shall not be relieved from its liability to do so.
- 18.5 If either Party is prevented or delayed in the performance of its obligations under this Contract by a

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- Force Majeure Event, that Party shall as soon as reasonably practicable serve notice in writing on the other Party specifying the nature and extent of the circumstances giving rise to its failure to perform or any anticipated delay in performance of its obligations.
- 18.6 Subject to service of such notice, the Party affected by such circumstances shall have no liability for its failure to perform or for any delay in performance of its obligations affected by the Force Majeure Event only for so long as such circumstances continue and for such time after they cease as is necessary for that Party, using its best endeavours, to recommence its affected operations in order for it to perform its obligations.
- 18.7 The Party claiming relief shall notify the other in writing as soon as the consequences of the Force Majeure Event have ceased and of when performance of its affected obligations can be resumed.
- 18.8 If the Supplier is prevented from performance of its obligations as a result of a Force Majeure Event, the Authority may at any time if the Force Majeure Event subsists for thirty (30) days or more, terminate this Contract by issuing a Termination Notice to the Supplier.
- 18.9 Following such termination in accordance with Clause 23 of this Schedule 2 and subject to Clause 18.10 of this Schedule 2, neither Party shall have any liability to the other.
- 18.10 Any rights and liabilities of either Party which accrued prior to such termination in accordance with Clause 18.8 of this Schedule 2 shall continue in full force and effect unless otherwise specified in this Contract.
19. Contacts Data
- 19.1 The Parties each acknowledge and agree that they may need to undertake Processing of Personal Data relating to each Party's representatives (in their respective capacities as Controllers) in order to (as appropriate):
- administer and provide/supply the Goods and/or Services;
  - request and receive the Goods and/or Services;
  - compile, dispatch and manage the payment of Invoices relating to the Goods and/or Services;
  - manage the Agreement and resolve any disputes relating to it;
  - respond and/or raise general queries relating to the Goods and/or Services; and
  - comply with their respective regulatory obligations.
- 19.2 Processing of Personal Data relating to each Party's representatives for the purposes set out in Clause 19.1 shall only be done by each Party in accordance with their respective privacy policies. The Parties acknowledge that they may be required to share Personal Data with their affiliates, group companies and other relevant parties, within or outside of the country of origin, in order to carry out the activities listed in Clause 19.1, and in doing so each Party will ensure that the sharing and use of this Personal Data complies with applicable Data Protection Laws.
20. Records retention and rights of audit.
- 20.1 Subject to any statutory requirement and Clause 20.2 of this Schedule 2, the Supplier shall keep secure and maintain for the Term and six (6) years afterwards, or such longer period as may be agreed between the Parties, full and accurate records of all matters relating to this Contract.
- 20.2 Where any records could be relevant to a claim for personal injury such records shall be kept secure and maintained for a period of twenty one (21) years from the date of expiry or earlier termination of this Contract.
- 20.3 The Authority shall have the right to audit the Supplier's compliance with this Contract. The Supplier shall permit or procure permission for the Authority or its authorised representative during normal business hours having given advance written notice of no less than five (5) Business Days, access to any premises and facilities, books and records reasonably required to audit the Supplier's compliance with its obligations under this Contract.
- 20.4 Should the Supplier Sub-contract any of its obligations under this Contract, the Authority shall have the right to audit and inspect such third party. The Supplier shall procure permission for the Authority or its authorised representative during normal business hours no more than once in any twelve (12) months, having given advance written notice of no less than five (5) Business Days, access to any premises and facilities, books and records used in the performance of the Supplier's obligations under this Contract that are Sub-contracted to such third party. The Supplier shall cooperate with such audit and inspection and accompany the Authority or its authorised representative if requested.
- 20.5 The Supplier shall grant to the Authority or its authorised representative, such access to those records as they may reasonably require in order to check the Supplier's compliance with this Contract for the purposes of
- 20.5.1 the examination and certification of the Authority's accounts; or
  - 20.5.2 any examination pursuant to section 8(1) of the National Audit Act 1983 of the economic efficiency and effectiveness with which the Authority has used its resources.

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- 20.6 The Comptroller and Auditor General may examine such documents as they may reasonably require which are owned, held or otherwise within the control of the Supplier and may require the Supplier to provide such oral and/or written explanations as they consider necessary. Clause 20 of this Schedule 2 does not constitute a requirement or agreement for the examination, certification or inspection of the accounts of the Supplier under sections 6(3)(d) and 8(5) of the National Audit Act 1983.
- 20.7 The Supplier shall provide reasonable cooperation to the Authority, its representatives and any regulatory body in relation to any audit, review, investigation or enquiry carried out in relation to the subject matter of this Contract.
- 20.8 The Supplier shall provide all reasonable information as may be reasonably requested by the Authority to evidence the Supplier's compliance with the requirements of this Contract.
- 21 Equality and human rights
- 21.1 The Supplier shall:
- 21.1.1 ensure that (a) it does not, whether as employer or as supplier of the Goods or as provider of the Services, engage in any act or omission that would contravene the Equality Legislation, and (b) it complies with all its obligations as an employer or supplier of the Goods or as provider of the Services as set out in the Equality Legislation and take reasonable endeavours to ensure its Staff do not unlawfully discriminate within the meaning of the Equality Legislation,
- 21.1.2 in the management of its affairs and the development of its equality and diversity policies, cooperate with the Authority in light of the Authority's obligations to comply with its statutory equality duties whether under the Equality Act 2010 or otherwise. The Supplier shall take such reasonable and proportionate steps as the Authority considers appropriate to promote equality and diversity, including race equality, equality of opportunity for disabled people, gender equality, and equality relating to religion and belief, sexual orientation and age; and
- 21.1.3 the Supplier shall impose on all its Sub-contractors and suppliers, obligations substantially similar to those imposed on the Supplier by Clause 21 of this Schedule 2.
- 21.2 The Supplier shall meet reasonable requests by the Authority for information evidencing the Supplier's compliance with the provisions of Clause 21 of this Schedule 2.
- 22 Notice
- 22.1 Subject to Clause 15.5, of Schedule 2, any notice required to be given by either Party under this Contract shall be in writing quoting the date of the Contract and shall be delivered by hand or sent by prepaid first class recorded delivery or by email to the person referred to in the Key Provisions or such other person as one Party may inform the other Party in writing from time to time
- 22.2 A notice shall be treated as having been received:
- 22.2.1 if delivered by hand within normal business hours when so delivered or, if delivered by hand outside normal business hours, at the next start of normal business hours, or
- 22.2.2 if sent by first class recorded delivery mail on a normal Business Day, at 9.00 am on the second Business Day subsequent to the day of posting, or, if the notice was not posted on a Business Day, at 9.00 am on the third Business Day subsequent to the day of posting, or
- 22.2.3 if sent by email, if sent within normal business hours when so sent or, if sent outside normal business hours, at the next start of normal business hours provided the sender has either received an electronic confirmation of delivery or has telephoned the recipient to inform the recipient that the email has been sent.
- 23 Assignment, novation and Sub-contracting
- 23.1 The Supplier shall not, except where Clause 23.2 of this Schedule 2 applies, assign, Sub-contract, novate, create a trust in, or in any other way dispose of the whole or any part of this Contract without the prior consent in writing of the Authority, such consent not to be unreasonably withheld or delayed. If the Supplier Sub-contracts any of its obligations under this Contract, every act or omission of the Sub-contractor shall for the purposes of this Contract be deemed to be the act or omission of the Supplier and the Supplier shall be liable to the Authority as if such act or omission had been committed or omitted by the Supplier itself.
- 23.2 Notwithstanding Clause 23.1 of this Schedule 2, the Supplier may assign to a third party ("Assignee") the right to receive payment of any sums due and owing to the Supplier under this Contract for which an invoice has been issued. Any assignment under this Clause 23.2 of this Schedule 2 shall be subject to:
- 23.2.1 the deduction of any sums in respect of which the Authority exercises its right of recovery under Clause 6.8 of this Schedule 2;
- 23.2.2 all related rights of the Authority in relation to the recovery of sums due but unpaid;
- 23.2.3 the Authority receiving notification of the assignment and the date upon which the assignment becomes effective together with the Assignee's contact information and bank account details to which the Authority shall make payment.

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- 23.2.4 the provisions of Clause 6 of this Schedule 2 continuing to apply in all other respects after the assignment which shall not be amended without the prior written approval of the Authority; and
- 23.2.5 payment to the Assignee being full and complete satisfaction of the Authority's obligation to pay the relevant sums in accordance with this Contract
- 23.3 Any authority given by the Authority for the Supplier to Sub-contract any of its obligations under this Contract shall not impose any duty on the Authority to enquire as to the competency of any authorised Sub-contractor. The Supplier shall ensure that any authorised Sub-contractor has the appropriate capability and capacity to perform the relevant obligations and that the obligations carried out by such Sub-contractor are fully in accordance with this Contract
- 23.4 Where the Supplier enters into a Sub-contract in respect of any of its obligations under this Contract relating to the manufacture, supply, delivery or installation of or training in relation to the Goods or the provision of the Services, the Supplier shall include provisions in each such Sub-contract, unless otherwise agreed with the Authority in writing, which:
- 23.4.1 contain at least equivalent obligations as set out in this Contract in relation to such manufacture, supply, delivery or installation of or training in relation to the Goods or the performance of the Services to the extent relevant to such Sub-contracting;
- 23.4.2 contain at least equivalent obligations as set out in this Contract in respect of confidentiality, information security, data protection, Intellectual Property Rights, compliance with Law and Guidance and record keeping;
- 23.4.3 contain a prohibition on the Sub-contractor Sub-contracting, assigning or novating any of its rights or obligations under such Sub-contract without the prior written approval of the Authority (such approval not to be unreasonably withheld or delayed);
- 23.4.4 contain a right for the Authority to take an assignment or novation of the Sub-contract (or part of it) upon expiry or earlier termination of this Contract;
- 23.4.5 requires the Supplier or other party to pay any undisputed sums which are due from it to the Sub-contractor within a specified period not exceeding thirty (30) days of verifying that the invoice is valid and undisputed;
- 23.5 Where the Authority considers that the grounds for exclusion under Regulation 57 of the Public Contracts Regulations 2015 apply to any Sub-contractor, then:
- 23.5.1 if the Authority finds there are compulsory grounds for exclusion, the Supplier shall ensure, or shall procure, that such Sub-contractor is replaced or not appointed; or
- 23.5.2 if the Authority finds there are non-compulsory grounds for exclusion, the Authority may require the Supplier to ensure, or to procure, that such Sub-contractor is replaced or not appointed and the Supplier shall comply with such a requirement.
- 23.6 The Supplier shall pay any undisputed sums which are due from it to a Sub-contractor within thirty (30) days of verifying that the invoice is valid and undisputed.
- 23.7 The Authority shall upon written request have the right to review any Sub-contract entered into by the Supplier in respect of the supply of the Goods and/or the provision of the Services and the Supplier shall provide a certified copy of any Sub-contract within five (5) Business Days of the date of a written request from the Authority. For the avoidance of doubt, the Supplier shall have the right to redact any confidential pricing information in relation to such copies of Sub-contracts.
- 23.8 The Authority may at any time transfer, assign, novate, sub-contract or otherwise dispose of its rights and obligations under this Contract or any part of this Contract and the Supplier warrants that it will carry out all such reasonable further acts required to effect such transfer, assignment, novation, sub-contracting or disposal. If the Authority novates this Contract to any body that is not a Contracting Authority, from the effective date of such novation, the party assuming the position of the Authority shall not further transfer, assign, novate, sub-contract or otherwise dispose of its rights and obligations under this Contract or any part of this Contract without the prior written consent of the Supplier, such consent not to be unreasonably withheld or delayed by the Supplier.
- 23.9 The Supplier shall not without the prior written consent of the Authority change the Sub-contractor listed in the Order Form. If, due to unforeseen reasons, the replacement is requested by the Supplier, the Supplier shall inform the Authority via email as soon as possible. The Supplier shall be liable to provide the Authority with an updated Specification and shall ensure that the products to be provided pursuant to that Specification by the replaced Sub-contractor are of the same quality standard as the Goods and the agreed delivery schedule remains unchanged. Should the updated Specification fail to meet the Authority's requirements, the Authority shall reserve the right to terminate the Contract.
24. Prohibited Acts
- 24.1 The Supplier warrants and represents that:
- 24.1.1 it has not committed any offence under the Bribery Act 2010 or done any of the following ("Prohibited Acts"):
- (i) offered, given or agreed to give any officer or employee of the Authority any gift or consideration of any kind as an inducement or reward for doing or

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- not doing or for having done or not having done any act in relation to the obtaining or performance of this or any other agreement with the Authority or for showing or not showing favour or disfavour to any person in relation to this or any other agreement with the Authority; or
- (ii) in connection with this Contract paid or agreed to pay any commission other than a payment, particulars of which (including the terms and conditions of the agreement for its payment) have been disclosed in writing to the Authority; and
- 24.1.2 it has in place adequate procedures to prevent bribery and corruption, as contemplated by section 7 of the Bribery Act 2010
- 24.2 If the Supplier or its Staff (or anyone acting on its or their behalf) has done or does any of the Prohibited Acts or has committed or commits any offence under the Bribery Act 2010 with or without the knowledge of the Supplier in relation to this or any other agreement with the Authority:
- 24.2.1 the Authority shall be entitled:
- (i) to terminate this Contract and recover from the Supplier the amount of any loss resulting from the termination;
- (ii) to recover from the Supplier the amount or value of any gift, consideration or commission concerned; and
- (iii) to recover from the Supplier any other loss or expense sustained in consequence of the carrying out of the Prohibited Act or the commission of the offence under the Bribery Act 2010;
- 24.2.2 any termination under Clause 24.2.1 of this Schedule 2 shall be without prejudice to any right or remedy that has already accrued, or subsequently accrues, to the Authority; and
- 24.2.3 notwithstanding the Dispute Resolution Procedure, any Dispute relating to:
- (i) the interpretation of Clause 15 of this Schedule 2; or
- (ii) the amount or value of any gift, consideration or commission,
- shall be determined by the Authority, acting reasonably, and the decision shall be final and conclusive.
25. Confidentiality
- 25.1 In respect of any Confidential Information it may receive directly or indirectly from the other Party ("Discloser") and subject always to the remainder of Clause 25 of this Schedule 2, each Party ("Recipient") undertakes to keep secret and strictly confidential and shall not disclose any such Confidential Information to any third party without the Discloser's prior written consent provided that:
- 25.1.1 the Recipient shall not be prevented from using any general knowledge, experience or skills which were in its possession prior to the Commencement Date;
- 25.1.2 the provisions of Clause 25 of this Schedule 2 shall not apply to any Confidential Information:
- 25.1.2.1 which is in or enters the public domain other than by breach of this Contract or other act or omissions of the Recipient;
- 25.1.2.2 which is obtained from a third party who is lawfully authorised to disclose such information without any obligation of confidentiality;
- 25.1.2.3 which is authorised for disclosure by the prior written consent of the Discloser;
- 25.1.2.4 which the Recipient can demonstrate was in its possession without any obligation of confidentiality prior to receipt of the Confidential Information from the Discloser; or
- 25.1.2.5 which the Recipient is required to disclose purely to the extent to comply with the requirements of any relevant stock exchange.
- 25.2 Nothing in Clause 25 of this Schedule 2 shall prevent the Recipient from disclosing Confidential Information where it is required to do so by judicial, administrative, governmental or regulatory process in connection with any action, suit, proceedings or claim or otherwise by applicable Law, including the Freedom of Information Act 2000 ("FOIA"), Codes of Practice on Access to Government Information, on the Discharge of Public Authorities' Functions or on the Management of Records ("Codes of Practice") or the Environmental Information Regulations 2004 ("Environmental Regulations").
- 25.3 The Authority may disclose the Supplier's Confidential Information:
- 25.3.1 on a confidential basis, to any Contracting Authority (the Parties agree that all Contracting Authorities receiving such Confidential Information shall be entitled to further disclose the Confidential Information to other Contracting Authorities on the basis that

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- the information is confidential and is not to be disclosed to a third party which is not part of any Contracting Authority);
- 25.3.2 on a confidential basis, to any consultant, contractor or other person engaged by the Authority, a Contracting Authority, or by any of the entities described in Clause 25.3.3 (or any benchmarking organisation) receiving such information for any purpose relating to or connected with this Contract;
- 25.3.3 on a confidential basis to any Central Government Body for any proper purpose of the Authority or of the relevant Central Government Body;
- 25.3.4 to the extent that the Authority (acting reasonably) deems disclosure necessary or appropriate in the course of carrying out its public functions;
- 25.3.5 to any relevant party for the purpose of the examination and certification of the Authority's accounts;
- 25.3.6 on a confidential basis for the purpose of the exercise of its rights under this Contract, including audit rights under Clause 20 (Records retention and rights of audit) or to any relevant party for any examination pursuant to section 8(1) of the National Audit Act 1983 of the economy, efficiency and effectiveness with which the Authority has used its resources;
- 25.3.7 to Parliament and Parliamentary Committees or if required by any Parliamentary reporting requirements, or
- 25.3.8 on a confidential basis, to a proposed successor body in connection with any proposed or actual, assignment, novation or other disposal of rights, obligations, liabilities or property in connection with this Contract;
- and for the purposes of this Contract, references to disclosure "on a confidential basis" shall mean the Authority making clear the confidential nature of such information and that it must not be further disclosed except in accordance with Law or this Clause 25.3 of this Schedule 2.
- 25.4 The Supplier may only disclose the Authority's Confidential Information, and any other information provided to the Supplier by the Authority in relation to this Contract, to the Supplier's Staff or professional advisors who are directly involved in the performance of or advising on the Supplier's obligations under this Contract. The Supplier shall ensure that such Staff or professional advisors are aware of and shall comply with the obligations in Clause 25 of this Schedule 2 as to confidentiality and that all information, including Confidential Information, is held securely, protected against unauthorised use or loss and, at the Authority's written discretion, destroyed securely or returned to the Authority when it is no longer required.
- The Supplier shall not, and shall ensure that the Staff do not, use any of the Authority's Confidential Information received otherwise than for the purposes of performing the Supplier's obligations in this Contract.
- 25.5 For the avoidance of doubt, save as required by Law or as otherwise set out in this Schedule 2, the Supplier shall not, without the prior written consent of the Authority (such consent not to be unreasonably withheld or delayed), announce that it has entered into this Contract and/or that it has been appointed as a Supplier to the Authority and/or make any other announcements about this Contract.
- 25.6 Clause 25 of this Schedule 2 shall remain in force.
- 25.6.1 without limit in time in respect of Confidential Information which comprises Personal Data or which relates to national security; and
- 25.6.2 for all other Confidential Information for a period of three (3) years after the expiry or earlier termination of this Contract unless otherwise agreed in writing by the Parties.
26. Freedom of Information and Transparency
- 26.1 The Supplier acknowledges the duties of the Authority under the FOIA, Codes of Practice and Environmental Regulations and shall give each other all reasonable assistance as appropriate or necessary to enable compliance with those duties.
- 26.2 The Supplier shall assist and cooperate with the Authority to enable it to comply with its disclosure obligations under the FOIA, Codes of Practice and Environmental Regulations. The Supplier agrees:
- 26.2.1 that this Contract and any recorded information held by the Supplier on the Authority's behalf for the purposes of this Contract are subject to the obligations and commitments of the Authority under the FOIA, Codes of Practice and Environmental Regulations;
- 26.2.2 that the decision on whether any exemption to the general obligations of public access to information applies to any request for information received under the FOIA, Codes of Practice and Environmental Regulations is a decision solely for the Authority;
- 26.2.3 that where the Supplier receives a request for information under the FOIA, Codes of Practice and Environmental Regulations and the Supplier itself is subject to the FOIA, Codes of Practice and Environmental Regulations it will liaise with the Authority as to the contents of any response before a response to a request is issued and will promptly (and in any event within two (2) Business Days) provide a copy of the request and any response to the Authority;

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- 26.2.4 that where the Supplier receives a request for information under the FOIA, Codes of Practice and Environmental Regulations and the Supplier is not itself subject to the FOIA, Codes of Practice and Environmental Regulations, it will not respond to that request (unless directed to do so by the Authority) and will promptly (and in any event within two (2) Business Days) transfer the request to the Authority;
- 26.2.5 that the Authority, acting in accordance with the Codes of Practice issued and revised from time to time under both section 45 of FOIA, and regulation 16 of the Environmental Regulations, may disclose information concerning the Supplier and this Contract; and
- 26.2.6 to assist the Authority in responding to a request for information, by processing information or environmental information (as the same are defined in FOIA and the Environmental Regulations) in accordance with a records management system that complies with all applicable records management recommendations and codes of conduct issued under section 46 of FOIA, and providing copies of all information requested by the Authority within five (5) Business Days of that request and without charge.
- 26.3 The Parties acknowledge that, except for any information which is exempt from disclosure in accordance with the provisions of the FOIA, Codes of Practice and Environmental Regulations, the content of this Contract is not Confidential Information.
- 26.4 Notwithstanding any other term of this Contract, the Supplier consents to the publication of this Contract in its entirety (including variations), subject only to the redaction of information that is exempt from disclosure in accordance with the provisions of the FOIA, Codes of Practice and Environmental Regulations.
- 26.5 In preparing a copy of this Contract for publication under Clause 26.4 of this Schedule 2, the Authority may consult with the Supplier to inform decision making regarding any redactions but the final decision in relation to the redaction of information will be at the Authority's absolute discretion.
- 26.6 The Supplier shall assist and cooperate with the Authority to enable the Authority to publish this Contract.
- 26.7 Where any information is held by any Sub-contractor of the Supplier in connection with this Contract, the Supplier shall procure that such Sub-contractor shall comply with the relevant obligations set out in Clause 26 of this Schedule 3, as if such Sub-contractor were the Supplier.
27. Corporate Social Responsibility
- 27.1 The HM Government Contractor Code of Conduct setting out the standards and behaviours expected of suppliers who work with government shall apply for the purposes of this Contract
- 27.2 Without affecting its other obligations under the Contract, the Authority expects the Supplier and any Sub-contractors to meet the standards set out in that Code. In addition, the Authority expects its Supplier and any Sub-contractors to comply with the standards set out in this Clause 27.
- Equality and Accessibility
- 27.3 In addition to legal obligations, the Supplier shall support the Authority in fulfilling its Public Sector Equality duty under section 149 of the Equality Act 2010 by ensuring that it fulfils its obligations under this Contract in a way that seeks to:
- 27.3.1 eliminate discrimination, harassment or victimisation of any kind; and
- 27.3.2 advance equality of opportunity and good relations between those with a protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation, and marriage and civil partnership) and those who do not share it.
- Modern Slavery, Child Labour and Inhumane Treatment
- 27.4 For the purposes of this Clause 27, "Modern Slavery Helpline" means the mechanism for reporting suspicion, seeking help or advice and information on the subject of modern slavery available online at <https://www.modernslaveryhelpline.org/report> or by telephone on 08000 121 700
- 27.5 The Supplier:
- 27.5.1 shall not use, nor allow its Sub-contractors to use forced, bonded or involuntary prison labour;
- 27.5.2 shall not require its Staff or Sub-contractor Staff to lodge deposits or identify papers with the Supplier or Sub-contractor as their employer and shall be free to leave their employer after reasonable notice;
- 27.5.3 warrants and represents that it has not been convicted of any slavery or human trafficking offenses anywhere around the world;
- 27.5.4 warrants that to the best of its knowledge it is not currently under investigation, inquiry or enforcement proceedings in relation to any allegation of slavery or human trafficking offenses anywhere around the world;
- 27.5.5 shall make reasonable enquiries to ensure that its Staff and Sub-contractors Staff have

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- not been convicted of slavery or human trafficking offenses anywhere around the world;
- 27.5.6 shall have and maintain throughout the Term of the Contract its own policies and procedures to ensure its compliance with the Modern Slavery Act 2015 and include in its contracts with its Sub-contractors anti-slavery and human trafficking provisions;
- 27.5.7 shall implement due diligence procedures to ensure that there is no slavery or human trafficking in any part of its supply chain performing obligations under the Contract;
- 27.5.8 shall prepare and deliver to the Authority an annual slavery and human trafficking report setting out the steps it has taken to ensure that slavery and human trafficking is not taking place in any of its supply chains or in any part of its business with its annual certification of compliance with Clause 27.5;
- 27.5.9 shall not use, nor allow its Staff or Sub-contractors Staff to use physical abuse or discipline, the threat of physical abuse, sexual or other harassment and verbal abuse or other forms of intimidation of its Staff or Sub-contractors Staff;
- 27.5.10 shall not use or allow child or slave labour to be used by its Sub-contractors; and
- 27.5.11 shall report the discovery or suspicion of any slavery or trafficking by it or its Sub-contractors to the Authority and Modern Slavery Helpline.
- Income Security
- 27.6 The Supplier shall
- 27.6.1 ensure that that all wages and benefits paid for a standard working week meet, at a minimum, national legal standards in the country of employment;
- 27.6.2 ensure that all Supplier Staff are provided with written and understandable information about their employment conditions in respect to wages before they enter;
- 27.6.3 all workers shall be provided with written and understandable information about their employment conditions in respect to wages before they enter employment and about the particulars of their wages for the pay period concerned each time that they are paid;
- 27.6.4 not make deductions from wages
- 27.6.4.1 as a disciplinary measure
- 27.6.4.2 except where permitted by Law; or
- 27.6.4.3 without expressed permission of the worker concerned;
- 27.6.5 record all disciplinary measures taken against Supplier Staff; and
- 27.6.6 ensure that Supplier Staff are engaged under a recognised employment relationship established through national law and practice.
- Working Hours
- 27.7 The Supplier shall
- 27.7.1 ensure that the working hours of Supplier Staff comply with national laws, and any collective agreements;
- 27.7.2 that the working hours of Supplier Staff, excluding overtime, shall be defined by contract, and shall not exceed 48 hours per week unless the individual has agreed in writing;
- 27.7.3 ensure that use of overtime used responsibly, taking into account:
- 27.7.3.1 the extent;
- 27.7.3.2 frequency; and
- 27.7.3.3 hours worked;
- by individuals and by the Supplier Staff as a whole;
- 27.8 The total hours worked in any seven day period shall not exceed 60 hours, except where covered by Clause 27.9 below.
- 27.9 Working hours may exceed 60 hours in any seven day period only in exceptional circumstances where all of the following are met:
- 27.9.1 this is allowed by national law;
- 27.9.2 this is allowed by a collective agreement freely negotiated with a workers' organisation representing a significant portion of the workforce;
- 27.9.3 appropriate safeguards are taken to protect the workers' health and safety; and
- 27.9.4 the employer can demonstrate that exceptional circumstances apply such as unexpected production peaks, accidents or emergencies.
- 27.10 All Supplier Staff shall be provided with at least one (1) day off in every seven (7) day period or, where allowed by national law, two (2) days off in every fourteen (14) day period.

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- Sustainability
- 27.11 The Supplier shall meet the applicable Government Buying Standards applicable to the Goods which can be found online at: [REDACTED]
- 28 Conflicts of interest and the prevention of fraud
- 28.1 The Supplier shall take appropriate steps to ensure that neither the Supplier nor any Staff are placed in a position where, in the reasonable opinion of the Authority, there is or may be an actual conflict, or a potential conflict, between the pecuniary or personal interests of the Supplier and the duties owed to the Authority under the provisions of this Contract. The Supplier will disclose to the Authority full particulars of any such conflict of interest which may arise.
- 28.2 The Authority reserves the right to terminate this Contract immediately by notice in writing and/or to take such other steps it deems necessary where, in the reasonable opinion of the Authority, there is or may be an actual conflict, or a potential conflict, between the pecuniary or personal interests of the Supplier and the duties owed to the Authority under the provisions of this Contract. The actions of the Authority pursuant to this Clause 27.2 of this Schedule 2 shall not prejudice or affect any right of action or remedy which shall have accrued or shall subsequently accrue to the Authority.
- 28.3 The Supplier shall take all reasonable steps to prevent Fraud by Staff and the Supplier (including its owners, members and directors). The Supplier shall notify the Authority immediately if it has reason to suspect that any Fraud has occurred or is occurring or is likely to occur.
- 28.4 If the Supplier or its Staff commits Fraud the Authority may terminate this Contract and recover from the Supplier the amount of any direct loss suffered by the Authority resulting from the termination.
29. Supply of PPE Goods
- Regulatory Requirements
- 29.1 The Supplier acknowledges and understands that when procuring PPE the Authority is required to ensure the PPE Goods are compliant with and meet applicable legal and regulatory requirements.
- 29.2 The Supplier shall supply the PPE Goods to Authority in accordance with the terms of this Contract and in accordance with the relevant requirements of applicable laws and regulations applicable to the supply of PPE, including, as applicable, the EU PPE Regulation 2016/425 and the European Commission Recommendation 2020/403 dated 13 March 2020, the Personal Protective Equipment (Enforcement) Regulations 2018 and the Medical Device Regulations 2002 (together the "PPE Laws").
- 29.3 The Supplier shall ensure for PPE Goods supplied:
- 29.3.1 the appropriate conformity assessment procedure(s) applicable to the PPE Goods have been followed;
- 29.3.2 all declarations of conformity and approvals required by PPE Laws are in place prior to the delivery of any PPE Goods to the Authority. An EU declaration of conformity (DoC) is a mandatory document that a manufacturer or its authorised representative need to sign to declare that its products comply with the EU requirements. By providing a signed DoC you take full responsibility for the product's compliance with the applicable EU law - [https://europa.eu/youreurope/business/product-requirements/compliance/technical-documentation-conformity/index\\_en.htm](https://europa.eu/youreurope/business/product-requirements/compliance/technical-documentation-conformity/index_en.htm) ;
- 29.3.3 where required by PPE Laws, there is a CE mark affixed to the PPE Goods in accordance with the PPE Laws;
- 29.3.4 it is in compliance with Office of Product Safety & Standards Covid-19 Guidance for Businesses [REDACTED]
- 29.3.5 where, necessary current EC-type examinations certificates are in place for the PPE Goods.
- 29.4 If there are any PPE Goods supplied to the Authority hereunder that require a CE mark under more than one set of regulations, due to the nature of those PPE Goods, including and not limited to:
- PPE Laws;
  - Control of Lead at Work Regulations 2002;
  - Ionising Radiations Regulations 2017;
  - Control of Asbestos Regulations 2012;
  - Control of Substances Hazardous to Health Regulations 2002; and
  - any other relevant regulations,
- the Supplier shall ensure that the CE marking for any such PPE Goods is affixed in accordance with the relevant requirements and shall indicate that the PPE Goods also fulfils the provisions of that other regulation or regulations.

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- Goods bought to the market before 21 April 2019
- 29.5 The Supplier shall provide details, including any EC-type examination certificates and approval decisions issued under Directive 89/686/EEC and Directive 93/42/EEC (if applicable), and corresponding national implementing legislation, of any PPE Goods supplied under this Contract that have been placed on the market before 21 April 2019 and products already in the distribution chain by that date confirming that these can continue to be supplied as PPE to the Authority until 21 April 2023, unless their certificate or approval will expire before that date
- Other Specific Requirements
- 29.6 The Supplier shall offer to the Authority spares and consumables required for any of the PPE Goods supplied to the Authority. The Supplier agrees any charging rate for the spares and consumables shall be inclusive of all packaging and standard delivery.
- 29.7 The Supplier shall ensure that each delivery of PPE Goods shall be properly labelled in accordance with PPE Laws and such labelling and any user instructions relating to the use of the PPE Goods is clearly legible and in English
30. General
- 30.1 The Supplier shall use reasonable endeavours to ensure its Business Continuity Plan operates effectively alongside the Authority's business continuity plan where relevant to the supply of the Goods and/or the Services. The Supplier shall also ensure that its Business Continuity Plan complies on an ongoing basis with any specific business continuity requirements, as may be set out in the Contract. Throughout the Term, the Supplier will ensure its Business Continuity Plan provides for continuity during a Business Continuity Event. The Supplier confirms and agrees such Business Continuity Plan details and will continue to detail robust arrangements that are reasonable and proportionate to:
- 30.1.1 the criticality of this Contract to the Authority; and
- 30.1.2 the size and scope of the Supplier's business operations,
- regarding continuity of the supply of Goods and/or the Services during and following a Business Continuity Event. Should a Business Continuity Event occur at any time, the Supplier shall implement and comply with its Business Continuity Plan and provide regular written reports to the Authority on such implementation. During and following a Business Continuity Event, the Supplier shall use reasonable endeavours to continue to supply the Goods and/or the Services in accordance with this Contract.
- 30.2 Each of the Parties is independent of the other and nothing contained in this Contract shall be construed to imply that there is any relationship between the Parties of partnership or of principal/agent or of employer/employee nor are the Parties hereby engaging in a joint venture and accordingly neither of the Parties shall have any right or authority to act on behalf of the other nor to bind the other by agreement or otherwise, unless expressly permitted by the terms of this Contract.
- 30.3 Failure or delay by either Party to exercise an option or right conferred by this Contract shall not of itself constitute a waiver of such option or right.
- 30.4 The delay or failure by either Party to insist upon the strict performance of any provision, term or condition of this Contract or to exercise any right or remedy consequent upon such breach shall not constitute a waiver of any such breach or any subsequent breach of such provision, term or condition.
- 30.5 Any provision of this Contract which is held to be invalid or unenforceable in any jurisdiction shall be ineffective to the extent of such invalidity or unenforceability without invalidating or rendering unenforceable the remaining provisions of this Contract and any such invalidity or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provisions in any other jurisdiction.
- 30.6 Each Party acknowledges and agrees that it has not relied on any representation, warranty or undertaking (whether written or oral) in relation to the subject matter of this Contract and therefore irrevocably and unconditionally waives any rights it may have to claim damages against the other Party for any misrepresentation or undertaking (whether made carelessly or not) or for breach of any warranty unless the representation, undertaking or warranty relied upon is set out in this Contract or unless such representation, undertaking or warranty was made fraudulently.
- 30.7 Each Party shall bear its own expenses in relation to the preparation and execution of this Contract including all costs, legal fees and other expenses so incurred.
- 30.8 The rights and remedies provided in this Contract are independent, cumulative and not exclusive of any rights or remedies provided by general law, any rights or remedies provided elsewhere under this Contract or by any other contract or document. In this Clause 30.8 of this Schedule 2, right includes any power, privilege, remedy, or proprietary or security interest.
- 30.9 A person who is not a party to this Contract shall have no right to enforce any terms of it which confer a benefit on such person. No such person shall be entitled to object to or be required to consent to any amendment to the provisions of this Contract.
- 30.10 This Contract, any variation in writing signed by an authorised representative of each Party and any document referred to (explicitly or by implication) in this Contract or any variation to this Contract, contain the entire understanding between the Supplier and the Authority relating to the supply of the Goods and/or the Services to the exclusion of all previous agreements, confirmations and understandings and there are no promises, terms, conditions or obligations whether oral

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or written, express or implied other than those contained or referred to in this Contract. Nothing in this Contract seeks to exclude either Party's liability for Fraud. Any tender conditions and/or disclaimers set out in the Authority's procurement documentation leading to the award of this Contract shall form part of this Contract.

- 30.11 This Contract, and any Dispute or claim arising out of or in connection with it or its subject matter (including any non-contractual claims), shall be governed by, and construed in accordance with, the laws of England and Wales.
- 30.12 Subject to Clause 15 of this Schedule 2, the Parties irrevocably agree that the courts of England and Wales shall have non-exclusive jurisdiction to settle any Dispute or claim that arises out of or in connection with this Contract or its subject matter.
- 30.13 All written and oral communications and all written material referred to under this Contract shall be in English.

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## Schedule 3

## Definitions and Interpretations

## 1. Definitions

- 1.1. In this Contract the following words shall have the following meanings unless the context requires otherwise:

"ASN"	means advance shipping notice,
"Authority"	means the authority named on the form of Contract on the first page,
"Authority's Obligations"	means the Authority's further obligations, if any, referred to in the Key Provisions;
"Breach Notice"	means a written notice of breach given by one Party to the other, notifying the Party receiving the notice of its breach of this Contract;
"Business Continuity Event"	means any event or issue that could impact on the operations of the Supplier and its ability to supply the Goods and/or the Services including an influenza pandemic and any Force Majeure Event;
"Business Continuity Plan"	means the Supplier's business continuity plan which includes its plans for continuity of the supply of the Goods and/or provision of the Services during a Business Continuity Event;
"Business Day"	means any day other than Saturday, Sunday, Christmas Day, Good Friday or a statutory bank holiday in England and Wales,
"Central Government Body"	a body listed in one of the following sub-categories of the Central Government classification of the Public Sector Classification Guide, as published and amended from time to time by the Office for National Statistics: (a) Government Department; (b) Non-Departmental Public Body or Assembly Sponsored Public Body (advisory, executive, or tribunal); (c) Non-Ministerial Department, or (d) Executive Agency;
"Change in Law"	means any change in Law which impacts on the supply of the Goods and/or the Services (including taxation or duties of any sort affecting the Supplier) which comes into force after the Commencement Date;

"Charges"	means the price exclusive of VAT that is payable to the Supplier by the Authority under the Contract for the full and proper performance by the Supplier of its obligations under the Contract;
"Codes of Practice"	shall have the meaning given to the term in Clause 25.2 of Schedule 2;
"Commencement Date"	means the date of this Contract;
"Component Part"	means any constituent element or part of the Goods including any raw materials which when processed or combined become part of the Goods or which are used in the process of the production or assembly of the Goods; and "Component Parts" shall be construed accordingly;
"Confidential Information"	means information, data and material of any nature, which either Party may receive or obtain in connection with the conclusion and/or operation of the Contract including any procurement process which is: (a) Personal Data (b) designated as confidential by either party or that ought reasonably to be considered as confidential (however it is conveyed or on whatever media it is stored); and/or (c) Policies and such other documents which the Supplier may obtain or have access to through the Authority's intranet;
"Consigned Goods"	means Goods delivered by the Supplier in response to a Consignment Request prior to their use by the Authority;
"Consignment Request"	the Authority's request for Goods to be delivered on a consignment basis;
"Contract"	means the form of contract at the front of this document and includes the Order Form, the Schedules and Annexes attached to the form of contract;
"Contracting Authority"	means any contracting authority as defined in regulation 3 of the Public Contracts Regulations 2015 (SI 2015/102) (as amended), other than the Authority;
"Controller"	shall have the meaning given in the Data Protection Laws;
"cross-Government Decision"	means the committee as referred to in the Guidance for new high volume manufacturers of COVID-19 Personal

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"Making Committee"	Protective Equipment, Office for Product Safety & Standards, April 2020;	"eProcurement Guidance"	means the NHS eProcurement Strategy available via: <a href="http://www.gov.uk/government/collections/nhs-procurement">http://www.gov.uk/government/collections/nhs-procurement</a> together with any further Guidance issued by the Department of Health in connection with it.
"Data Protection Laws"	means (i) the Data Protection Act 2018 to the extent that it relates to processing of personal data and privacy; (ii) the GDPR, the Law Enforcement Directive (Directive (EU) 2016/680) and any applicable national implementing Law as amended from time to time; and (iii) all applicable Law about the processing of personal data and privacy.	"Equality Legislation"	means any and all legislation, applicable guidance and statutory codes of practice relating to equality, diversity, non-discrimination and human rights as may be in force in England and Wales from time to time including, but not limited to, the Equality Act 2010, the Part-time Workers (Prevention of Less Favourable Treatment) Regulations 2000 and the Fixed-term Employees (Prevention of Less Favourable Treatment) Regulations 2002 (SI 2002/2034) and the Human Rights Act 1998.
"Defective Goods"	has the meaning given under Clause 4.6 of Schedule 2;	"Exit Day"	shall have the meaning in the European Union (Withdrawal) Act 2018;
"Dispute(s)"	means any dispute, difference or question of interpretation or construction arising out of or in connection with this Contract, including any dispute, difference or question of interpretation relating to the Goods and/or the Services, any matters of contractual construction and interpretation relating to the Contract, or any matter where this Contract directs the Parties to resolve an issue by reference to the Dispute Resolution Procedure;	"FOIA"	shall have the meaning given to the term in Clause 25.2 of Schedule 2;
"Dispute Notice"	means a written notice served by one Party to the other stating that the Party serving the notice believes there is a Dispute;	"Force Majeure Event"	means any event beyond the reasonable control of the Party in question to include, without limitation:  (a) war including civil war (whether declared or undeclared), riot, civil commotion or armed conflict materially affecting either Party's ability to perform its obligations under this Contract;  (b) acts of terrorism;  (c) flood, storm or other natural disasters;  (d) fire;  (e) unavailability of public utilities and/or access to transport networks to the extent no diligent supplier could reasonably have planned for such unavailability as part of its business continuity planning;  (f) government requisition or impoundment to the extent such requisition or impoundment does not result from any failure by the Supplier to comply with any relevant regulations, laws or procedures (including such laws or regulations relating to the payment of any duties or taxes) and subject to the Supplier having used all reasonable legal means to resist such requisition or impoundment;
"Dispute Resolution Procedure"	means the process for resolving Disputes as set out in Clause 15 of Schedule 2. For the avoidance of doubt, the Dispute Resolution Procedure is subject to Clause 24.2.3 of Schedule 2;		
"DOTAS"	means the Disclosure of Tax Avoidance Schemes rules which require a promoter of tax schemes to tell HM Revenue and Customs of any specified notifiable arrangements or proposals and to provide prescribed information on those arrangements or proposals within set time limits as contained in Part 7 of the Finance Act 2004 and in secondary legislation made under viros contained in Part 7 of the Finance Act 2004 and as extended to National Insurance Contributions by the National Insurance Contributions (Application of Part 7 of the Finance Act 2004) Regulations 2012, SI 2012/1868 made under s.132A Social Security Administration Act 1992;		
"DPS Agreement"	means the dynamic purchasing system agreement entered into between the Authority and the Supplier on 01/06/21		
"Environmental Regulations"	shall have the meaning given to the term in Clause 25.2 of Schedule 2;		

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	<p>(g) compliance with any local law or governmental order, rule, regulation or direction applicable outside of England and Wales that could not have been reasonably foreseen;</p> <p>(h) industrial action which affects the ability of the Supplier to supply the Goods and/or the Services, but which is not confined to the workforce of the Supplier or the workforce of any Sub-contractor of the Supplier; and</p> <p>(i) a failure in the Supplier's and/or Authority's supply chain to the extent that such failure is due to any event suffered by a member of such supply chain, which would also qualify as a Force Majeure Event in accordance with this definition had it been suffered by one of the Parties;</p> <p>but excluding, for the avoidance of doubt, any event or other consequence arising as a result of or in connection with the withdrawal of the United Kingdom from the European Union or as a result of or in connection with the COVID-19 pandemic except for circumstances caused by or related to the COVID-19 pandemic which are changes in applicable Law and/or governmental guidance which mean that the Goods and/or the Services cannot be provided as set out in this Contract (in all material respects) without such Laws and/or government guidance being breached, or if the Supplier can reasonably demonstrate that despite all reasonable endeavours, it is unable to secure non-COVID-19 infected personnel to provide the Goods and/or Services due to the levels of COVID-19 infections in the population of the United Kingdom.</p>		<p>(b) any future legislation introduced into parliament to counteract tax advantages arising from abusive arrangements to avoid national insurance contributions;</p>
		"Good Industry Practice"	means the exercise of that degree of skill, diligence, prudence, risk management, quality management and foresight which would reasonably and ordinarily be expected from a skilled and experienced supplier engaged in the manufacture and/or supply of goods and/or service provider similar to the Goods and/or Services under the same or similar circumstances as those applicable to this Contract, including in accordance with any codes of practice published by relevant trade associations;
		"Goods"	means all goods (including PPE Goods), materials or items that the Supplier is required to supply to the Authority under this Contract (including, without limitation, as stated in the Order Form which sets out the requirements of the Authority as issued to tenderers as part of the procurement process and the Supplier's response to these requirements) and shall include parts of such Goods which have been repaired or replaced by or on behalf of the Supplier;
		"Guidance"	means any applicable guidance, direction or determination and any policies, advice or industry alerts which apply to the Goods and/or Services, to the extent that the same are published and publicly available or the existence or contents of them have been notified to the Supplier by the Authority and/or have been published and/or notified to the Supplier by the Department of Health and Social Care, Monitor, NHS England, NHS Improvement, the Medicines and Healthcare Products Regulatory Agency, the Health & Safety Executive, the Office for Product Safety & Standards, the European Medicine Agency the European Commission, the Care Quality Commission and/or any other regulator or competent body;
"Fraud"	means any offence under any law in respect of fraud in relation to this Contract or defrauding or attempting to defraud or conspiring to defraud the government, parliament or any Contracting Authority;		
GDPR	means the General Data Protection Regulation EU 2016/679, as implemented in the United Kingdom by the European Union (Withdrawal) Act 2018 and amended by the Data Protection, Privacy and Electronic Communications (Amendments etc.) (EU Exit) Regulations 2019;	"Halifax Abuse Principle"	means the principle explained in the CJEU Case C-255/02 Halifax and others;
"General Anti-Abuse Rule"	means <p>(a) the legislation in Part 5 of the Finance Act 2013; and</p>	"Intellectual Property Rights"	means all patents, copyright, design rights, registered designs, trademarks, know-how, database rights, confidential formulae and any other intellectual property rights and the rights to apply for patents and trademarks and registered designs;

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"KPI"	means the key performance indicators as set out in the Specification and/or the Order Form (if any);		
"Key Provisions"	means the key provisions set out in Schedule 1;		
"Law"	<p>means any applicable legal requirements including, without limitation:</p> <p>(a) any applicable statute or proclamation, delegated or subordinate legislation, bye-law, order, regulation or instrument as applicable in England and Wales;</p> <p>(b) any applicable European Union obligation, directive, regulation, decision, law or right (including any such obligations, directives, regulations, decisions, laws or rights that are incorporated into the law of England and Wales or given effect in England and Wales by any applicable statute, proclamation, delegated or subordinate legislation, bye-law, order, regulation or instrument);</p> <p>(c) any enforceable community right within the meaning of section 2(1) European Communities Act 1972;</p> <p>(d) any applicable judgment of a relevant court of law which is a binding precedent in England and Wales;</p> <p>(e) requirements set by any regulatory body as applicable in England and Wales;</p> <p>(f) any relevant code of practice as applicable in England and Wales; and</p> <p>(g) any relevant collective agreement and/or international law provisions (to include, without limitation, as referred to in (a) to (f) above);</p>	<p>Abuse Principle or under any tax rules or legislation that have an effect equivalent or similar to the General Anti-Abuse Rule or the Halifax Abuse Principle;</p> <p>(a) the failure of an avoidance scheme which the Supplier was involved in, and which was, or should have been, notified to a Relevant Tax Authority under the DOTAS or any equivalent or similar regime; and/or</p> <p>(b) any tax return of the Supplier submitted to a Relevant Tax Authority on or after 1 October 2012 gives rise, on or after 1 April 2013, to a criminal conviction in any jurisdiction for tax related offences which is not spent at the Effective Date or to a civil penalty for fraud or evasion;</p>	
"NHS"	means the National Health Service;	"Party"	means the Authority or the Supplier as appropriate and Parties means both the Authority and the Supplier;
"Occasion of Tax Non-Compliance"	<p>means:</p> <p>(a) any tax return of the Supplier submitted to a Relevant Tax Authority on or after 1 October 2012 is found on or after 1 April 2013 to be incorrect as a result of;</p> <p>(i) a Relevant Tax Authority successfully challenging the Supplier under the General Anti-Abuse Rule or the Halifax</p>	"Personal Data"	shall have the same meaning as set out in the Data Protection Laws;
		"Processing"	shall have the same meaning as set out in the Data Protection Laws;
		"PPE"	shall mean personal protective equipment as defined in the EU PPE Regulation 2016/425
		"PPE Goods"	means PPE products supplied to the Authority under this Contract, as further described in the Order Form
		"Policies"	means the policies, rules and procedures of the Authority as notified to the Supplier from time to time;
		"Product Information"	means information concerning the Goods as may be reasonably requested by the Authority and supplied by the Supplier to the Authority in accordance with Clause 11 of Schedule 1 for inclusion in the Authority's product catalogue from time to time;
		"Purchase Order"	means the purchase order required by the Authority's financial systems, if a purchase order is referred to in the Key Provisions;
		"Rejected Goods"	has the meaning given under Clause 4.2 of Schedule 2;

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"Relevant Tax Authority"	means HM Revenue and Customs, or, if applicable, a tax authority in the jurisdiction in which the Supplier is established;	
"Remedial Proposal"	has the meaning given under Clause 12.3 of Schedule 2;	
"Requirement to Recall"	has the meaning given under Clause 4.9 of Schedule 2;	
"Services"	means the services set out in this Contract;	
"Services Commencement Date"	means the date delivery of the Services shall commence as specified in the Order Form. If no date is specified in the Order Form, this services commencement date shall be the Commencement Date;	
"Specification"	means the Specification is set out at Annex 1 of this Order Form;	
"Sub-contract"	means a contract between two or more suppliers, at any stage of remoteness from the Supplier in a sub-contracting chain, made wholly or substantially for the purpose of performing (or contributing to the performance of) the whole or any part of this Contract;	
"Sub-contractor"	means a party to a Sub-contract other than the Supplier;	
"Supplier"	means the supplier named on the form of Contract on the first page;	
"Tender"	means the relevant tender submitted by the Supplier pursuant to the call for competition procedure as more particularly described in Annexes 1 – 5 inclusive, of the DPS Agreement;	
"Term"	means the term as set out in the Order Form;	
"Termination Notice"	means a written notice of termination given by one Party to the other notifying the Party receiving the notice of the intention of the Party giving the notice to terminate this Contract on a specified date and setting out the grounds for termination;	
"VAT"	means value added tax chargeable under the Value Added Tax Act 1994 or any similar, replacement or extra tax.	

1.2 References to any Law shall be deemed to include a reference to that Law as amended, extended, consolidated, re-enacted, restated, implemented or transposed from time to time.

1.3 Reference in this Contract which immediately before Exit Day was a reference to (as it has effect from time to time):

(i) any EU regulation, EU decision, EU tertiary legislation or provision of the EEA agreement ("EU References") which is to form part of domestic law by application of section 3 of the European Union (Withdrawal) Act 2018 shall be read on and after Exit Day as a reference to the EU References as they form part of domestic law by virtue of section 3 of the European Union (Withdrawal) Act 2018 as modified by domestic law from time to time; and

(ii) any EU institution or EU authority or other such EU body shall be read on and after Exit Day as a reference to the UK institution, authority or body to which its functions were transferred.

1.4 References to any legal entity shall include anybody that takes over responsibility for the functions of such entity.

1.5 References in this Contract to a "Schedule", "Annex", or to a "Clause" are to schedules, annexes and clauses of this Contract.

1.6 References in this Contract to a day or to the calculation of time frames are references to a calendar day unless expressly specified as a Business Day.

1.7 The headings are for convenience only and shall not affect the interpretation of this Contract.

1.8 Words denoting the singular shall include the plural and vice versa.

1.9 Where a term of this Contract provides for a list of one or more items following the word "including" or "includes" then such list is not to be interpreted as an exhaustive list. Any such list shall not be treated as excluding any item that might have been included in such list having regard to the context of the contractual term in question. General words are not to be given a restrictive meaning where they are followed by examples intended to be included within the general words.

1.10 Where there is a conflict between the Supplier's responses to the Authority's requirements (the Supplier's responses being set out in the order form) and any other part of this Contract, such other part of this Contract shall prevail.

1.11 Where a document is required under this Contract, the Parties may agree in writing that this shall be in electronic format only.

1.12 Any guidance notes in grey text do not form part of this Contract.

14

Attachment 4 – Order Form and General Terms and Conditions

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- 1.13 Any Breach Notice issued by a Party in connection with this Contract shall not be invalid due to it containing insufficient information. A Party receiving a Breach Notice ("Receiving Party") may ask the Party that issued the Breach Notice ("Issuing Party") to provide any further information in relation to the subject matter of the Breach Notice that it may reasonably require to enable it to understand the Breach Notice and/or to remedy the breach. The Issuing Party shall not unreasonably withhold or delay the provision of such further information as referred to above as may be requested by the Receiving Party but no such withholding or delay shall invalidate the Breach Notice.
- 1.14 Any terms defined as part of a Schedule or other document forming part of this Contract shall have the meaning as defined in such Schedule or document.

## Attachment 4 – Order Form and General Terms and Conditions

## Schedule 4

## Additional Special Conditions

1. Specific approval processes for medical devices that are not CE marked
- 1.1 The provisions of this Clause 1 of Schedule 4 applies where Goods are in-vitro diagnostic medical devices or general medical devices to which CE marking is not currently applied pursuant to Regulations 36 (CE marking of in vitro diagnostic medical devices) and Regulation 10 (CE marking of general medical devices) of the Medical Device Regulations 2002 (the "MDR"). It is recognised by the Parties that such Goods, having only recently been developed, may not necessarily meet the requirements that an in-vitro diagnostic medical device that bears CE marking in accordance with Regulation 36 and a general medical device that bears CE marking in accordance with Regulation 10 MDR would meet (and shall not in any event be labelled with Conformity Marking) and instead must receive an authorisation from the Secretary of State for Health and Social Care pursuant to Regulation 39(2) and/or 12(5) MDR to be placed on the market in the United Kingdom and supplied to the Authority for use in a healthcare environment ("Product Authorisation").
- 1.2 In relation to such Goods, the Supplier shall by dates agreed in writing with the Authority submit to the Authority:
- 1.2.1 such facilities that it will use for the manufacture and storage of the Goods in question for inspection by the Authority and any regulatory authority;
- 1.2.2 details of any manufacturing processes and controls that it will use in connection with the manufacture and supply of any such Goods in such detail that the Authority shall reasonably require;
- 1.2.3 for approval agreed quantities of pre-production samples of the Goods in question ("Pre-Production Samples"), such samples to be manufactured in conformance with the Specification, and
- 1.2.4 such quantities of the Goods for testing in a healthcare environment that the Authority may reasonably require ("Testing Samples").
- 1.3 Furthermore, the Supplier shall:
- 1.3.1 at the Authority's request, provide reasonable support, cooperation and information to the Authority to assist the Authority in obtaining and maintaining a Product Authorisation for the Goods in question; and
- 1.3.2 promptly notify the Authority if it experiences or anticipates that it may experience any difficulties or challenges with respect to manufacturing Pre-Production Samples or Testing Samples and the Authority shall provide such reasonable assistance to the Supplier as it is able (taking into account the exceptional circumstances described in Clause 2 of this Schedule 4).
- 1.4 It is a condition of this Contract that the Supplier shall not commence the manufacture and/or the supply of Goods for use generally by patients until the Supplier has:
- 1.4.1 obtained a relevant Product Authorisation and notified the Authority of the same; and
- 1.4.2 communicated its approval of the Pre-Production Samples to the Authority in writing (such approval not to be unreasonably withheld or delayed).
- The Authority shall be entitled to waive the condition referred to in the preceding sentence by notice in writing to the Supplier subject to any requirements notified to the Supplier in writing by the Authority.
- 1.5 The Authority's approval of the Pre Production Samples constitutes confirmation by the Supplier that the Goods shall be manufactured in conformity with those samples. The Supplier shall ensure that all such Goods manufactured include a type and serial number or batch number or other element allowing identification.
- 1.6 If the Supplier considers or has reason to believe at any stage that the Goods are no longer in conformity with the Product Authorisation it must immediately notify the Authority and take the corrective measures necessary to bring the Goods into conformity, to withdraw them or to recall them, as appropriate. Furthermore, where the Goods presents a risk, the Supplier shall immediately inform the enforcement authority in the UK to that effect, giving details, in particular, of the non-conformity and of any corrective measures taken.
- 1.7 The Supplier shall following the grant of a Product Authorisation for Goods strictly adhere to any conditions applying to such Product Authorisation in manufacturing and supplying those Goods and otherwise complying with this Contract, and shall cease manufacture and supply if or once the Product Authorisation in question is withdrawn or expires unless the Authority otherwise requires in writing. Following the withdrawal or expiration of the Product Authorisation for the Goods, the Supplier shall provide reasonable assistance and cooperation to the Authority in recalling the Goods and the Authority shall meet the Supplier's reasonable costs of such assistance and cooperation save where the withdrawal of the Product Authorisation in question results from any breach by the Supplier of this Contract.
- 2 Exceptional circumstances as a result of the Covid-19 pandemic.
- 2.1 The Parties recognise that the circumstances created as a result of the Covid-19 pandemic are exceptional and fast-moving. As a consequence, the Parties agree

## Attachment 4 – Order Form and General Terms and Conditions

that they will act reasonably and in good faith together to seek to resolve any difficulties or challenges which may impact upon the manufacture and supply of Goods and in relation to the wider Covid-19 issues so as to ensure that public health is protected and preserved.

## 2.2 In this context:

2.2.1 the Supplier recognises that there may be a shortage of supply of Component Parts and accordingly, the Suppliers shall take all reasonable steps to safeguard and protect all stocks of Component Parts held by it and its Group from time to time which may be required to manufacture the Goods;

2.2.2 the Supplier recognises and agrees that the exceptional circumstances referred to above may mean that it is necessary for the Authority to involve itself in the Supplier's inbound supply chain for Component Parts. The Authority shall notify the Supplier in advance if it considers that this step is reasonably necessary and the Supplier shall provide all information and assistance as the Authority may require in order for it to take this step;

2.2.3 the Supplier agrees to provide transparency to the Authority to ensure that the Authority has sufficient visibility of the Supplier's manufacturing processes and timelines for the manufacture and supply of Goods to allow it to plan and adjust order scheduling across the Authority's supply chain for products equivalent to or similar to the Goods;

2.2.4 the Supplier shall notify the Authority promptly of any exceptional events or circumstances which may impact upon the Supplier's ability to manufacture and supply Goods in accordance with this Contract and the Authority's requirements ("Relevant Circumstances"). If the Supplier is or is likely to be subject to delays in manufacturing and supplying any of the Goods to the Authority, the Authority shall be entitled by notice in writing to cancel all or part of an Order;

2.2.5 if the Relevant Circumstances apply or if any Pre-Production Samples of the Goods fail to gain approval in accordance with Clause 1.4.2 then the Authority shall be entitled: (a) to have the Goods manufactured by an alternative manufacturer (and shall upon reasonable commercial terms be granted a licence of any relevant Intellectual Property Rights owned or licensed to the Supplier which are necessary for the manufacture of the Goods and the Supplier shall provide the Authority, upon request, with all relevant information necessary for such manufacture) and; (b) to purchase from the Supplier the Supplier's stocks of Component Parts to the extent that such quantities of Component Parts are held in line with the quantities required to fulfil an Order. The purchase price of such Component Parts shall be an amount equal to the price

paid by the Supplier for such Component Parts. In addition, the Authority shall be entitled to purchase from the Supplier any tooling used or to be used exclusively for the manufacture of the Goods at the price paid by the Supplier, subject to any depreciation which would ordinarily be applied to such tooling in line with usual accounting practice; and

2.2.6 if the Authority exercises its rights under Clause 2.2.5 of this Schedule, the Supplier will deliver up to the Authority the Component Parts and relevant tooling and title in such Component Parts and tooling shall immediately transfer to the Authority. The Supplier shall take all such steps and complete all such additional documentation as is necessary to transfer title in the Component Parts and tooling to the Authority.

## 3 Forecast Process/Mechanism

3.1 The Authority will provide the Supplier a forecast detailing the Authority's best estimate of the minimum and maximum number of rapid tests to be performed utilising the Goods at the Testing Sites for the forthcoming three-month period (the "Rolling Forecast"). The Rolling Forecast will include a Lower Limit and an Upper Limit of the Goods required for the applicable three-month period. The Rolling Forecast will be binding on both Parties and the Authority must place orders and the Supplier must deliver for the relevant number of Goods within the Lower Limit and Upper Limit. For the purposes of this Schedule 4:

3.1.1 the "Upper Limit" is 12 tests per day per unit to be performed utilising the Goods aggregated across the Rolling Forecast period, which the Authority can (but is not obliged to) order as set out in the Rolling Forecast;

3.1.2 the "Lower Limit" is 7 tests per day per unit to be performed utilising the Goods aggregated across the Rolling Forecast period, which the Authority is obliged to order during the relevant Rolling Forecast period.

3.2 Each month, the Authority shall order, and the Supplier shall deliver volumes of the Goods in accordance with the Rolling Forecast. The volume of Goods ordered by the Authority shall not exceed 12 tests per day per Samba II instrument for the relevant Rolling Forecast period;

3.3 The Authority will submit an updated Rolling Forecast on a four (4) week basis for the immediately succeeding three-month period, which shall be accepted by the Supplier and constitute the Rolling Forecast commitment. If the Authority fails to submit an updated Rolling Forecast, the immediately preceding Rolling Forecast shall apply;

3.4 Where there is additional Samba equipment or redundant Samba equipment during the Term, the parties shall agree additional or reduced volumes in accordance with the following notice periods as required for the relevant percentage change stated below:

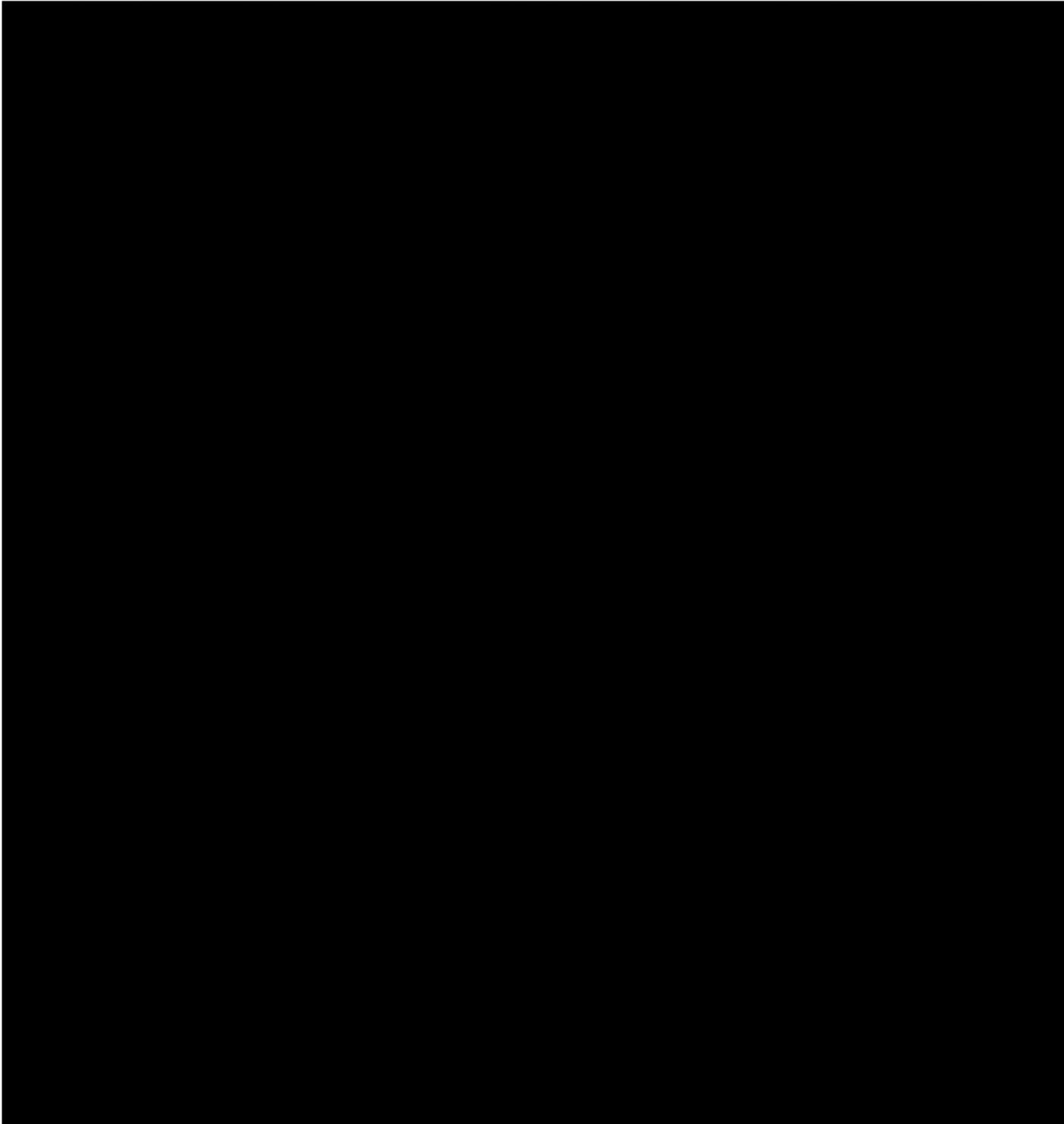
## Attachment 4 – Order Form and General Terms and Conditions

- 3.4.1 [REDACTED] - a month notice period by three (3) month period);
- 3.4.2 [REDACTED] - three months' notice period, and
- 3.4.3 [REDACTED] on a mutual agreement between both parties.
4. Purchase Requirements
- 4.1 In the event of the Contract's expiry or earlier termination other than due to Supplier default or breach, the Supplier shall be entitled to ship to and invoice the Authority for the greater of (i) sufficient quantities of Goods to conduct the volume of rapid tests up to the Minimum Total Test amount (as set out in Attachment 7 Pricing Schedule of the ITT) to the extent not yet ordered by the Authority, and (ii) all Goods manufactured by the Supplier and held in stock for the Authority in the quantities agreed in writing with the Authority.
- 4.2 Whilst the Supplier shall use commercially reasonable endeavours to manufacture and supply goods in accordance with the Authority's forecast as provided in accordance with Clause 3 of Schedule 4, should the Authority require to order such quantities of Goods in excess of the Upper Limit, the Parties shall negotiate in good faith a suitable amendment to this Contract.
5. Ordering Process
- 5.1 On execution of the Contract, the Authority shall submit to the Supplier a purchase order, the amount of which shall be the maximum value of Goods which can be ordered across the duration of the Contract (the "Purchase Order"). Thereafter, the Goods shall be called off against the Purchase Order as they are delivered with all orders being placed in accordance with this Clause 5 of Schedule 4. The parties agree that (i) notwithstanding submission of the Purchase Order to the Supplier but subject to Clause 4.1(ii) of Schedule 4, the Authority is only committed to purchasing such quantities of the Goods equivalent to the Lower Limit but that (ii) (if required by the Authority) the Supplier will use commercially reasonable endeavours (taking into the Supplier's manufacturing capacity and resources at the relevant time) to deliver such quantities of the Goods as are required up to the Upper Limit.
- 5.2 At least once per four (4) week, the Parties will hold a call or exchange email communications to determine the Authority's then current demand for the Goods. At such meetings or email communication, the Parties will:
- 5.2.1 agree the volume of Goods to be delivered for the following four (4) week period (at all times in accordance with the forecasting mechanism provided for in Clause 3 of Schedule 4);
- 5.2.2 review forecast for the remainder of the Contract term (which the Authority shall ensure it updates on a four (4) weekly basis in accordance with Clause 3 of Schedule 4);
- 5.2.3 review current inventory levels, and
- 5.2.4 discuss such other matters as the parties may consider appropriate.
- 5.3 At the start of each four (4) week period, the Parties shall have a further call to review and finalise the delivery schedule for each Testing Site for that month. The Supplier shall only be liable for delays/ failure to deliver Goods once it has agreed to deliver such Goods in accordance with this paragraph Clause 5 of Schedule 4.

Annex 1

Specification

Technical specification

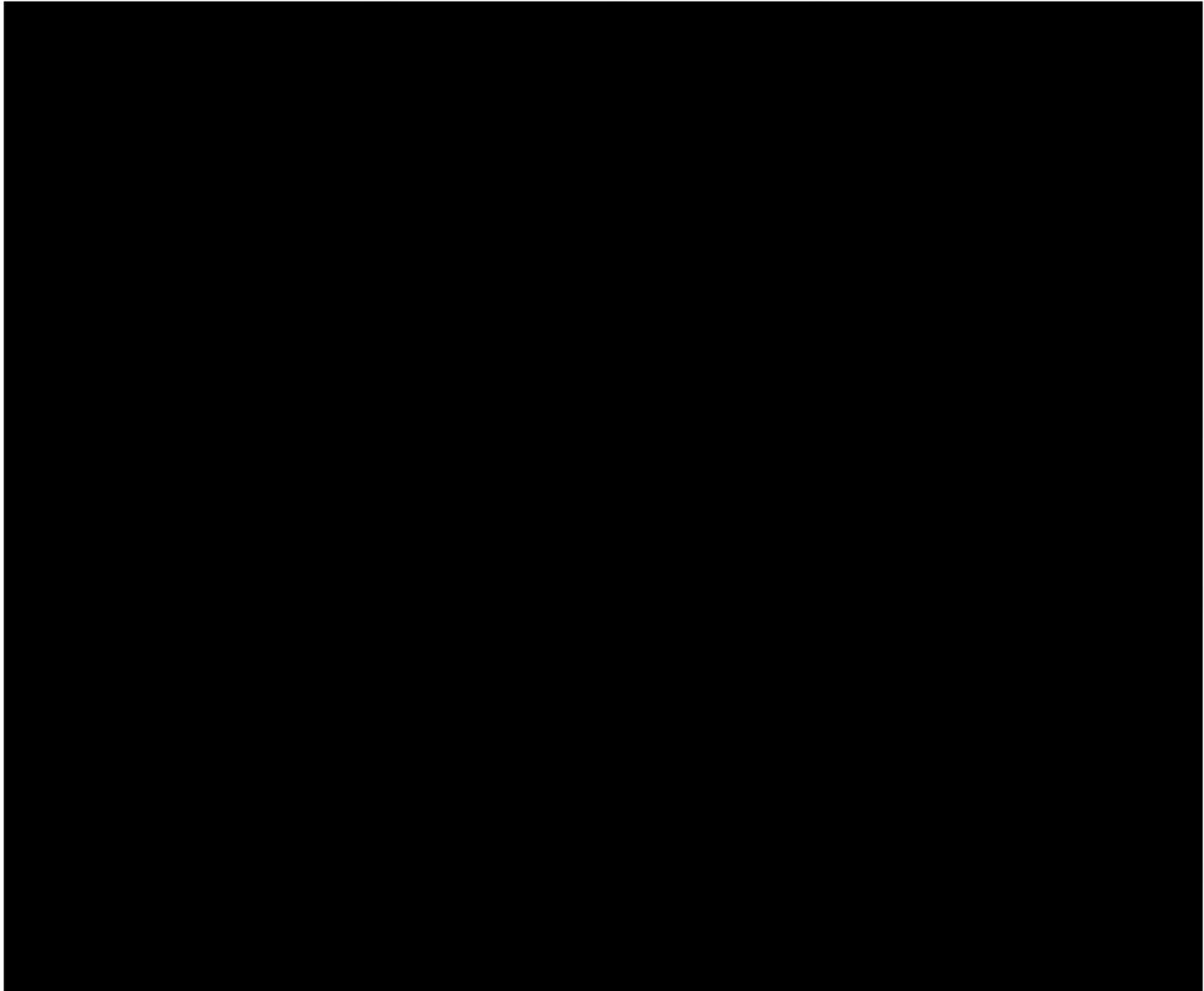


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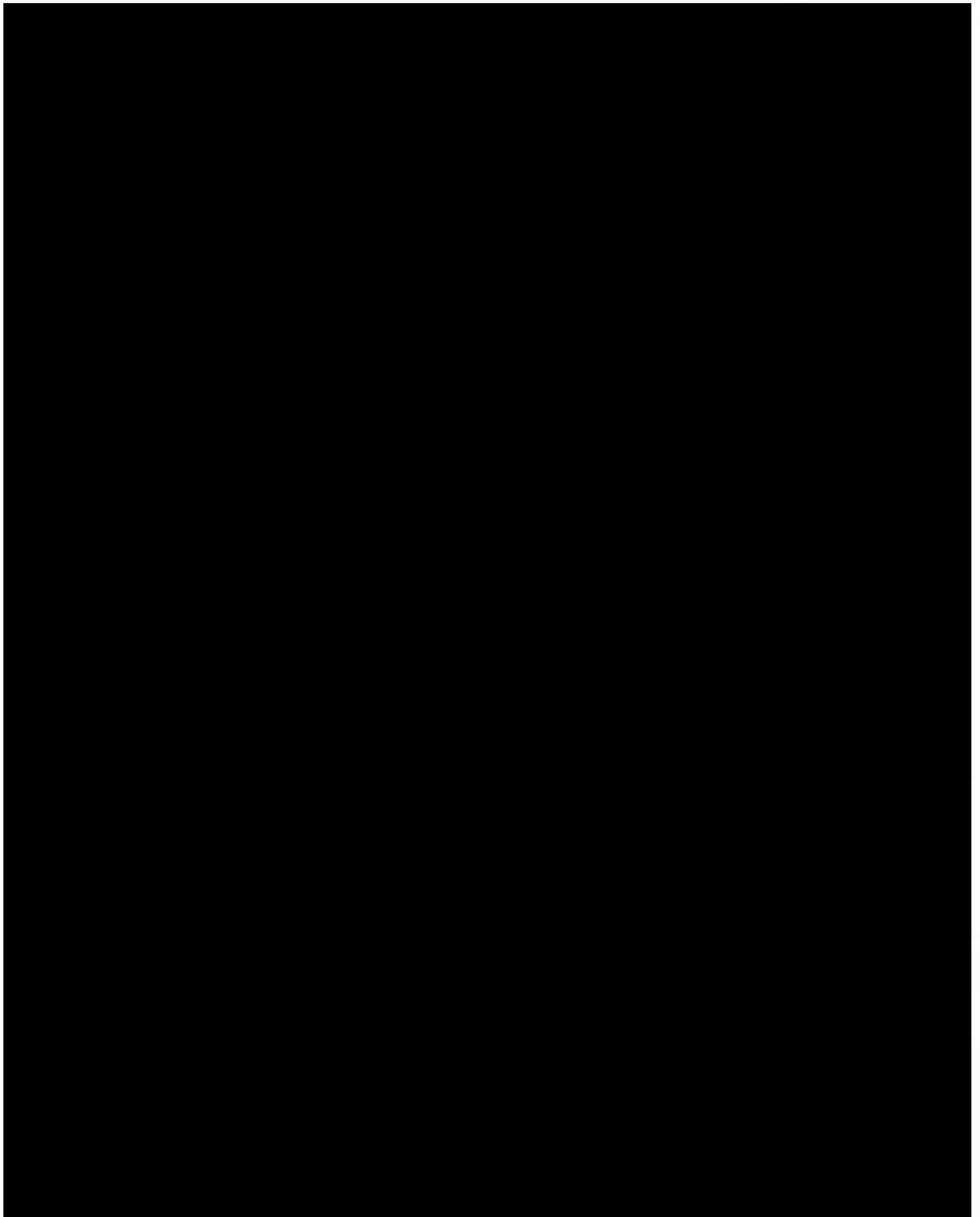
# SAMBA II SARS-CoV-2 Test

(Simple nucleic acid **A**mplification **B**ased Assay)

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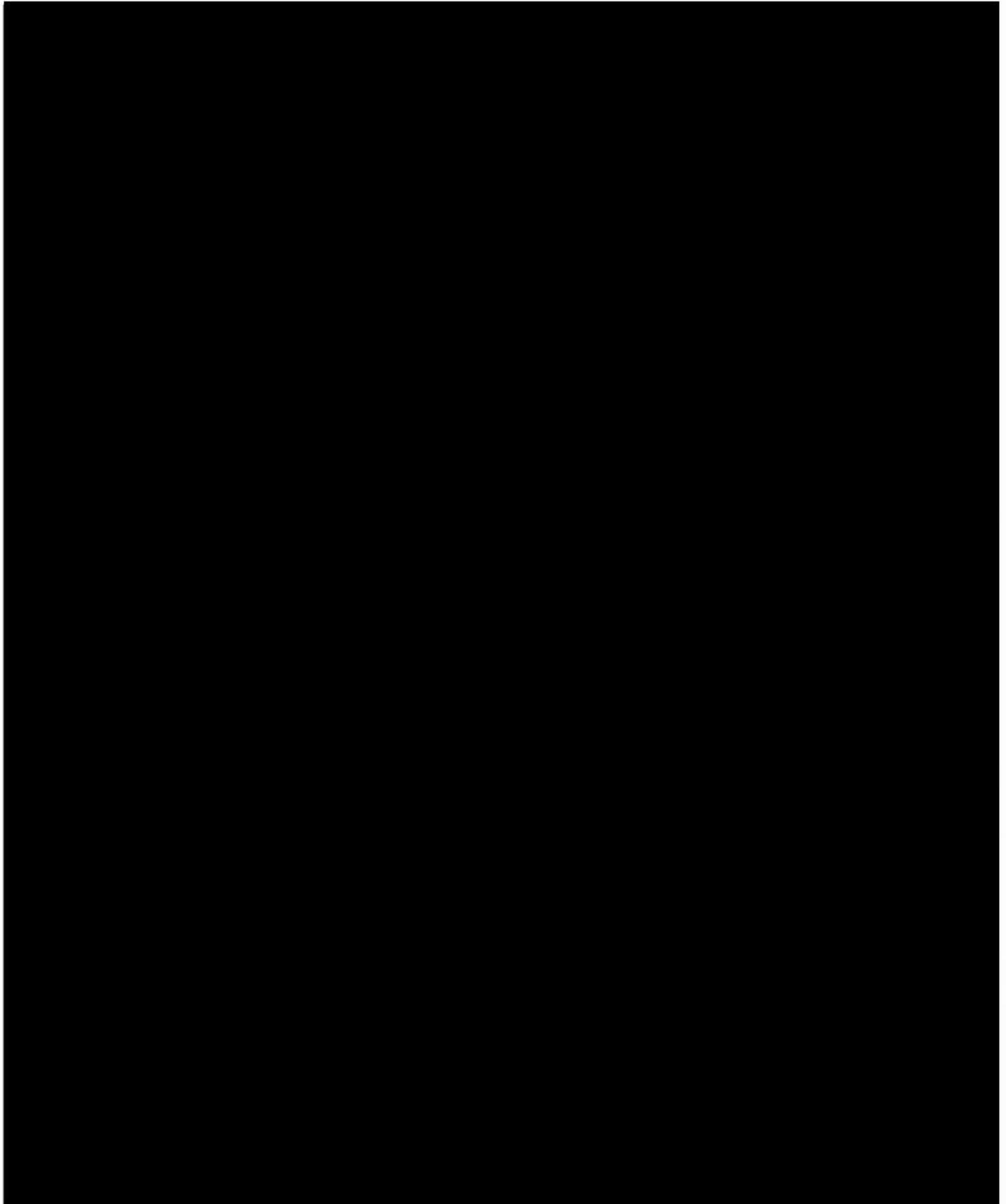


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Attachment 4 – Order Form and General Terms and Conditions

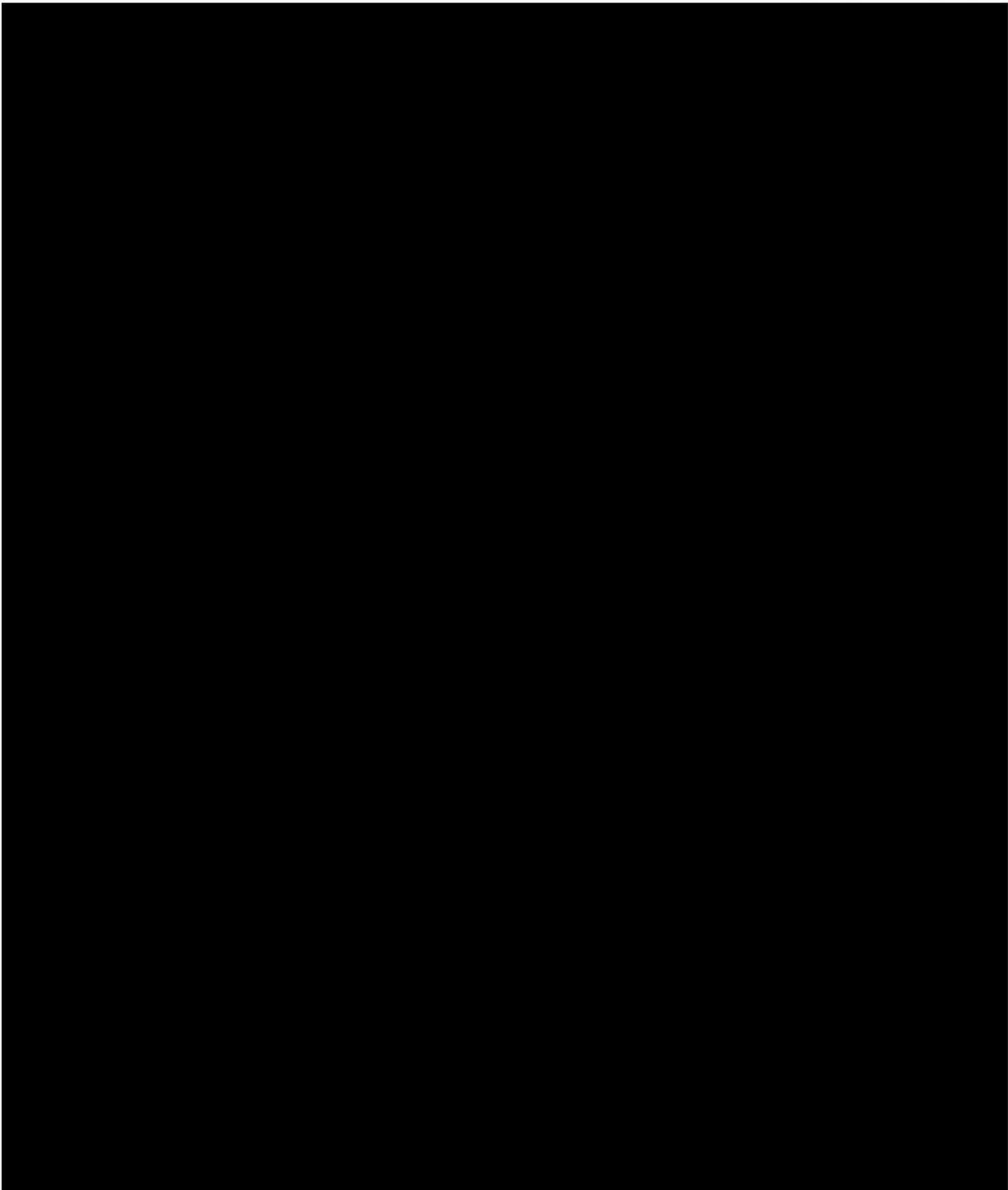
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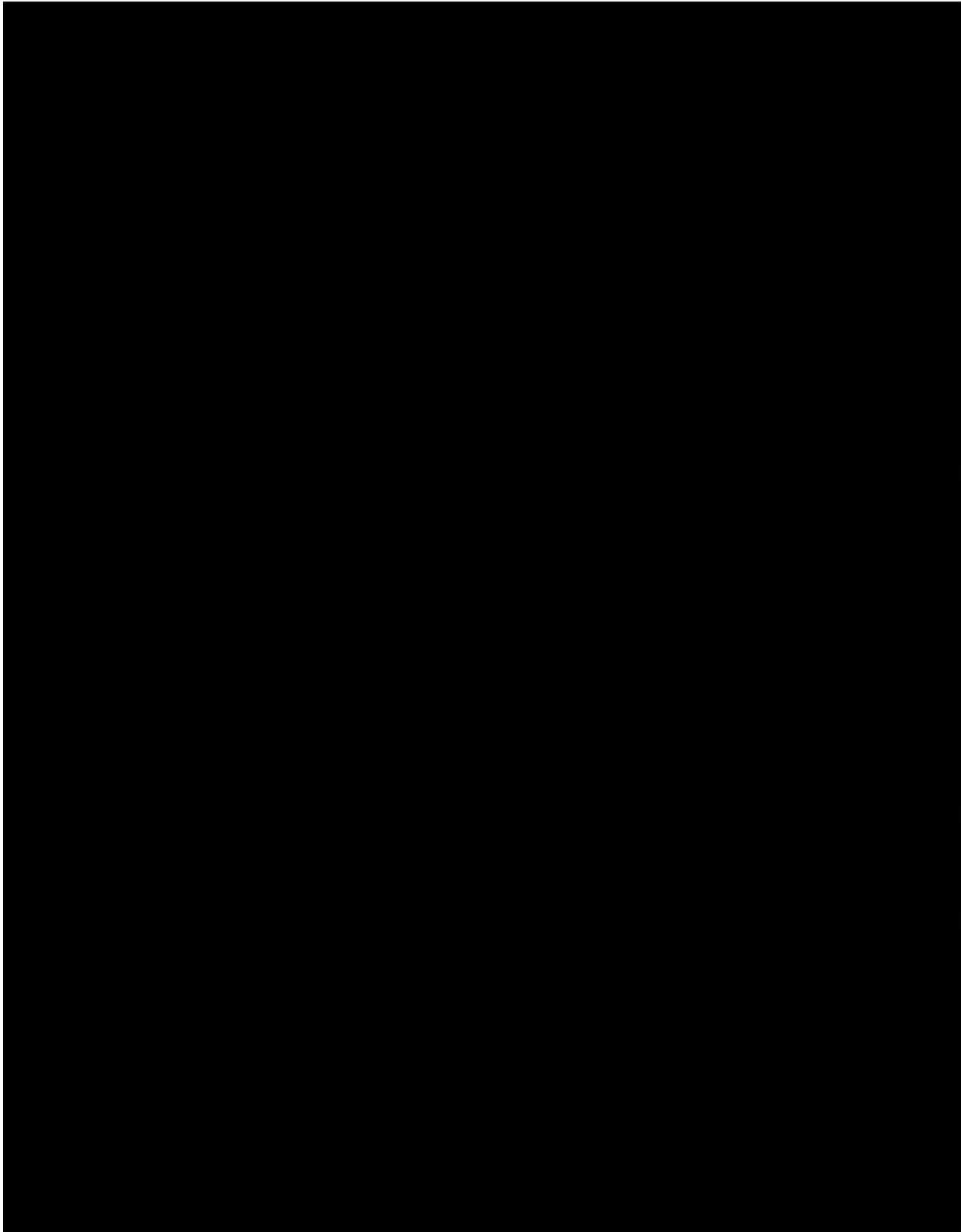
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Attachment 4 – Order Form and General Terms and Conditions

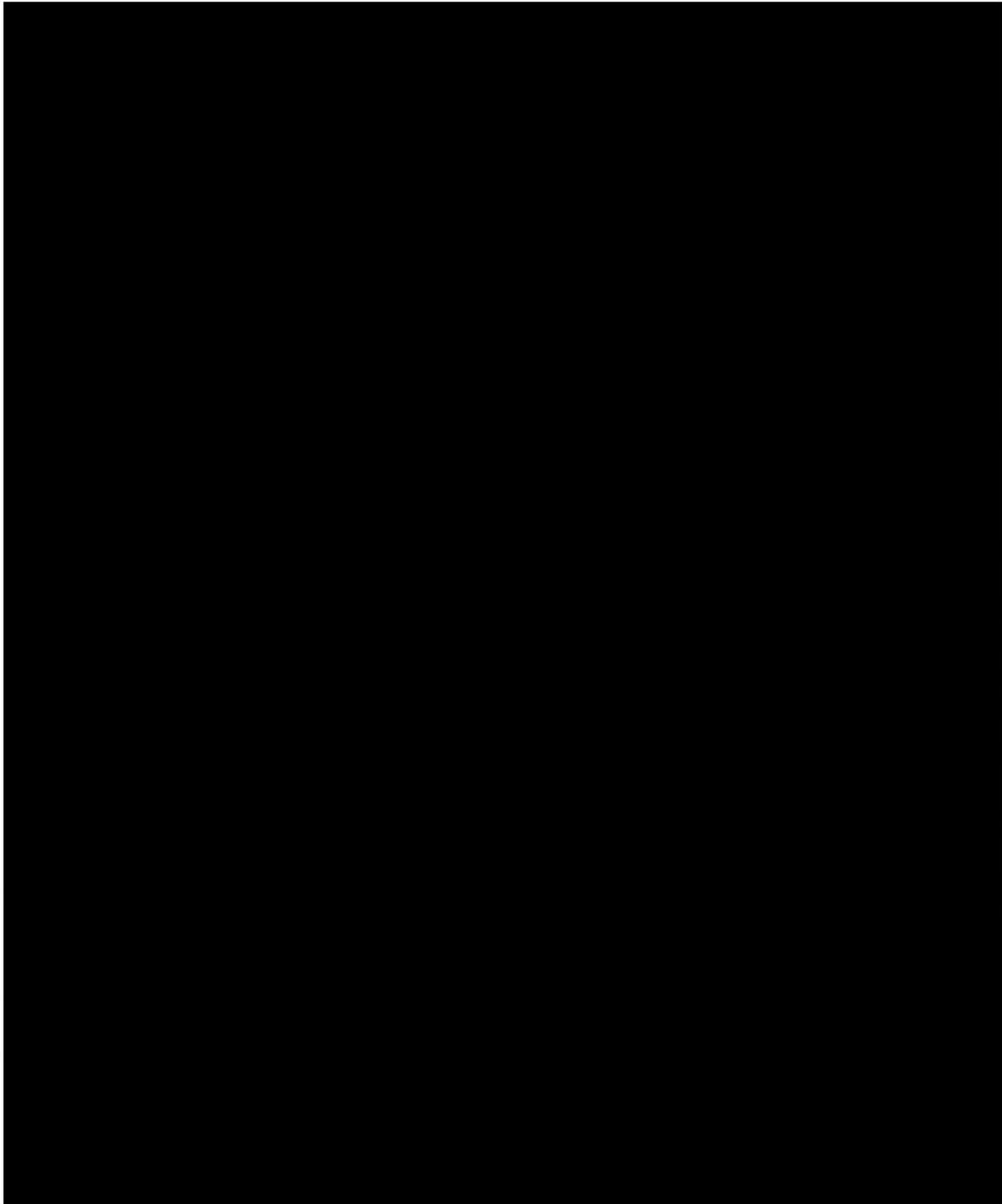
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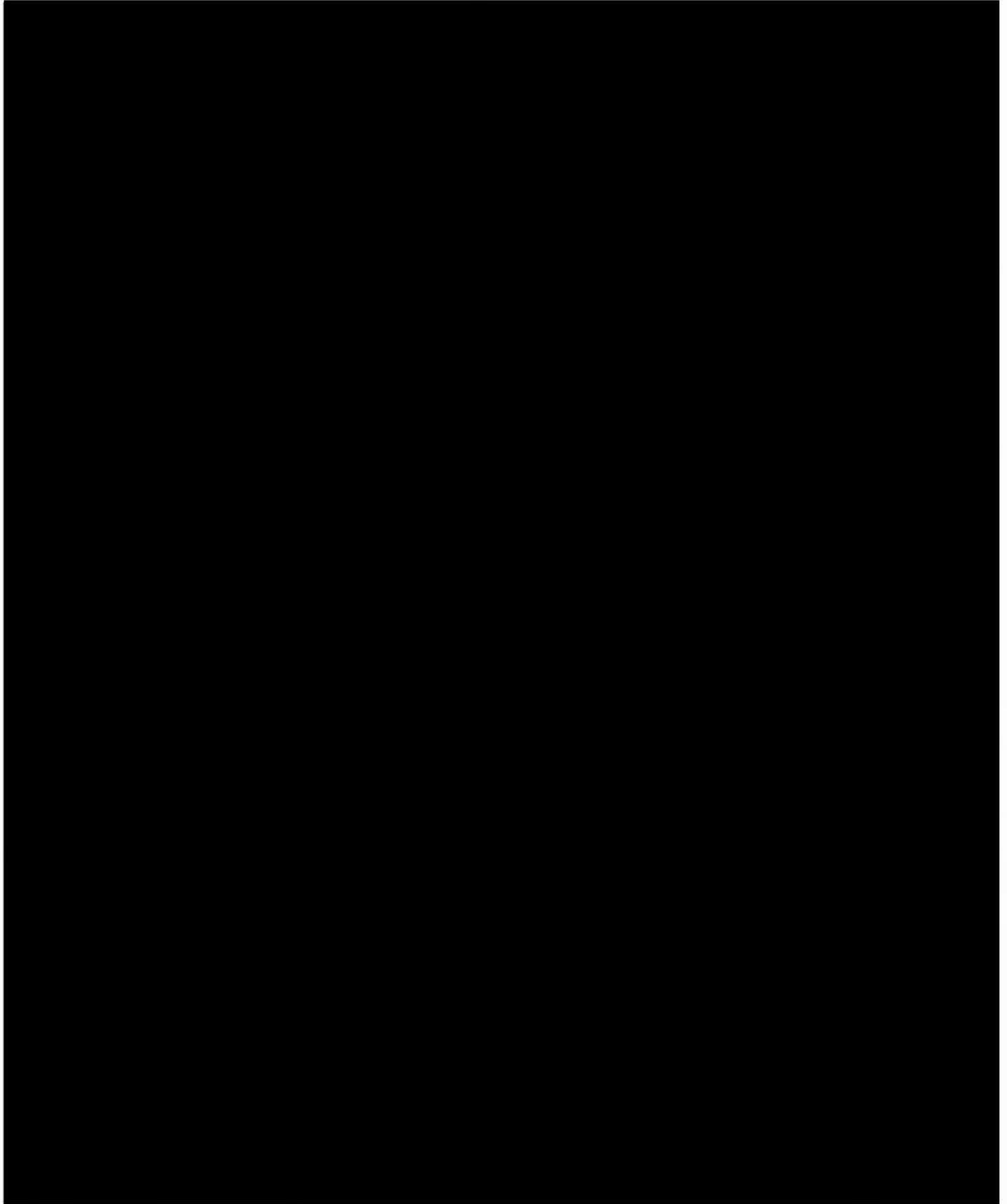
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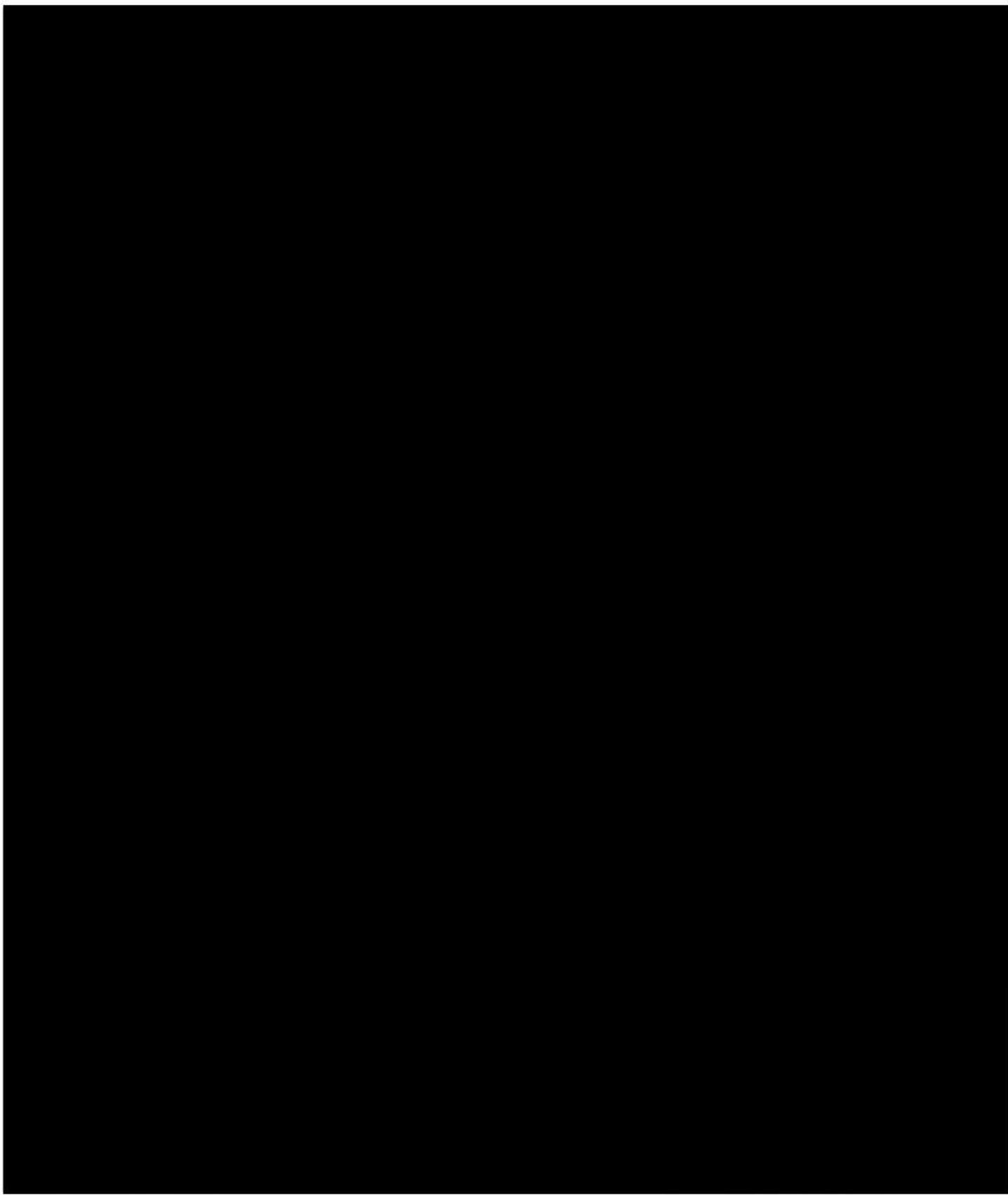
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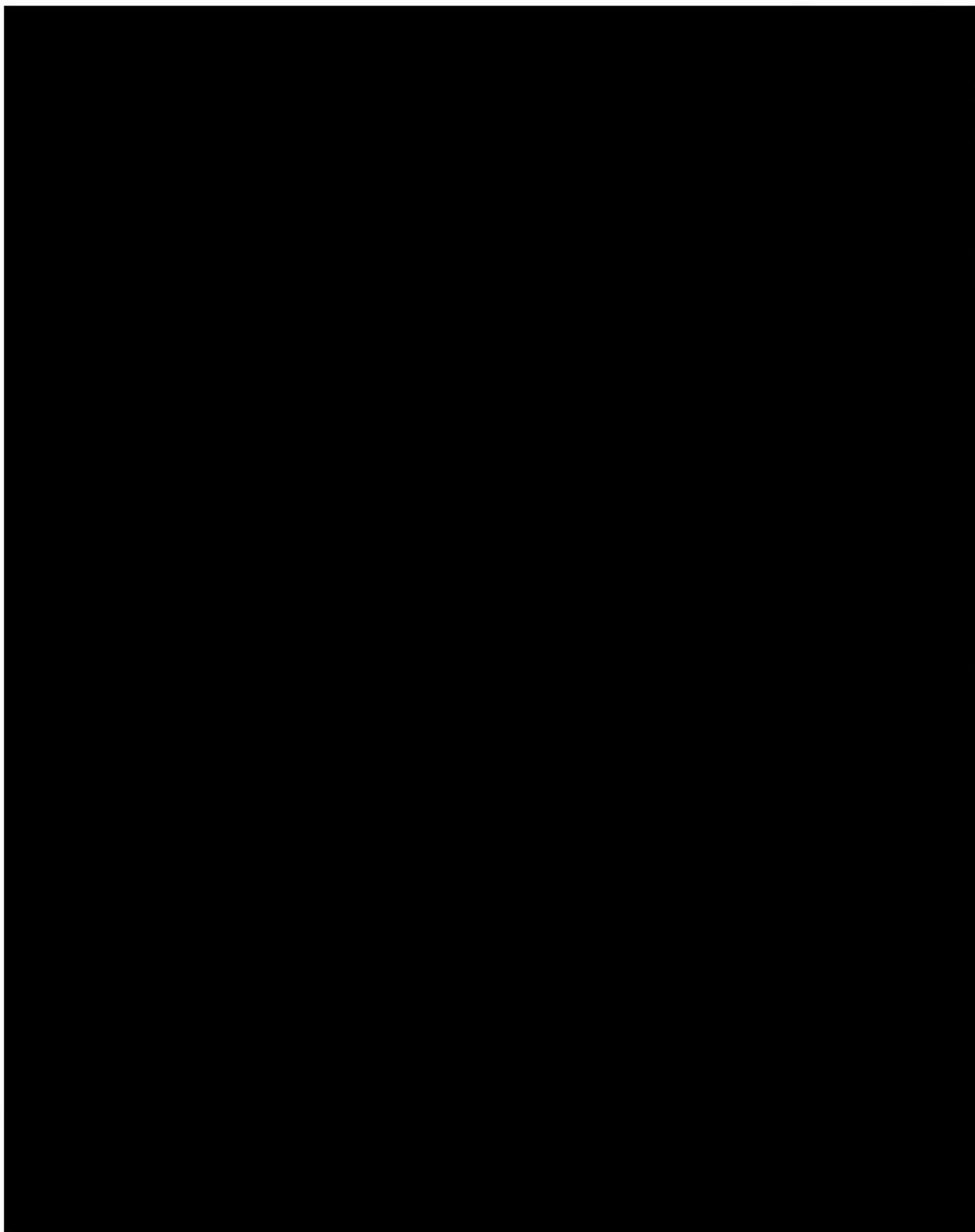
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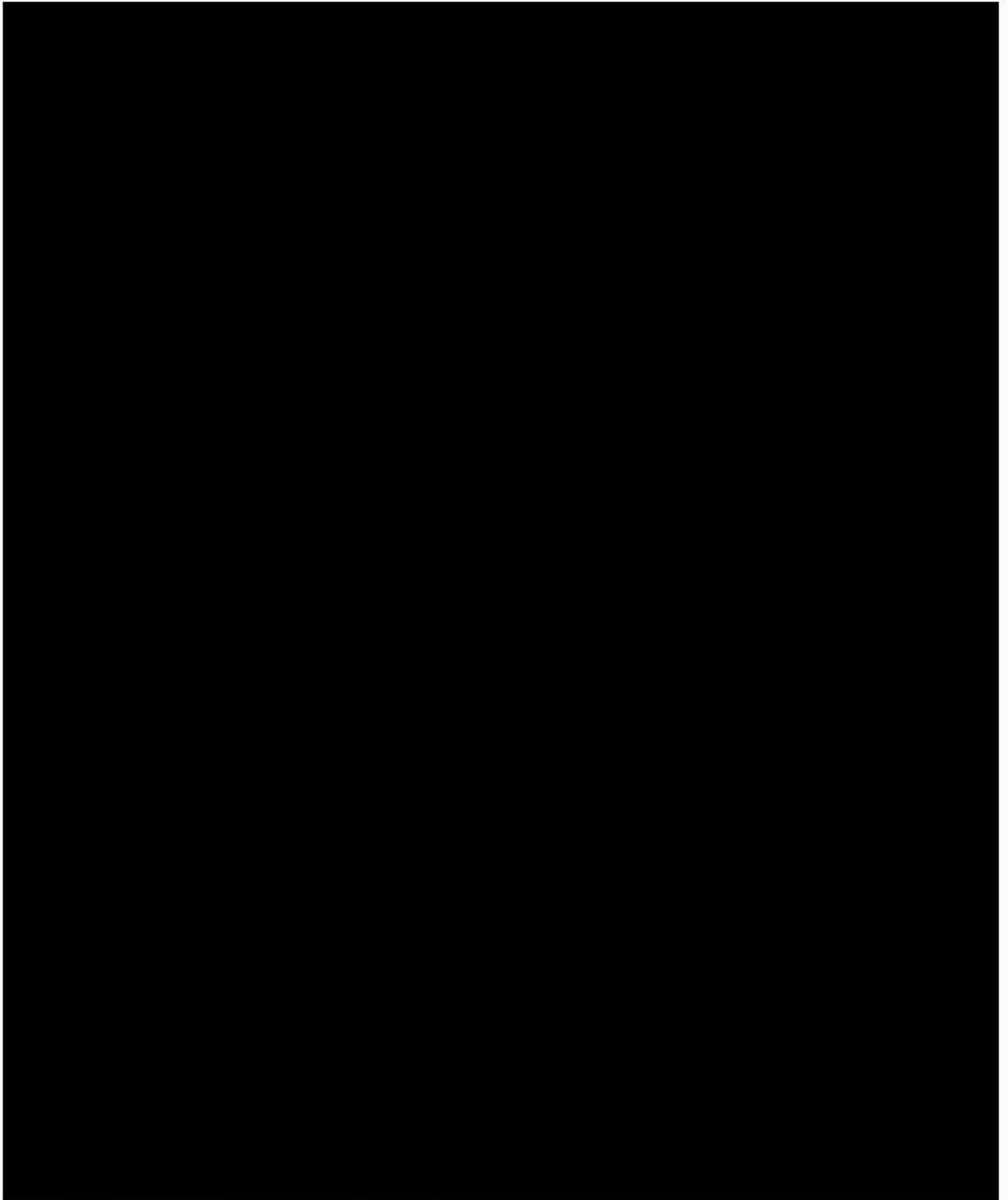
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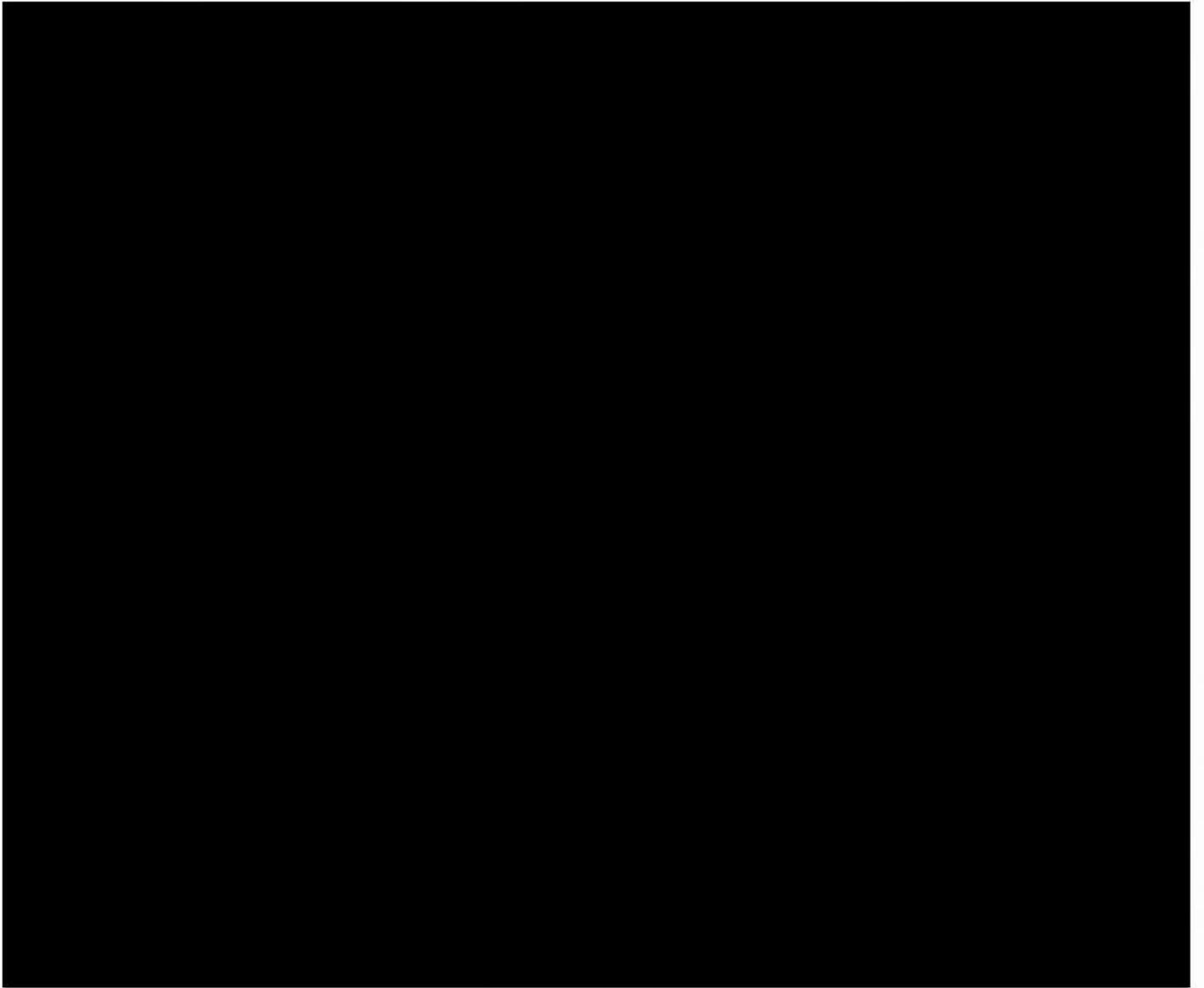
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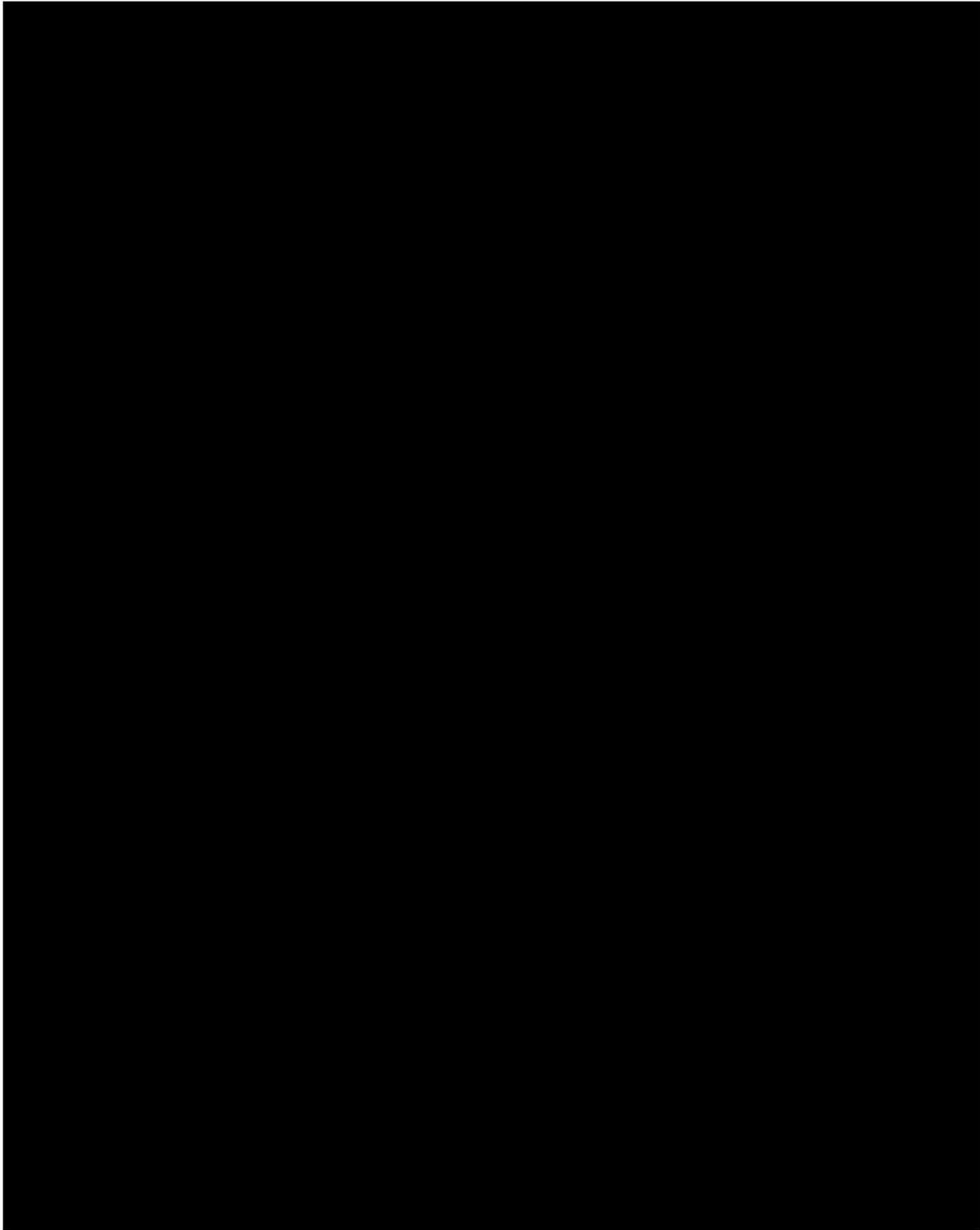
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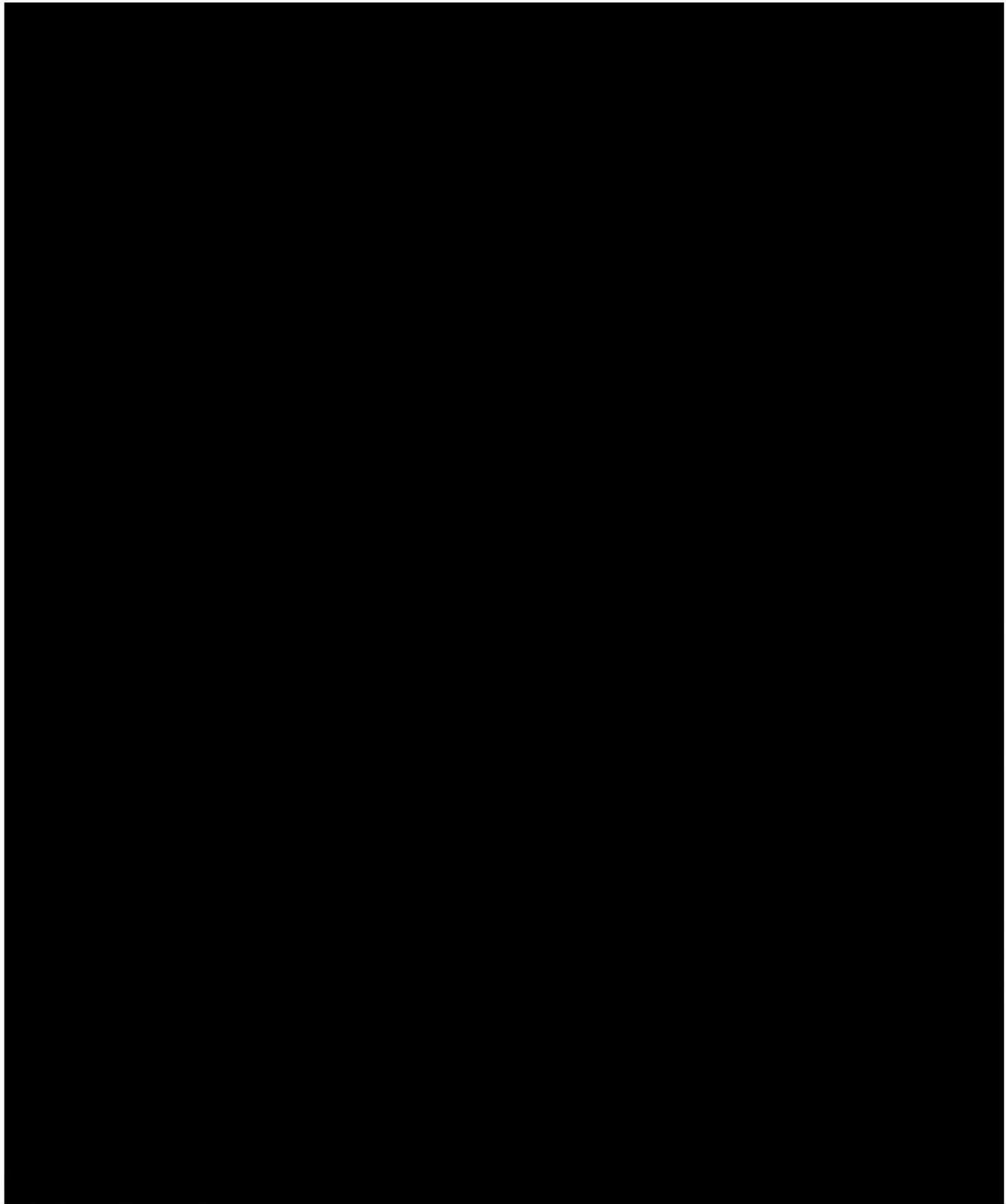


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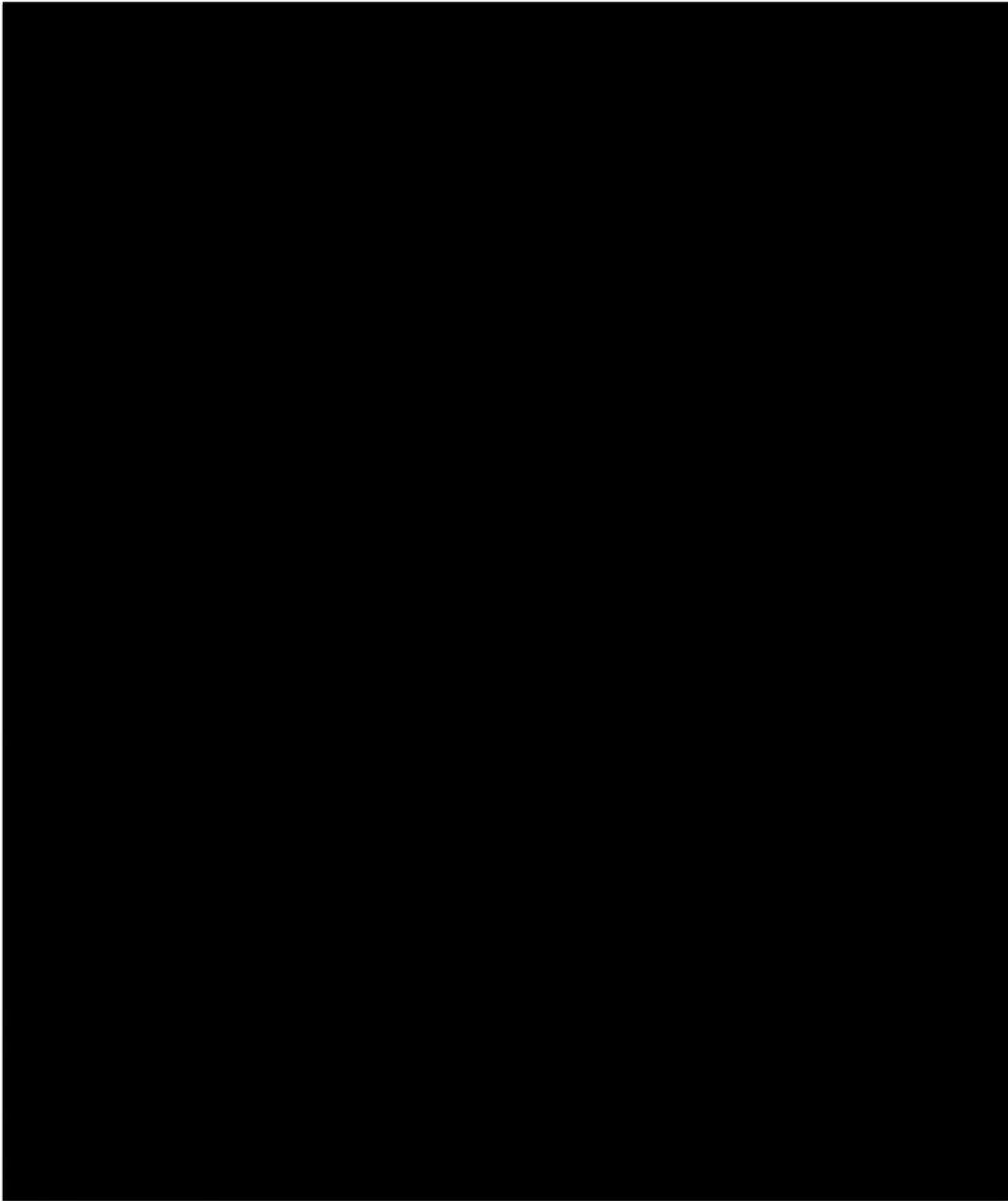
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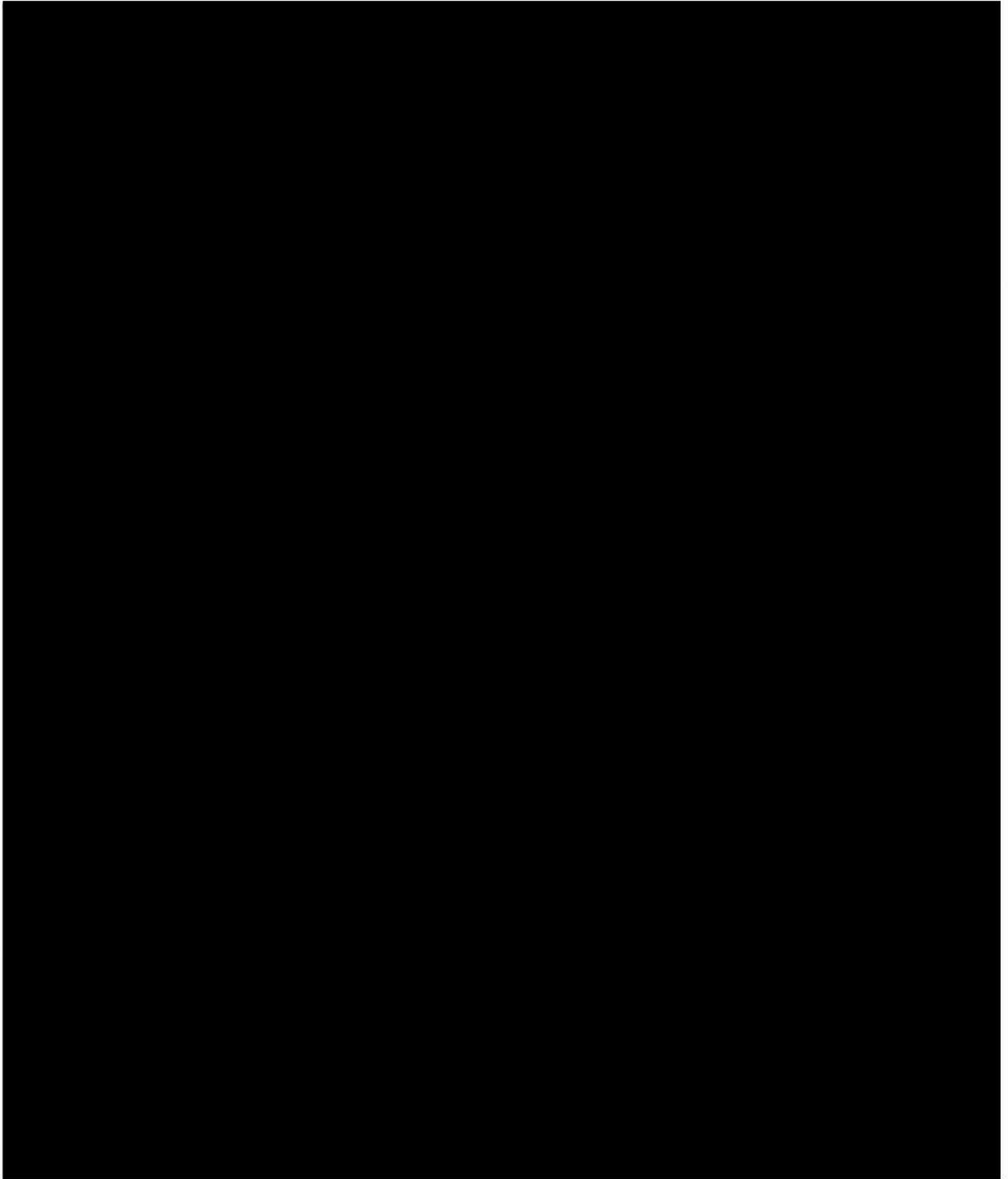
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Attachment 4 – Order Form and General Terms and Conditions

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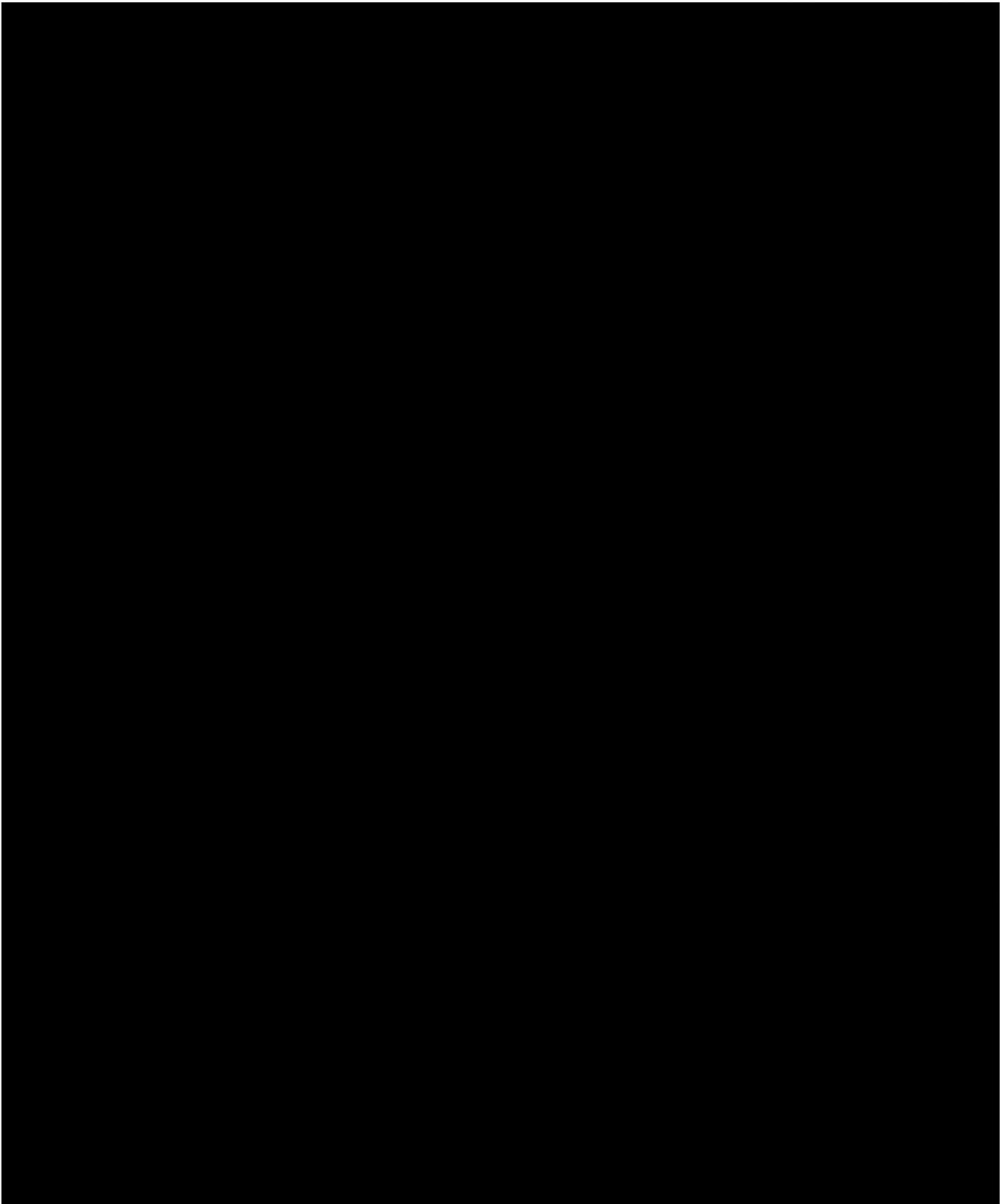
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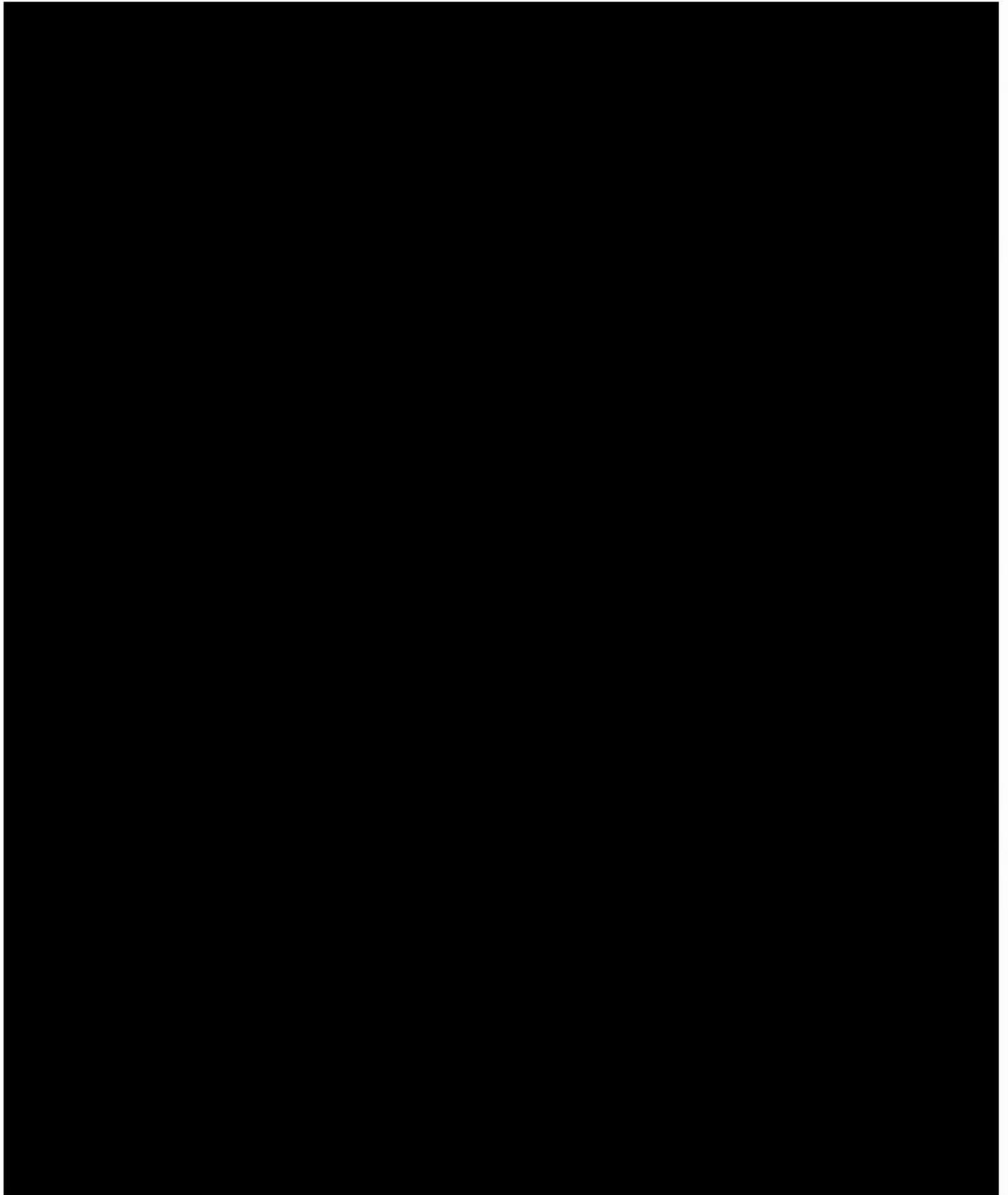
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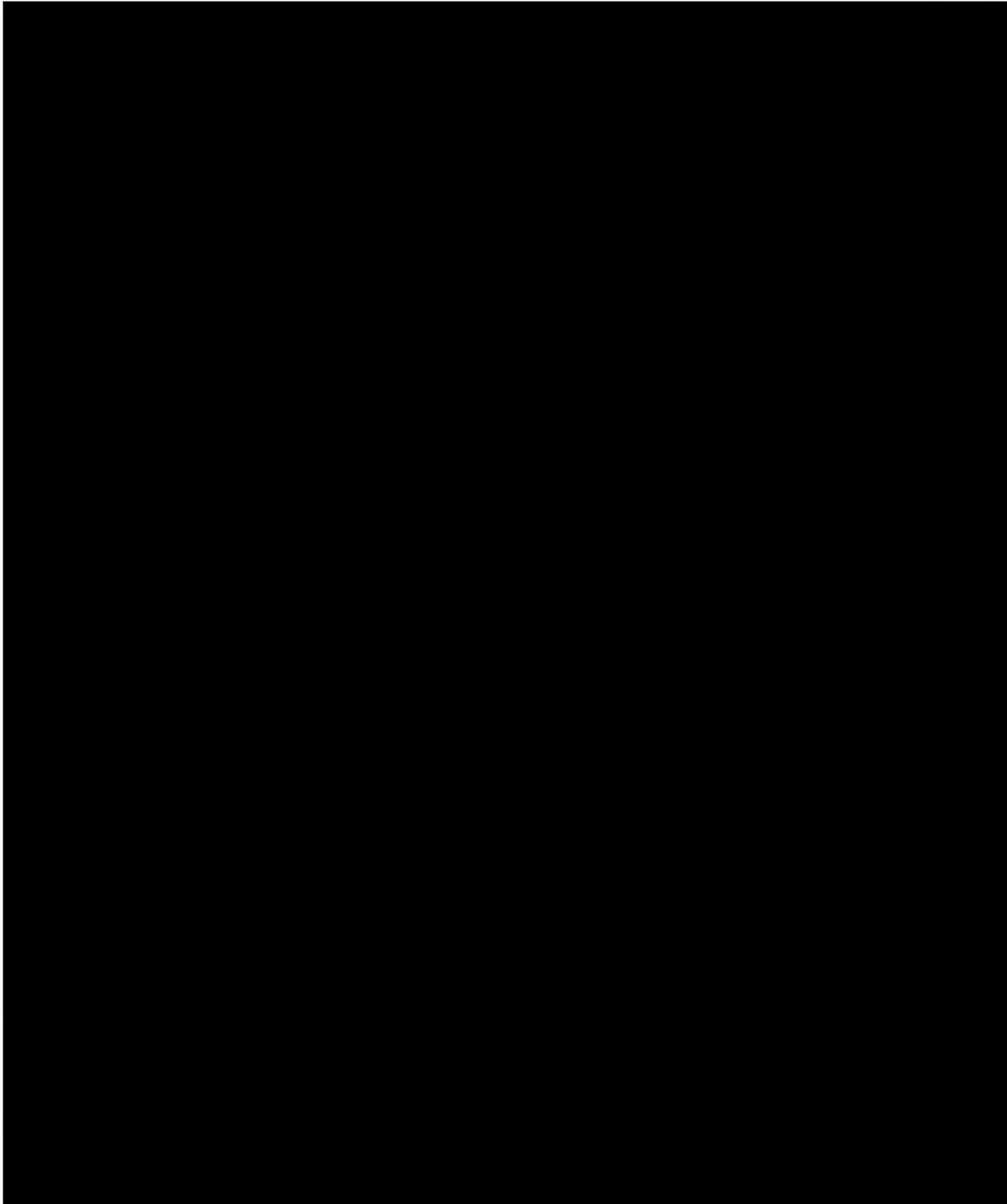
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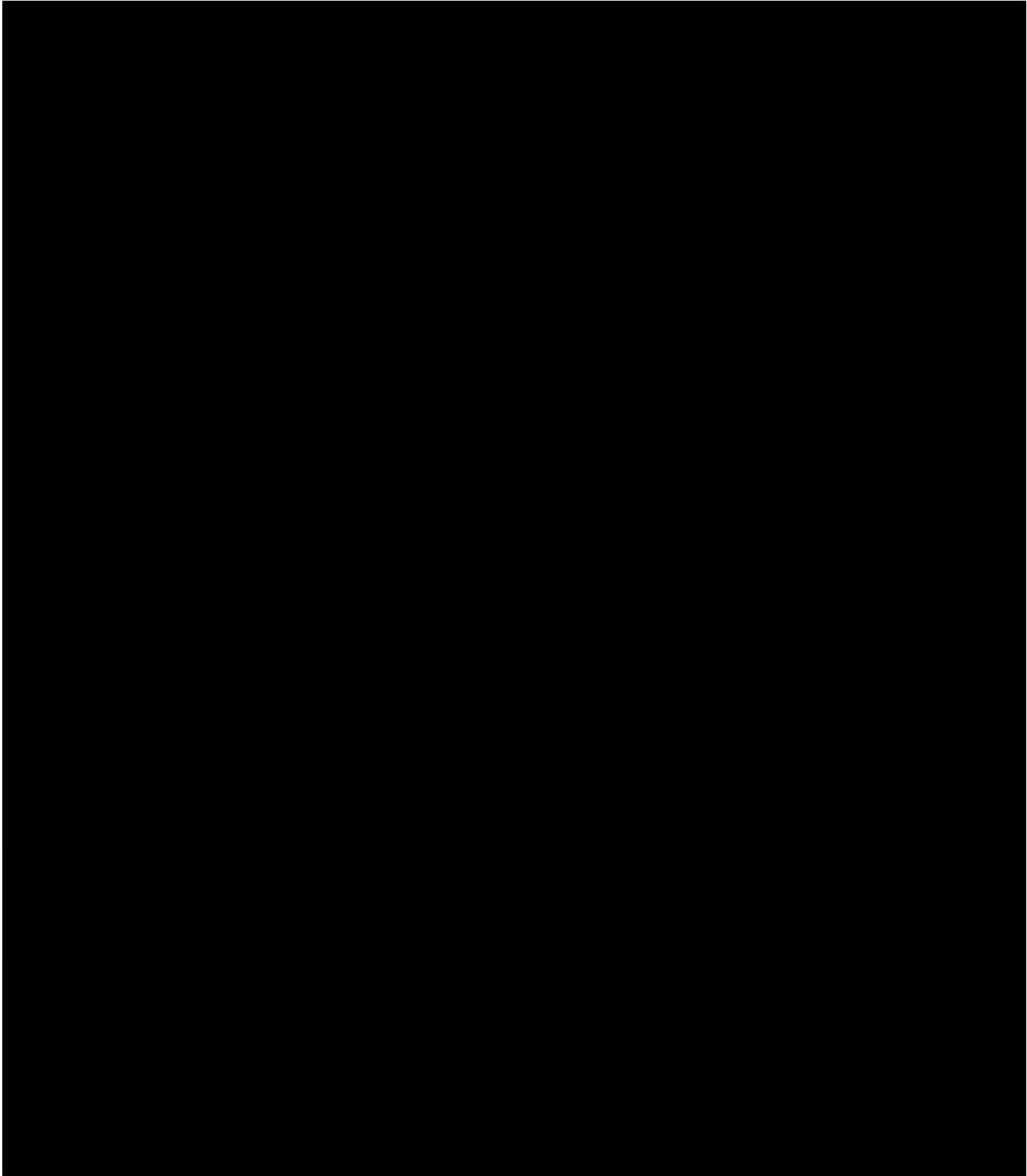
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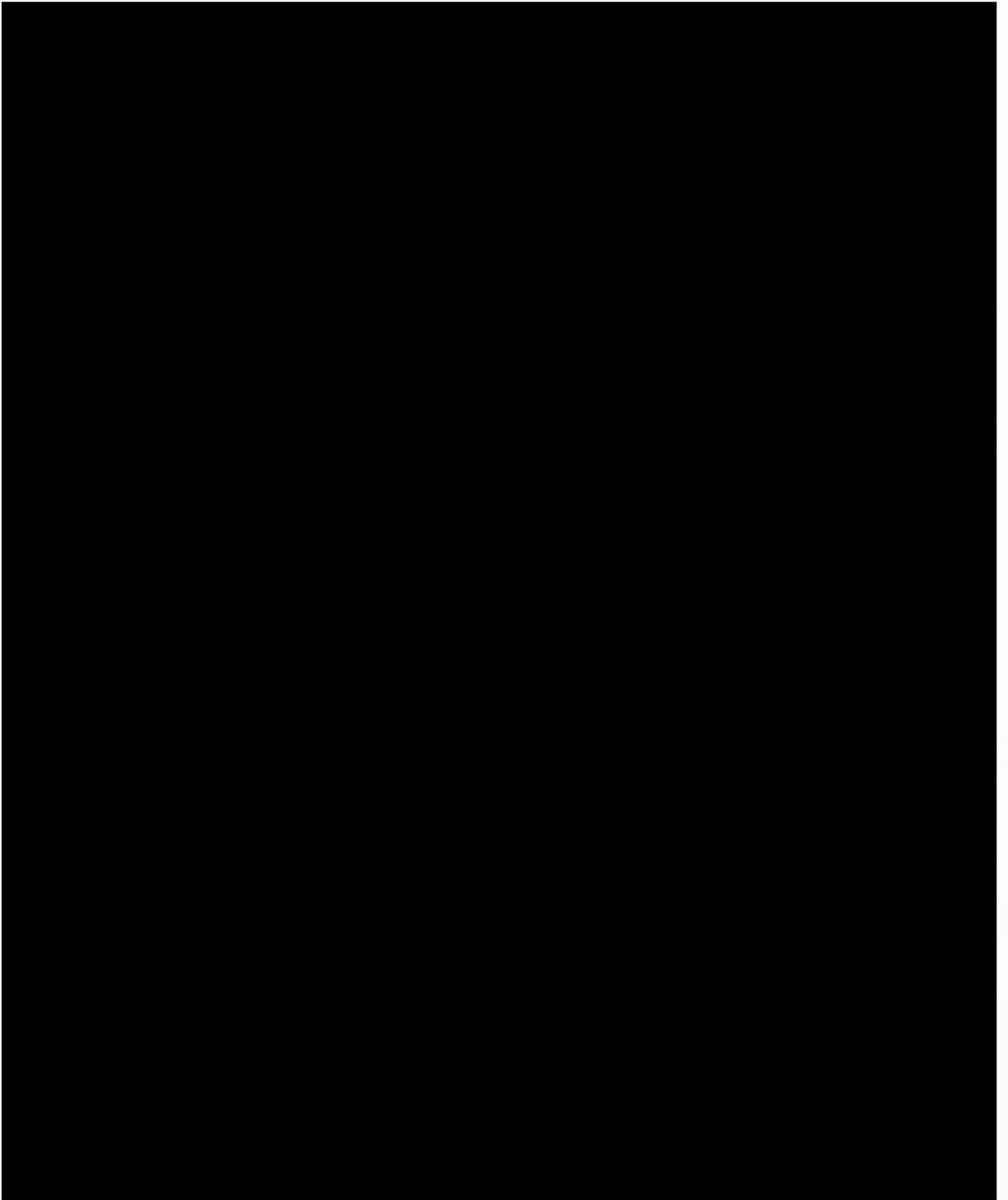
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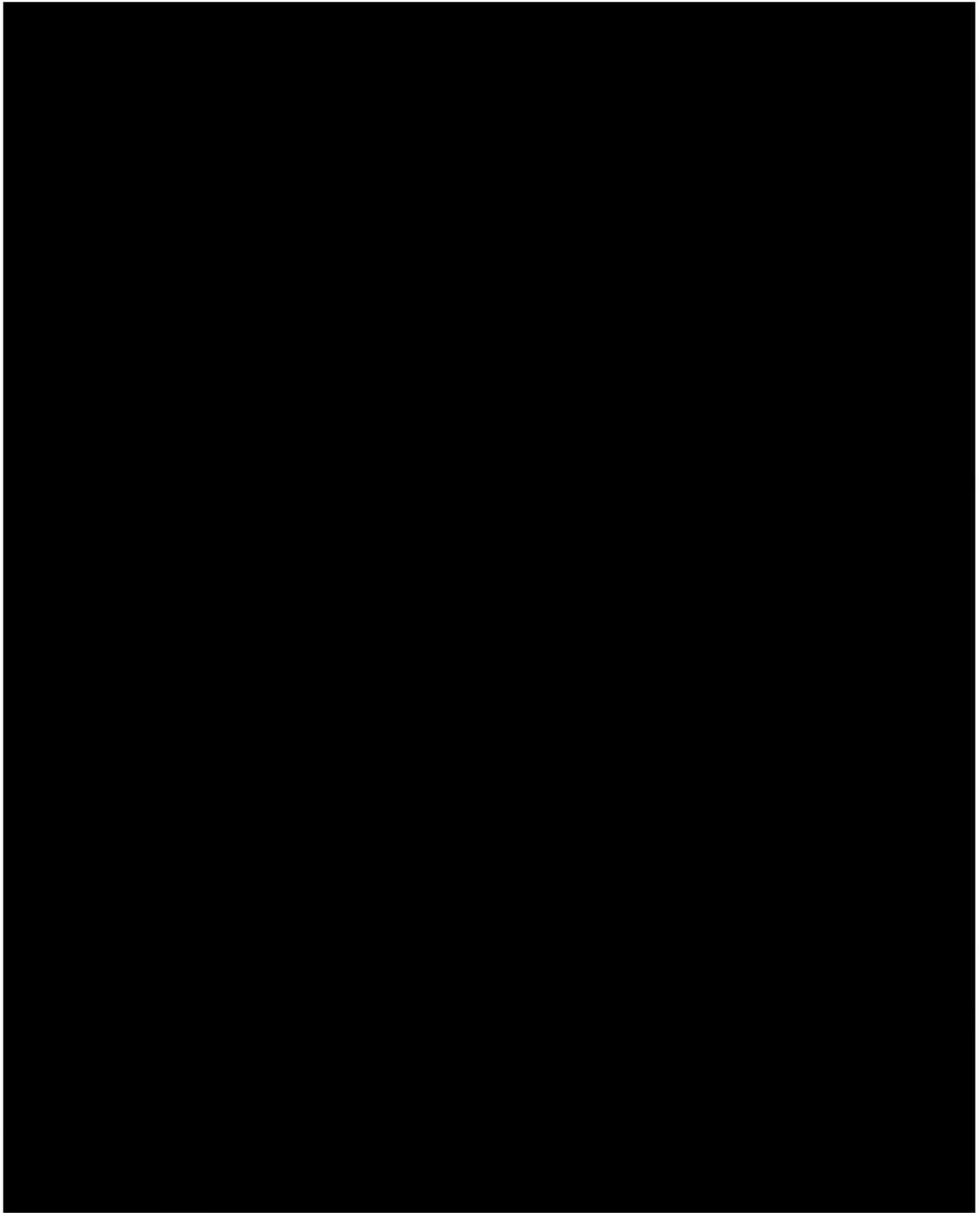
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Attachment 4 – Order Form and General Terms and Conditions

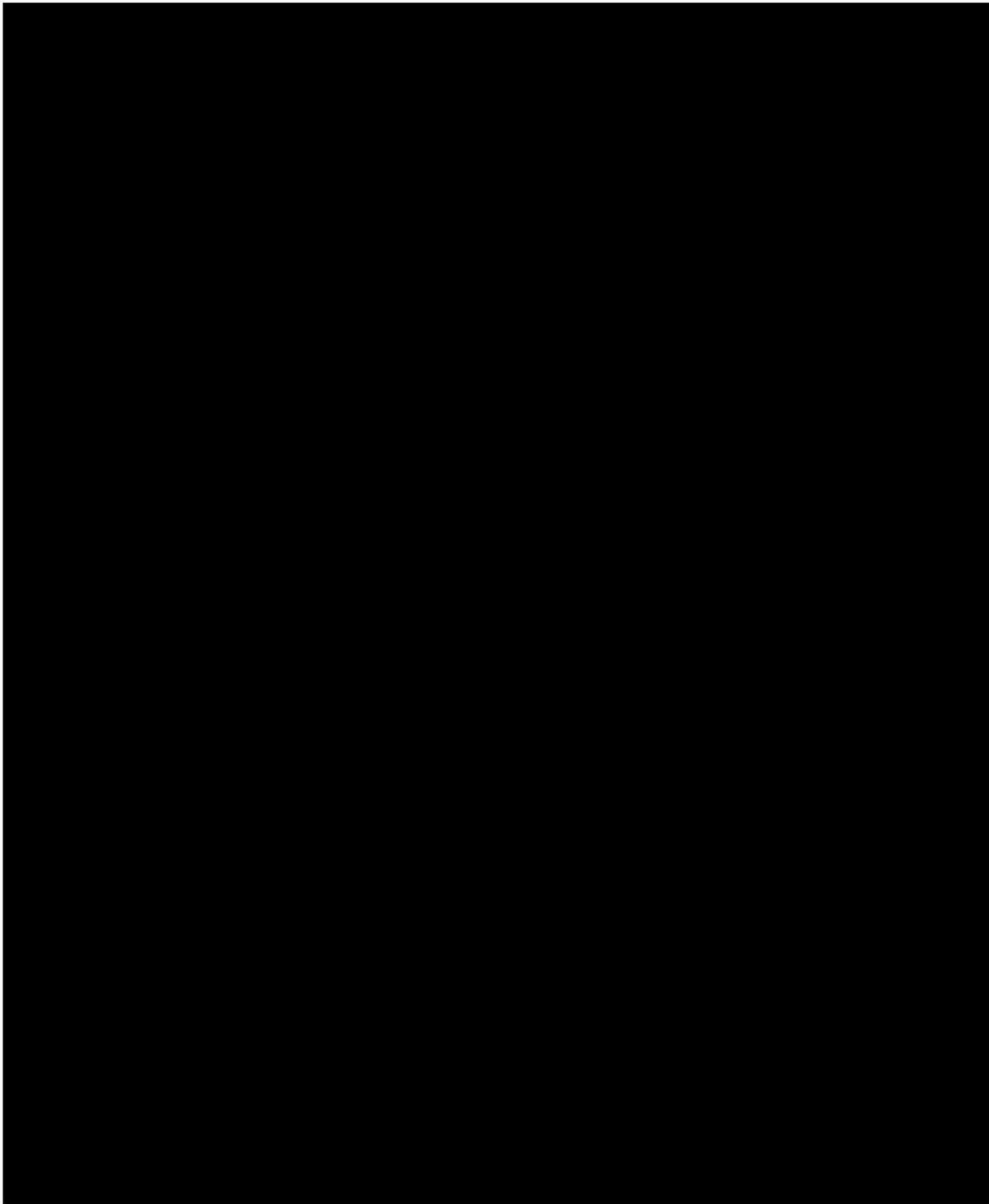
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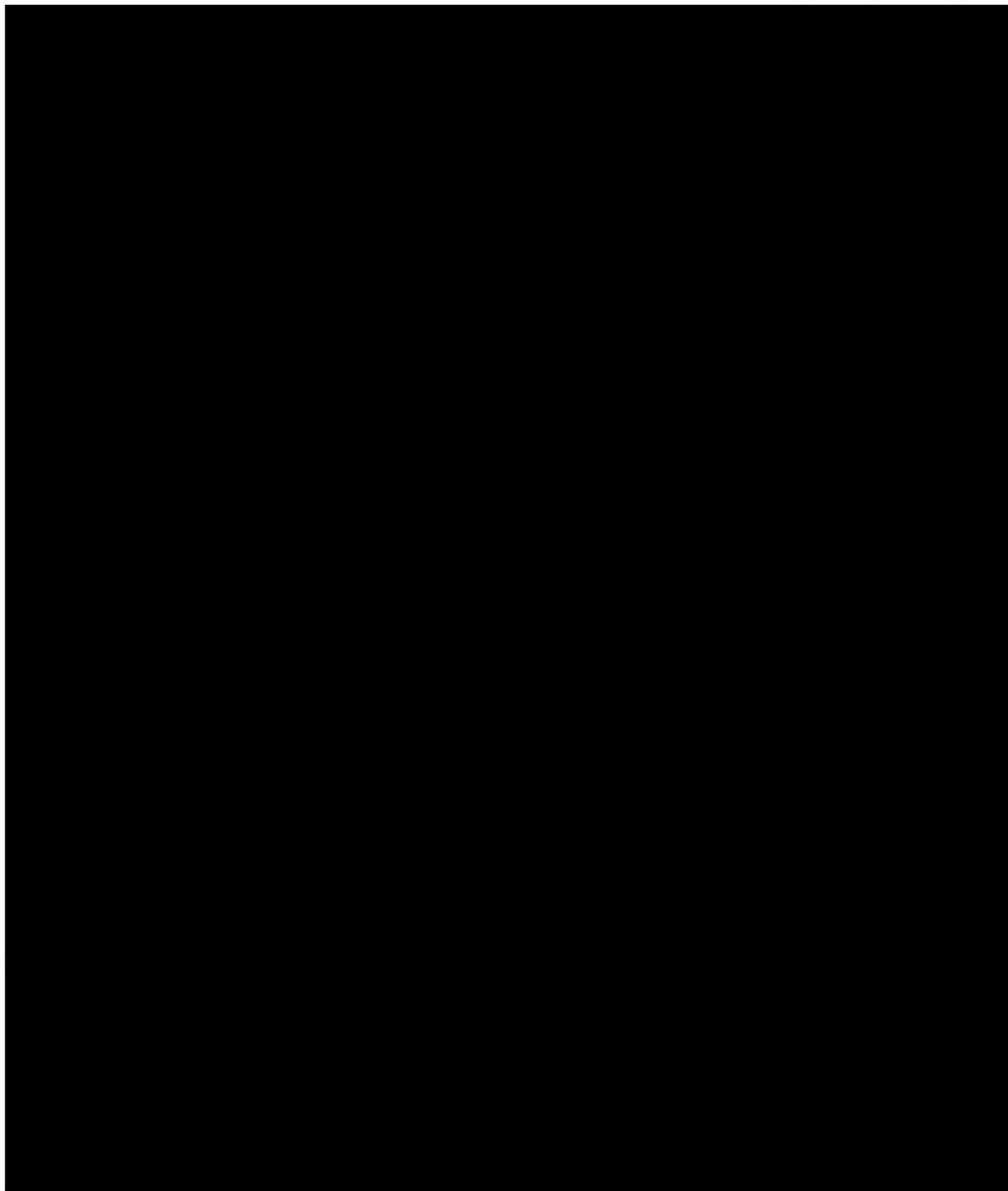
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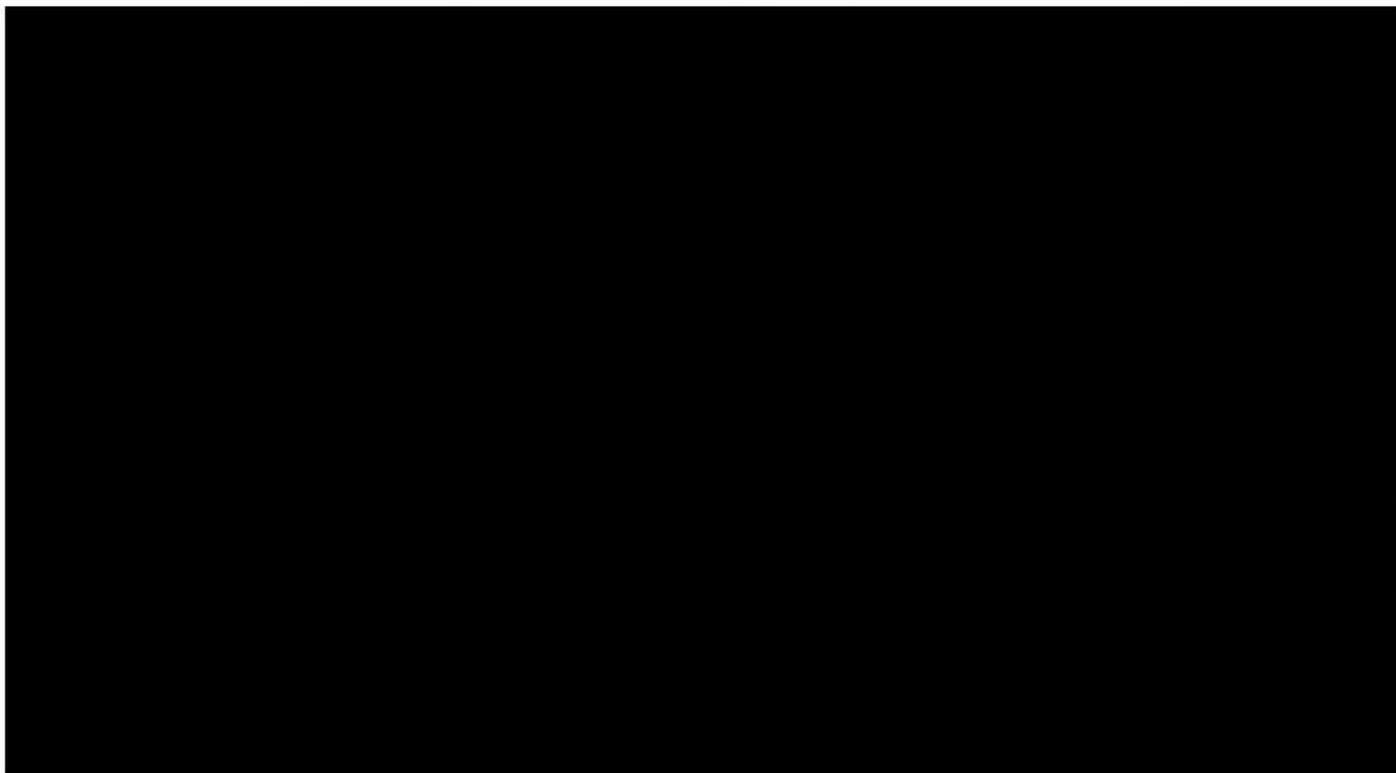
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**ADVICE LINE**

For Technical Support, feedback or advice, contact Diagnostics for the Real World Ltd. Customer Service at:

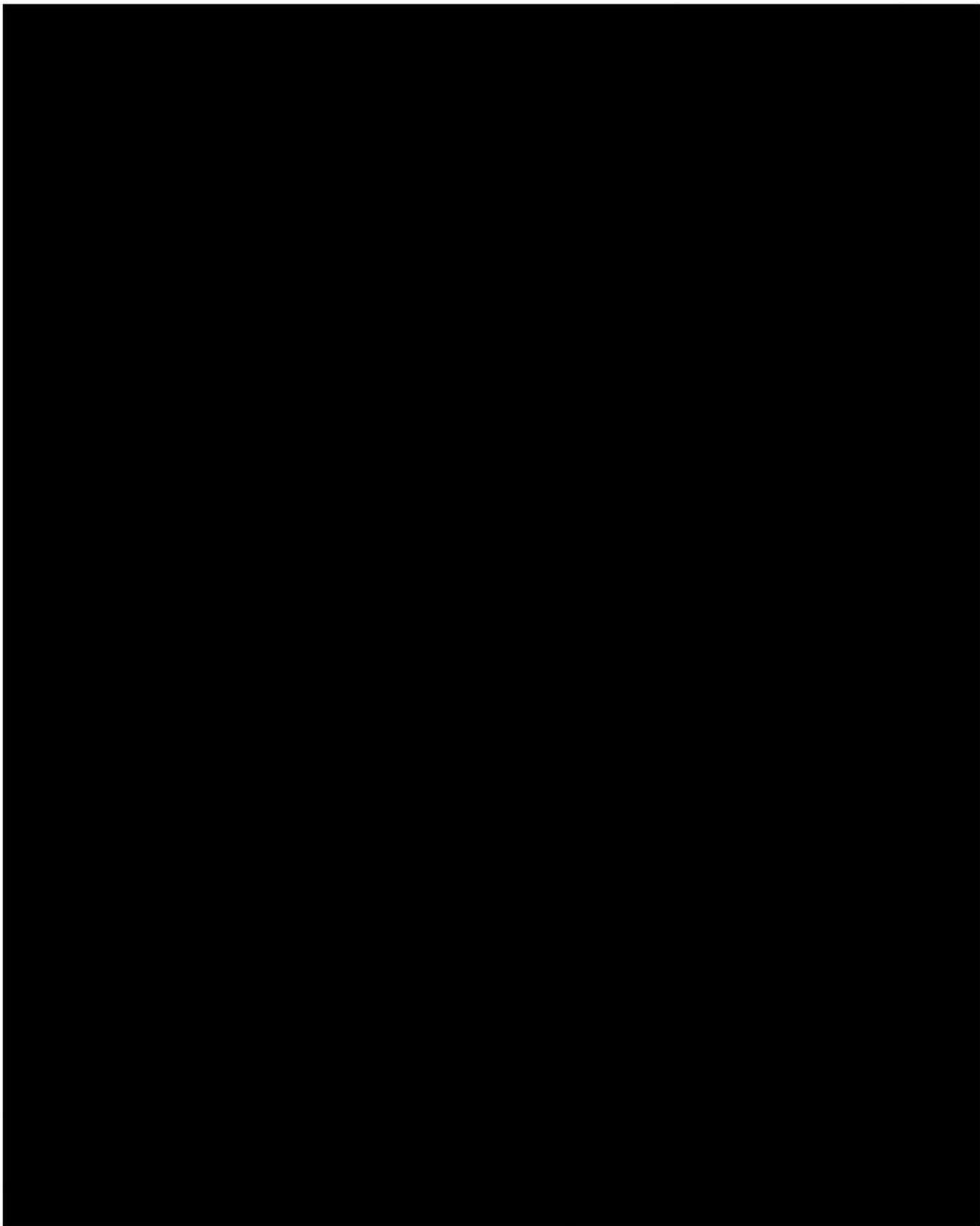
UK: +44	[REDACTED]	E-mail	[REDACTED]
USA: +1	[REDACTED]	E-mail	[REDACTED]



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Attachment 4 – Order Form and General Terms and Conditions

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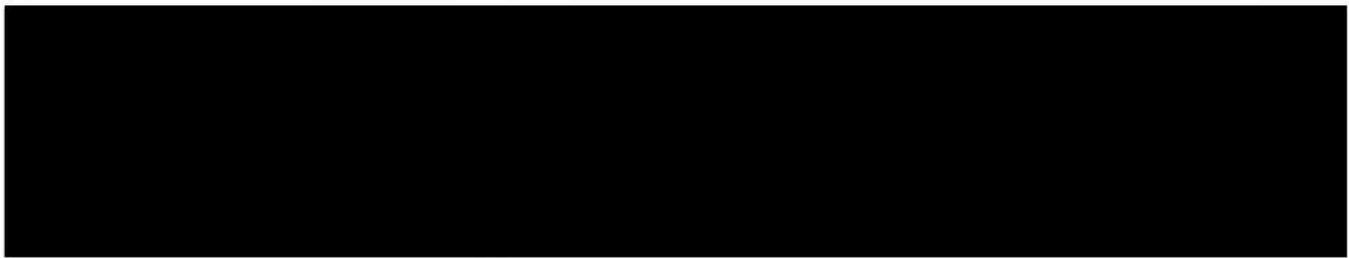
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Attachment 4 – Order Form and General Terms and Conditions

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Instructions for use

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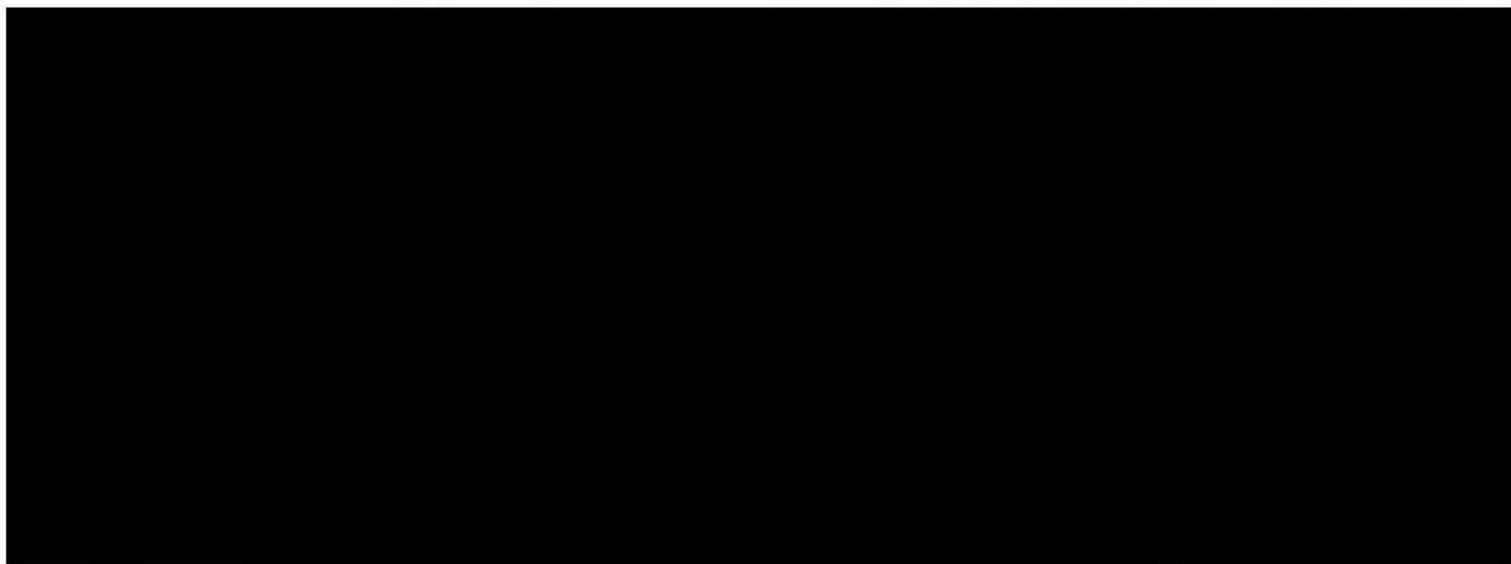


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Attachment 4 – Order Form and General Terms and Conditions

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Instructions for use



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**Annex 2****Charges****Charges for deliverables**

Tests	Item	Maximum Quantity Tests	Unit of measure	Price per Test (excluding VAT)	Price per Pack (excluding VAT)	Total (excluding VAT) £
Reagents	SAMBA II SARS-CoV-2 Test					£ 95,206,271.40
			<b>Total Excluding VAT</b>			£ 95,206,271.40

**Annex 3**

**Sites for deliveries and number of instruments**

**(Not an exhaustive list/subject to change)**

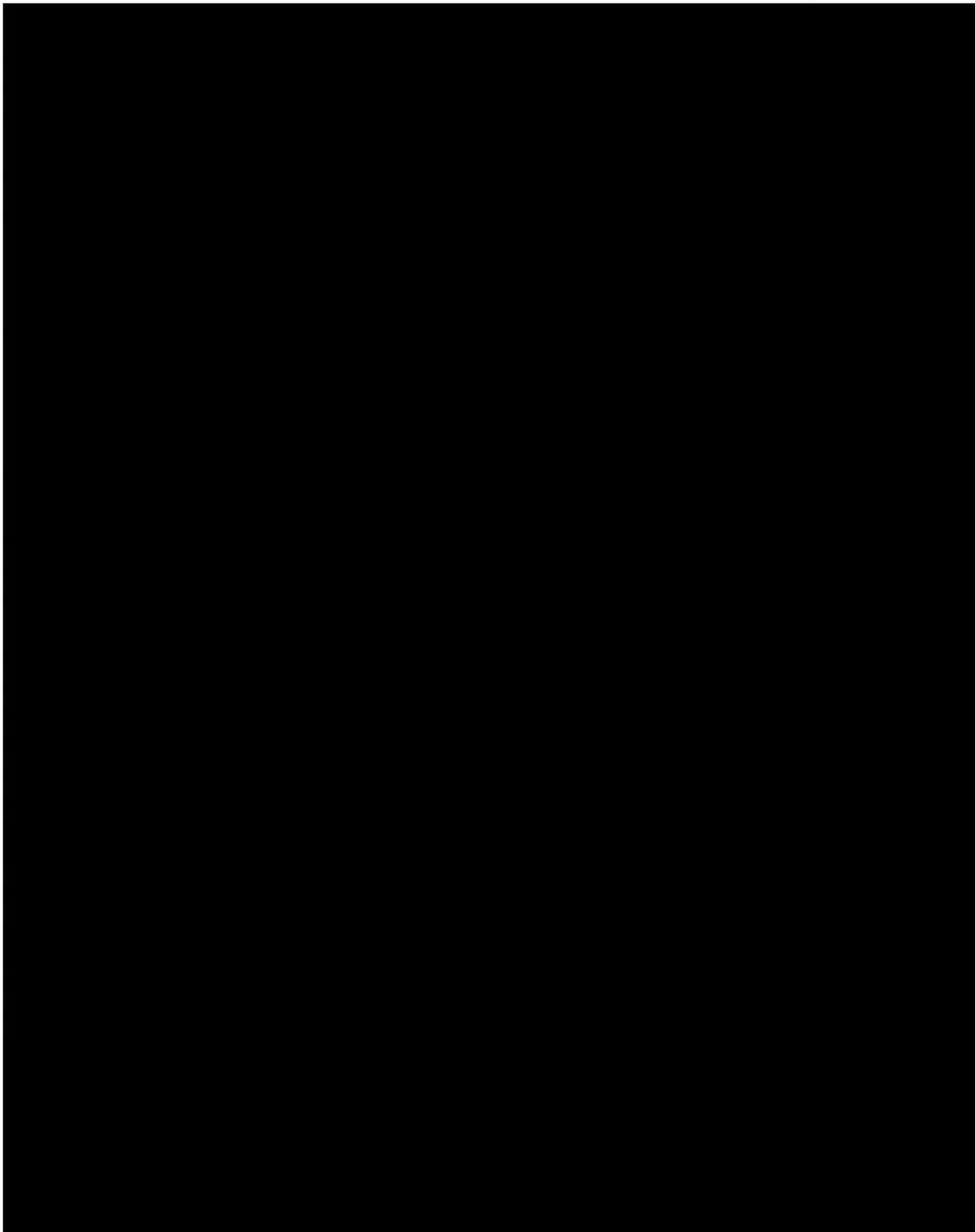
Deliveries must be made to the location listed below however the Authority reserves the right to add in additional locations during the period of the contract to meet operational requirements.

Name of Site	TOTAL MACHINES BY END OF deployment
[Redacted content]	

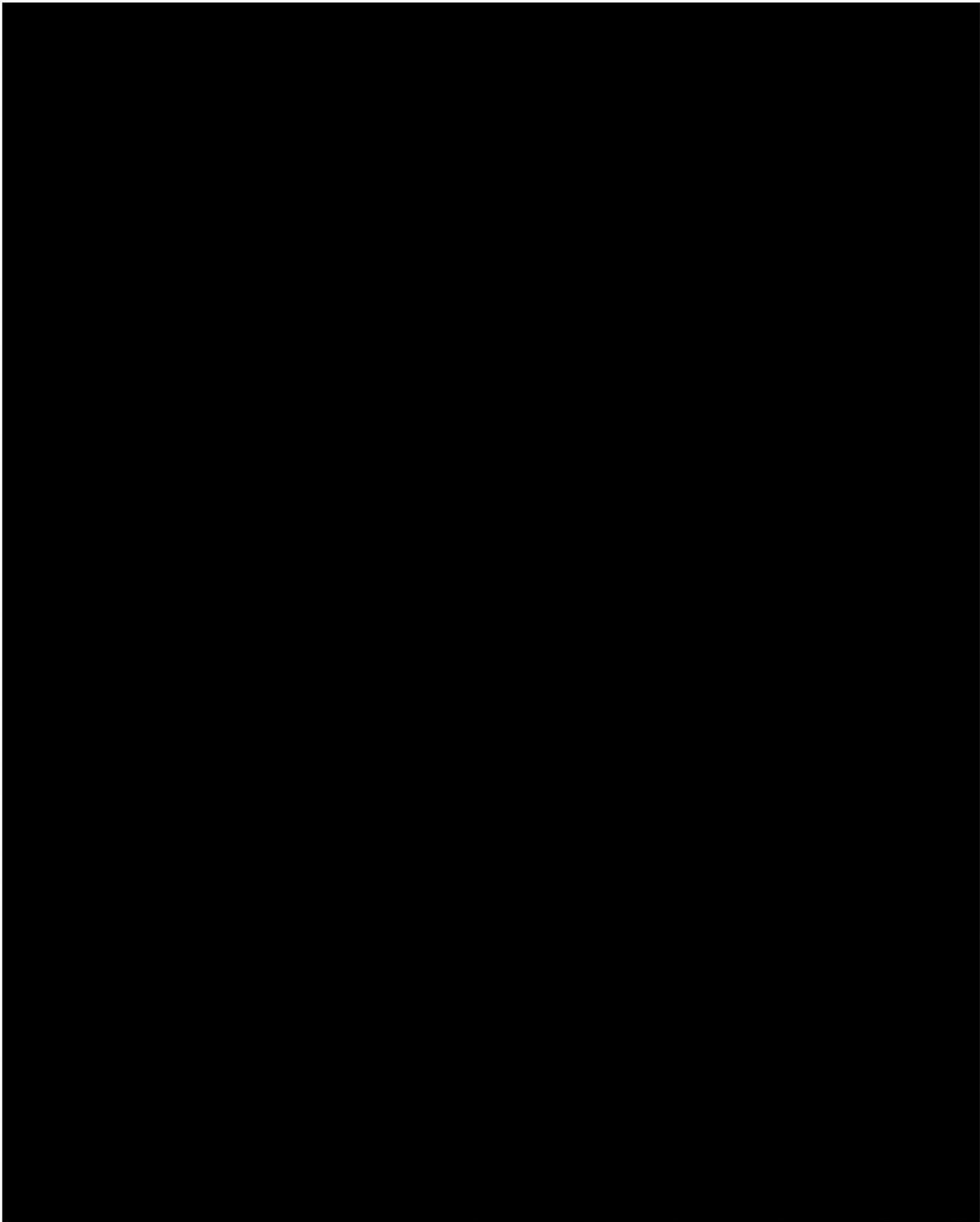


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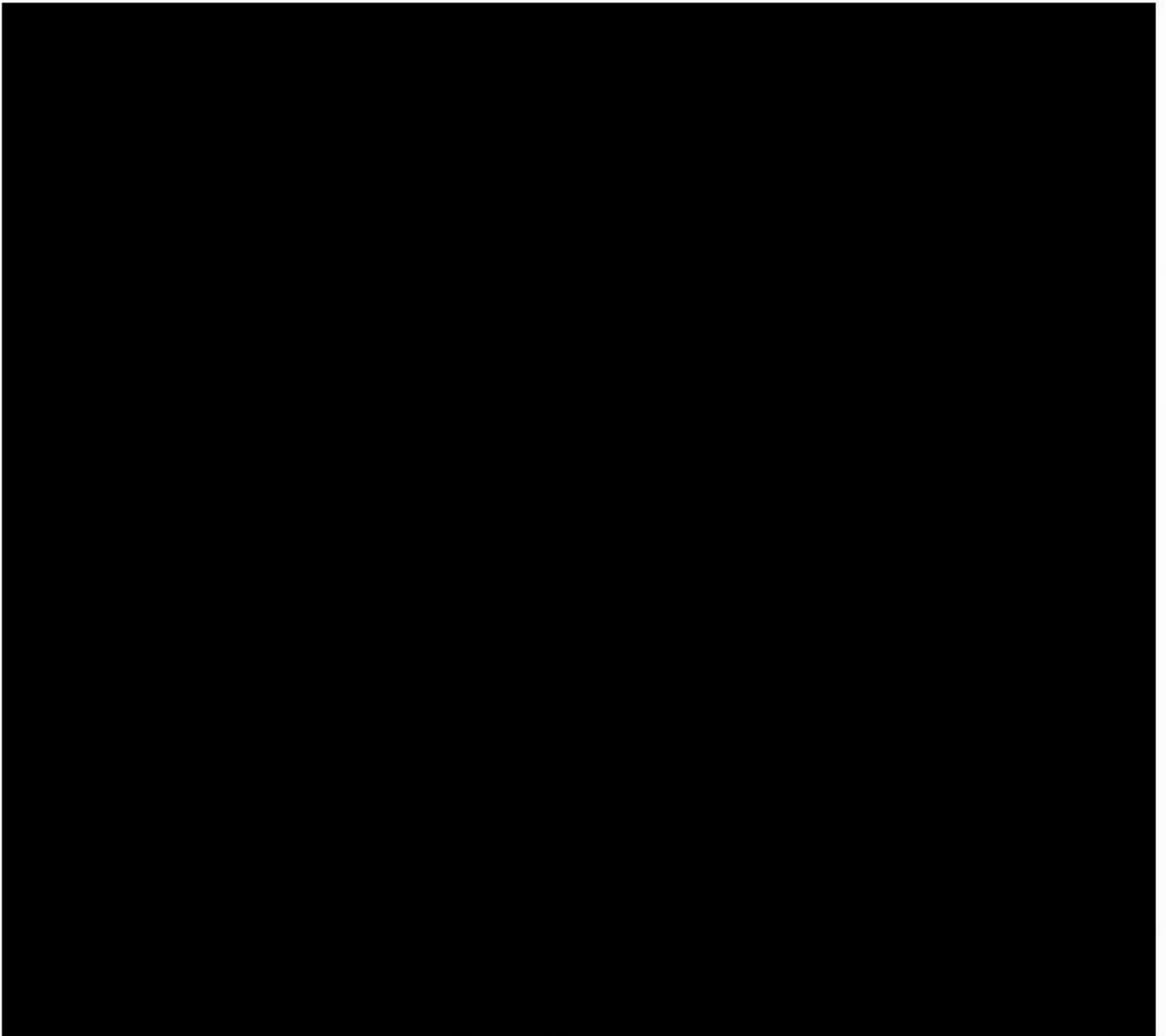


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Annex 4

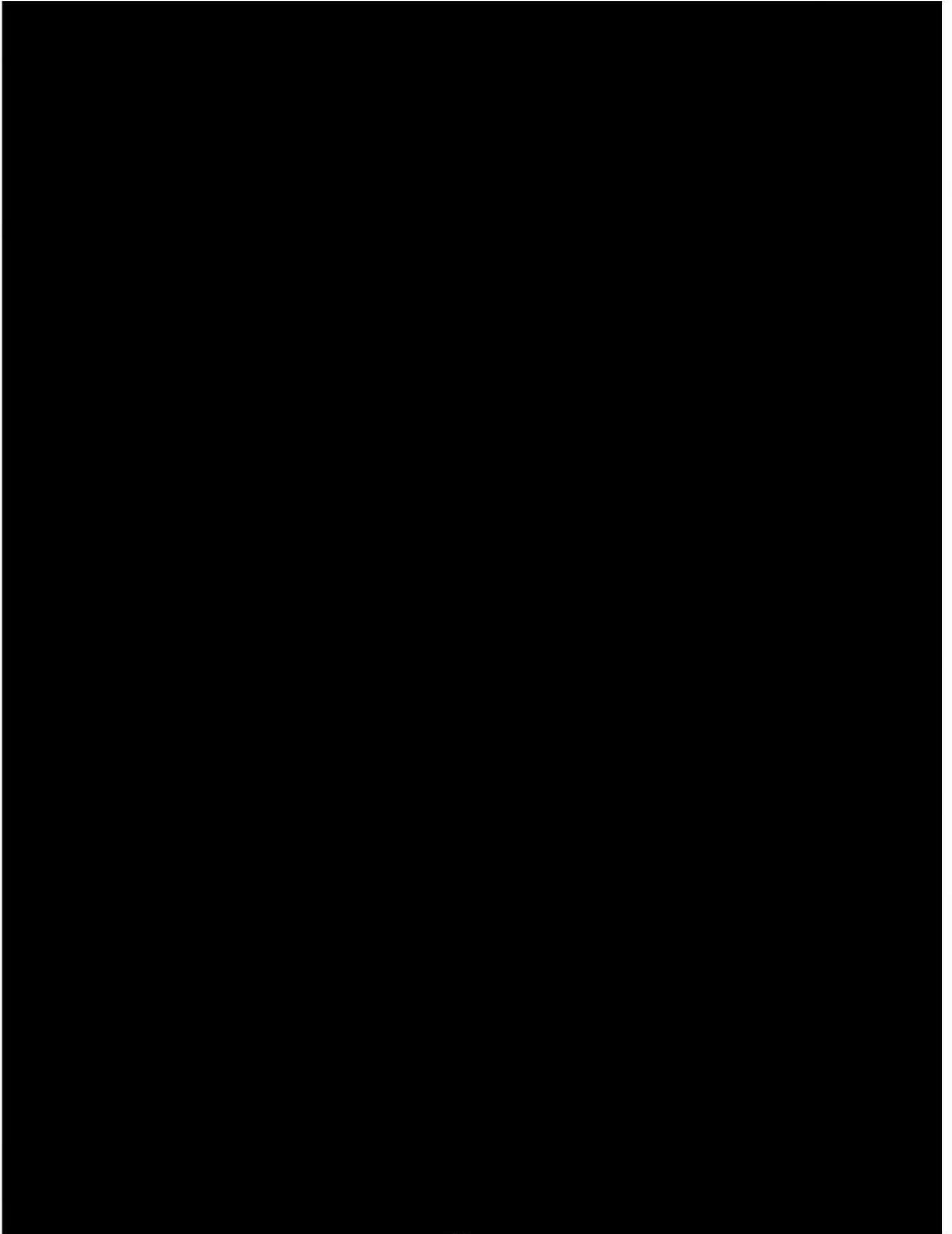
Technical Question and Supplier (DRW) Response



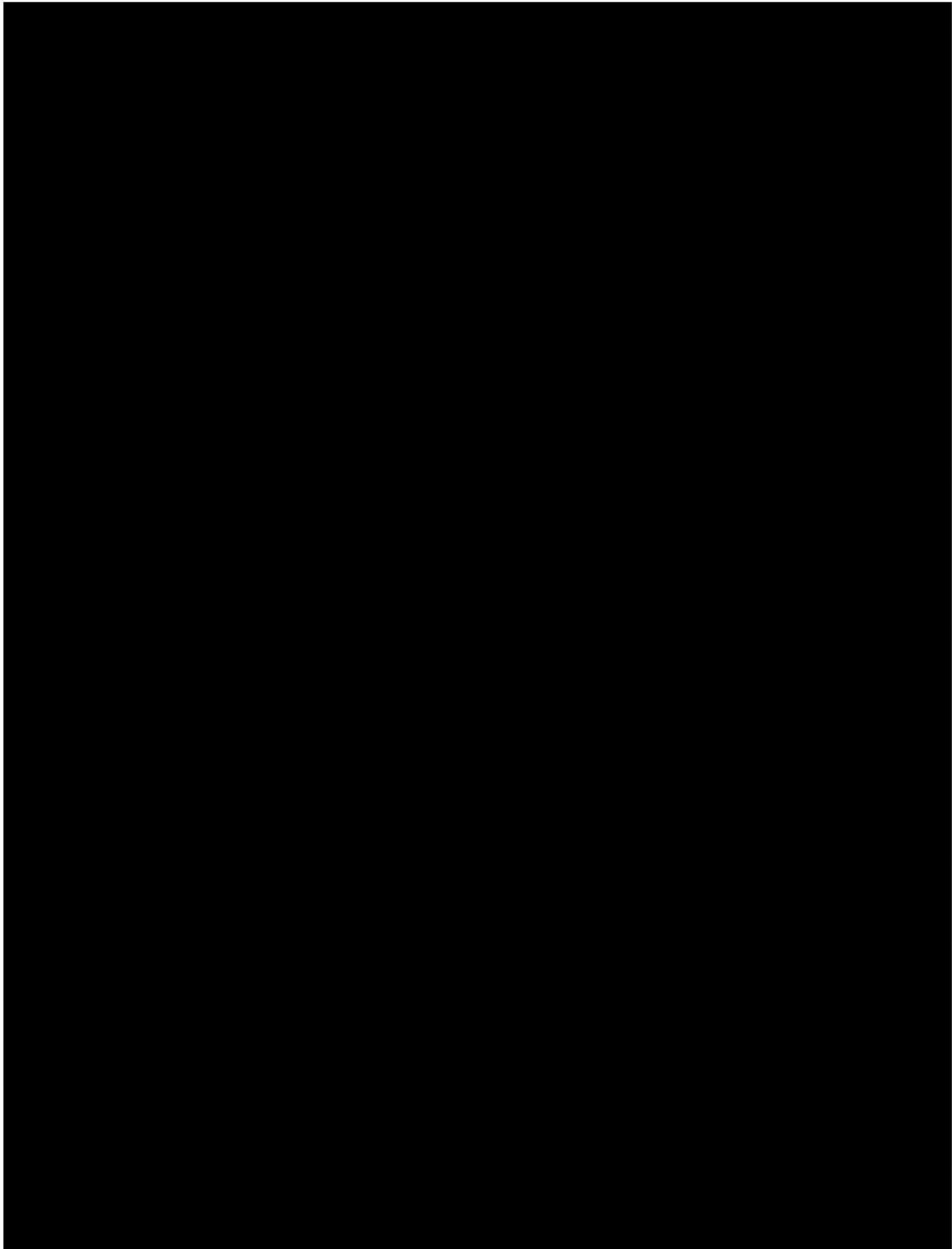
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Attachment 4 – Order Form and General Terms and Conditions

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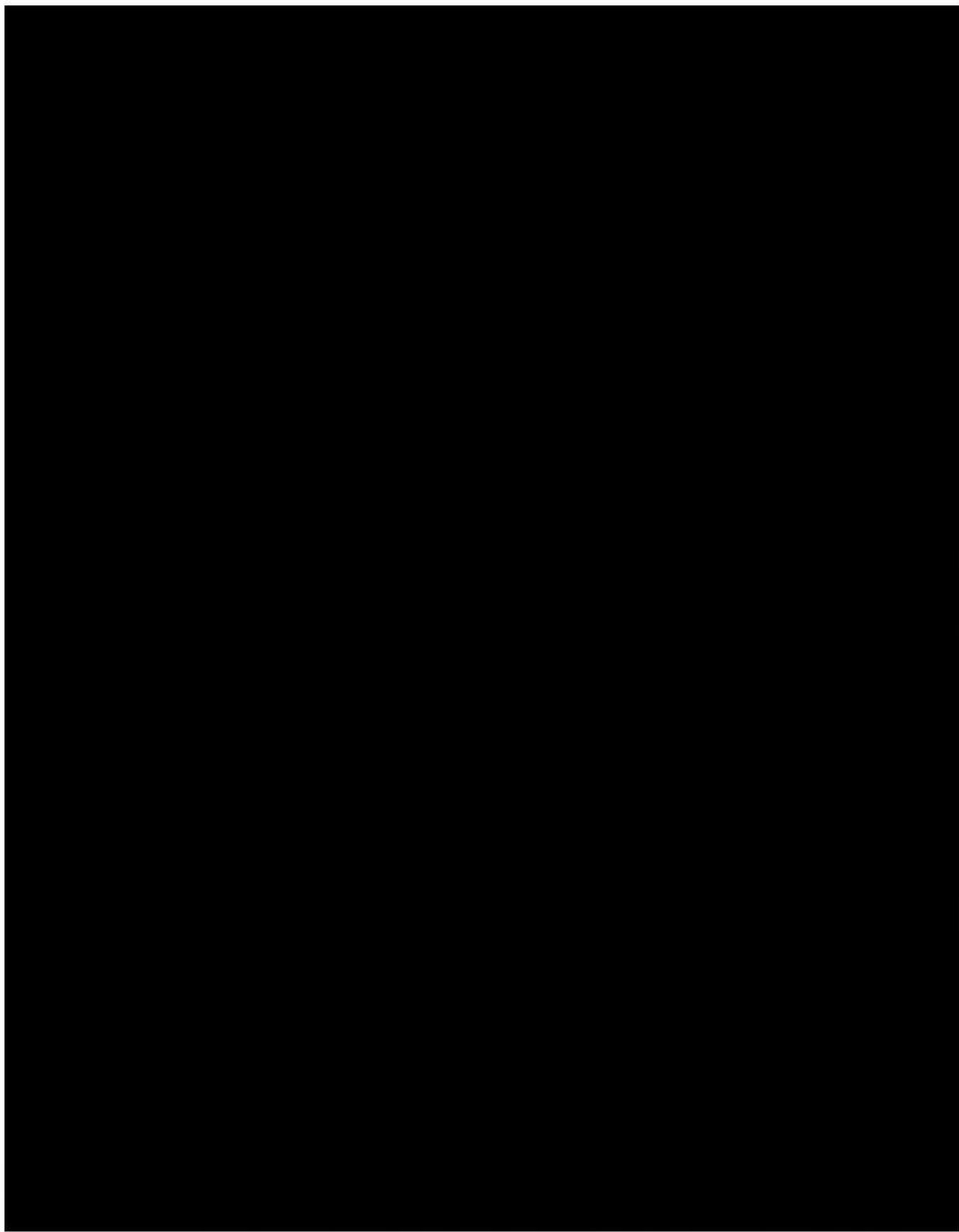
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Attachment 4 – Order Form and General Terms and Conditions

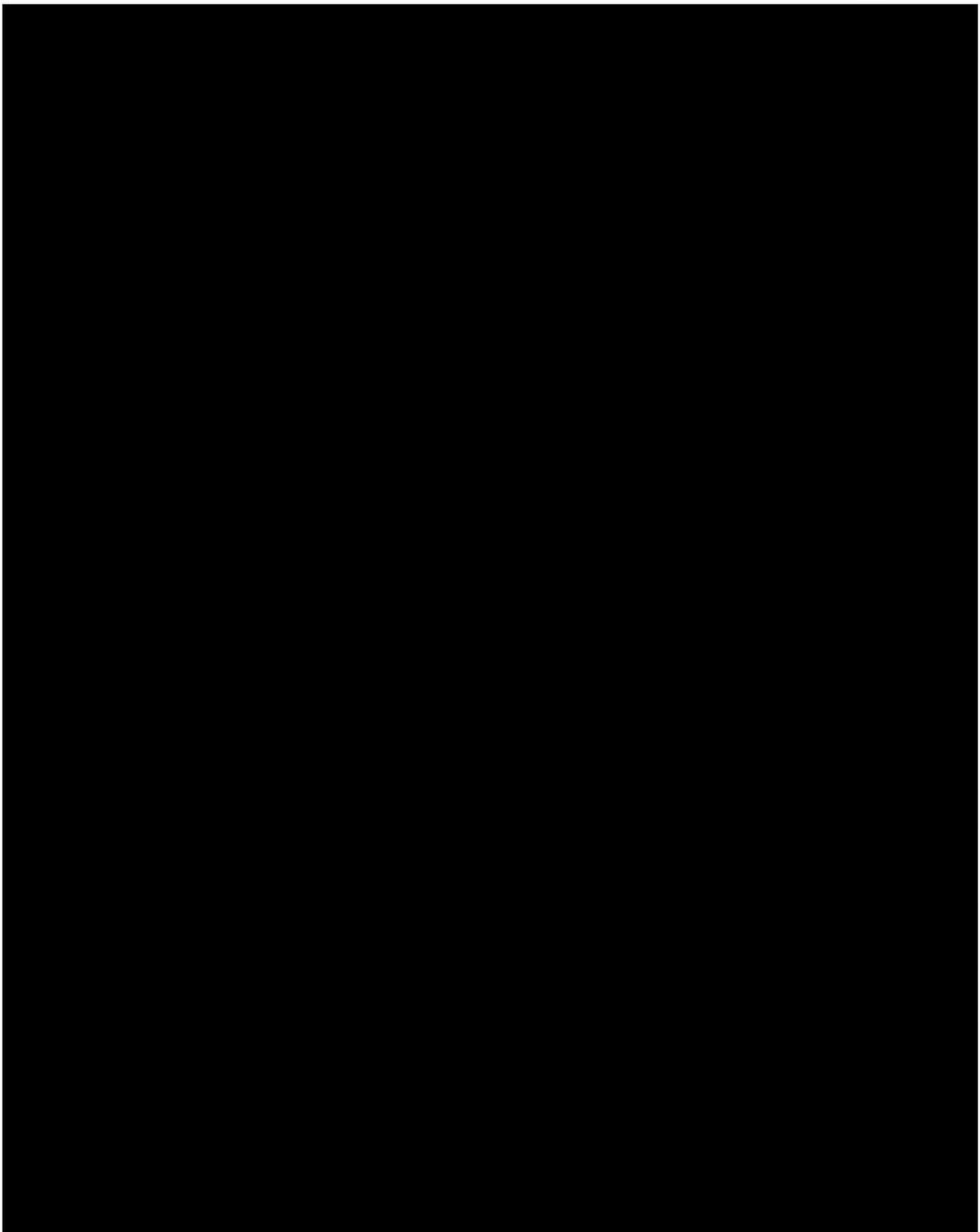
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Attachment 4 – Order Form and General Terms and Conditions

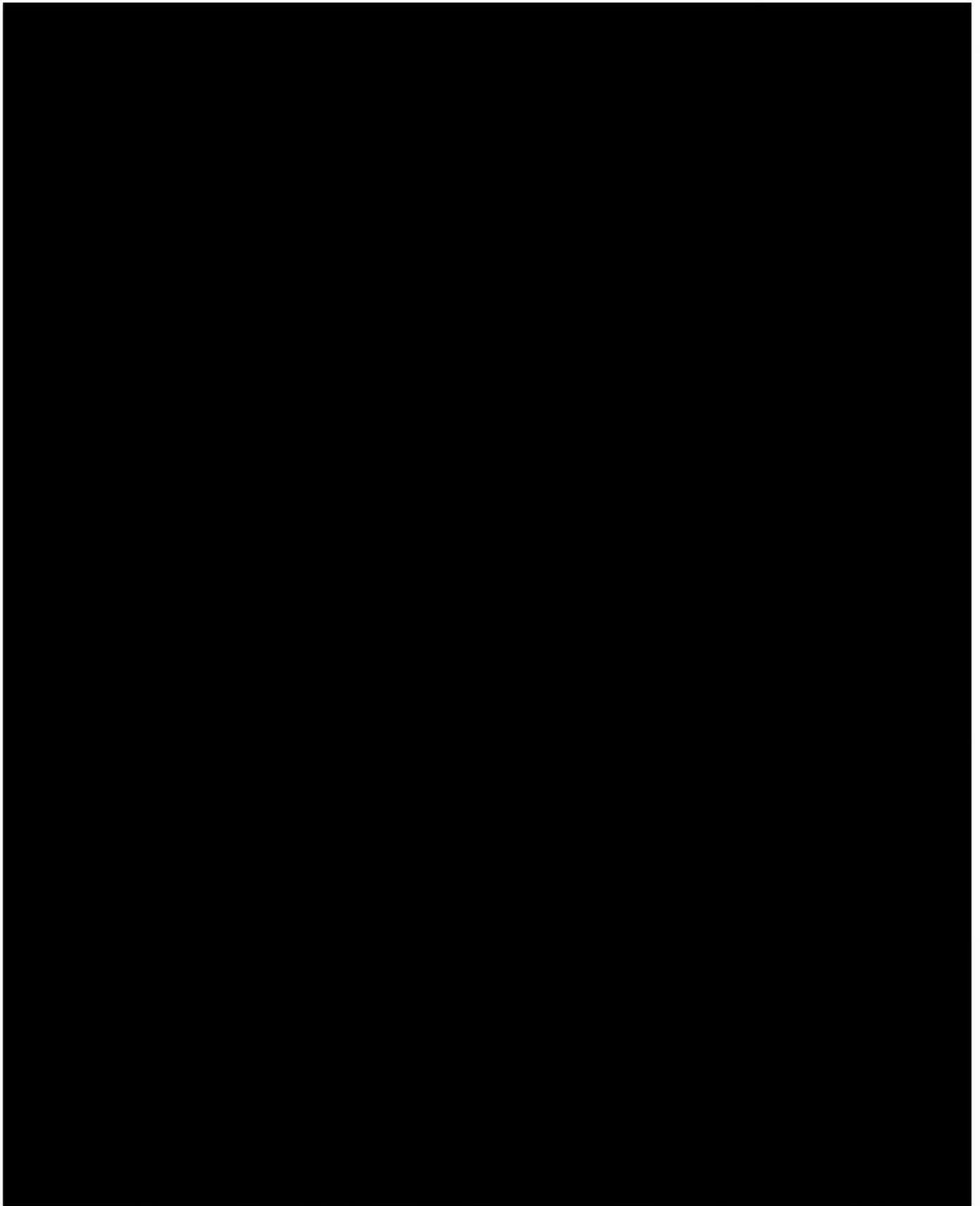
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Attachment 4 – Order Form and General Terms and Conditions

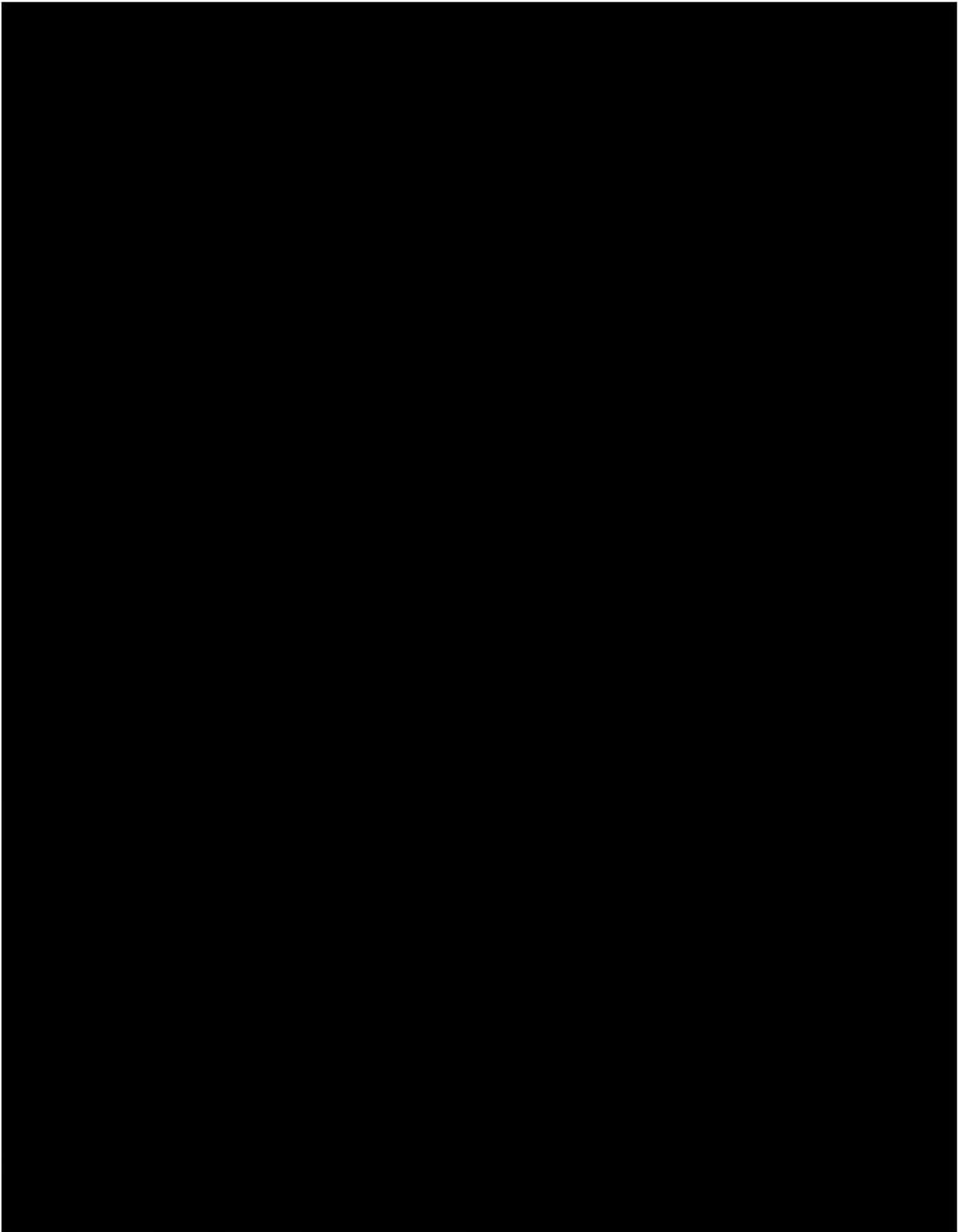
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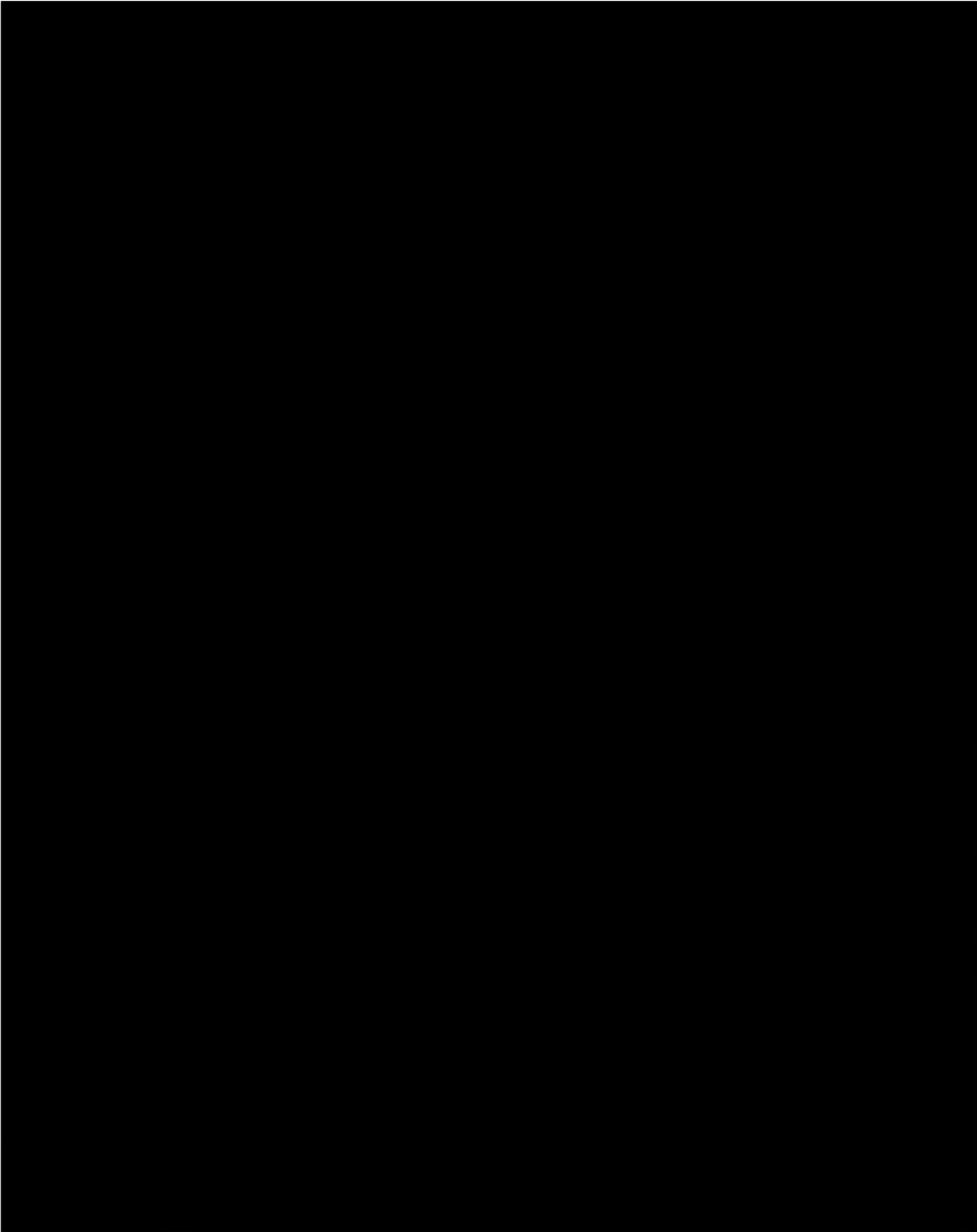
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Attachment 4 – Order Form and General Terms and Conditions

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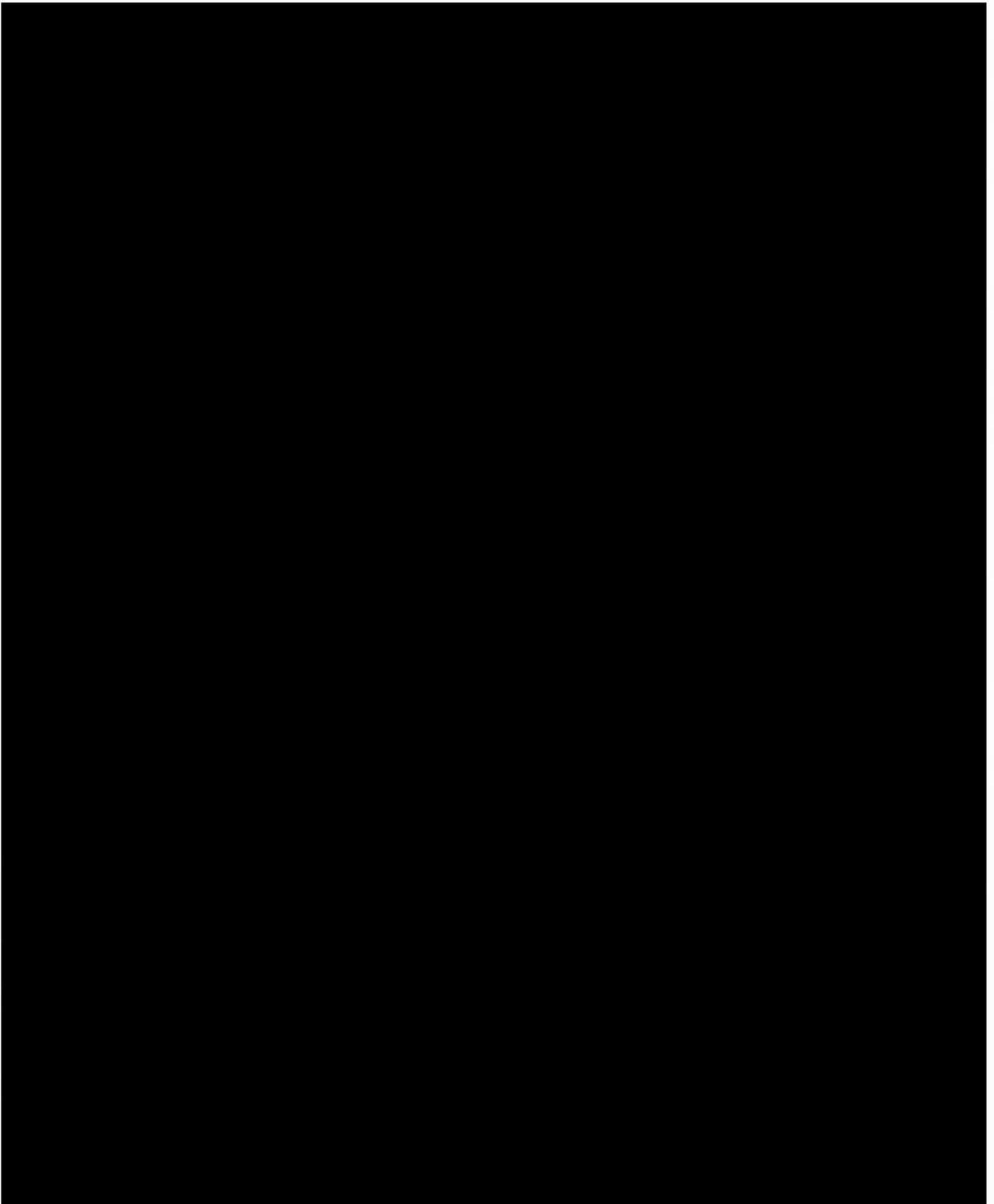
A handwritten signature or set of initials in dark ink, located in the bottom right corner of the page. The signature is stylized and appears to consist of several connected loops and strokes.



A handwritten mark, possibly initials or a signature, consisting of a vertical line, a horizontal line, and a diagonal stroke.

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**Annex 5****1. Contract Management & Performance**

- 1.1 Informal meetings will take place on a weekly basis with the relevant Supplier Relationship Manager.
- 1.2 Formal contract management meetings will take place on a monthly and quarterly basis with an agenda to be agreed between both parties.

**Key Performance Indicators**

- 1.3 The contract shall be subject to Key Performance Indicators.
- 1.4 The Authority reserves the right to change the KPI's throughout the contract in agreement with the Supplier to ensure the measurable is relevant and meaningful to the delivery of the contract.
- 1.5 Any changes to KPI's will be managed through a Change Control Notice (CCN).
- 1.6 Listed below are the Key Performance Indicators (KPI's):

**Key Performance Indicators**

<b>KPI 1 Quality Management</b>				
<b>Key Performance Indicator</b>	<b>KPI Target</b>	<b>KPI measurement</b>	<b>Service Level and Corrective Action</b>	<b>Timing of reporting of KPI's</b>
Provision of customer support and achievement of customer satisfaction (through survey designed jointly by both parties and run 3 and 6 months after commencement of supply.	80% customer satisfaction from the total responses received	Survey review		Month 3 and month 6

<b>KPI 2 Quality Assurance</b>				
<b>Key Performance Indicator</b>	<b>KPI Target</b>	<b>KPI measurement</b>	<b>Service Level and Corrective Action</b>	<b>Timing of reporting of KPI's</b>
CE/IVD registration	CE/IVD regulatory compliance is maintained for the reagent products supplied for	All reagents are CE marked for use with the DRW Samba units		With each reagent Batch/Lot number

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<b>KPI 2 Quality Assurance</b>				
<b>Key Performance Indicator</b>	<b>KPI Target</b>	<b>KPI measurement</b>	<b>Service Level and Corrective Action</b>	<b>Timing of reporting of KPI's</b>
	the duration of the supply of the reagent			
Sensitivity and Specificity of reagents remains above the desired limits	Sensitivity >98.5% Specificity >99%	In service reviews of false positive and false negative results.		With each reagent Batch/Lot number
Reagent supplied shows no variation in Sensitivity and Specificity due to variant species of the SARS-CoV-2 virus	Sensitivity >97.5% Specificity >99%	In Silico analysis of Variants of Concern (VOCs) and Variants under investigation (VUIs)		With the emergence of further VOCs and VUIs

<b>KPI 3 Delivery</b>				
<b>Key Performance Indicator</b>	<b>KPI Target</b>	<b>KPI measurement</b>	<b>Service Level and Corrective Action</b>	<b>Timing of reporting of KPI's</b>
Delivery of the number of Samba II SARS-CoV-2 tests including accessories in each case delivered to the end-user within the month required in accordance with the dates and quantities, subject to any cancellation or reduction of the Goods and Deliverable required by the authority or authority authorised representatives for the applicable month in accordance with the suggested schedule.	>90% of required daily tests required per unit delivered on time	Supplied volumes will be monitored and reviewed via weekly delivery returns.		Weekly review

<b>KPI 4 Contract Administration</b>				
<b>Key Performance Indicator</b>	<b>KPI Target</b>	<b>KPI measurement</b>	<b>Service Level and Corrective Action</b>	<b>Timing of reporting of KPI's</b>
Contract review meetings between the supplier and DHSC contract holder representations	Invoice tracking and payment reviewed against performance of supplier	All KPIs in Section 1-3 are reviewed and accepted		Initially weekly with a reduced schedule under agreement from both supplier and contract holder.

- 1.7 Should the Monthly Service Level of the Supplier fall below the relevant KPI:
- 1.7.1 On two (2) or more occasions in any six (6) month period;
- 1.7.2 The Authority may serve a performance notice on the Supplier. The Supplier shall present to the Authority within thirty (30) days of receipt of such performance notice an action plan to improve the Supplier's Monthly Service Level ("Action Plan"). The Parties shall, within ten (10) Business Days of the Authority receiving the Action Plan meet to discuss and agree the Action Plan. The Authority may make reasonable amendments to the Action Plan to improve the Supplier's performance. The Action Plan must include a timetable for improvement of the Supplier's performance to, as a minimum, the level required by this Clause 1.7 of this Annex 5 in relation to the relevant KPI. Such timetable shall be agreed by the Parties but shall in any event be no longer than six (6) months.
- 1.8 In the event that the Supplier:
- 1.8.1 Fails to produce an Action Plan in accordance with Clause 1.7.2 of this Annex 5; or
- 1.8.2 Fails to improve its Monthly Service Level to the minimum level required by Clause 1.7 of this Annex 5 within the timetable set out in the Action Plan in accordance with Clause 1.7.2 of this Annex 5,
- 1.8.3 The Supplier shall be considered to have committed a material breach not capable of remedy for the purpose of Clause 12.4 of Schedule 2 of the Call Off Terms and Conditions.
- 1.9 If the Supplier disputes the Authority's Monthly Service Level as applicable to the Supplier, the Supplier shall provide evidence to the Authority that the Monthly Service Level is incorrect within seven (7) days of disputing such Monthly Service Level and

the Parties shall meet to discuss any necessary amendment to the Monthly Service Level. If the Parties cannot agree the Monthly Service Level the matter shall be referred to the dispute resolution procedure set out in Clause 15 of Schedule 2 Call Off Terms and Conditions.

1.10 For the purposes of this Annex 5, "Monthly Service Level" means the performance of the Supplier under the Contract each calendar month as measured by the Authority as against the KPIs set out in this Annex 5

## 2 Customer service

2.1 The Supplier must provide customer and account management support during the period of the contract in order to provide support to the Testing team when required. This will include but not be limited to responding to queries and complaints as identified below.

2.2 The Supplier must acknowledge any urgent issues within 30 minutes and plan to resolve urgent issues relating to the delivery of the Goods within 4 hours during normal working hours (Monday – Friday, 9am – 6pm). Typically, an urgent issue will be an issue that is having an immediate impact on the successful delivery of the Goods.

2.3 The Supplier must respond to any non-urgent queries and resolve any non-urgent issues within 24 hours. If, for reasons reasonably outside of the Potential Provider's control, it is not possible to resolve the issue within 24 hours, the Potential Provider shall resolve the issue as soon as possible and provide a timeline of when the issue shall be resolved.

2.4 The Supplier must provide at least 1 named contact who can be contacted via telephone and email by the Authority outside of normal working hours (i.e. 6pm to 9am Monday to Friday and 9am-5pm weekends).

2.5 The Supplier must have in place a complaints procedure, including points of escalation, and respond to formal written complaints regarding quality or deliveries issues within 24 hours.

2.6 The Supplier must have in place a process for the handling of routine orders and this can be either via a portal, email address or catalogue.

2.7 The Supplier should have in place a process for the handling of emergency orders.

2.8 The Supplier must attend regular review meetings as required and provide monthly and quarterly reports as requested.

## 3 Training & Support

3.1 Ongoing support for technical queries and scientific investigation into assay performance is required for the entirety of the use of supplied reagents. The Supplier

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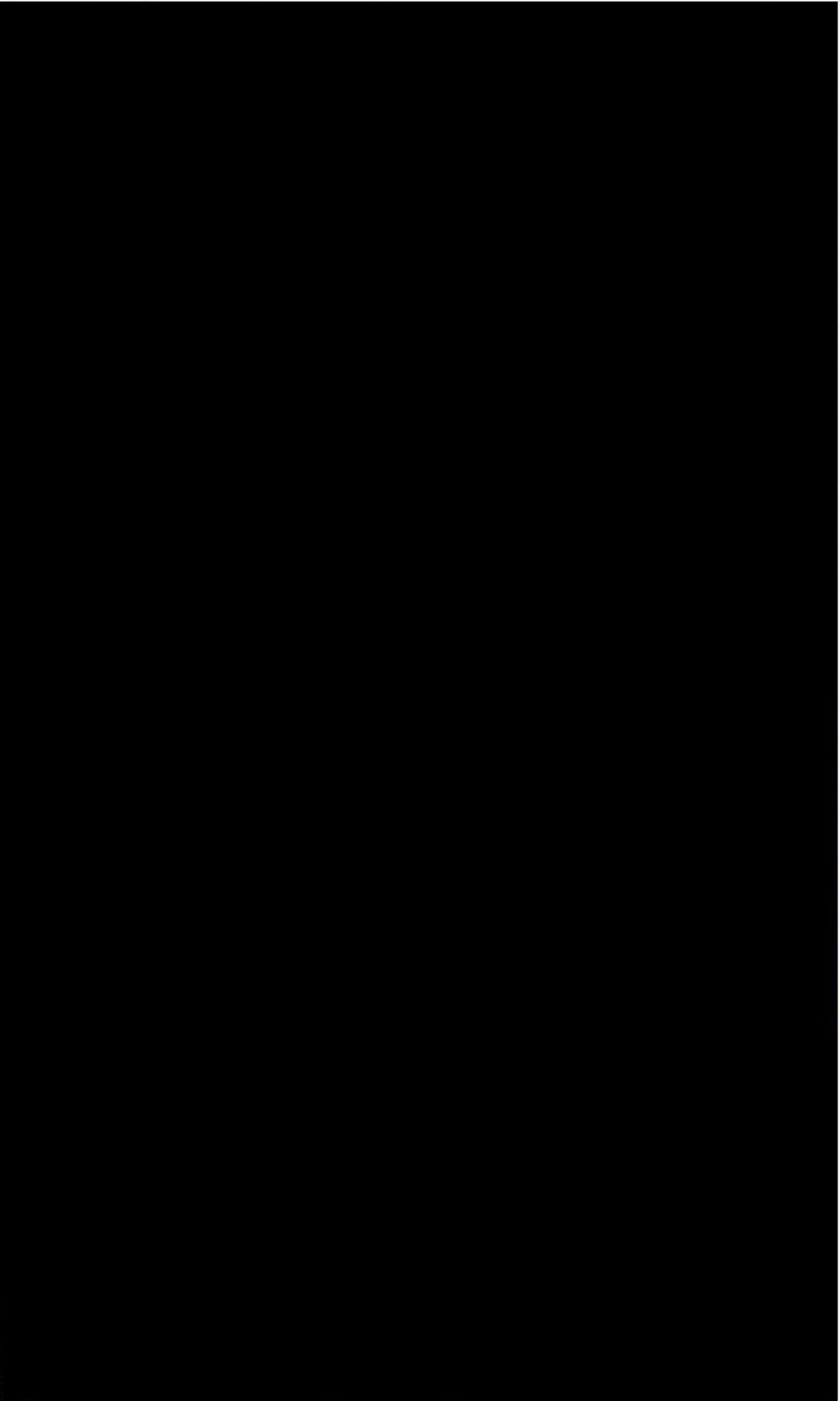
must be able to respond to lot number failures and investigate abnormalities in assay performance should the need arise.

ATTACHMENT 7 - PRICING SCHEDULE

Bidder Name: Diagnostics for the Real World (Europe) Limited

Please complete all yellow highlighted areas

"Price per test" will be the figure used in the tender evaluation



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