



Department for Transport

Department for Transport
33 Horseferry Road
London
SW1P 4DR
Website: www.dft.gov.uk

Friday, 10 November 2023

Bennett Workplace Solutions Ltd
Bennett House
Viking Street
Bolton
BL3 2RR

FAO: [REDACTED]
Email: [REDACTED]@barrybennett.co.uk

SENT ELECTRONICALLY

Procurement Reference: TRHR3281
Procurement Title: Provision of DfT Workplace Adjustments
A Package Covering Assessments, Software Procurement and Management

Dear [REDACTED],

Further to your submission of a tender for the above procurement, I am writing to advise that the evaluation of tenders is now complete. On behalf of the Secretary of State for Transport, the Department proposes to accept your tender, dated 27/10/2023.

We would like to thank you for your patience during this procurement exercise. Your scores in the commercial and technical evaluation are set out below:

Summary of scores:

| Question | Score |
|--------------------------------|------------|
| Technical (maximum score: 70) | [REDACTED] |
| Commercial (maximum score: 30) | |
| TOTAL Score | |

Technical Score 70% weighting):

| Question | Score |
|------------------------|------------|
| Q. 4.1 (15% weighting) | [REDACTED] |
| Q. 4.2 (5% weighting) | |



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| Q. 4.3 (10% weighting) | |
| Q. 4.4 (15% weighting) | |
| Q. 4.5 (5% weighting) | |
| Q. 4.6 (10% weighting) | |
| Q. 5.1 (5% weighting) | |
| Q. 5.2 (5% weighting) | |
| Technical Score (maximum score: 70) | |

Commercial Score (30% weighting):

| Question | Score |
|---|-------|
| Commercial Score | |
| Weighted Score (maximum score: 30) | |

Feedback on your technical response also accompanies this letter. If you would like further feedback on your tender, please submit a query via the Jaggaer portal under the ITT for this procurement.

This contract will have an initial term of 1 year, beginning on 9th December 2023 and concluding on 6th December 2024, with the options to extend for a further:

- One year from 09 December 2024 to 07 December 2025
- One year from 08 December 2025 to 06 December 2026
- One year from 07 December 2026 to 05 December 2027

These options are to be offered at the Department for Transport's discretion (and subject to internal approvals), and the award of this contract does not constitute a commitment to extend. The maximum annual value of this contract is £80,000.00, excluding VAT. Spend under the contract is subject to demand, and the Department does not commit to making use of this full figure.

A standstill period will now occur before the contract can be formally awarded to allow any appeals against the proposed award decision to be lodged. The standstill period will commence on 13/11/2023 and finish on 28/11/2023. The Department will therefore not enter into a contract before 28/11/2023. This letter records the Department's intention to offer a contract but does not itself constitute an offer of contract. Please confirm, by way of return, your intention to accept this contract once the standstill is complete.

Yours sincerely,



, for and on behalf of the Secretary of State for the Department for Transport

