**Invitation to Tender**

**Bowgie Inn, Crantock Newquay Cornwall, Electric Panel Van**

**Ref:NZ752\_3**

# 1. About Bowgie Inn Limited

Perfectly perched on the West Pentire Headland, overlooking the golden sands of Crantock Beach, near the popular surfing and family destination of Newquay.

The Bowgie is the place where you can momentarily escape to a slower pace of life with mind-blowing views and an enviable cliff-top location.

The panoramic coastal views of the unspoiled beach of Crantock, Polly Joke, the Gannel and the dramatic headlands nearby, help to inspire and regenerate the soul.

The ‘Bowgie’ which is Cornish for ‘cowshed’ is one of Cornwall’s most well-known and loved pubs, and has one of the most incredible beer gardens in the whole country. Andy Pickles has proudly owned the pub for 50 years, and back in the 1970s, he used to grow potatoes in the field on the cliff edge to make the pub chips! You can still see some of the original features of the old farm building which The Bowgie once was up until the 1950s, and hidden gems and traditional charm can still be seen throughout the pub.

# 2. Background and Context

This procurement specification is part of the work to set out the requirements for a lower carbon, cost effective energy generation and monitoring system for the kitchen, bar and restaurant areas of the Inn.

The purchase of this system is part of a grant funded application process and therefore procurement will be subject to grant approval of the project. We will assess tenders received on lowest compliant Tender.

# 3. Tender requirements

The successful tenderer will be expected to delivery an Electric Panel Van with the following minimum specification:

1. World Harmonised Light Vehicle Testing Protocol (WLTP) range of at least 250 miles
2. WLTP City minimum 350 miles
3. No preferred colour
4. Minimum 200bhp electric motor
5. Minimum 77kWh battery
6. Two Sliding side doors
7. Rear doors as twin doors with a 50:50 split
8. Minimum of 3.9m3 cargo space
9. Three abreast front seating
10. Autonomous emergency braking, with cyclist and pedestrian detection.
11. Driver tiredness monitor
12. Tyre pressure monitors
13. Adaptive Cruise Control ACC stop and go with speed limiter
14. App-Connect including App-Connect Wireless for Apple CarPlay and Android Auto
15. Navigation system with 10" screen
16. Heated windscreen
17. Intelligent Park Assist
18. Rear view camera
19. Delivery to our premises: West Pentire Road, Crantock TR8 5SE

4**. Budget**

The total maximum budget available for this commission is £45,000 (exc VAT) but inclusive of all expenses.

The budget will be reviewed as part of the tender evaluation detailed in Section 10 and will reflect the degree to which there is a saving on the maximum budget

# 5. Tender and commission timetable

The timescale of the programme is from the date of signing the contract until the delivery and acceptance of the vehicle (this is separate from the warranty period). The timetable for submission of the Tender, completion of the programme are set out below.

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| Date ITT available on Contracts Finder | 17 May 2024 |
| Last date for clarifications to queries to be raised | 1700: 24 May 2024 |
| Last date for response to clarifiations to be posted on Contracts Finder | 28 May 2024 |
| Deadline to return ITT | **1700: 6 June 2024** |
| Evaluation of ITT | 7 June 2024 |
| Award of Contract | This is subject to successfully obtaining grant funding and will normally be no later than 30 days from contract evaluation |

# 6. Tender submission requirements

Please include the following information in your Tender submission.

6.1 Please provide your proposal and any necessary technical or specification sheets.

6.2 Complete the compliancy matrix enclosure 1. This should demonstrate how you meet or exceed the requirement in section 3. Where necessary please answer by cross referring to any proposal or technical or specification sheets provided in 6.1.

6.3 Copy of your company’s Terms and Conditions and Payment Plan

**7. Sub-contracting**

Tenderers should note that a consortia can submit a tender but the sub-contracting of aspects of this commission after appointment will only be allowed by prior agreement with Bowgie Inn Limited .

**8.** **Conflicts of Interest**

Tenderers must provide a clear statement with regard to potential conflicts of interests. Therefore, please confirm within your tender submission whether, to the best of your knowledge, there is any conflict of interest between your organisation and Bowgie Inn Limited or its programme team that is likely to influence the outcome of this procurement either directly or indirectly through financial, economic or other personal interest which might be perceived to compromise the impartiality and independence of any party in the context of this procurement procedure.

Receipt of this statement will permit Bowgie Inn Limited to ensure that, in the event of a conflict of interest being notified or noticed, appropriate steps are taken to ensure that the evaluation of any submission will be undertaken by an independent and impartial panel.

# 9. Tender clarifications

Any clarification queries arising from this Invitation to Tender which may have a bearing on the offer should be raised by email to:

[sally@bowgie.com](mailto:sally@bowgie.com)

in accordance with the Tender and Commission Timetable in section 5.

Responses to clarifications will be anonymised and uploaded by Bowgie Inn Limited to Contracts Finder and will be viewable to all tenderers.

No representation by way of explanation or otherwise to persons or corporations tendering or desirous of tendering as to the meaning of the tender, contract or other tender documents or as to any other matter or thing to be done under the proposed contract shall bind Bowgie Inn Limited unless such representation is in writing and duly signed by a Director/Partner of the tenderer. All such correspondence shall be returned with the Tender Documents and shall form part of the contract.

# 10. Tender evaluation methodology

Each Tender will be checked for completeness and compliance with all requirements of the ITT. The award of the contract will be to the LOWEST COMPLIANT BID.

11**. Tender Award**

Any contract awarded as a result of this tender process will be in accordance with this ITT and the tenderer’s response.

# 12. Tender returns

Tenders are to be returned by email.

Tenders are to be returned in accordance with Section 5

Latest date to be returned: As per Section 5

Latest time to be returned: 17:00

Emailed tenders should be sent electronically to

[sally@bowgie.com](mailto:sally@bowgie.com)

with the following message clearly noted in the Subject box;

‘Bowgie Inn, Crantock Newquay Cornwall, Electric Van’

**Tenderers are advised to request an acknowledgement of receipt of their email.**

**13.** **Disclaimer**

The issue of this documentation does not commit Bowgie Inn Limited to award any contract pursuant to the tender process or enter into a contractual relationship with any provider of the service. Nothing in the documentation or in any other communications made between Bowgie Inn Limited or its agents and any other party, or any part thereof, shall be taken as constituting a contract, agreement or representation between Bowgie Inn Limited and any other party (save for a formal award of contract made in writing by Bowgie Inn Limited or on behalf of Bowgie Inn Limited ).

Tenderers must obtain for themselves, at their own responsibility and expense, all information necessary for the preparation of their tender responses. Information supplied to the tenderers by Bowgie Inn Limited or any information contained in Bowgie Inn Limited ’s publications is supplied only for general guidance in the preparation of the tender response. Tenderers must satisfy themselves by their own investigations as to the accuracy of any such information and no responsibility is accepted by Bowgie Inn Limited for any loss or damage of whatever kind and howsoever caused arising from the use by tenderers of such information.

Bowgie Inn Limited reserves the right to vary or change all or any part of the basis of the procedures for the procurement process at any time or not to proceed with the proposed procurement at all.

Cancellation of the procurement process (at any time) under any circumstances will not render Bowgie Inn Limited liable for any costs or expenses incurred by tenderers during the procurement process.

# 14. Enclosures

1. Compliancy Matrix