

SCHEDULE 1

Definitions and Acronyms

Part 1 - Definitions

1.1 The following DEFCONs shall be incorporated into this Contract:

(a) DEFCON 501 (Edn 11/17) – Definitions and Interpretations;

1.2 In addition to DEFCON 501, the following words and phrases shall have the meanings set out below unless otherwise specified in the Contract:

Accord Dangereux Routier (ADR) regulations means the European Agreement concerning the International Carriage of Dangerous Goods by Road;

Accounting Reference Date in each year the date to which the Service Provider prepares its annual audited financial statements;

Active Member has the meaning set out in Part 3 of Schedule 24 (TUPE and Pensions);

Ad-Hoc Tasks means:

(a) the services described as such in Schedule 2 (Statement of Requirements); or

(b) additional work outside the Statement of Requirements but within the scope of the Contract,

which are to be provided by the Service Provider if required by the Authority in accordance with Clause 11 (Ad-Hoc Tasks);

Ad-Hoc Tasking Form means the order form included at Schedule 22 (Ad-Hoc Task Order Form);

Adjudication Procedure as set out in Paragraphs 2 to 4 of Schedule 18 (Dispute Resolution Procedure);

Adjudicator A person who studies and settles conflicts and disputes;

Admission Agreement has the meaning set out in Part 3 of Schedule 24 (TUPE and Pensions);

Affiliates	in relation to a body corporate, any other entity which directly or indirectly Controls, is Controlled by, or is under direct or indirect common Control with, that body corporate from time to time;
AFVSR Combat (Cbt) CIS School	means the AFVSR sub-unit which delivers MCC and DCC CIS training to ITT and STT students;
AFVSR D&M School	means the two AFVSR sub-units (the Combat Wing and Combat Support Wing) which deliver D&M training to ITT and STT students;
AFVSR Gunnery School	means the AFVSR sub-unit which delivers gunnery training to ITT and STT students;
alpha	has the meaning set out in Part 3 of Schedule 24 (TUPE and Pensions);
Ammo	means ammunition – supply or quantity of bullets and shells;
Annual Contract Performance Review	the meeting between the Authority and the Service Provider held once a year to consider performance over the previous 12 months and to look forward to the next 12 months;
Annual Report	means report provided at the Annual Contract Performance Review;
Annual Revenue	<p>for the purposes of determining whether an entity is a Public Sector Dependent Service Provider, the audited consolidated aggregate revenue (including share of revenue of joint ventures and Associates) reported by the Service Provider or, as appropriate, the Service Provider Group in its most recent published accounts, subject to the following methodology:</p> <p>(a) figures for accounting periods of other than 12 months should be scaled pro rata to produce a proforma figure for a 12 month period; and</p> <p>(b) where the Service Provider, the Service Provider Group and/or their joint ventures and Associates report in a foreign currency, revenue should be converted to British Pound Sterling at the closing exchange rate on the Accounting Reference Date;</p>

Annual Salary	means the amount of money an employer pays an employee over the course of a year in exchange for the work performed;
Appeal	A request for reconsideration of a decision;
Applicable Law	any law, statute, subordinate legislation within the meaning of section 21(1) of the Interpretation Act 1978, bye-law, regulation, order, mandatory guidance or code of practice, judgment of a relevant court of law, or directives or requirements of any regulatory body with which the Service Provider is bound to comply;
Approval	the Authority's prior written approval or consent, as the case may be, that may, at the Authority's sole and absolute discretion, be withheld or delayed and which shall in no way indicate, or be construed as indicating, the Authority's acceptance or endorsement of any product, process, plan, Services to which the particular Approval may refer;
Approved Ad-Hoc Tasks	has the meaning given in Clause 11.7 (Ad-Hoc Tasks) of the Contract;
Arbitrator	Such notification shall invite the other Party to concur in the appointment of a sole arbitrator who shall be a solicitor, barrister or arbitrator recognised by the Chartered Institute of Arbitrators of not less than 10 years' standing (the Arbitrator);
ARMCEN Support Unit or ASU	means centralised administration, logistical and labour support unit for ARMCEN and wider garrison. Includes Garrison Admin Office, Safety Health Environment and Fire Cell, Garrison Quartermasters Dept, HR, resettlement and Career Management team, Welfare dept including Padre, Physical Training, Rehab and Physio dept, and Garrison Security team;
Armed Forces	means the military services responsible for the defence of the United Kingdom, its overseas territories and the Crown dependencies;
Armour Centre or ARMCEN	delivers trained and motivated service personnel with MCC, specialist Dismounted Close Combat (DCC), and leadership skills through both Initial and Subsequent Trade Training on tracked and wheeled Armoured Fighting Vehicles (AFV) to a broad variety of Field Army and Defence users;
ARMOUR Centre Programme of Courses	means annual list of available scheduled courses advertised to the army;
ARMOUR Centre Support Contract (ASC) Dispute Resolution Group (ASC DRG)	the group of Authority and Service Provider representatives designated to resolve disputes in accordance with Schedule 18 (Dispute Resolution Procedure);

Armoured Fighting Vehicles (AVF)	means an armed combat vehicle protected by armour, generally combining operational mobility with offensive and defensive capabilities. AFVs can be wheeled or tracked;
Armoured Vehicle (AV)	means an armed combat vehicle protected by armour;
ARMY Commercial	means the commercial branch of suitably qualified and experienced personnel allocated to the delivery of ARMY specific commercial outcomes, including but not limited to pre-sourcing, sourcing and contract management;
Army Equipment Support Publications or AESPs	provide user/operator, maintenance, repair, installation and cataloguing information on a vast range of Army equipment;
Army General Administrative Instructions or AGAIs	and means the administrative instructions used throughout the Army, in effect, employment law in the military;
Army Supply System	means the system for the provision of items including but not limited to materials, supplies, equipment and parts required in order to perform the services required under the Contract
Asset Keys	means the keys to all instructional areas within Gunnery Wing and the PGTE;
Associates	in relation to an entity, an undertaking in which the entity owns, directly or indirectly, between 20% and 50% of the voting rights and exercises a degree of control sufficient for the undertaking to be treated as an associate under generally accepted accounting principles;
Authority Cause	any material breach by the Authority of any of the Authority's obligations under the Contract, except to the extent that such breach is: <ul style="list-style-type: none"> (a) the result of any act or omission by the Authority to which the Service Provider has given its prior consent; or (b) caused by the Service Provider, any Subcontractor or any Service Provider Personnel;
Authority Controlled Items	means any Controlled Items either:

(a) provided by the Authority or otherwise made available to the Service Provider at the request or otherwise by or on behalf of the Authority; or

(b) owned or controlled by the Authority,

to enable the Service Provider to, or in respect of which the Service Provider is required to, deliver the Services under this Contract;

Authority Data

(a) the data, text, drawings, diagrams, images or sounds (together with any database made up of any of these) which are embodied in any electronic, magnetic, optical or tangible media, and which are:

(i) supplied to the Service Provider by or on behalf of the Authority; and/or

(ii) which the Service Provider is required to generate, process, store or transmit pursuant to this Contract; or

(b) any Personal Data for which the Authority is the Data Controller;

Authority HS&EP Policy

means a policy that articulates processes and actions to protect personnel (duty of care) and the environment in terms of health, safety and avoidance of damage to the environment;

Authority Mail System

means the distribution of mail items from Royal Mail;

Authority Notice of Change

has the meaning given in DEFCON 620;

Authority Representative

means the Designated Officer or such other nominated individual who may be appointed by the Authority in accordance with the provisions of the Contract;

Authority SHEF Cell

means the Authority point of contact for all matters relating to H&S;

Authority Sites

Sites specifically managed and occupied by Defence personnel and related service providers;

Authority System

the Authority's computing environment (consisting of hardware, software and/or telecommunications networks or

equipment) used by the Authority or the Service Provider in connection with this Contract which is owned by the Authority or licensed to it by a third party and which interfaces with the Service Provider System or which is necessary for the Authority to receive the Services;

Authority's Officer	Designated means the Authority Representative or the officer or his nominated representative duly authorised by the Authority who is responsible for the overall supervision of the Contract and who is responsible for verifying the levels of payment due to the Service Provider;
Authority's Branch	Commercial the Commercial Branch allocated to deliver this procurement – AMRY LWC Commercial, Warminster and the Commercial Branch who will manage the contract through life – ARMY Commercial, Andover;
Authority's Manager	Commercial means the Authority's officer with the delegation to amend the Contract or Statement of Requirements;
Background IP	shall mean any IP generated prior to, or outside the scope of, the Contract;
Baseline Requirement	have the meaning given in Clause 19.4 of the Contract;
Basic Training	means the initial instruction of new military personnel;
Beyond Economic Repair or BER	means an asset is considered beyond economic repair when it is more cost-effective to replace the asset than it is to repair it;
Bovington Training Office	means the Authority point of contract for booking the training areas at Bovington and Lulworth;
BOWMAN	means the tactical communications system used by the British Armed Forces;
Bulldog	means Tracked Armoured Personnel Carrier (APC);
Business Continuity Plan	has the meaning given in Paragraph 2.3(a)(ii) of Schedule 20 (Service Continuity Plan and Corporate Resolution Planning);
Business Services	Continuity has the meaning given in Paragraph 4.2(b) of Schedule 20 (Service Continuity Plan and Corporate Resolution Planning);
Business Day(s)	as defined in DEFCON 501;
Cbt CIS School	means the AFVSR sub-unit which delivers MCC and DCC CIS training to ITT and STT students;

Change	means any change to this Contract;
Change Control Procedure	means the procedure for managing Changes set out in Clause 19.1 (Change) and Schedule 17 (Change Control Procedure);
Change in Law	any change in Applicable Law which impacts on the performance of the Services which comes into force after the Contract Award Date;
Civil Servants	means civilian personnel employed by the Crown;
Civil Service Additional Voluntary Contribution Scheme	means scheme which allows personnel to boost their pension by making voluntary additional contributions;
Civil Service Pension Scheme Membership	means membership of civil service personnel to a Civil Service Pension Scheme;
Civil Service Pension Schemes	means scheme for civil service personnel to pay into and access pension;
Classroom Training Aid or CTA	means IT based presentation System used for CR2 Gnry Trg, being phased out with introduction of Prowise;
Combat (Cbt) CIS School	means the AFVSR sub-unit which delivers MCC and DCC CIS training to ITT and STT students;
Commercially Sensitive Information	<p>means the information listed in Schedule 8 (Commercially Sensitive Information) comprising the information of a commercially sensitive nature relating to:</p> <ul style="list-style-type: none"> (a) the pricing of the Services; (b) details of the Service Provider's IPR; and (c) the Service Provider's business and investment plans; <p>which the Service Provider has indicated to the Authority that, if disclosed by the Authority, would cause the Service Provider significant commercial disadvantage or material financial loss;</p>
Communications Information Systems or CIS	and means the assembly of equipment, methods and procedures, and if necessary, personnel, organised so as to accomplish specific information, conveyance and processing functions;

Comparable Supply	the supply of services to another customer of the Service Provider that are the same or similar to any of the Services;
Comptroller and Auditor General	the government official responsible for supervising the quality of public accounting and financial reporting;
Confidential Information	means Information (as defined in DEFCON 531) which is required to be treated in confidence in accordance with Clause 25 (Confidentiality and Freedom of Information);
Contract	means this contract;
Contract Award Date	means the later of: <ul style="list-style-type: none"> (a) the date on which this Contract is signed by both Parties; and (b) the date on which the Condition Precedent has been satisfied or waived in accordance with Clause 4.3 (Condition Precedent);
Contract Change	means a Change;
Contract Management Plan	means a plan summarising key information about how the Contract will be managed;
Contract Manager	means the person the Service Provider appoints in accordance with Clause 20.2 (Contract Management and Personnel);
Contract Monitoring Team	means the team responsible for contract management oversight;
Contract Performance Report	as defined in Paragraph 1.1 of Schedule 6 (Performance Monitoring);
Contract Price	has the meaning given in DEFCON 501 and as set out in Schedule 5 (Pricing);
Contract Review Meeting	the Monthly Contract Performance Review;
Contract Term	the period commencing on the Contract Award Date and ending on the Expiry Date or on earlier termination of this Contract;

Contract Year	<p>(a) a period of twelve (12) months commencing on the Contract Award Date; or</p> <p>(b) thereafter a period of twelve (12) months commencing on each anniversary of the Contract Award Date;</p> <p>provided that the final Contract Year shall end on the expiry or termination of the Contract Term;</p>
Contractor	in respect of the DEFCONs, the "Contractor" shall be the Service Provider;
Control	has the meaning set out in DEFCON 566;
Controlled Information	has the meaning given in Clause 25.2(b) (Controlled Information) of the Contract;
Controlled Items	means any Items subject to any Trade Control Laws;
Controlled Services	means the Services or any part of the Services to be provided under this Contract which are or which become subject to any Trade Control Laws;
Co-operation	means the Authority and Service Provider together for a common outcome;
Co-ordination	means the Authority and Service Provider working together effectively;
Corporate Change Event	any change of control of the Service Provider or any change of the business of the Service Provider which, in the reasonable opinion of the Authority, could have a material adverse effect on the Services;
Course Record Folder	means the individual's formal record of a trainee's progress whilst attending a course;
CP & F Obligation	means an obligation of the Service Provider to input data into the MOD provided system. Details of the obligations are included in the SOR (PI Column);

Crew Gunner		means CR2 or Scimitar vehicle gunner, can be conducted as ITT or as distributed training at regimental duty;
Critical Infrastructure or CNI	National	those facilities, systems, sites, information, people, networks and processes, necessary for a Country to function and upon which daily life depends;
Critical Service Contract		the overall status of the Services provided under this Contract as determined by the Authority and specified in Paragraph 1.1 of Part 2 to Schedule 20 (Service Continuity Plan and Corporate Resolution Planning);
Crown		means the legal embodiment of the authority of the Sovereign in relation to law;
Crown Copyright		Crown Copyright is defined under Section 163 of the Copyright, Designs and Patents Act 1988 as works made by officers of the Crown in the course of their duties;
Crown Servant		means employee of the Crown;
CRP Information		the Corporate Resolution Planning Information;
Customer Reporting Procedure	Observation	the SOI provides customer guidance on when and how to complete a COR and the role of the Contract Support and Monitoring Team;
Customer Reports or COR	Observation	as defined in Paragraph 1.1 of Schedule 6 (Performance Monitoring);
Customer Survey	Satisfaction	means a questionnaire issued to all ARMCEN staff to measure the perceived satisfaction with the Service Provider's delivery of the Services;
Cyber Implementation Plan		outlines how the Service Provider will achieve cyber essentials plus certification;

Dangerous Goods Consignor or DGC	means qualified personnel who can conduct packing, marking and loading of all dangerous goods as per Regulation 5, Part 5 of https://www.hse.gov.uk/cdg/introduction.htm ;
Data Champions	means individuals nominated within the schools to help their colleagues use TAFMIS correctly and to increase the use of TAFMIS in their own school and across ARMEN as the key planning tool. They liaise with the team in the HQ to push forward this agenda;
Data Protection Legislation	has the meaning given in DEFCON 532B;
DBS Status	means a criminal record check;
Death Benefits Scheme	means a lump sum on death and pension benefits payable to dependents in the event of death. The benefits payable will depend on circumstances at the time of death;
Default	<p>any breach of the obligations of the relevant Party (including abandonment of this Contract in breach of its terms, repudiatory breach or breach of a fundamental term) or any other default, act, omission, negligence or statement:</p> <p>(a) in the case of the Authority, of its employees, servants, agents; or</p> <p>(b) in the case of the Service Provider, of its Sub-Contractors or any Service Provider Personnel,</p> <p>in connection with or in relation to the subject-matter of this Contract and in respect of which such Party is liable to the other;</p>
Defence Academy	delivers training and education to UK and overseas military, government and private sector customers;
Defence Connect	means the MOD's private social network. A collaborative environment to connect people across the whole organisation, share meaningful information;
Defence Driving Examiner	means a qualified military examiner for license acquisition;
Defence Framework or DLF	Logistics means the Defence Logistics Framework (DLF) provides details of all policies and processes for Materiel Accounting. Individual items of inventory are identified by using a unique

codification system (for MOD managed inventory the NATO Stock Number (NSN) or Ammunition Description Asset Code (ADAC) by Batch Key Indicator (BKI) are used). Additionally, some items are uniquely identified to enable greater control;

Defence Sourcing Portal or DSP means the official source of MOD contract opportunities;

Defence Systems Approach to Training or DSAT means the process which the Army adheres so that it can provide a safe and continually improving model for training design and delivery;

Defence Training Capability Courses means the Defence trainer courses are the way in which Defence trains personnel to instruct others. This course is usually embedded within all instructor courses at ARMCCN but it is a separate qualification;

Dependent Undertaking **Parent** any Parent Undertaking which provides any of its Subsidiary Undertakings and/or Associates, whether directly or indirectly, with any financial, trading, managerial or other assistance of whatever nature, without which the Service Provider would be unable to continue the day to day conduct and operation of its business in the same manner as carried on at the time of entering into this Contract, including for the avoidance of doubt the provision of the Services in accordance with the terms of this Contract;

Design Rights Owner (DRO) the contractor who originally designed the equipment;

Director Land Warfare means the Director Land Warfare who leads Warfare Development;

Disaster the occurrence of one or more events which, either separately or cumulatively, mean that the Services, or a material part of the Services will be unavailable for a period of time as defined by the circumstances of the event (as agreed by the Authority) or which is reasonably anticipated will mean that the Services or a material part of the Services will be unavailable for that period;

Disaster Recovery Plan has the meaning given in Paragraph 2.3(a)(iii) of Schedule 20 (Service Continuity Plan and Corporate Resolution Planning);

Disaster Recovery Services the services embodied in the processes and procedures for restoring the Services following the occurrence of a Disaster;

Disaster Recovery System	the system identified by the Service Provider in the Service Provider Solution which shall be used for the purpose of delivering the Disaster Recovery Services;
Dismounted Close Combat	means a capability in Defence that is theoretically at the forefront of the modern battlefield, this area is done by units not involving vehicles. Predominantly done by the Armoured Corps and Infantry;
Dispute	any dispute, difference or question of interpretation arising out of or in connection with this Contract, including any dispute, difference or question of interpretation relating to the Services, failure to agree in accordance with the Change Control Procedure or any matter where this Contract directs the Parties to resolve an issue by reference to the Dispute Resolution Procedure;
Dispute Resolution Procedure	means the procedure for resolving disputes as set out in Clause 37.1 (Disputes) and Schedule 18 (Dispute Resolution Procedure);
Drivers Procedural Training	means a teaching simulator used for basic driving skills and start up procedure on Challenger 2;
Driving and Maintenance Training	means one of the four main training arms of mounted vehicles. This area is predominantly to do with the technical aspects of driving and servicing the motor functions of the vehicle platform;
Driving Standard Exercise	means the driving test designed around each individual course to ensure that all students meet the required standard dictated within course documentation and policy;
Due Diligence Information	means any information supplied to the Service Provider by or on behalf of the Authority prior to the date of this Contract;
Duty of Care	as defined in the Environmental Protection Act 1990;
Emergency Exit	any termination of this Contract which is a: <ul style="list-style-type: none"> (a) termination of the whole or part of this Contract in accordance with Clause 34 (Termination Rights), except where the period of notice given under that Clause is greater than or equal to six (6) months;

- (b) termination of the provision of the Services for any reason prior to the expiry of any period of notice of termination served pursuant to Clause 34 (Termination Rights); or
- (c) wrongful termination or repudiation of this Contract by either Party;

Employee Information	Liability has the meaning set out in Part 2 of Schedule 24 (TUPE and Pensions);
Employer Contributions	has the meaning set out in Part 3 of Schedule 24 (TUPE and Pensions);
Employing Sub-Contractor	has the meaning set out in Schedule 24 (TUPE and Pensions);
Employment Date	has the meaning given in Paragraph 2.1.2 of Part 3 of Schedule 24 (TUPE and Pensions);
Employment Status	means the arrangement under which an individual is engaged to work for an employer;
Energy Conservation Officer	usually the Quartermaster as the HoE representative, Continual improvement of performance through regular reviews of policies, procedures and working practices. Best practice in energy efficiency standards will be applied, met and exceeded wherever possible;
Energy Warden	means an individual who supports the Site/Unit Energy Manager. They are the local focal points for energy efficiency, promoting awareness, and bringing forward local issues. They are responsible for reviewing energy consumption statistics and instructing occupants on methods of reducing energy consumption within their Branch/Building. Energy Wardens should undertake appropriate training at RAF Halton or on-line;
Environmental Management Strategy	means a long-term orientation about how to manage the environmental practices to gain a good fit with its stakeholders' expectations to include sustainability and align with the Authority's environmental and sustainability objectives;

Environmental Management System or EMS	means a formal, structured approach to managing the aspects of a sites activities, products or services that have, or could have an impact upon the environment;
Equipment Support Bulletins	means DE&S drafted instruction informing user of new working procedures or failings in in-service equipment;
Establishment	means all those areas which form part of the Bovington and Lulworth Garrison;
Ethical Wall Agreement	an ethical wall agreement in a form similar to the draft ethical wall agreement set out at Annex 2 of Schedule 19 (Exit Management);
Exit Information	has the meaning given in Paragraph 2.1 of Schedule 19 (Exit Management);
Exit Management	means services, activities, processes and procedures to ensure a smooth and orderly transition of all or part of the Services from the Service Provider to the Authority and/or a Replacement Service Provider, as set out in Schedule 19 (Exit Management);
Exit Plan	means the Exit Plan set out in Schedule 19 (Exit Management);
Expiry Date	means [●], save where the Authority exercises its right to extend the Contract in accordance with Clause 4.2 (Commencement and Duration), in which instance it shall be the last day of such extension period;
Export	means any export, re-export, transfer (including both physical and electronic) shipment or release, as well as any disclosure or transfer to a dual or third country national;
ex-Regular Reserves	means ex-regular service personnel who have a liability for call out;
Final Warning Notice	has the meaning given in Clause 34.1(d) (Persistent Breach) of the Contract;
Firm Price	has the meaning given in DEFCON 501;
Force Majeure Event	has the meaning given in Clause 32.1 (Force Majeure Events) of the Contract;
Formal Training Statement	details the totality of the training that must be achieved to meet the requirements articulated in the Role Performance

		Statement. The FTS is made up of a Training Performance Statement (TPS), a Workplace Training Statement (WTS), and a Residual Training Gap Statement (RTGS);
Former Authority Employee		has the meaning set out in Part 3 of Schedule 24 (TUPE and Pensions);
Garrison		means Military base consisting of more than one barracks including Headquarters. Can be used to refer to ARMCEN or Establishment;
Garrison Health and Safety Advisor		means Authority focal point for all H&S issues;
Garrison IT Security Officer		means Authority point of contact for IT Security;
Garrison Orders/Instructions	Standing	means written rules which regulate the proceedings of each functional area of the Garrison;
Garrison/Unit Officer	Security	means Authority point of contact for security;
General Change in Law		a Change in Law where the change is of a general legislative nature (including taxation or duties of any sort affecting the Service Provider) or which affects or relates to a Comparable Supply;
Good Industry Practice		means the exercise of such degree of skill, diligence, prudence and foresight as would reasonably and ordinarily be expected from a skilled and experienced person, seeking to comply with its contractual obligations and seeking to avoid liability arising under any duty of care that might reasonably apply to or to be expected from that person, complying with all applicable laws and engaged in the same type of undertaking and under the same or similar circumstances and conditions as the Service Provider or any Sub-Contractor;
Government		means the body with the power to make and/or enforce laws to control a country, land area, people or organization;
Government Establishment		means a site belonging to the body with the power to make and/or enforce laws to control a country, land area, people or organization;
Government Assets or GFA	Furnished	has the meaning given in DEFCON 501 and includes the GFA and Issued Property provided under this Contract as set out in

Schedule 13 (Government Furnished Assets) and any replacements of such GFA and Issued Property;

Government Information or GFI	Furnished	has the meaning given in DEFCON 501 and includes the GFI provided under this Contract as set out in Schedule 13 (Government Furnished Assets);
Government Facilities or GFF	Furnished	has the meaning given in DEFCON 501 and includes the GFF provided under this Contract as set out in Schedule 13 (Government Furnished Assets);
Guardroom		means the main building housing security staff at ARMEN that control access to the site;
Guidance		means any applicable MOD Regulations, guidance or directions with which the Service Provider and/or any Sub-Contractor is bound to comply with to the extent that the same are published and publicly available or the existence or contents of them have been notified to the Service Provider by the Authority;
Gunnery School		means the AFVSR sub-unit which delivers gunnery training to ITT and STT students;
Gunnery Publications	Technical	means the handbooks designed to enable instructors & users to adhere to all complex gunnery matters, this means they follow a set process and reduce risk to life. All now Army coded publications and include lesson plans, Aide Memoirs, Shooting policy's etc;
H Licence		means a competency that is formally recognised by the DVLA for service personnel to be able to drive tracked vehicles on public roads;
H&S Adviser		means Service Provider personnel to be provided to be responsible for ensuring that the Service Provider's employees and the DO are kept fully informed on H&S matters related to the Contract;
Handover/Takeover (HO/TO)		means coordinated activity ensuring authority owned equipment is passed from one party to another in the quantity and condition;

Health & Safety Policy	means regulations and procedures intended to prevent accident or injury in workplaces or public environments;
Health and Safety Co-ordinator	means the Service Provider's point of contact for Health and Safety issues;
Health and Safety Executive	means Britain's national regulator for workplace Health and Safety;
Health, Safety and Environmental Protection Plan	means a plan that articulates processes and actions to protect personnel and the environment in terms of health, safety and avoidance of damage to the environment;
Ill-health Benefits Scheme	means a plan where an individual can retire and collect their pension early due to being unable to continue working due to ill health;
Indemnified Party	has the meaning given in Clause 38.1 (Conduct of Claims) of the Contract;
Indemnifying Party	has the meaning given in Clause 38.1 (Conduct of Claims) of the Contract;
Infantry Gunnery	is specific to all gunnery courses designed for the infantry capability;
Initial Trade Training	means the second phase of training of new soldiers/recruits. After completing phase one at another training establishment the soldier will chose to become an armoured soldier and be sent to carry out ITT at Bovington. During ITT is when they specialise into one of the 4 capabilities of the 9 Regiments in the RAC. The capabilities are Armoured, Armoured Cavalry, Light Cavalry and Household Cavalry Mounted Regiment. REME also send ITT to ARMCEN to conduct H licence acquisition;
Instructor Gunnery	means a soldier who has completed the instructor qualification in Gunnery is known as an Instructor Gunnery. Within the Royal Armoured Corps all soldiers should complete an instructor qualification either in Signals, Driving & Maintenance or Gunnery;

Integrated Review	means a comprehensive articulation of the UK's national security and international policy. It describes the government's vision for the UK's role in the world over the next decade and the action we will take to 2025;
Intellectual Property or IP	shall mean any intellectual property of any description including (but without prejudice to the generality of the foregoing) patents, registered trademarks and registered designs (and applications for the same), copyright, design right, unregistered trademarks, know-how and confidential information;
Intellectual Property Rights or IPR	means all patents, utility models, rights (registered and unregistered) in any designs; applications for any of the foregoing; copyright; confidential information and trade secrets; and all rights and forms of protection of a similar nature to these or having equivalent effect anywhere in the world;
Internal Course Reviews or ICRs	means where a course is selected to be assessed by the design and deliverers; they will then check to see if the course is fit for purpose or if anything needs changing e.g. length of course or number of students;
InVal	means the method in which Defence continually improves its training. Following the DSAT process all students complete an InVal form giving feedback on the course. This allows the course designers to adapt and improve the course;
Issued Property	has the meaning given in DEFCON 501;
Issuing Authority	means any governmental or regulatory authority responsible for mandating, withdrawing, enforcing, prosecuting or issuing any Trade Control Laws or Licences thereunder;
IT Security Officer	means Service Provider nominated point of contact for IT security;
Items	means any: <ul style="list-style-type: none"> (a) hardware, products or items; (b) any software, documentation and any related technical data included with, or contained in, such hardware, products or items; and (c) products utilising or incorporating any of (a) and (b) above;

Joint Asset Management and Engineering Solutions or JAMES means the logistic support system that ensures maximum availability of the right equipment(s), in the right configuration and condition, in the right place at the right time;

Joint Service Publication or JSP means an authoritative set of rules or guidelines with defence-wide applicability or interest;

JSP 317 means Joint Service Safety Policy for the storage and handling of Fuels, Lubricants and Associated products;

JSP 440 means the Defence Manual of Security, Resilience and Business Continuity;

JSP 893 means the procedure for personnel and posts which require a disclosure check;

Key Learning Points means areas which are critical for students to know and understand when being taught a course. KLPs are usually assessed during their learning;

Key Performance Indicators or KPIs as defined in Paragraph 1.1 of Schedule 6 (Performance Monitoring);

Key Sub-contract each Sub-contract with a Key Sub-contractor;

Key Sub-contractors means any Sub-contractor:

(a) which, in the opinion of the Authority, performs (or would perform if appointed) a critical role in the provision of all or any part of the Services; and/or

(b) with a Sub-contract with a contract value which at the time of appointment exceeds (or would exceed if appointed) 10% of the aggregate Contract Price forecast to be payable under this Contract (as set out in the Financial Model);

KPI Failure or Key Performance Indicator Failure as defined in Paragraph 1.1 of Schedule 6 (Performance Monitoring);

KPI Rectification Plan as defined in Paragraph 1.1 of Schedule 6 (Performance Monitoring);

Learning Specifications LSpec	or are produced by the course designers and architects; they are key points which all course instructors teach to be able to deem their students qualified at the end of the course;
Level 1	means equipment servicing conducted by the user which includes functional testing, materiel demanding, routine servicing and corrective maintenance;
Level 2	means equipment support activity which includes mandated safety inspections and technical repairs conducted by qualified vehicle mechanics (REME or contracted support);
Licences	means any licence, permit, consent, authorisation or permitted exemption required pursuant to Trade Control Laws;
Live Firing Monitoring Equipment Operator	means equipment mounted on Challenger2 (CR2) which allows instructors to monitor crews during live firing;
Loader Drills Trainer or LDT	means the simulator for the CR2 loader role;
Local Authority	means an administrative body in local government;
Losses	losses, liabilities, damages, costs and expenses (including legal fees on a solicitor/client basis) and disbursements and costs of investigation, litigation, settlement, judgment interest and penalties whether arising in contract, tort (including negligence), breach of statutory duty or otherwise;
Management Information System or MIS	means an information system used for decision-making, and for the coordination, control, analysis, and visualisation of information;
Management of Joint Defence Inventory or MJDI	means the current software store package used for the issue, receipt and stores equipment management and accountancy procedures and is provided by the Authority;
Management Plan	means a management plan describing how the Service Provider shall provide the Services, including the structure of the Service Provider's Management Team for this Contract;
Mandated Policy Inspections	means a series of inspections of policy compliance carried out by the Authority;

Mandatory Professional (CPD) Courses **Continuous Development** means the learning activities professionals engage in to develop and enhance their abilities;

Material shall mean any physical material such as drawings, patterns, specifications or samples, issued to the Service Provider by the Authority or on its behalf or to which the Service Provider has been given access for the purposes of the Contract or generated or used by the Service Provider for carrying out work under the Contract;

Mechanical Equipment or MHE **Handling** means mechanical equipment used to aid in the lifting and movement of heavy items. MHE includes forklift trucks;

Messes means an area where military personnel socialise, eat, and (in some cases) live;

Methods and Media means how a course is delivered whether this is remote learning using the Defence Learning Environment (DLE) online, use of smartboards, power points or training aids. Each course has advantages and disadvantages as to how it can be delivered;

Military Recovery Vehicle means various platforms to support tracked and wheeled military fleet capable of recovery in the event of breakdown;

Minister for the Cabinet Office the Minister for the Cabinet Office is in overall charge of and is responsible for the policy and work of the Department;

Mission Crew Trainers or MCT Simulators designed to practice crew training;

MOD Guard Service means the MOD Guard Service provides unarmed guarding services to Defence Establishments;

MOD Police MOD police force delivering specialist policing in protection of the nation's defences and national infrastructure;

MOD Regulations means the regulations specific to the Authority;

MOD WiFi means facility allowing computers and smart devices to connect to the internet wirelessly, which is owned by the MOD;

Model Course Programme means a generic Course Model Programme is provided in each course folder, which directs the training deliverer what subjects must be taught. The periods allocated to each subject represent the minimum required to achieve the operational requirement. Sufficient time will have been allocated in the

syllabus to ensure that the students have enough practice to master the critical skills;

MODNet means the Ministry of Defence Intranet;

Monthly Contract Performance Review the meeting between the Authority and the Service Provider held monthly to consider performance over the previous month and to look forward to the next month and as further set out in Paragraph 6.6 of Schedule 6 (Performance Monitoring);

Mounted Close Combat or MCC means a capability in Defence that is theoretically at the forefront of the modern battlefield, this area is done by units and soldiers that are using vehicles. Predominantly done by the Armored Corps and Infantry;

National Insurance means the system of compulsory payments by employees and employers to provide state assistance for people who are sick, unemployed, or retired;

National Insurance Contributions means taxes paid by British employees and employers to fund government benefits programs, including state pensions;

National Insurance Number means personal account number to ensure that National Insurance contributions are properly recorded on a person's account;

National Security means the safety of a nation against threats such as terrorism, war, or espionage;

Necessary Consents means all planning permissions and all other consents, licences, permissions, certificates, authorisations and approvals;

New Fair Deal has the meaning set out in Part 3 of Schedule 24 (TUPE and Pensions);

New IP shall mean any IP which is created by the Service Provider or his Sub-contractors after the commencement of the Contract and to which Clause 22.21 applies;

New Provider has the meaning given in Part 1 of Schedule 24 (TUPE and Pensions);

Notifiable Default shall have the meaning set out in Clause 29.1 (Rectification);

Ordinary Exit any termination of the whole or any part of this Contract which occurs:

(a) pursuant to Clause 34 (Termination Rights) where the period of notice given by the Party serving notice to terminate pursuant to such Clause is greater than or equal to six months; or

(b) as a result of the expiry of the Contract Term;

Out of Hours Call Out Plan means plan for managing emergency call out system outside of normal working hours;

Panel a panel of experts whom shall be wholly independent of the Service Provider, the Authority, any relevant Sub-contractors and any of the major competitors of the Service Provider or relevant Sub-contractors;

Part Task Trainer or PTT means simulators designed to practice and develop individual gunnery and driving skills. This simulates the inside of a number of different vehicles so students can practice techniques without exhausting resources;

Parties means the Authority and the Service Provider;

Partnership Pension Account means a defined contribution scheme, provided as an alternative option for members who do not wish to join or remain in the main pension scheme;

PCSPS has the meaning set out in Part 3 of Schedule 24 (TUPE and Pensions);

Pension Schemes has the meaning set out in Part 3 of Schedule 24 (TUPE and Pensions);

Performance Dashboard means a report summarising performance data, to be produced by the Service Provider on a monthly basis;

Performance Indicator as defined in Paragraph 1.1 of Schedule 6 (Performance Monitoring);

Performance Indicator Failure as defined in Paragraph 1.1 of Schedule 6 (Performance Monitoring);

Performance, Conditions and Standards means the Training Objectives mapped against a Role Performance Statement for each role;

Persistent Breach	as defined in Clause 34.1(f) (Persistent Breach);
Personal Data	as defined in DEFCON 532B;
Precision Gunnery Training Equipment or PGTE	means a suite of simulators that are used to train crewman on Challenger 2;
Previous Service Provider	has the meaning given in Part 1 of Schedule 24 (TUPE and Pensions);
Previous Service Provider Employee	has the meaning given in Part 1 of Schedule 24 (TUPE and Pensions);
Principal Civil Service Pension Scheme	means civil service pensions schemes classic, classic plus, premium and nuvos (but not alpha);
Private Sector Liaison Officer or PSLO	means a liaison between the Authority and Service Provider, providing conflict resolution, assurance and investigation into complaints raised by the customer and providing SME advice regarding the Contract;
Private Venture	any commercial work by the Service Provider outside the scope of the Contract for any non-MOD customer;
Public Sector Dependent Service Provider	a supplier where that supplier, or that supplier's group has Annual Revenue of £50 million or more of which over 50% is generated from UK Public Sector Business;
Public Store Account	has the meaning given in DEFSTAN 05-009;
Quality Assurance or QA Audits	means a systematic inspection of a quality management system to ensure it complies with quality requirements;
Quality Control Cell or QCC	means the nominating testing authority on behalf of the TDA. They monitor the output standards of ARMCENs training provider and its trainees, by conducting testing, assessments and internal validation in a manner consistent with Defence Systems Approach to Training (DSAT);
Quality Management Plan	means a method for measuring the achievement of the major deliverables;

Quarterly Contract Performance Review	means the meeting between the Authority and the Service Provider held quarterly to consider performance over the previous quarter and to look forward to the next quarter;
Quartermaster or QM	means the person responsible for the direct management of all materiel and stores on account and are to ensure all accounting processes are Defence Logistical Framework (DLF) compliant. Also, focal point for all Garrison Hard & Soft Facilities Management issues, accommodation, feeding, repairs, cleaning, etc. On site Military Facilities Manager;
Re-competition	means where the Authority re-competes its requirement for either the whole or part of the Services or their replacement or equivalent;
Re-competition Data	has the meaning given at Paragraph 4.9(b)(i) of Schedule 19 (Exit Management);
Records	has the meaning given at Paragraph 2.1 of Schedule 16 (Reports and Records);
Recruit Allocation Plan	means the number of trainees expected to train annually from Basic Training.
Rectification Plan	a plan to address the impact of, and prevent the reoccurrence of, a Notifiable Default;
Rectification Plan Failure	<ul style="list-style-type: none"> (a) the Service Provider failing to submit or resubmit a draft Rectification Plan or evidence justifying the re-submitted draft Rectification Plan to the Authority within the timescales specified in Clause 29 (Rectification); (b) the Authority, acting reasonably, rejecting a revised draft of the Rectification Plan submitted by the Service Provider pursuant to Clause 29 (Rectification); (c) the Service Provider failing to rectify a material Default within the later of:

(i) thirty (30) Business Days of a notification made pursuant to Clause 29.3 (Rectification); and

(ii) where the Parties have agreed a Rectification Plan in respect of that material Default and the Service Provider can demonstrate that it is implementing the Rectification Plan in good faith, the date specified in the Rectification Plan by which the Service Provider must rectify the material Default;

(d) following the successful implementation of a Rectification Plan, the same Notifiable Default recurring within a period of six months for the same (or substantially the same) root cause as that of the original Notifiable Default;

Rectification Plan Process the process set out in Clauses 29.4 (Rectification) to 29.11 (Rectification);

Regimental Signal Officers (RSOs) RSOs are employed in combat unit HQs to run tactical CIS for the unit CO. They are trained by the Cbt CIS School;

Registers the register and configuration database referred to in Paragraphs 2.1(b) and 5.2(a)(v) of Schedule 19 (Exit Management);

Related Service Provider any person who provides services to the Authority in relation to this Contract from time to time;

Relevant Authority the Authority and the Cabinet Office Markets and Suppliers Team or, where the Service Provider is a Strategic Supplier, the Cabinet Office Markets and Suppliers Team;

Relevant Background IP shall mean any Background IP which was lawfully exercised by the Authority prior to the commencement of the Contract in relation to, or for the purposes of performing any work which is included in the Contract, or is subsequently obtained by the Authority and is necessary for such purposes;

Relevant Benefits	has the meaning set out in Part 3 of Schedule 24 (TUPE and Pensions);
Relevant Statutory Scheme	has the meaning given in Part 1 of Schedule 24 (TUPE and Pensions);
Relevant Transfer	has the meaning given in Part 1 of Schedule 24 (TUPE and Pensions);
Relevant Transfer Date	has the meaning set out in Schedule 24 (TUPE and Pensions);
Relief Notice	has the meaning given in Clause 31.2 (Authority Cause);
Replacement Contract	means any contract entered into by the Authority with a Successor Service Provider for the provision of some or all of the Services upon the expiry of this Contract;
Replacement Provider	Service a Successor Service Provider;
Replacement Services	means any services which are substantially similar to any of the Services and which the Customer receives in substitution for any of the Services being delivered;
Required Action	has the meaning given at Clause 30.3 (Procedure for Authority Step-In) of the Contract;
Required Insurances	means insurances which the Service Provider is required to hold as set out in Schedule 21 (Insurances);
Reserve Forces	means a military organization composed of citizen-soldiers who combine a military role or career with a civilian career;
Reserves	means group of personnel who are members of a military reserve force;
Reservist	means a person who is a member of a military reserve force;
Review Report	has the meaning given in Paragraphs 6.2(a) to 6.2(c) of Schedule 20 (Service Continuity Plan and Corporate Resolution Planning);
Risk Assessment	means a systematic process of evaluating the potential risks that may be involved in a projected activity or undertaking;

Risk Management Plan	has the meaning given at Paragraph 2.3 of Schedule 15 (Governance);
Risk Register	means a document used as a risk management tool and to fulfill regulatory compliance acting as a repository for all risk identified and includes additional information about each risk e.g. nature of the risk, reference and owner and mitigation measures;
Royal Armoured Corps or RAC	The Corp comprises of the 8-line cavalry regiments, the RTR and the HCR, plus Mounted Regiment, 10 in total. Broken down into the 3 capabilities, Armoured, Armoured Cavalry (3 Div) and Light Cavalry (1 Div). The home of the RAC is Bovington;
Royal Armoured Corps Training Regiment	Administers all RAC & REME ITTs at ARMCCN and also instructs all RAC NCO leadership & management courses;
Royal Electrical Mechanical Engineering or REME	REME are the Army's equipment support specialists with numerous trades within its Corps, REME personnel undergo Armoured platform driver training as ITTs at ARMCCN and will also conduct STT platform specific courses;
Schedule of Requirement	as defined in DEFCON 501 and found at Schedule 2 (Statement of Requirements);
Schemes	has the meaning set out in Part 3 of Schedule 24 (TUPE and Pensions);
Secondary Arms Drill Trainer or SADT	means a piece of equipment that is used to carry out weapon training in a simulated environment;
Security Aspects Letter	the document found at Schedule 23;
Security Management Plan	the Service Provider's security plan;
Security Vetting Clearance	means the achievement of security clearance, required to access the site and systems;
Senior Responsible Officer	means the visible Authority owner of the overall business change, accountable for successful delivery;

Serious Fraud Office	means a specialist prosecuting authority tackling the top level of serious or complex fraud, bribery and corruption;
Service Continuity Plan	the plan prepared pursuant to Paragraph 2 of Schedule 20 (Service Continuity and Corporate Resolution Planning) which incorporates the Business Continuity Plan and the Disaster Recovery Plan;
Service Level Deductions	as defined in Paragraph 1.1 of Schedule 6 (Performance Monitoring);
Service Levels	means the Key Performance Indicators set out in Part 1 of Annex 1 of Schedule 6 (Performance Monitoring);
Service Provider Change Proposal	in respect of the DEFCONs, the "Contractor Change Proposal" shall be the Service Provider Change Proposal;
Service Provider Commercial Manager	means the lead Service Provider point of contact for the Contract;
Service Provider Controlled Items	means the Controlled Items being supplied to the Authority by the Service Provider pursuant to this Contract;
Service Provider Deliverables	as defined in DEFCON 501;
Service Provider Group	means the Service Provider, its Dependent Parent Undertakings and all Subsidiary Undertakings and Associates of such Dependent Parent Undertakings;
Service Provider Non-Performance	has the meaning given in Clause 31.1 (Authority Cause) of the Contract;
Service Provider Personnel	means all directors, officers, employees, agents, consultants and contractors of the Service Provider and/or of any Sub-contractor engaged in the performance of the Service Provider's obligations under this Contract;
Service Provider Representative	means the officer identified by the Service Provider who has the responsibility for the day to day operations of the Contract;
Service Provider Software	software which is proprietary to the Service Provider (or an Affiliate of the Service Provider) and which is or will be used by the Service Provider for the purposes of providing the Services, including the software specified as such in Schedule 11 (Software);

Service Provider System	<p>The information and communications technology system used by the Service Provider in implementing and performing the Services including:</p> <ul style="list-style-type: none"> (a) the Software; (b) the hardware, computer and telecoms devices and equipment used by the Service Provider or its Sub-Contractors (but not hired, leased or loaned from the Authority) for the provision of the Services; (c) configuration and management utilities, calibration and testing tools and related cabling, <p>but excluding the Authority System;</p>
Service Provider's Security Officer	means the Service Provider nominated point of contract for Security;
Service Provider's Management Team	means the management team provided by the Service Provider to manage the Contract and service delivery on a daily basis;
Service Provider's Proposals	has the meaning given at Paragraph 5.2(c) of Schedule 20 (Service Continuity Plan and Corporate Resolution Planning);
Service Standard	means the standards, policies and/or procedures identified in Schedule 4 (Standards);
Services	any and all of the services to be provided by the Service Provider under this Contract, including those set out in Schedule 2 (Statement of Requirements);
Site	means Lulworth Camp, Allenby Barracks - Bovington, Stanley Barracks - Bovington and Castlemartin Ranges;
Social Value Action Plan	as defined in Paragraph 1.1 of Schedule 6 (Performance Monitoring);
Social Value KPI	as defined in Paragraph 1.1 of Schedule 6 (Performance Monitoring);
Software	Specially Written Software, Service Provider Software and Third Party Software;
Specially Written Software	instructions, test scripts, compilation instructions and test instructions) created by the Service Provider (or by a Sub-

	Contractor or other third party on behalf of the Service Provider) specifically for the purposes of this Contract, including any modifications or enhancements to Service Provider Software or Third Party Software created specifically for the purposes of this Contract;
Specific Change in Law	a Change in Law that relates specifically to the business of the Authority and which would not affect a Comparable Supply;
Spill Response Plan or SRP	means the plan of how to deal with spillage of toxic, hazardous or controlled substances;
Standard Annual Leave Entitlement	means the number of days (or hours) that an employee is entitled to take as annual leave;
Standard Annual Holiday Entitlement	as described in Paragraph 2(e) of Appendix 1 of Schedule 24 (TUPE and Pensions);
Standards	the standards, policies and / or procedures identified in Schedule 4 (Standards);
Standing Orders	means the administrative procedures;
Statement of Requirements or SOR	the services description set out in Schedule 2 (Statement of Requirements);
Statement of Training Task or SOTT	means the Authority's planned output of successful trainees in the training year. Taking as its baseline, the Army's requirement and adjusting output to reflect available resources (non-financial & financial) and predicted delivery based on past knowledge;
Step In Notice	has the meaning given in Clause 30.2 (Procedure for Authority Step-In);
Strategic Supplier	those suppliers to government listed at https://www.gov.uk/government/publications/strategic-suppliers ;
Sub-Contract	means any contract or agreement (or proposed contract or agreement) between the Service Provider (or a Sub-contractor) and any third party whereby that third party agrees to provide to the Service Provider (or the Sub-contractor) all or any part of the Services or facilities or services which are material for the provision of the Services or any part thereof or necessary for the management, direction or control of the Services or any part thereof;
Sub-Contractor	any third party with whom:

- (a) the Service Provider enters into a Sub-Contract; or
 - (b) a third party under (a) above enters into a Sub-Contract,
- or the servants or agents of that third party;

Subsequent Transfer	Relevant	has the meaning set out in Part 2 of Schedule 24 (TUPE and Pensions);
Subsequent Trade Training		means training completed after ITT;
Subsequent Transfer Date		has the meaning set out in Part 2 of Schedule 24 (TUPE and Pensions);
Subsequent Employee	Transferring	has the meaning set out in Part 2 of Schedule 24 (TUPE and Pensions);
Sub-Service Provider		means a party who enters into a sub-contract with the Service Provider;
Subsidiary Undertaking		has the meaning set out in section 1162 of the Companies Act 2206;
Sub-sub-contractor		has the meaning given at Paragraph 2.2.6 of Part 3 of Schedule 24 (TUPE and Pensions);
Sub-Unit		means a body of employees;
Successor Service Provider		company delivering any contract entered into by the Authority with a successor service provider for the provision of some or all of the Services upon the expiry of this Contract;
Super Simulation Building		this refers to the AJAX & Boxer simulation building which will be built south of HQ ARMEN in FY 22-23;
Supervising Officers		means Authority representative that oversees a section of the Statement of Requirements;
Sustainable Action Plan	Development	means section of the Health and Safety Plan that explores how development that is conducted while limiting the depletion of natural resources;
Tax Code		means the code number representing the tax-free part of an employee's income, assigned by tax authorities for use by employers in calculating the tax to be deducted under the PAYE system;
Technical Proposal		means the Technical Proposal is defined as the solution provided to meet the requirements outlined in the ITN;

Technical Stores		hold the technical equipment required for training delivery;
Termination Notice	Assistance	has the meaning given in Paragraph 5.1(a) of Schedule 19 (Exit Management);
Termination Period	Assistance	in relation to a Termination Assistance Notice, the period specified in the Termination Assistance Notice for which the Service Provider is required to provide Termination Services as such period may be extended pursuant to Paragraph 5.1(b)(i) of Schedule 19 (Exit Management);
Termination Date		means the date set out in a Termination Notice on which this Contract (or a part of it as the case may be) is to terminate;
Termination Notice		a written notice of termination given by one Party to the other, notifying the Party receiving the notice of the intention of the Party giving the notice to terminate this Contract (or any part thereof) on a specified date and setting out the grounds for termination;
Termination Services		the services and activities to be performed by the Service Provider pursuant to the Exit Plan, including those activities listed in Annex 1 of Schedule 19 (Exit Management), and any other services required pursuant to the Termination Assistance Notice;
Terrier		means an armoured engineer vehicle;
the chattels		has the meaning given in Clause 24.11 (Security) of the Contract;
The National Archives		home to historical records, which were created and collected by UK central government departments and major courts of law;
Third Party Contracts		any contracts the Service Provider has with third parties, including Sub-Contractors, listed in Schedule 10 (Third Party Contracts) in accordance with Clause 21.6 (Appointment of Sub-Contractors);
Third Party Generation	Income	means any third party income generation as agreed by the Parties in accordance with Clause 17.1 (Third Party Income Generation);
Third Party Software		software which is proprietary to any third party (other than an Affiliate of the Service Provider) which in any case is, will be or is proposed to be used by the Service Provider for the purposes of providing the Services;
Threat Briefing		means annual briefing on current terrorist/security threats;
Titan		means an armoured engineer vehicle;

Trade Control Laws	means any and all applicable export, import and trade control laws and regulations;
Training Area	means an area where military personnel are trained for combat;
Training Design and Development Group or TDDG	is responsible for the design, development, quality control and second party assurance of its' training. It drives innovation and best practice of Armoured Fighting Vehicle (AFV) technical and tactical training delivery along with influencing future AFV training solutions;
Training, Financial, Information TAFMIS, Administration, Management System or	means the current system for recording individuals' training administration and management information and is issued by the Authority for specific areas within the Contract;
Transfer Regulations	has the meaning set out in Schedule 24 (TUPE and Pensions);
Transition Period	the period from the Contract Award Date to the Vesting Day during which the Service Provider shall comply with the Transition Plan;
Transition Plan	the transition plan agreed by the Parties and set out in Schedule 12 (Transition Plan);
Transition To War or TTW	means a military term referring to a period of international tension during which government and society move to an open (but not necessarily declared) war footing;
Tri-service	means Navy, Army and RAF;
Trojan	means an armoured engineer vehicle;
Turret Gunnery Trainer or TGT	means one of the simulator types used in the PGTE, it allows the training of a commander and gunner together;
UK Public Sector Business	any goods, service or works provision to UK public sector bodies, including Central Government Departments and their arm's length bodies and agencies, non-departmental public bodies, NHS bodies, local authorities, health bodies, police, fire and rescue, education bodies and devolved administrations;
Unexpected Subsequent Transferring Employee	as defined in Paragraph 2.3 of Part 2 of Schedule 24 (TUPE and Pensions);

Uniform/Protective Clothing	means the distinctive clothing worn by Service Provider personnel to identify them;
Vehicle Instructional Sheds or VIS	a hanger in which vehicles and training aids are used to instruct in theory, details and low-level tasks;
Vesting Day	means the date the Service Provider commences the provision of the Services following completion of the Transition Period;
Virtual Battle Space or VBS	means a multi-player virtual training environment;
Virtual Learning Environment or VLE	means a web-based platform for virtual teaching and learning;
Voice Procedure or VP	means the standard procedures used to speak on a military radio;
Volunteer Reserve	means the British Armed Forces voluntary and part-time military reserve force;
War	A state of (armed) conflict between different countries or different groups within a country;
Warning Notice	has the meaning given at Clause 34.1(c) (Persistent Breach) of the Contract;
Warrior	means Infantry Fighting Vehicle (IFV), number of variants FV510-FV513 for various roles
Waste Disposers	as defined in the Environmental Protection Act 1990;
Waste Producers	as defined in the Environmental Protection Act 1990;
Waste Transporters	as defined in the Environmental Protection Act 1990;
Working Days	has the same meaning as Business Days;
Working Time Directive	means the European law on worker's rights regarding annual leave and breaks;

Part 2 - Acronyms

- 1.1 The following acronyms shall have the meanings set out below unless otherwise specified in the Contract:

ABSV	Armoured Battlefield Support Vehicle Programme
A Vehicles	Armoured Training Fleet including Protected Mobility Fleet
ACOP	Approved Code Of Practice
ACSO	Army Command Standing Order
ADR	Accord Dangereux Routier
AESP	Army Equipment Support Publications
AF	Army Form
AFV	Armoured Fighting Vehicle
AFVSR	AFV Schools Regiment
AGAI	Army General and Administrative Instructions
AinU	Articles in Use
ANR	Active Noise Reduction
ARITC	Army Recruiting and Initial Training Command
ARMCEN	Armour Centre
ASC	ARMCEN Support Contract
ASI	Assistant Senior Instructor
ASLS	ARITC Schools Leadership Support
ASU	ARMCEN Support Unit
ATO	Ammunition Technical Officer
ATUD	Authority to Use Documentation
ATWO	Ammunition Technical Warrant Officer
AV	Audio Visual
AVSO	Armoured Vehicles Standing Orders
B Vehicles	Land rovers, Trucks and soft topped vehicles
BAE	BAE Systems plc
BCDR	Business Continuity and Disaster Recovery
BDSG	Babcock Defence Support Group
BER	Beyond Economic Repair

BTA	Bovington Training Area
CA	Continuous Assessment
CAV	Cavalry
CBT	Computer Based Trainer/Training
Cbt	Combat
CES	Complete Equipment Schedules
CF	Course Folders
CFE	Conventional Forces Europe
CFR	Component Failure Reports
CFT	Commander's Functional Tests
CI	Continual Improvement
CIS	Communication Information Systems
CMD	Contract Management Database
CME	Course Module Editor
CML	Clothing Maintenance Limit
CNI	Critical National Infrastructure
ComBAT	Common Battlefield Applications Toolset
COMD	Command
COPR	Control of Pesticides Regulations 1986
COR	Customer Observation Report
COSHH	Control of Substances Hazardous to Health
CP&F	Contracting, Purchasing and Finance
CPD	Mandatory Continuous Professional Development Courses
CR2LEP	Challenger 2 Life Extension Programme
CRARRV	Challenger Armoured Repair and Recovery Vehicle
CRF	Course Record Folder
CSD	Customer Support Desk
CTA	Classroom Training Aid
D&M	Driving and Maintenance
DAOR	Discharge as of Right
DBS	Disclosure and Barring Service
DCC	Dismounted Close Combat

DCI	Defence Council Instructions
DDE	Defence Driving Examiner
DeLTA	Defence Licensing and Testing Authority
DGC	Dangerous Goods Consignor
DLE	Defence Learning Environment
DLF	Defence Logistic Framework
DO	Designated Officer;
DPT	Drivers Procedural Training
DSAT	Defence Systems Approach to Training
DSG	Defence Support Group
DSPCR	Defence and Security Public Contracts Regulations
DSTE	Driving Standard Test Exercise
DTC	Defence Training Capability
DTI	Department of Trade and Industry
DTM	Defence Transport Manager
DTMOC	Divisional Transport and Movements Operations Cell
DUPSO	Defence Unit Postal Supervisor/Operator
ECD	Equipment Care Directive
EE	Equipment Entitlement
EFC	Equipment Full Charge
EFR	Equipment Failure Reports
EMA	Ease of Maintenance Assessment
EMPS	Equipment Managers Policy Statements
EMS	Environmental Management Strategy
EO	Enabling Objective
EOD	Explosive Ordnance Detachment
ERIC	Key used to access POL points
ES	Equipment Support
ESH	Explosive Store House
ESR	Explosive Safety Representative
ET	Equipment Table
ExVal	External Validation

FA	Field Army
FFE	Free from Explosives
FFR	Fitted for Radio
FLAP	Fuel, Lubricants and Associated Products
FLIG	Fuels, Lubricants and Industrial Gases
FLT	Forklift Truck
FM	Facilities Management
FMT	Form, Motor Transport
FOIA	Freedom of Information Act
FTS	Formal Training Statement
GFA	Government Furnished Assets
GFE	Government Furnished Equipment
GFF	Government Furnished Facilities
GFI	Government Furnished Information
HAZMAT	Hazardous Materials
HO	Handover
HQ	Headquarters
HQ SW	Headquarters South West
IAS	International Accounting Standards;
ID	Identification
IER	Inspectorate of Engineer Resources
IG	Instructor Gunnery
IM	Information Management
InVal	Internal Validation
IP	Intellectual Property
IPR	Intellectual Property Rights;
IT	Information Technology
ITN	Invitation to Negotiate;
ITT	Initial Trade Training
JAMES	Joint Asset Management and Engineering Solutions
JME	James Managed Equipment
JSP	Joint Service Publication;

KPI	Key Performance Indicator;
LDT	Loader Drills Trainer
LEA	Logistic Equipment Assurance
LEE	Lifting Equipment Examiners
LERKS	Lifting Equipment Record Keepers
LFME	Live Firing Monitoring Equipment
LGV	Large Goods Vehicle
LoDA	Lines of Defence Assurance
LOLER	Lifting Operations and Lifting Equipment Regulations
LRE	Lifting and Recovery Equipment
LSA	Logistic Support Audit
LSI	Logistic Support Inspection
LSpecs	Learning Specifications
LWC	Land Warfare Centre
M&M	Method and Media
MACR	Major Accident and Control Regulations
MCC	Mounted Close Combat
MCT	Mission Crew Trainers
ME	Mechanical Engineer
MEI	Mandatory Equipment Inspections
MFO	Military Freight Organisation
MHE	Mechanical Handling Equipment
MHSWR	Management of Health and Safety at Work Regulations 1999
MIS	Management Information System
MJDI	Management of Joint Deployed Inventory
MOD	Ministry of Defence;
MODNET	Ministry of Defence Network System
MSA	Miscellaneous Stores Account
MSR	Managing the Supplier Relationship
MT	Motor Transport
MTFI	Mil Transport Fuel Installation
NEQ	Net Explosive Quantity

OC	Officer Commanding
OEM	Original Equipment Manufacturer
ORP	Operational Ration Packs
PA	Public Address
PAYE	Pay As You Earn
PCRf	Primary Care Rehabilitation Facility
PES	Potential Explosive Site
PET	Pre-Employment Training
PGTE	Precision Gunnery Training Equipment
PM	Protected Mobility;
POC	Point of Contact
POL	Petrol, Oil and Lubricant (POL)
PPE	Personal Protective Equipment
PSLO	Private Sector Liaison Officer
PT	Physical Training
PTI	Physical Training Instructor
PTT	Part Task Trainer
QA	Quality Assurance
QCC	Quality Control Cell
QDC	Qualifying Defence Contract
QM	Quartermaster
QMS	Quality Management System
QMSI	Quartermaster Sergeant Instructor
QMT	Quartermaster Technical
RAC	Royal Armoured Corps
RAP	Recruit Allocation Plan
RE	Royal Engineers
Regts	Regiments
REME	Royal Electrical and Mechanical Engineers
RFC	Request for Change
RI	Regimental Instructor
RQMS	Regimental Quartermaster Sergeant

RSO	Royal Signals Officers
RST	Requirements Setting Team
RTI	Road Traffic Incidents
SADT	Secondary Arms Drill Trainer
SHEF	Safety, Health, Environment and Fire
SHESD	Equipment Support, Safety, Health, Environment
SHESD	Safety Health Environment and Sustainable Development
SI	School Instructor
SIO	Specialist Instructing Officer
SLA	Single Living Accommodation
SMART	Specific Measurable Agreed Realistic Timely
SME	Subject Matter Experts
SNCO	Senior Non-Commissioned Officer
SOR	Statement of Requirement
SOs	Supervising Officers
SOTR	Statement of Training Requirement
SOTT	Statement of Training Task
SPC	Service Provision Contract
SQEP	Suitably Qualified and Experienced Personnel
SQMS	Squadron Quartermaster Sergeant
SRP	Spill Response Plan;
SSAP	Statements of Standard Accounting Practice;
SSM	Single Source Maintenance
SSS	Strategic Support Supplier
STR	Special to Role
STT	Subsequent Trade Training
SW	South West
T2	Titan/Trojan
TA	Territorial Army
TAFMIS	Training Administration Finance Management Information System
TBT	Tank Bridge Transporter

TDDG	Training Development, Design Group
TGT	Turret Gunnery Trainer
TMASS	Training, Maintenance and Support Services
TO	Takeover
TP	Tank Park
TRA	Training Requirements Authority
TTEL	Training Technology Enhanced Learning
TTW	Transition To War
TUPE	Transfer of Undertakings (Protection of Employment) Regulations 2006;
TVDT	Tracked Vehicle Driver Training
UAMS	Unit Ammunition Management System
UEE	Unit Equipment Entitlement
UET	Unit Equipment Table
UIN	Unit Identification Number
UK	United Kingdom
USA	Unit Spares Account
VAT	Value Added Tax;
VBS	Virtual Battle Space
VHF	Very High Frequency
VIS	Vehicle Instructional Sheds
VP	Voice Procedure
VRN	Vehicle Registration Number
WCSP	Warrior Capability Sustainment Programme
WO	Warrant Officer
YO	Young Officer